WASHINGTON COUNTY PUBLIC WORKS DEPARTMENT
11660 Myeron Road North ◆ Stillwater, Minnesota 55082
Phone: (651) 430-4300 ◆ Fax: (651) 430-4350
Publicworks@co.washington.mn.us

Permit No._____
CSAH/CR _____
Right of Way_____
Municipality _____
Storm Sewer _____
Permit Fee $ _____

APPLICATION FOR STREET OR DRIVEWAY ACCESS PERMIT

Please allow 2 weeks for processing

Applicant (Owner of Access upon Completion)	Address (Street, City, Zip)	Tel. Email
Access Construction Contractor	Address (Street, City, Zip)	Tel. Email

Legal Description of Property (abbreviate if necessary) and Street Address:

Purpose of Access: ☐ Public Street ☐ Private Street ☐ Commercial Driveway ☐ Residential Driveway ☐ Field Entrance	Is a Building to be constructed? ☐No ☐Yes (Specify Type)

Will the proposed access be: ☐Temporary or ☐Permanent	Property is located in ☐Platted or ☐Unplatted area ☐Subdivision	Highway drainage carried via: ☐Ditch ☐Storm Sewer

No. of existing accesses to property:	**Attach a drawing of the property, including existing accesses (if applicable) and proposed accesses and their relation to the county road and any adjacent streets.**
Date needed:	
Estimated completion date:	

OFFICE USE ONLY

A deposit of $_____, payable to Washington County Treasurer, in the form of a Company Check, Certified or Cashier's Check shall accompany the application and will be returned upon final acceptance by the County. No interest shall be earned or paid on this deposit. It is the responsibility of the permit holder to notify the County when the work is completed. Check No._____

(I) (We), the undersigned, herewith make application for permission to construct the access at the above location, said access to be constructed to conform with the regulations of Washington County and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of Washington County. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement or restoration of the highway to its original or to a satisfactory condition. It is further understood that this permit is issued subject to the approval of local city, village, or township authorities having joint supervision over said street or highway.

_____ _____ _____

Date Print Name Signature

DO NOT WRITE BELOW THIS AREA

ACCESS DRIVEWAY PERMIT AUTHORIZATION – PERFORMANCE REQUIREMENTS

As a condition of this permit, culvert is required: ☐Yes ☐No Culvert Size _____x_____ Culvert safety aprons required: ☐Yes ☐ No

If the work is not completed by the date given on this application, the cost of completing unfinished construction by County forces may be deducted from the deposit. In the event that construction has not started by this date, this permit becomes null and void and the permit fee shall be forfeited and the deposit shall be refunded.

SPECIAL PROVISIONS:_____

_____

_____

Permission is hereby granted for the construction of the driveway as described in this application. Said driveway to be constructed in accordance with all regulations of Washington County and subject to the above requirements and special provisions.

All work to be completed by_____

Approved:_____

Authorized Signature Washington County Public Works Department Date

Copies: ☐Applicant ☐County Engineer ☐Municipality