

SYNOPSIS OF COUNTY BENEFITS CORRECTIONAL OFFICERS/911 UNIT

PROBATIONARY PERIOD

All newly hired or rehired employees will be subject to a twelve-month (12) probationary period. Promoted employees shall be subject to a six month (6) probationary period.

COMPENSATION

Starting salaries are determined by hiring department head in accordance with County policy. Annual general increases and progression through salary range are based on union contract language.

SHIFT DIFFERENTIAL

Employees assigned to work shifts shall receive the appropriate shift differential pay.

PAYROLL DEDUCTIONS

When required, Washington County withholds the following mandatory deductions: Social Security, Medicare, Minnesota State and Federal income taxes.

PAY DATES

New employees will normally receive their first payroll within 30 days of their date of hire. Paydays thereafter are processed bi-weekly to the employee's direct deposit account

HOLIDAYS

The County will observe the following eleven holidays:

New Year's Day	Martin Luther King Day	Presidents' Day
Memorial Day	Independence Day	Labor Day
Veterans' Day	Thanksgiving Day	Day after Thanksgiving
Christmas Day	Christmas Eve	

Part-time employees also receive holiday pay at a pro-rated amount equivalent to their full-time equivalencies (i.e., a .75 FTE would receive 6 hours of holiday pay).

SICK LEAVE

Accrues at a rate of .0462 hours for each hour worked (not to exceed 40 hours in a week). For full-time employees this is approximately 12 days per year.

VACATION

Accrues at the following rates for each hour worked (not to exceed 40 hours in a week). For newly hired, full-time employees, this is approximately 12 days per year.

<u>YEARS OF SERVICE</u>	<u>HOUR per HOURS WORKED</u>
Hired on or after March 1, 2019	.0462
Hired on or prior to February 28, 2018: Less than 5 years of service	.0500
Five (5) but less than twelve (12) years of service	.0620
Twelve (12) but less than twenty (20) years of service	.0731
Twenty (20) years of service	.0846

VACATION CASH OUT

When meeting certain criteria, may cash out a total of up to 50 vacation hours each year.

Click [here](#) to access your Labor Contract for additional information.

INSURANCE BENEFITS PROGRAM

The County's Cafeteria Benefit Plan gives employees an opportunity to design a benefit package that fits their personal needs and goals. Employees whose FTE is .50 or greater are eligible to participate in all insurance benefits.

Some benefits have been negotiated via the collective bargaining agreement:

- Basic life in the amount of \$20,000 is provided at no cost to the employee. Accidental Death and Dismemberment (AD&D) coverage is not provided under this contract.
- Long Term Disability (LTD) at a 60% income replacement level to a \$2,500 per month maximum benefits is provided at no cost to the employee.

Please refer to the Design your Benefits booklet for additional information regarding your benefit offerings, available at WashNet under Human Resources/Benefits or click [here](#).

COUNTY-PROVIDED FLEX CREDITS

The County provides \$70.00 per month toward the purchase of benefits to employees whose full-time equivalency is .50 FTE or above.

RETIREMENT PROGRAMS

PERA: Public Employee Retirement Association

Participation in PERA is mandatory, automatic and contributions are based on your position and the associated plan.

<u>JOB CATEGORY</u>	<u>PERA PLAN</u>	<u>COUNTY CONTRIBUTION</u>	<u>EMPLOYEE CONTRIBUTION</u>
Correctional Officers	Correctional	8.75% of salary	5.83% of salary
911 Comm. Center Staff	Coordinated	7.5% of salary	6.5% of salary

SECTION 457(b) DEFERRED COMPENSATION PLAN

Washington County offers two §457(b) voluntary deferred compensation plans through payroll deductions on a pre-tax and/or post-tax basis: MNDCP and Nationwide.

PUBLIC SERVICE LOAN FORGIVENESS (Federal Direct Loan) FOR INCOME-DRIVEN REPAYMENT PLANS

Washington County qualifies as a "public service organization" to help you qualify for this partial student loan forgiveness program. www.StudentAid.gov/publicservice.

LEARNING PARTNERSHIPS

Washington County has partnered with the following to offer tuition discounts for county employees for select programs and professional development opportunities:

- [Bethel University](#) - To learn more about Bethel admissions and apply, <https://www.bethel.edu/admissions/>

- Concordia University – To learn more about the accelerated cohort-driven programs eligible for this scholarship.
https://info.online.csp.edu/partnerships/?utm_source=ELSEvent&utm_medium=intranet&utm_campaign=Washington%20County&utm_term=ltw&utm_content=MBA
- Hamline University - For more information on Hamline University Learning Partner Benefits visit <http://www.hamline.edu/business/mpa/scholarships/learning-partner>
- St. Catherine University - For more information on St. Catherine University Partner Benefits visit <https://www.stkate.edu/admission-and-aid/corporate-partner-scholarships>
- St. Mary's University - For more information on St. Mary's University Partner Benefits visit <https://www.smumn.edu/admission>

Benefit questions: Contact Benefits via e-mail at HRbenefits@co.washington.mn.us or at 651-430-6079. For all other questions please contact Human Resources at 651-430-6081.

All new employees meet with a Human Resources staff member during their first day of employment and are scheduled to attend New Employee Orientation within the first two (2) months of employment.

*Statements in this synopsis are not to be considered binding upon the County except when they are restatements of terms and conditions of employment as contained in labor agreements. This synopsis may be revised from time to time as Washington County deems appropriate without prior notice. **This synopsis of County Benefits does not constitute a contract.***

Thank you for choosing Washington County as a great place to work today...and tomorrow



