

**Washington County Citizen Review Panel for Child Protection  
Meeting Minutes September 19, 2017**

*“Citizens partnering with Child Protective Services to keep children safe.”*

**Members Present:**

Jan Hayne, Jennifer Dailey, Deb Eckberg, Key-C Green, Dawn Hyland, Mike Laughton, LaJuan McIntyre, Ralph Pennie, County Representatives Sarah Amundson and Nissa Knutson, DHS Representative Mary Doyle

**Absent:** Terri Bottom, John Kiedrowski, Bonnie Treacy

**Guests:** Megan Roy, Washington County Permanency Supervisor  
Rory, U of Minnesota Social Work Intern

**Jan chaired the meeting, starting at 5:10 p.m. (power outage!)**

**August Minutes Approved**

**Guest Discussion**

Megan explained the child protection permanency timelines and how her group works intensively with families with a young child in out of home placement. The goal is either to reunify the family or move the children into a permanency placement. They start concurrent planning from the beginning and work with ideally 5 families, but currently closer to 8 cases. They meet with families weekly, go to court monthly, and take a team approach. There are currently 130+ kids in out of home placement in the county, including those on a trial home visit (a good tool to help reduce reentries).

The permanency file review project will involve looking for the stories behind the numbers: looking at cases that achieved permanency or not in the last year, and what were the differences. There are currently 19 permanency cases: 4 adoptions finalized, 8 newly available for adoption, 6 transfers to family, and 1 permanent custody to the agency (used to be called long term foster care). They have identified a number of areas to look into and will be creating a tool to review cases and a good way to access the information in the electronic files. It will be good to review the findings for best practices, system barriers, and needed resources. The Juvenile Operations Group is also interested in the findings. The tentative timeline is by the end of the year, but into next year is fine, respecting everyone's time availability.

LaJuan, Jen, Ralph, and Dawn will help with this project. Sarah will get Megan our emails.

## Old Business

- **Foster Care Re-Entry File Review:** Sarah will have John update us next month.
- **Foster Care Task Force:** Will meet next in October after our next meeting.
- **Permanency Guidelines:** see above
- **Mentorship resource list/framework:** no update
- **December meeting:** We will meet on December 12, 2017, at Mallards in Bayport. Members are asked to please invite their significant others or a friend and report back at the next meeting who will be attending.

## New Business

- **Trainings/Webinars:** Jan will discuss the “elevator speech” she and Mary learned from the 2017 National Citizen Review Panel Webinar “The Power of Community Awareness: Event & Ideas to Engage Others in CRP Work” on 9/12/17
- **Membership:** We signed a card for Nancy, and will miss her being our experienced child protection representative. Membership terms are for 2 years and a member can serve up to three terms. Three members are in their third and final terms:
  - Deb – ending June 30, 2018
  - LaJuan – ending June 2019
  - Dawn – ending July 2019

## Washington County Update (Sarah and Nissa)

- PSOP work is being moved in house and the position has posted internally
- Kris Murphy is a new supervisor who we will meet someday

## Update from DHS (Mary)

- The State is using a Collaborative Practice Model for system analysis, with the goal of avoiding the negative cycle of reacting to a high profile crisis and instead making proactive big system change, as they do in medicine. CRP members may be invited to the mapping session.
- DHS will be getting new staff in January, 4 ICWA Quality Assurance workers, 4 Permanency workers, and a second Sex Traffic worker.

- All are encouraged to attend the All Member Meeting/Potluck on November 16, from 3:30-5:30, in Cottage Grove. Attend for even a little bit. Watch for the construction detours.

**Meeting Adjourned about 6:30 p.m.**

**\*\*\*Mark your calendars for CRP Events on Nov. 16 and Dec. 12!\*\*\***

*Minutes by JCD*