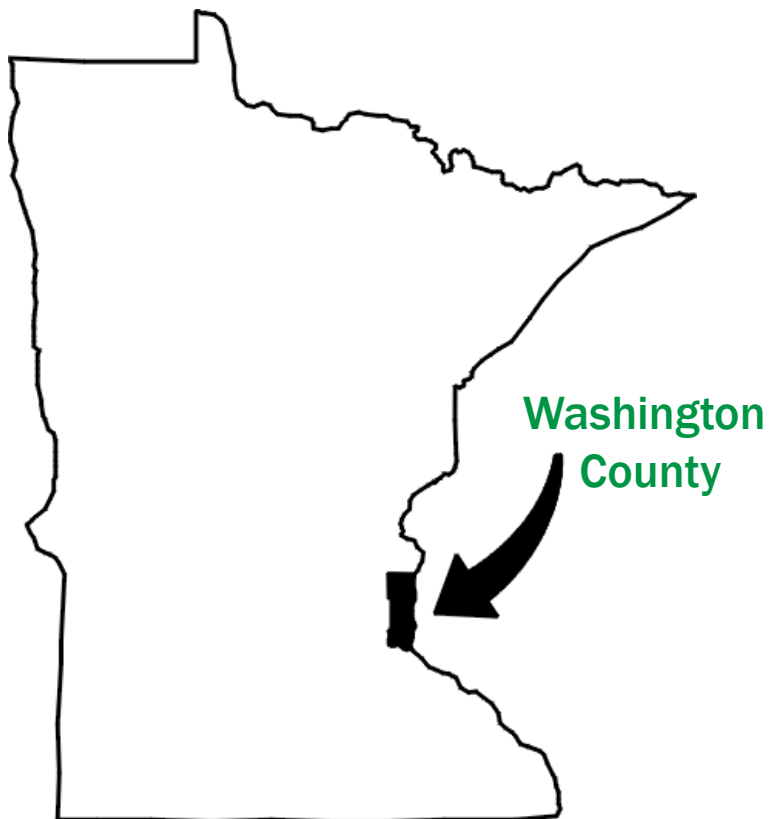




Budget Briefing

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Washington County Government Center
Office of Administration
14949 62nd Street North
P.O. Box 6
Stillwater, MN 55082



Demographics	
Population (2016):	253,128
Households (2016):	94,044
Median Household Income (2016):	\$86,689
Average Household Size (2016):	2.65
Unemployment Rate (2016):	3.4%
Proposed Tax Capacity Rate (2018):	29.952%
Median Valued Home (2018):	\$258,500
Estimated County Tax (2018):	\$741

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I N D E X

Mission

Providing
quality
services
through
responsible
leadership,
innovation,
and the
cooperation of
dedicated people

Vision

A great place to
live, work, and
play...today
and tomorrow

Washington County, Minnesota

Washington County rests on approximately 424 square miles of land, runs more than 40 miles in length, and encompasses 585 major water bodies. The county seat is located in Stillwater, Minnesota, along the scenic St. Croix River. There are 27 cities, 6 townships, 7 watershed districts, and 10 independent school districts all, or partially, located in Washington County.

Counties have always played an important role in Minnesota local government. Although the form has not changed significantly since their inception, the services and programs have greatly expanded. County government has a dual role of providing state services at the local level, as well as being a unit of local self-government. Within this construct, counties offer programming and services in General Government Services; Justice and Public Safety; Public Works; Health and Human Services; and Conservation, Development, Recreation, and Culture.

