

SPECIAL HAZARDOUS WASTE COLLECTOR NOTIFICATION FORM

Complete and submit this form PRIOR to collecting

WHO NEEDS TO COMPLETE THIS FORM:

This form is the required notification for collectors of special hazardous wastes (electronics). Electronics includes electronic components and electronic devices as defined below.

- Complete and submit this form to the address above by fax or mail, prior to the collection event.
- Or electronically submit to PHE@co.washington.mn.us
- Collectors that disassemble or process these wastes or exceed the weight or time limits outlined below must apply for a Special/Universal Hazardous Waste Processing/Storage Facility License and should not use this form.

DEFINITIONS:

As defined in the Washington County Hazardous Waste Management Ordinance:

- **Special Hazardous Waste:** Special hazardous waste means electronic components and electronic devices.
- **Electronic Component** means subassemblies or other parts derived from the disassembly of electronic devices, which exhibit the toxicity characteristic set forth in Minn. R. 7045.0131. Electronic Components include but are not limited to circuit boards.
- **Electronic Device** means electronic equipment that contains one or more electronic circuit boards, cathode ray tubes, or other circuitry or parts that exhibit the toxicity characteristic set forth in Minn. R. 7045.0131.

REQUIREMENTS:

Collectors of Special Hazardous Waste – Electronics must abide by the following requirements or will be subject to all Hazardous Waste Rules and Regulations in Minnesota Rules Chapter 7045 and the Washington County Hazardous Waste Management Ordinance.

Accumulation Limits:

- Collectors may store a maximum of 40,000 lbs. of special hazardous waste for up to one year.
- Special hazardous waste must be shipped off-site within 10 days of reaching 40,000 lbs. or within one year.

Collection Location Requirements:

- Collectors must have written permission to operate Special Hazardous Waste Collection event(s) on property not owned by the Collector.
- Collector must submit such agreement(s) with this notification form.

Storage Requirements:

- Special hazardous waste must be stored in a manner that prevents damage, breakage or releases, is compatible with the waste, and protects waste handlers.
- Each special hazardous waste container must be labeled with the words: "Used/Waste Electronics for Recycling".

Shipment Requirements:

- All special hazardous waste must be shipped to a collector, recycler, or a hazardous waste facility.
- Shipments must be accompanied by a shipping paper, bill of lading, or hazardous waste manifest.
- Copies of all shipping documents must be kept for three years.

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COLLECTOR INFORMATION:

1. Company Name:
2. Mailing Address:
3. Contact:
 - a. Name:
 - b. Title:
 - c. Phone:
 - d. Email:

COLLECTION SITE INFORMATION

4. Collecting Site Name:
5. Collecting Site Address:
6. Contact:
 - a. Name:
 - b. Title:
 - d. Phone:
 - d. Email:

COLLECTION OPERATIONS

7. Special Hazardous Waste will be collected from: *(check all that apply)*
 Households Businesses Both
8. Special Hazardous Waste Collection Operation will be:
 On-going Temporary
9. Date(s) and Hours of Collection Operation:

RECYLER INFORMATION

List Each Special Hazardous Waste – Electronics Recycler below. Attach additional sheets as needed.

Primary Electronics Recycler: *Include Recyclers Name, Address, and Electronics recycled.*

Secondary Electronics Recycler: *Include Recyclers Name, Address, and Electronics recycled.*

Alternate Electronics Recycler: *Include Recyclers Name, Address, and Electronics recycled.*

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COLLECTOR:

DATE OF COLLECTION EVENT:

CERTIFICATION

Read certification statements and sign below.

1. I, the undersigned, am a duly elected, qualified officer or owner of the above named company or corporation. As such, I have the authority to certify the following:
2. I certify, under penalty of law, that I have examined and am familiar with the information provided on this form and any and all attached documents submitted as part of this Washington County Special Waste Collector Notification Form. I believe to the best of my knowledge that the submitted information is true, accurate, and complete. I am aware that there are signification penalties for submitting false information including the possibility of fines and imprisonment.
3. I hereby submit this Washington County Special Hazardous Waste Collector Notification subject to all the conditions and provisions of the Minnesota Rules Chapter 7045 and the Washington County Hazardous Waste Management Ordinance.
4. I certify that if the undersigned is not the property owner of the collecting site that all appropriate permissions were granted by the property owner and a copy of such agreement is submitted with this notification.

NOTE: To submit electronically: print, sign, scan, and email to: PHE@co.washington.mn.us.

Signature:

Date:

Name:

Title: