

Washington County Parks Division Insurance Coverage for Special Events

All persons or groups renting a park or facility for a special event must have insurance to cover the event. You must provide Washington County Parks with proof of insurance two weeks (14 days) prior to the event. **Your event may not take place until proof of insurance is received.**

- The insurance policy must be in the name of the person signing the lease agreement with Washington County Parks.
- Washington County Parks requires Bodily Injury & Property Damage Liability with a minimum of \$500,000 per claimant and a minimum of \$1,500,000 single occurrence.
- Please list Washington County Parks as a "Certificate Holder" through the date of the event. Do **NOT** list the Washington County Parks as "Additional Insured."

We recommend you contact your insurance agent to determine the amount of coverage you need to protect you and your assets. Acquiring appropriate insurance for your event protects you against claims and ensures you are covered in the event of an accident. If you have questions about our insurance requirements, please contact park staff at 651/430-8370. Your agent may fax the proof of insurance to 651-430-8369 or send as an attachment to Parks@co.washington.mn.us

Washington County offers an insurance policy that can be purchased for events at the Lake Elmo Park Reserve Nordic Center. The policy is offered through T. C. Field and Company and provides coverage in the amount of \$1,000,000 per claimant and \$2,000,000 per occurrence. The price of the policy is \$125 - \$200; depending on the type of event. Please talk to park staff prior to your event if you wish to purchase this insurance.

NOTE: This insurance coverage is not automatic and you must sign and pay for the policy to activate coverage for your event.