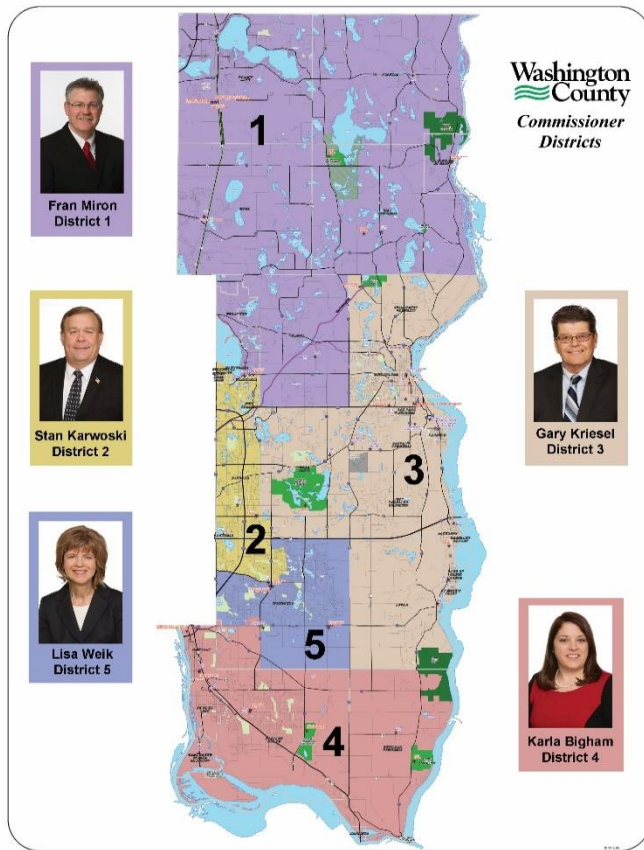
Washington County is committed to sound management and financial reporting. The annual budget development process emphasizes providing sufficient funding for high-quality services and programs. This budget briefing document is a condensed, non-technical description of Washington County Government and its budget. The county's fiscal year runs January 1 through December 31.

The 2018 budget reflects the hard work, cooperation, and dedication of county elected officials, department directors, and staff. The key message embodied within the 2018 budget is providing high-quality core services and programs, building on prior years' focus of structural alignment, capacity, and future financial flexibility, and designing models that address current issues and trends.

Washington County's mission is "Providing quality services through responsible leadership, innovation, and the cooperation of dedicated people." The county is fortunate to be in a strong fiscal position, which allows for continued development of streamlined processes that continue the Washington County mission and makes the county a great place to live, work, and play!

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Elected Officials



County Board:

The five-member Washington County Board of Commissioners are elected from five districts on a non-partisan basis for staggered four-year terms. The Commissioners' meetings are on the first four Tuesdays of each month in the fifth-floor Board Room of the Washington County Government Center in Stillwater. The public is encouraged to attend all meetings.

County Attorney:

Peter Orput

The County Attorney and County Sheriff are elected to serve four-year terms.

County Sheriff:

Dan Starry

County Administrator:

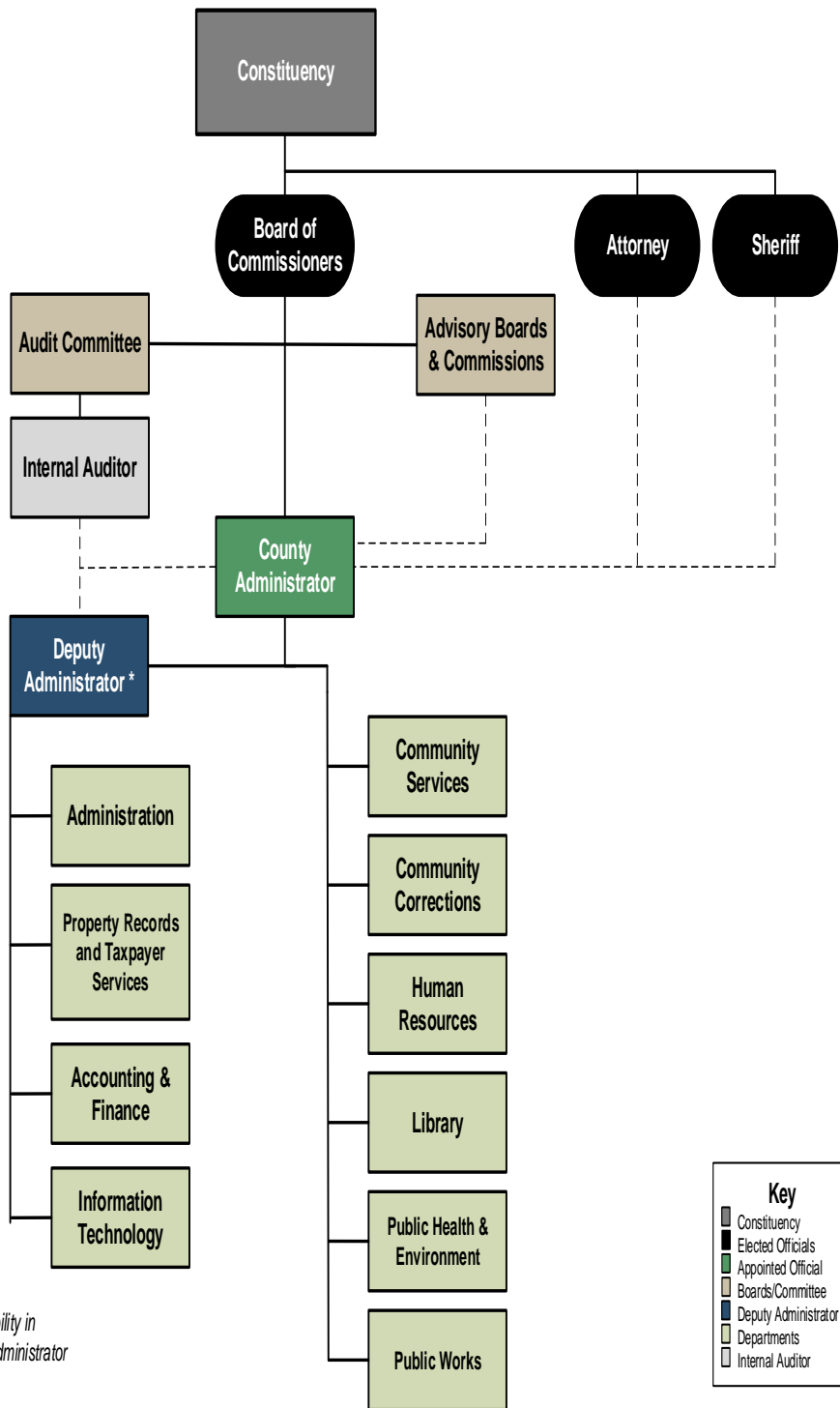
The County Administrator is appointed by the County Board.

