

## Washington County Citizens Review Panel

*“Citizens partnering with Child Protective Services to keep children safe.”*

October 20, 2015

- **Attendance:**
  - Members present: LaJuan McIntyre, Julia Welter, Nancy Zupfer, Nissa Knutson, Mary Doyle, Sarah Amundson, Mel Laughton, , Dawn Hyland, Deb Eckberg, Bonnie Treacy
  - Members absent:
- **Approval of September minutes**
  - September minutes were approved.
- **Update from Washington County (Sarah, Nissa )**
  - As of November the county is fully staffed, for the 7.5 positions for 2015. A request has been placed for an additional 2 positions as part of the 2006 budget, they should be filled in February if the county meets their performance standards to receive the funds.
  - The county has received the new state child protection screening guidelines. Staff have been trained and screening staff will have additional in-depth training. We know that as a result of the new guidelines we will screen in more families for child protective services and more families will meet the investigative response.
  - Mary Farmer-Kubler, Intake Supervisor, is a county representative on the Child Fatality/Near Fatality workgroup.
  - The new screening laws go into effect January 1<sup>st</sup>, 2016
- **Update from DHS (Mary)**
  - Annual meeting Citizen Review Panel members, Child Mortality Review Panel members, Parent Leaders, Children’s Justice Act Task Force members and it will be hosted at the Service Center in Cottage Grove, 13000 Ravine Pkwy, Cottage Grove, MN 55016, 651-430-4075, on Monday, November 9, 2015 3:00 – 6:00 pm. Updates and discussion on Governor’s Task Force implementation work groups. Representatives from DHS workgroups will be present to answer questions and discuss their work. \*Groups:  
\*Child Fatality & Near Fatality \*Intake and Screening Guidelines \*Commissioner’s Child Foster Care \*Professional Development  
Pot luck meal and no food assignments this year. If you attend feel free to bring anything you would like to share. RSVP to Mary Doyle 651-431-4704 or [mary.doyle@state.mn.us](mailto:mary.doyle@state.mn.us)
  - Those working on screening tools addressing sexually exploited youth are breaking off into a sub-committee. Within 2 years sexually exploited youth will be exclusively considered to be sexually abused so a shift from offender/delinquents to victims. One challenge so far is figuring out how and where youth homelessness fits in best.
- **Old Business**
  - Community Outreach—almost everyone has given information for profiles to Deb. LaJuan has opted out of tri-fold. Nancy will take a picture of Mary/Nissa/Sarah together.
  - Nancy completed an example of her brochure and emailed it out upon receiving most panel members pictures.

- Duffle bag project
  - \*Nancy will be bring in 25 gal and 25 males duffle bags to the November meeting- results of All Saints Church Paster Jules Erickson
  - \*Dawn will have her letters sent out to many dentists before the next meeting and will report results.
  - \*LuJuan tried to reach out to Gander Mountain friend, but not able to reach
  - \*Deb confirmed that the printer will donate and hour of time helping to create the brochure and donate 100 pamphlets.

- **New Business**

- A letter was completed and members gave final approval and updates to it. Deb will finalize the requested changes and submit to member the final copy of the letter to panel members to distribute to corporations, businesses, and organizations in the community in an attempt to compile a list of community partners for the CRP and Child Protection.
- Attached is the letter and items for the list of requested items.
- Each member will bring at least one recommendation of a group, organization who we might send letter to.
- Nissa showed the power point of the rough draft for the training packet for CRP members. This first training packet will focus on reconsideration as it pertains to CRP member's responsibility to the process or reconsideration. Members gave some feedback and once Nissa sends the rough draft out to members they can send her more feedback.
- Sarah will reach out to Yvonne once the brochure is completed to get those circulating with efforts to bring more members to the panel as well to educate our purpose in the community.
- A previous member Guy ..... Is now a Pastor at United Methodist in Bethel, MN.
- Julia will be checking Bonfire Grill, Woodbury for our December 15<sup>th</sup> meeting there.

**Meeting adjourned at 6:30 p.m.**

- **Next Meeting:** November 17, 2015 at 5 p.m.