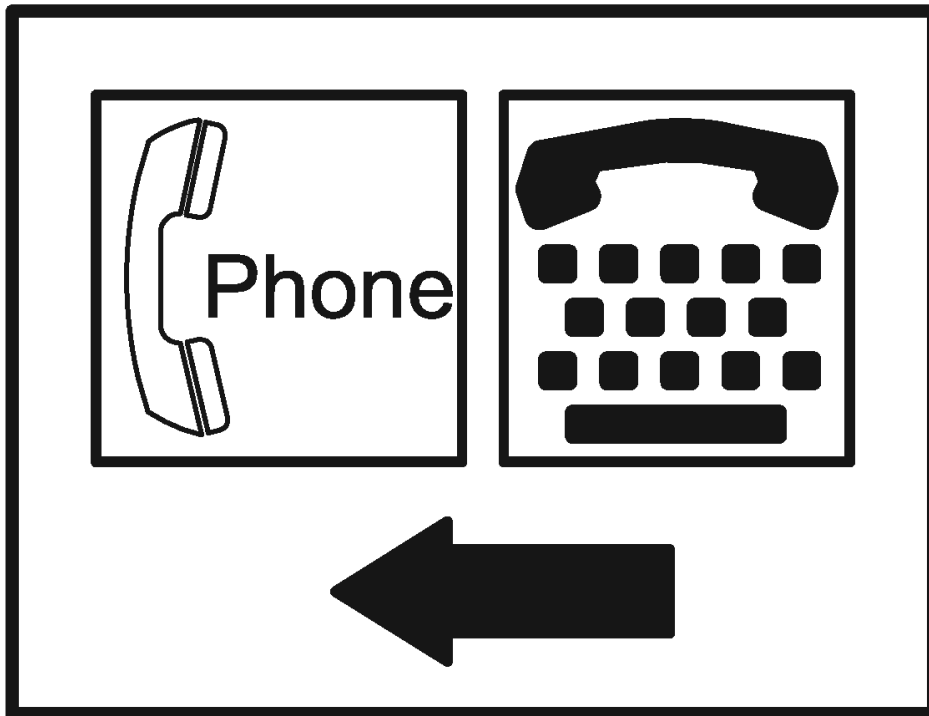


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# ADA Checklist for Readily Achievable Barrier Removal

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## Priority 4 – Additional Access



Project \_\_\_\_\_

Building \_\_\_\_\_

Location \_\_\_\_\_

Date \_\_\_\_\_

Surveyors \_\_\_\_\_  
\_\_\_\_\_

Contact Information \_\_\_\_\_  
\_\_\_\_\_

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**Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.**

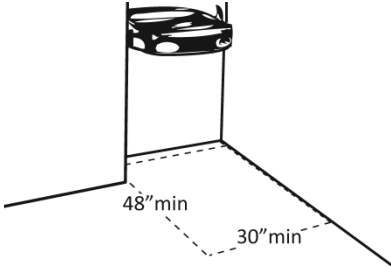
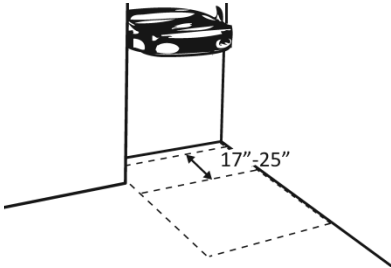
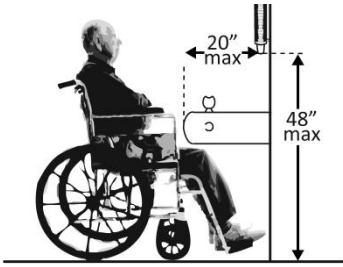