Molly O'Rourke

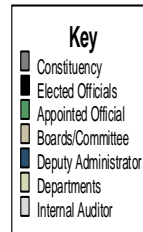
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Organization Chart



* Assumes Responsibility in Absence of County Administrator

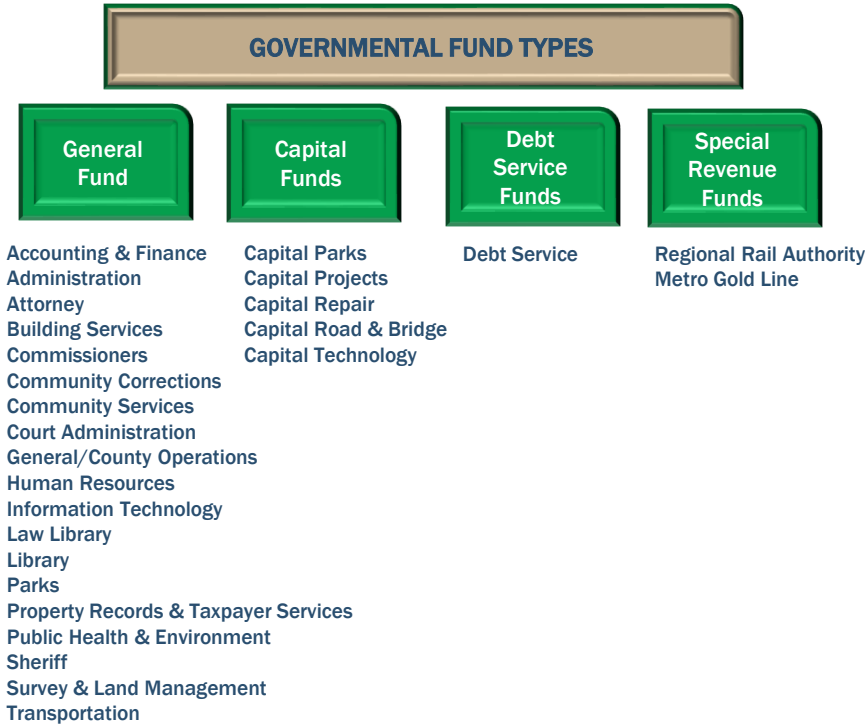


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Fund Structure

Under state law, the County Board must adopt a budget no later than five working days after December 20th each year. The County Board adopts and appropriates budgets for the following governmental funds: General, Capital, Debt Service, and Special Revenue funds, all consistent with generally accepted accounting principles.



What is “budgetary basis”?

Washington County uses a modified accrual basis of budgeting for all funds, which is the same as the basis of accounting used in the county’s audited financial statements.

