

WASHINGTON COUNTY CITIZEN REVIEW PANEL FOR CHILD PROTECTION
"Citizens partnering with Child Protective Services to keep children safe."
Woodbury Stafford Library, Lower Level Meeting Room

Meeting Minutes, October 15, 2019

- **CALL TO ORDER** 5:00 pm by Chair, Jan Hayne

- **ATTENDANCE**

Amy Berge	Nissa Knutson, County Representative VACATION
Ann Mozey	Pam Clifton
Gracie George ABSENT	Sarah Amundson, County Representative
Jan Hayne, Chair	Susannah Barnes
Jody Koch	Teri Bottum
Mary Doyle, State Rep., DHS Liaison	

Annie Diamond, Intern with Community Services joined our meeting.

Snacks: Jan
Minutes: Pam

- **APPROVAL OF MINUTES/AGENDA**

The September minutes and October agenda were unanimously approved.

- **GUEST SPEAKER**

Joanne Mooney, Family and Community Well-Being Coordinator, Child Safety and Permanency Division , at MN Department of Human Services presented the [‘MN Preschool Development Grant.’](#)

- MN was awarded a planning grant by the Administration for Children and Family in January, 2019 and is now applying for a funding grant for implementation. There will be 23 grants awarded December, 2019.
- Joanne stated our implementation plan would be integrated across numerous agencies.
- Joanne’s presentation sparked a lot of conversation regarding how we are doing things. Terri asked why we can’t focus more on models that work like the Jeremiah Program. Mary agreed that the program has fabulous outcomes but is very expensive

- **OLD BUSINESS:**

- CRP membership (ongoing for men and POC)
- Jan informed everyone that there is an opportunity at a middle school on Tuesday, Nov. 19 to recruit new members for our panel. This is, however, during our next scheduled panel meeting.

ACTION ITEMS: Jan to let members know where this will be held and panel members let Jan know if interested in attending.

- Pizza project
 - Jan had sent the letter to be given to the pizza manager/owner and a working form for us with the agenda.
 - Those that have volunteered will collect pizza coupons/certificates in October in their area
 - Certificates will be included in the Thanksgiving cards sent to foster care parents

ACTION ITEMS: Sarah will email panel members the number of foster care families in each city as well as the pizza places that participated last year

- Assist w/ SoWashCo CARES and/or similar in other parts of County – Nissa/Amy

ACTION ITEMS: Amy will update us on this at next meeting.

- Framing project/CP positive media messaging, Building Core Capabilities – further discussion?
 - Not discussed due to time constraints.

- CRP Brochure update

- Sarah handed out a sample copy of the new brochure and asked everyone to review it and let her know if you have any changes/suggestions. It's clean, professional and meets the County's color and print guidelines.
- It may be possible to add a QR Code to it that, when scanned, will open our CRP URL where current panel member photos and bios appear

ACTION ITEM: Panel members review and send feedback to Sarah

- **NEW BUSINESS**

- Trainings/webinars - any attended/upcoming?
 - Not discussed due to time constraints

- Identifying/planning for 2020 projects:

Sarah handed out the CRP Planning Tool Kit which includes worksheets to assist us in determining topics we want to address in 2020, how we will address them, planning forms, outcome identification and measuring those outcomes.

ACTION ITEMS: Panel member review CRP Planning Tool Kit to further discuss topics to address for 2020

- One topic Sarah has asked to review in the coming year: Review of CP cases reopened after being closed is one topic the panel has been asked to address
- Sarah will be working on questions we might ask relevant to the topic, such as, "were needed services missing?" and the number of cases to be reviewed.
- Still undetermined: County contact, how review will happen, start date, who will work on this project?

ACTION ITEM: Sarah to determine questions and number of cases to review

- Adapt Chisago County Info cards for Washington County? How and where will we use these? Who wants to work on this?
 - Not addressed due to time constraints

ACTION ITEMS: Mary to send out templates

- Speaker topics for upcoming meetings in 2020? Sex trafficking, drug use/addiction, foster care, child care licensing, others? Choose top 3 and identify possible speakers.
 - Sarah described the services of the Washington County Crisis Response Unit (CRU) and suggested Connie from the unit come and speak with us
 - Sarah also suggested we invite Becky from the Quality Parenting Initiative. Hoping to get both Connie and Becky to present at a CRP meeting in the first quarter of 2020.

ACTION ITEMS: Sarah to contact Connie and Becky

- Jan asked if our Nov. 19 and Dec. 17 meeting dates were okay considering the holidays. Nov 19 is a full week before Thanksgiving so probably okay. She asked if Dec. 10 would be better for our Holiday Gathering at a County restaurant to create less conflict with everyone's busy holiday prep and activities. Last year it was at the Bungalow Inn.

ACTION ITEM: We'll confirm a date for the Dec. Holiday Gathering at the next meeting.

- Mary said the All-CRP Retreat she would like us to attend is Saturday, November 9 from 9:30-3:00. Location still to be determined.

ACTION ITEM: Mary to notify panel of retreat location

- **UPDATE FROM WASHINGTON COUNTY (Sarah, Nissa)**
 - Sarah talked about our great group of current county commissioners and how supportive they've been.
- **UPDATE FROM DHS (Mary)**
 - Mary handed out the Minnesota Statue 256.01 Subd. 15. Citizen review panel
- **ADJOURN:** the meeting was adjourned at 6:35 pm.
- **NEXT MEETING:** November 19, 2019. Snacks: Nissa