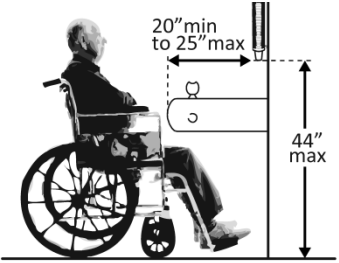

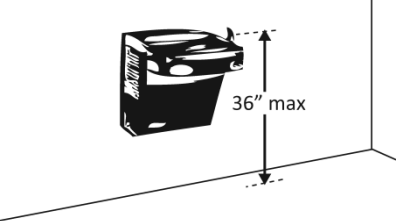
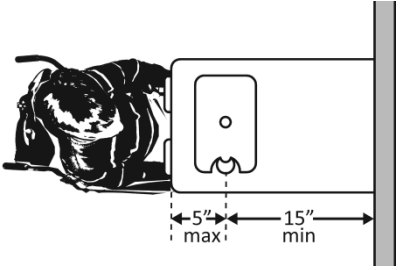
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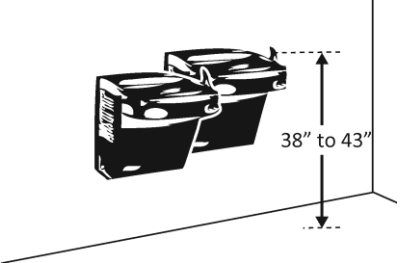
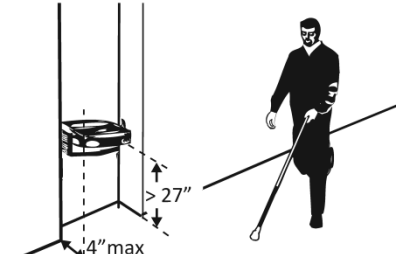
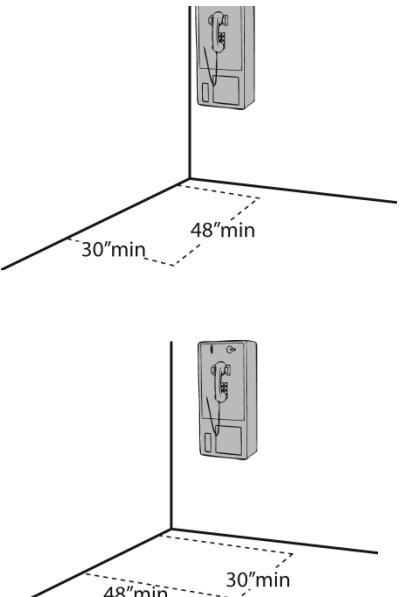
This checklist was produced by the New England ADA Center, a project of the Institute for Human Centered Design and a member of the ADA National Network. This checklist was developed under a grant from the Department of Education, NIDRR grant number H133A060092-09A. However the contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government.

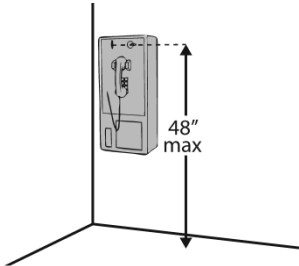
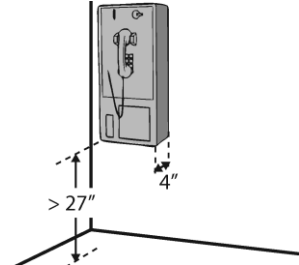


**Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or [ADAinfo@NewEnglandADA.org](mailto:ADAinfo@NewEnglandADA.org)**




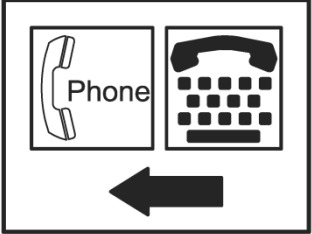
**For the full set of checklists, including the checklists for recreation facilities visit [www.ADAchecklist.org](http://www.ADAchecklist.org).**

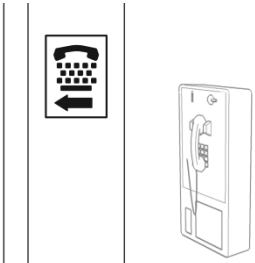

Priority 4 – Additional Access		Comments	Possible Solutions
<b>Drinking Fountains</b> (2010 Standards – 602)			
<p><b>4.1</b> Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for a forward approach?*</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <p>*If installed before 3/15/2012, a parallel approach is permitted and the clear floor space is not required to be centered</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>• Relocate drinking fountain</li> <li>• Install a drinking fountain in another location</li> </ul>
<p><b>4.2</b> If there is a forward approach, do no less than 17 inches and no greater than 25 inches of the clear floor space extend under the drinking fountain?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Alter space</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.3</b> If the drinking fountain is no deeper than 20 inches, are the operable parts no higher than 48 inches above the floor?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p> <ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>