Basis of budgeting refers to the method used to determine when revenues and expenditures are recognized for budgetary purposes. For example, if the budget anticipates revenues on a cash basis, the accounting system will record only cash revenues as receipts and records expenditures when incurred. Conversely, if the budget uses a modified accrual basis, the accounting system will recognize revenues when they are measurable and available, and expenditures when incurred.

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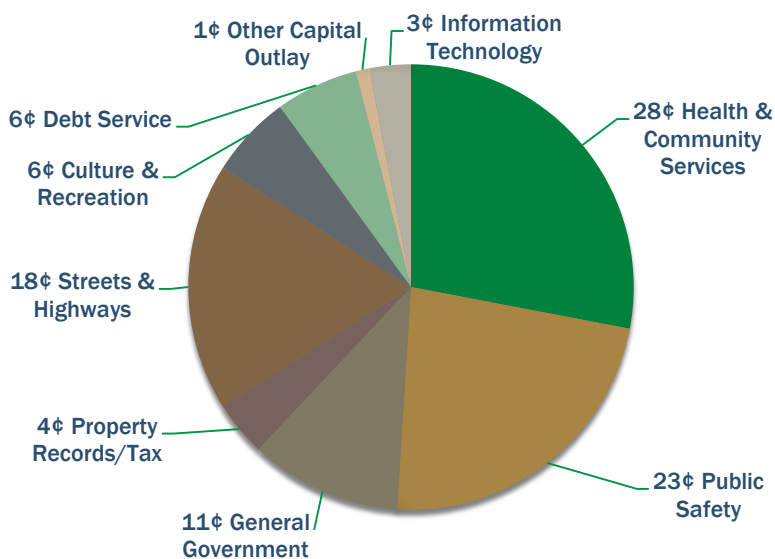
Tax Information

The 2018 levy increase is 6.69 percent, which includes a .35 percent levy increase for the return of the Lake Elmo Library into the county's library system. However the county's tax base has grown 7 percent over the past year, and the new construction, valued at \$425 million, will absorb a portion of that levy increase.

Home Valued at \$258,500 for Pay 2018 (assuming a 5.5% value increase from 2017 to 2018)				
Levy Type	2018 Net Levy Change	County Property Tax Payable 2017	Estimated County Property Tax Payable 2018	Change 2017 - 2018
General	6.69%	\$700	\$732	\$ 32
LWLP	0%	\$ 9	\$ 9	\$ 0
Total	6.69%	\$709	\$741	\$ 32 (+4.5%)

The county receives 23 cents of each property tax dollar paid; the rest goes to cities, schools, and other taxing districts.

How does the county spend each dollar it receives?

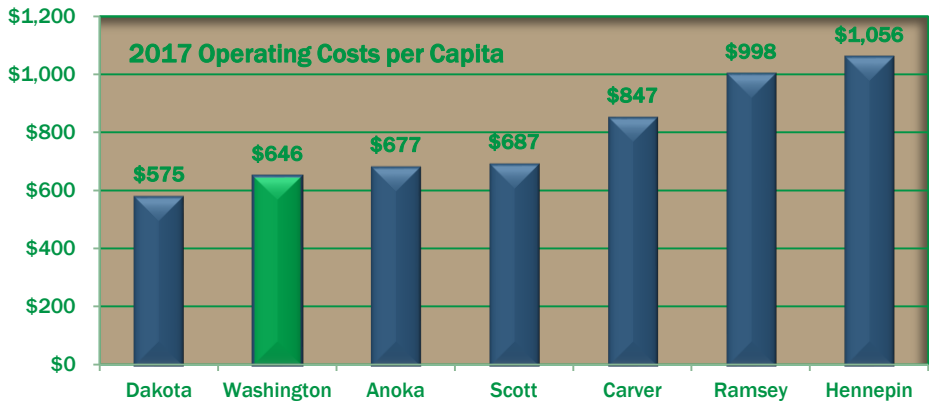
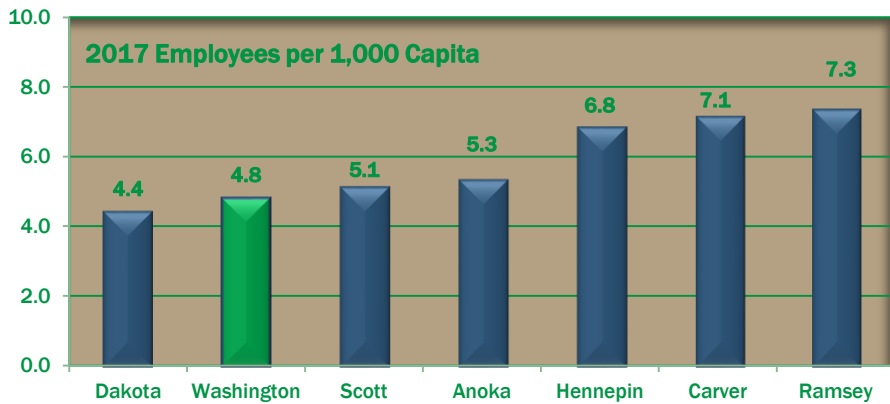
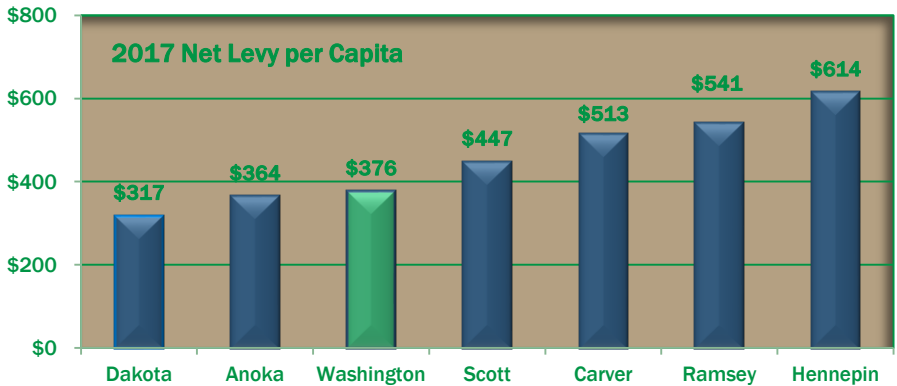


