

Washington County Library Board
Regular Meeting at Washington County Library Administrative Offices
Woodbury, MN
January 23, 2012

Present

Board: Bull, Japs, Kriesel, Meyer, Nickerson, Sievert, Skinner

Staff: Conley, Schneider, Manion
Jane Harper, Senior Planner, County Administration

1. Call to Order

Japs called the meeting to order at 6: 32 p.m.

Pledge of Allegiance

2. Recognition of Public

3. Election of Officers for 2012

Japs requested that Conley conduct the election of officers for 2012. Conley opened nominations for chair. Bull nominated Japs and Sievert seconded the nomination. Conley asked for nominations a second time. Conley asked for nominations a third time. There being no further nominations Conley closed the nominations and called for the vote. Vote: All in favor. Conley turned the further election of officers back over to the 2012 chair, Japs. Japs called for nominations for vice-chair. Sievert nominated Bull and Nickerson seconded. Japs called for nominations a second time. Japs called for nominations a third time. There being no further nominations Japs closed the nominations and called for the vote. Vote: All in favor.

4. Adoption of Agenda/Consent Calendar Approval

Nickerson moved adoption of the Agenda and Bull seconded. Vote: All in favor. Motion passed. Bull moved adoption of the minutes of the previous meeting and consent calendar including donations. Sievert seconded the motion. Vote: All in favor. Motion passed.

5. Unfinished and New Business

A. Strategic Plan and Work plan for 2012 – Harper outlined the activities that occurred in 2011 on developing the strategic plan and the various concepts heard from staff, board and others involved in the process. Two vision statement options were created and each phrase in them was defined. Both statements can carry forward through the next stage of the planning process. The mission statement has remained the same but can be revisited to see if it is accurate at the end of the process. The key goals bulleted under the strategic priorities will be discussion points with stakeholders. Conley outlined the expected work plan timeline on the plan for 2012 and Harper explained the draft questions that may be used in interviews with stakeholders and community forums. Board members' commented on the questions and Harper noted the questions were not meant to be exclusive. Board members Japs and Bull agreed to assist with refining questions and developing an overview. Conley said interviews with key informants would be one on one and she asked that Board members suggest names. She also asked if any board members were interested in doing interviews let her know.

6. Director's Report

- A. Update on new Library Express & Hours Changes – Conley informed the Board that the new locker services and book drops were installed at Marine and Newport and operational. Customers are already making use of them. At the same time the cities of Marine and Newport have modified the spaces previously occupied by the Library and have launched community center type operations with donated collections and volunteer run service in the case of Marine and a part time employee at Newport. Marine held a formal opening for their community on January 13, 2012. Marine also has a county provided browse collection, a self check and inside hold pick up. Newport has a county provided browse collection. The city of Lake Elmo is undertaking organizing its own public library and we are now selling cards to their city residents. About 271 cards have been sold to date. The new hours schedule for the County Library system has been implemented.

Conley mentioned that the Library is planning to talk to 3M about its new downloadable e book program they are testing with St. Paul Public Library. The County Board has also approved the Library moving ahead with setting up an Apple developer account so we can make a mobile application called “Boopsie” available to our catalog. The “Boopsie” product was purchased by Melsa.

7. Board Reports

No reports from members.

Bull inquired about the Board vacancy in District 2. Conley indicated she will remind County Administration about the vacancy.

8. Adjournment

The chair entertained a motion to adjourn. Sievert moved and Meyer seconded the motion. Vote: All in Favor. Motion passed. The meeting adjourned at 8:15 p.m.

The next meeting is scheduled for March 26, 2012, at 6:30 p. m. at the Library Administrative Offices.