<p><b>4.4</b> If the drinking fountain is no less than 20 inches and no greater than 25 inches deep, are the operable parts no higher than 44 inches above the floor?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.5</b> Can the control be operated with one hand and without tight grasping, pinching or twisting of the wrist?</p> <p>Is the force required to activate the control no more than 5 pounds?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Change control</li> <li>• Adjust control</li> <li>•</li> </ul>
<p><b>4.6</b> Is the spout outlet no higher than 36 inches above the floor?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>
<p><b>4.7</b> Is the spout:</p> <p>At least 15 inches from the rear of the drinking fountain?</p> <p>No more than 5 inches from the front of the drinking fountain?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust spout</li> <li>• Replace drinking fountain</li> <li>•</li> </ul>

<p><b>4.8</b> If there is more than one drinking fountain, is there at least one for standing persons?</p> <p>Is the spout outlet no lower than 38 inches and no higher than 43 inches above the floor?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Install new drinking fountain for standing height</li> <li>•</li> </ul>
<p><b>4.9</b> If the leading (bottom) edge of the fountain is higher than 27 inches above the floor, does the front of the fountain protrude no more than 4 inches into the circulation path?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust drinking fountain</li> <li>• Replace drinking fountain</li> <li>• Add tactile warning such as permanent planter or partial walls</li> </ul>
<p><b>Public Telephones</b> (2010 Standards – 704) TTY's are devices that employ interactive text-based communication through the transmission of coded signals across the telephone network. They are mainly used by people who are deaf and/or cannot speak.</p>				
<p><b>4.10</b> Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel or forward approach?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Move telephone</li> <li>• Install new telephone for clear floor space</li> <li>•</li> </ul>

<p><b>4.11</b> Is the highest operable part of the telephone no higher than 48 inches above the floor?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust telephone</li> <li>•</li> <li>•</li> </ul>
<p><b>4.12</b> If the leading (bottom) edge of the telephone is higher than 27 inches above the floor, does the front of the telephone protrude no more than 4 inches into the circulation path?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Adjust telephone</li> <li>•</li> <li>•</li> </ul>
<p><b>4.13</b> Does at least one telephone have a volume control?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install volume control</li> <li>• Replace telephone with one that has volume control</li> <li>•</li> </ul>
<p><b>4.14</b> Is the volume control identified by a pictogram of a telephone handset with radiating sound waves?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add pictogram</li> <li>•</li> <li>•</li> </ul>

<p><b>4.15</b> Does at least one telephone have a TTY?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install TTY</li> <li>•</li> <li>•</li> </ul>
<p><b>4.16</b> Is the touch surface of the TTY keypad at least 34 inches above the floor?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Measurement:</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• If a seat is provided, TTY is not required to be 34 inches minimum above the floor</li> <li>• Adjust height of TTY</li> <li>•</li> </ul>
<p><b>4.17</b> Is the TTY identified by the International Symbol of TTY?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add symbol</li> <li>•</li> <li>•</li> </ul>
<p><b>4.18</b> Do signs that provide direction to public telephones also provide direction to the TTY?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>

<p><b>4.19</b> Do telephones that do not have a TTY provide direction to the TTY?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Add signs</li> <li>•</li> <li>•</li> </ul>
<p><b>Fire Alarm Systems</b> (2010 Standards – 702)</p>				
<p><b>4.20</b> If there are fire alarm systems, do they have both flashing lights and audible signals?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>• Install audible and visual alarms</li> <li>•</li> <li>•</li> </ul>
	<input type="checkbox"/> Yes <input type="checkbox"/> No		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<input type="checkbox"/> Yes <input type="checkbox"/> No		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
	<input type="checkbox"/> Yes <input type="checkbox"/> No		<p>Photo #:</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>