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County Comparisons

Washington County is part of the “7-County Metropolitan Area”. The most recent data available (2017), as provided by each county to the Minnesota State Auditor’s Office, identifies the county as having one of the best rankings in the metro area, as well as statewide. Similar rankings are anticipated for 2018 as well.



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Budget Principles

- Operating and capital budget decisions should support and reflect the county's vision, mission, and goals.
- Focus resources on core county functions that improve outcomes and technology improvements that increase efficiencies.
- Make strategic investments in our human resources to attract and retain a qualified workforce.
- Adopt a sustainable budget that does not use one-time or unreliable funding to pay for ongoing costs.
- Maximize and efficiently use state and federal revenue to fund mandated services and advocate for additional state and federal funding if current revenues do not fully fund the mandated services.
- Maximize the use of non-property tax revenues, including seeking federal and state grants, where appropriate.
- The budget should address the county's current needs, and position the county to meet the future needs of a growing, aging, and diversifying population.
- Consider changes in the county's tax base, potential change in tax rate, tax impact on property owners, population, inflation, service delivery changes, and economic trends affecting county property taxpayers when adopting the property tax levy.
- Plan and fund investments in the capital assets of the county that maximize the use and life of our assets and spreads the costs to those that benefit.
- Adhere to fund balance, debt service, and other financial policies to ensure the ongoing financial health of the county and protection of the county's AAA bond ratings.

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Total County Revenues and Expenditures

The 2018 budget for Washington County builds on initiatives in environmental programs, parks and road construction, jail security, technology, and safety net programs. Non-levy revenue is expected to be \$109.8 million, an increase of 7.2 percent from 2017. The recommended budget calls for operating expenses of \$176.3 million, an increase of 6.7 percent from 2017.

2018 REVENUES	
County Net Levy	\$102,480,300
Referendum Levy	\$1,058,400
Subtotal: Certified Levy	\$103,538,700
Regional Rail Levy	\$776,800
County Program Aid	\$10,104,300
Subtotal: Gross Levy	\$114,419,800
Non-Levy Revenue	\$109,846,700
Other Financing Sources	\$2,368,400
Planned Use/(Contribution) of Fund Balance	(\$2,372,200)
TOTAL REVENUES	\$224,262,700

