



WASHINGTON COUNTY PUBLIC WORKS DEPARTMENT

11660 Myeron Road North
Stillwater, Minnesota 55082

Phone: (651) 430-4313 • Fax: (651) 430-4350
Jennifer.Oehler@co.washington.mn.us

Permit No. _____
County Road _____
Storm Sewer _____
Permit Fee _____

Utility Service Lateral: \$25

All Others: \$100 per 1/8 Mile,
or fraction thereof.

APPLICATION FOR RIGHT OF WAY PERMIT
Please Allow 10 Business Days for Processing

ALL APPLICANTS MUST BE REGISTERED WITH WASHINGTON COUNTY TO OBTAIN PERMIT

Name of Applicant _____ Contact Address _____ Phone _____
City _____ Email _____
State/Zip _____ Registration# _____
Contractor: _____

Date and Location
Proposed Start Date: _____ Proposed End Date: _____ Duration of work (hours, days, weeks): _____
County Road Number: _____ City/Township: _____

Location and Project Limits (Describe - Include a Drawing and/or Map if Necessary)

Type of Work (Check all that Apply)
___ Install New Underground Utilities ___ Install Antenna/Wireless Structure ___ Grading/Excavation/Boring
___ Install New Overhead Utilities ___ Install Sign or Monument ___ Tree/Brush Removal
___ Install New Ground-Level Utilities ___ Install Street/Sidewalk/Driveway/Culvert ___ Host a Parade/Race/Event
___ Maintenance (No New Installation) ___ Place Temporary Structure or Container ___ Other (Describe Directly Below)
___ Install Landscaping

Traffic Impacts (Check ONE)
___ No Traffic Impacts
___ Sidewalk, Shoulder, or Trail Closure (Vehicle lanes not affected)
___ Closure of Traffic Lane(s) without detour. (Flagging or lane reduction, no re-routing of traffic). A Traffic Control Plan may be required.
___ Closure of Traffic Lane(s) requiring detour (Traffic being re-routed). A traffic control plan MUST be submitted with permit application.

Utility Information (If applicable)
Utility Type: ___ Electrical ___ Communications (Copper) ___ Communications (Fiber Optic) ___ Communications (Wireless) ___ Natural Gas / Petroleum ___ Water or Sewer ___ Other: _____
For Underground Utilities: Size: _____ Conduit Type: _____ Casing Type: _____ Depth: _____ Voltage: _____ Pressure: _____
For Overhead Utilities: Installing New Poles? ___ Yes ___ No
Minimum Height of Conductor from ground: _____
Minimum Height of Conductor over roadway: _____
Line Voltage: _____

V. The applicant shall perform all work according to the terms of this permit, the Washington County Right of Way Ordinance and all other regulations of Washington County, and any Standard and/or Special Provisions which are attached to the permit. The applicant shall comply with all applicable codes, laws, and ordinances including County Ordinance #188. The work performed shall be in no way detrimental to the highway or to the safety of the public. All traffic control shall comply with the provisions of the Minnesota Manual on Uniform Traffic Control Devices, including the Temporary Traffic Control Zone Layouts Field Manual. Applicant shall supply accurate electronic "as-built" drawing files in either .DWG or .DXF format. Files will be accepted in other formats and converted, at the applicant's expense, to a compatible format. If the County cannot convert files, the applicant must convert them to a compatible format. Conversion costs will be billed by the County at applicable billable labor rates plus material costs.

Print Name: _____ Signature: _____ Date: _____

FOR OFFICE USE ONLY

In accordance with this application, a Right of Way Permit is granted to the applicant to place, construct, and maintain said utility on or across the right of way of said County highway in the location shown on the drawing which is a part of this application, or in a location or manner specified by the County Engineer in the attached Special Provisions. A copy of this Permit must be available at the work site at all times.

Performance Bond, Cashier's Check, or Certified Check No. _____ Amount _____
No interest shall be earned or paid on this deposit.

SPECIAL PROVISIONS _____

APPROVED _____
Authorized Signature Washington County Public Works Department Date _____