



**PARCEL SEARCH APPLICATION  
PUBLIC WORKS DEPARTMENT  
SURVEY DIVISION**

11660 Myeron Road North Stillwater, Minnesota 55082  
PHONE (651) 430-4300 EMAIL Publicworks@co.washington.mn.us

Parcel Search File No: \_\_\_\_\_

Checks payable to **WASHINGTON COUNTY**

Payment Date: \_\_\_\_\_

Payment Type: \_\_\_\_\_

**REQUEST FOR SURROUNDING PROPERTY OWNERS AND ADDRESSES**

Applicant Name	Business (if applicable)
Mailing Address – City, State and Zip	Phone
Email	Fax (if applicable)
List of owner names and addresses for parcels located within _____ feet of:	
Parcel Identification Number(s):	
Property Owner (if different)	Property Address – City, State and Zip (if different)
Date needed: _____	Delivery Method:
# sets of mailing labels _____ <i>(no labels if emailed / faxed)</i>	<input type="checkbox"/> Pick up <input type="checkbox"/> Email** <input type="checkbox"/> Mail* <input type="checkbox"/> Fax**

**Parcel Search Fees (to be completed by Survey Division – based upon results of search)**

1st 25 parcels, including subject parcel (\$50.00)	\$ _____
Non-Radius / Labor per hour after first (\$93.00)	\$ _____
# of additional parcels _____ x \$.50	\$ _____
Sheet(s) of labels (up to 30/sheet) _____ x \$1.00	\$ _____
Extra set(s) of labels (\$1.00 per page)	\$ _____
<i>*Postage Fee \$2.00</i>	\$ _____
<i>**Email / Fax (no printed labels) \$2.00</i>	\$ _____
Amount due:	\$ _____

Total # of parcels \_\_\_\_\_  
 Total # of labels \_\_\_\_\_  
 Completion date \_\_\_\_\_  
 Service Rep \_\_\_\_\_

**THIS INFORMATION WAS COMPILED FROM WASHINGTON COUNTY SURVEYOR MAPS AND COUNTY ASSESSOR DATA FILES.  
 THE SURVEYOR'S OFFICE IS NOT RESPONSIBLE FOR ANY INACCURACIES IN THE INFORMATION RELIED UPON IN THIS PARCEL SEARCH.**

An Equal Employment Opportunity/Affirmative Action Employer