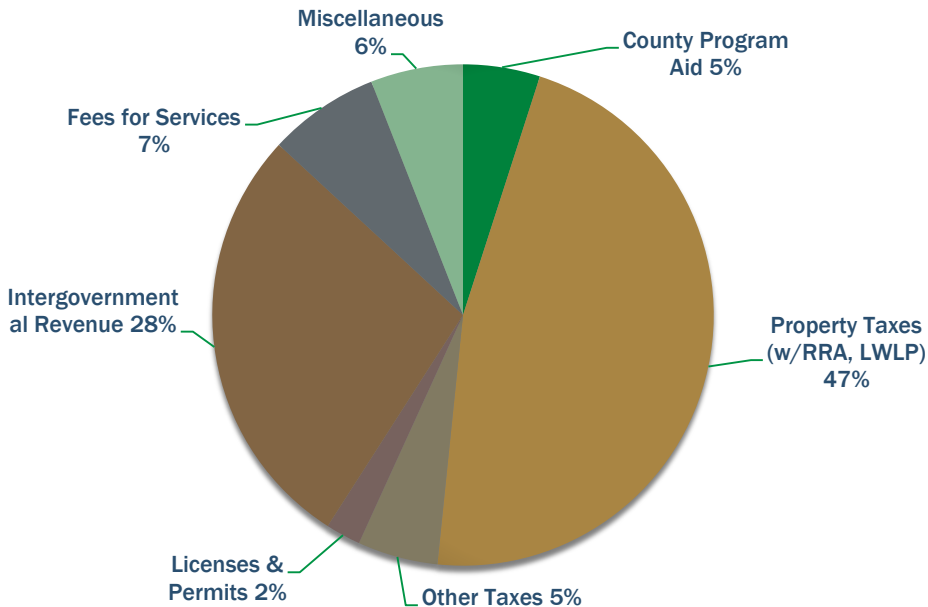
2018 EXPENDITURES	
Client/Citizen Related Support	\$19,010,000
Personnel Services	\$116,601,800
Services & Charges	\$32,753,200
Materials & Supplies	\$7,925,500
Subtotal: County Operations	\$176,290,500
Capital	\$31,862,700
Debt	\$13,549,600
Other Financing Uses	\$2,559,900
TOTAL EXPENDITURES	\$224,262,700

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Revenues by Category -

\$224,262,700



Net Other Financing Sources (<\$5,000) includes interfund transfers, use of bond proceeds, planned use of fund balance, and loan receipts.

County Program Aid (\$10.1M) is general purpose aid given to county governments from the State of Minnesota and is intended to reduce property taxes for individual taxpayers.

Property Taxes (\$104.3M) consist of the amount that is collected from property taxes to support the county budget (\$102.5M), the Land & Water Legacy Program, LWLP (\$1.1M), and the Regional Rail Authority, RRA (\$776,800).

Other Taxes (\$10.8M) consist of delinquent tax collections, mobile home taxes, mortgage registry taxes, gravel taxes, wheelage tax, and all cost, penalty, and interest assessed by law in the collections of taxes.

Licenses & Permits (\$5.0M) are revenues from all businesses, non-businesses, and occupations which must be licensed before doing business within the county's jurisdiction.

Intergovernmental Revenue (\$65.9) consists of funds received from state, federal, or local contributions to the county for specific projects or programs.

Fees for Services (\$15.7M) consist of revenues generated from charges for various services the county may provide.

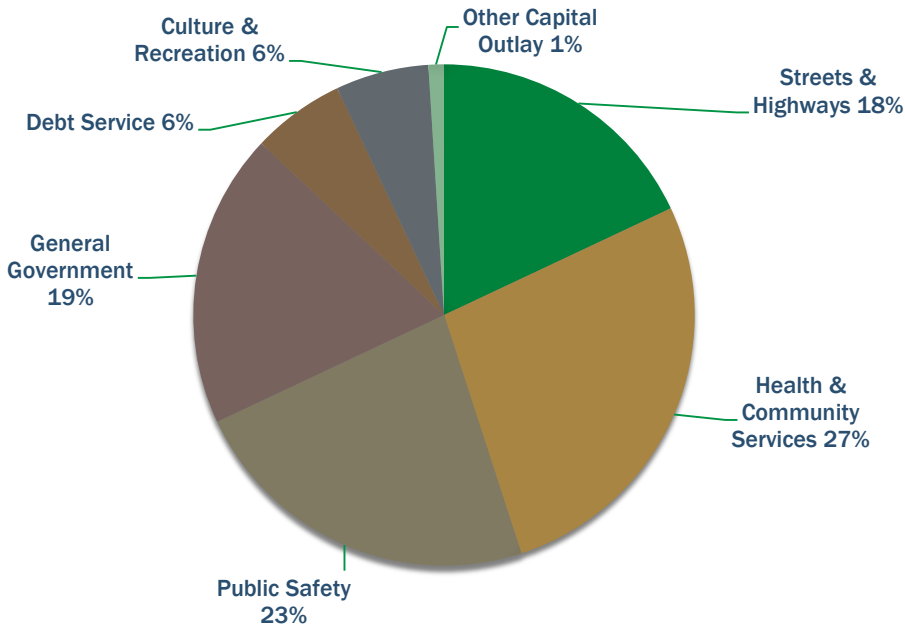
Miscellaneous Revenues (\$12.5M) are those not accounted for in other categories, such as interest earnings on the county's investments, rent revenues, collections from accounts due the county, donations and contributions, and revenues received from fines and penalties imposed for statutory offenses.

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Expenditures by Function -

\$224,262,700



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Other Capital Outlay (\$1.8M) consists of major capital improvements to county facilities, such as roof replacements, and cooling and heating upgrades.

Streets & Highways (\$39.7M) include the costs of providing safe, dependable, and efficient transportation for all county residents, along with the maintenance and repairs of local highways, streets, bridges, and road construction. Also included are capital road and bridge projects funded through the use of bond proceeds.

Health & Community Services (\$61.3M) encompass health and community services provided with the purpose of promoting the general health and well-being of the community, including restaurant inspections, recycling, communicable disease control, and public assistance and care for individuals who may be unable to provide for themselves.

Public Safety (\$51.7M) are services provided by the county for the safety and security of the public.

General Government (\$42.9M) includes services not represented in any other category which are provided by the county for the benefit of the public and the governmental body as a whole; also includes mandated county support to court administration.

Debt Service (\$13.5M) represents the principal and interest payments on the county's bonded debt.

Culture & Recreation (\$13.4M) consists of the costs of operating county Libraries, Parks, and the county's Land and Water Legacy Program (LWLP).

Budgets by Function and Department

Culture & Recreation :	\$13,405,700	Other Capital Outlay:	\$1,743,000
Parks	\$4,817,200	Capital Projects	\$368,000
Law Library	\$318,700	Capital Repair	\$1,350,000
Libraries	\$8,107,100	Historic Courthouse	\$25,000
MN Extension	\$162,700		
Debt Service:	\$13,549,600	Public Safety:	\$51,718,300
Principal	\$9,715,000	Attorney's Office:	
Interest	\$3,834,600	Administrative	\$779,600
		Civil Division	\$1,323,500
General Government:	\$42,945,700	Criminal Division	\$2,781,000
Administration	\$1,894,800	Juvenile Division	\$1,452,800
Accounting & Finance	\$2,148,900		
Building Services	\$8,341,400	Community Corrections:	
Commissioners	\$450,700	Administrative	\$886,700
Economic Development	\$2,904,400	Corrections Programs	\$2,378,800
General Operations	\$5,844,500	Pre-Trial Services	\$1,863,000
Human Resources	\$1,807,500	Supervision	\$5,137,000
Information Technology	\$7,575,200	Monitoring	\$717,100
Property Records & Taxpayer Services	\$10,358,800		
Surveyor	\$1,256,800	Sheriff's Office:	
Veterans' Services	\$362,700	Administrative	\$2,191,000
		Investigations	\$2,396,600
Health & Community Services:	\$61,251,200	Jail	\$11,298,200
Health Services:		Patrol	\$9,030,800
Administrative	\$1,232,200	Public Safety	
Disease Prevention & Control	\$824,800	Radio System	\$714,300
Environmental Services	\$2,679,600	Special Services	\$8,767,900
Family Health	\$2,572,700		
Health Promotion	\$1,283,300	Streets & Highways:	\$39,649,200
Solid & Hazardous Waste	\$7,889,500	Public Works	\$12,220,500
Skilled Nursing Services	\$1,078,000	Regional Rail Transit	\$821,300
		Road & Bridge Projects	\$26,607,400
Community Services:			
Administrative	\$4,217,700		
Adult & Disabilities	\$16,217,800		
Children's Services	\$11,914,900		
Economic Support	\$11,340,700		
		2018 TOTAL	
		COUNTY BUDGET	
		\$224,262,700	

Development of a budget for an organization with as many distinct facets as Washington County is a highly interactive process between multiple stakeholders. The budget is far more than just numbers on a page; it is the primary method by which the County Board sets policy, implements long-term plans, and directs the operations of its government. Washington County Commissioners and officials have prepared a balanced budget to guide the county through 2018. The budget balances the need to continue providing quality core services to residents while remaining fiscally responsible to taxpayers.

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County Facilities

LICENSE /SERVICE CENTERS:

Cottage Grove Service Center.....651-430-4075
13000 Ravine Parkway South
Cottage Grove, MN 55106

Forest Lake Service/License Center.....651-275-7333
19955 Forest Road North
Forest Lake, MN 55025

Stillwater License Center.....651-275-7000
Valley Branch Mall
1520 West Frontage Road
Stillwater, MN 55082

Woodbury Service/License Center.....651-275-8600
2150 Radio Drive
Woodbury, MN 55125

LIBRARIES:

Hardwood Creek Branch
19955 Forest Road North
Forest Lake, MN 55025
651-275-7300

Hugo Library Express
14669 Fitzgerald Avenue North
Hugo City Hall
Hugo, MN 55038
651-426-2042

Lake Elmo Branch
3537 Lake Elmo Ave N
Lake Elmo, MN 55042
651-773-4926

Marine Library Express
121 Judd Street
Marine City Hall
Marine, MN 55047
651-275-7300

Newport Library Express
250 Red Rock Crossing
Newport Transit Station
Newport, MN 55055
651-459-2040

Oakdale Branch
1010 Heron Avenue North
Oakdale, MN 55128
651-730-0504

Park Grove Branch
7900 Hemingway Avenue South
Cottage Grove, MN 55016
651-459-2040

R.H. Stafford Branch
8595 Central Park Place
Woodbury, MN 55125
651-731-1320

Valley Branch
380 St. Croix Trail South
Lakeland, MN 55043
651-436-5882

Wildwood Branch
763 Stillwater Road
Mahtomedi, MN 55115
651-426-2042

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County Facilities

PARKS:

Big Marine Park Reserve
17495 Manning Trail North
Marine, MN 55047
651-430-8200

Cottage Grove Ravine Regional Park
9940 Point Douglas Road
Cottage Grove, MN 55016
651-430-8240

Hardwood Creek Regional Trail
19987 Fitzgerald Trail North
Forest Lake, MN 55025
651-430-8370

Lake Elmo Park Reserve
1515 Keats Avenue North
Lake Elmo, MN 55042
651-430-8370

Pine Point Regional Park
11900 Norell Avenue North
Stillwater, MN 55082
651-430-8370

Point Douglas Park
10191 St. Croix Trail South
Hastings, MN 55033
651-430-8240

Square Lake Park
15450 Square Lake Trail North
Stillwater, MN 55082
651-430-8200

St. Croix Bluffs Regional Park
10191 St. Croix Trail South
Hastings, MN 55033
651-430-8240

TRANSIT CENTERS:

Hardwood Creek Transit Center
19987 Fitzgerald Trail North
Forest Lake, MN 55025
651-430-8370

Newport Transit Station
250 Red Rock Crossing
Newport, MN 55055

OTHER FACILITIES:

Environmental Center
4039 Cottage Grove Drive
Woodbury, MN 55129
651-430-6655

Historic Courthouse
101 West Pine Street
Stillwater, MN 55082
651-275-7075

Nordic Center
1515 Keats Avenue North
Lake Elmo, MN 55042

Recycling & Energy Center
100 Red Rock Road
Newport, MN 55055

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Our Goals

- To promote the health, safety, and quality of life of citizens
- To provide accessible, high-quality services in a timely and respectful manner
- To address today's needs while proactively planning for the future
- To maintain public trust through responsible use of public resources, accountability, and openness of government

Our Values

- **Ethical:** to ensure public trust through fairness, consistency, and transparency
- **Stewardship:** to demonstrate tangible, cost-effective results and protect public resources
- **Quality:** to ensure that services delivered to the public are up to the organization's highest standards
- **Responsive:** to deliver services that are accessible, timely, respectful, and efficient
- **Respectful:** to believe in and support the dignity and value of all members of this community
- **Leadership:** to actively advocate for and guide the County toward a higher quality of life



GOALS
VALUES

If residents have questions about the 2018 budget, or about Washington County government in general, they are invited to contact their County Commissioner, or the Office of Administration at 651-430-6001, or visit the county website at www.co.washington.mn.us

Visit www.co.washington.mn.us to see what your county does for you!



A great place to live, work, and play...today and tomorrow.