



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
SEPTEMBER 26, 2023**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Gary Kriesel, District 3
Commissioner Karla Bigham, District 4
Commissioner Michelle Clasen, District 5

Absent: Commissioner Stan Karwoski, District 2

Also Present: Kevin Corbid, County Administrator
Susan Tice, County Attorney Civil Division Chief
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Kriesel asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Bigham moved, seconded by Commissioner Clasen, to adopt the Consent Calendar as follows:

1. Approval of the September 5, 2023, County Board meeting minutes.
2. Approval of **Resolution No. 2023-110** as follows:

VICTIM WITNESS GRANT FY2024

BE IT RESOLVED, that Washington County is authorized to enter a Grant Agreement with the Office of Justice Programs in the Minnesota Department of Public Safety, for ongoing services to victims of crime in the amount of \$140,000.00 to be distributed in FY 2024.

BE IT FURTHER RESOLVED, that the Washington County Attorney, Kevin Magnuson, is hereby authorized to execute such agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Attorney's Office.

3. Approve Contract No. 15904 with Community Action Partnership of Ramsey & Washington Counties for \$485,000 for the period of September 1, 2023, through March 31, 2024.
4. Approve Contract No. 15906 with Solid Ground for \$668,500 for the period of September 1, 2023, though March 31, 2024.
5. Approval of **Resolution No. 2023-111** as follows:

**PLACEMENT OF COUNTY-OWNED BRIDGES ON MINNESOTA
DEPARTMENT OF TRANSPORTATION PRIORITIZED BRIDGE
REPLACEMENT LIST**

WHEREAS, Washington County has developed a program for the inspection, maintenance, and reconstruction of bridges within the County; and

WHEREAS, Washington County requests of the State Commissioner of Transportation authorization to reconstruct specific bridges within the County pursuant to Minnesota Rule 8810.8200, subp. 1.; and

WHEREAS, Washington County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Washington County has identified two bridges, #82501 and #82509, that are high priority and that requires replacement or rehabilitation within the next ten years; and

WHEREAS, Washington County has recently obtained historic bridge #2110 and intends to transport, salvage, rehabilitate and place bridge #2110 in one of the County's regional parks.

NOW, THEREFORE, BE IT RESOLVED, that the following deficient bridges are a high priority and Washington County intends to replace these bridges as soon as possible when funds are available.

Old Bridge Number	Road Number / Name	Crossing	Total Project Cost	State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
82501	CSAH 5	Browns Creek	\$3,400,000	\$1,550,000		\$1,850,000	2025
2110	Eden Bridge		\$1,884,000	\$1,094,000		\$790,000	2029
82509	CSAH 21	Stream (Normally Dry)	\$1,025,588	\$916,088		\$109,500	2030

BE IT FURTHER RESOLVED, Washington County does hereby request authorization to replace or rehabilitate such bridges.

BE IT FURTHER RESOLVED, Washington County does hereby request financial assistance with eligible costs on County and township bridges, as provided by law.

6. Approve Purchase Order No. 26871 with Prevolv for \$252,280.29 for replacement of the workstations in the Community Services Department as part of the approved American Rescue Plan Act (ARPA) project.

The motion was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Bigham, Clasen, and Kriesel. Nays, none.

ACCOUNTING AND FINANCE

Government Finance Officers Association Triple Crown Financial Awards

The Washington County Board of Commissioners were presented with the county's financial and budget awards.

Deputy Director Joua Yang presented the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting award for the county's 2021 Annual Comprehensive Financial Report (ACFR). This is the 37th year Washington County has received this award. The certificate of achievement was awarded to 17 of Minnesota's 87 counties for 2021. The ACFR is an all-encompassing financial document. Washington County is one of the 19.5% counties in the state and 17.6% nationally that received this honor.

Senior Accountant Shanna Fulkerson presented the GFOA Outstanding Achievement in Popular Annual Financial Report (PAFR) award for 2021. This is the fourth year that Washington County has received this award. The PAFR was designed for reader appeal and understandability. Staff extract information from the ACFR to produce a more user-focused financial report. For 2021, the PAFR was awarded to five of Minnesota's 87 counties. Washington County is part of the 5.7% in the state and 2.0% nationally that have received this honor.

County Budget/Financial Analysts Janna Oman and Xai Thao presented the GFOA Distinguished Budget Presentation Award for the county's 2023 budget. Each year, after the adoption of the county's final budget, staff prepare a budget document that can be used by commissioners, staff, and the public as a policy document, an operations guide, a financial plan, and a communications device for the public to understand the county's budget.

To receive the award, the budget document is submitted to GFOA and it goes through peer reviews to determine if the document meets the nationally recognized criteria and excels as a policy document, financial plan, operations guide, and communication tool. To receive the award, the county document must meet all 14 mandatory criteria on which it is rated. The county's first submission to this award program was in 1998, and it is the only national awards program in governmental budgeting.

Ms. Oman reported that the 2023 Distinguished Budget Presentation Award is the 26th consecutive year of Washington County receiving this esteemed award. Washington County is one of five counties (5.7%) in the state, and one of 265 counties (8.6%) in the nation that have received the award, based on 2021 GFOA data. The award reflects the commitment of the Washington County Board and staff to meet the highest principles of governmental budgeting.

PUBLIC WORKS

Contract for Bid Package #1 for the Washington County Central Service Center

Senior Building Services Project Manager Mandy Leonard presented a contract for bid package #1 for structural wood for the Washington County Central Service Center. This project is identified in the county's Capital Improvement Plan as #BSD-WCSC-001.

In April 2022, Building Services was given direction to proceed with land acquisition and design for a new service center located near the corner of Woodlane Drive and Guider Drive. Alliance Architects are leading the facility design, and Kraus-Anderson Construction is leading construction management services.

In May 2023, Building Services, in coordination with Kraus-Anderson, publicly advertised for bid package #1 for structural wood, and four proposals were received. Structure Craft Builders USA Inc. was the lowest bid and met all bid requirements.

Commissioner Clasen moved to approve Contract No. 15900 for \$3,000,821 with Structure Craft Builders USA Inc. for bid package #1 structural wood for the Washington County Central Service Center project. Commissioner Miron seconded the motion, and it was adopted unanimously.

GENERAL ADMINISTRATION

County Administrator Kevin Corbid announced that today is the Employee Resource Group Fair at 11:00 a.m. in the Government Center cafeteria.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn. Commissioner Bigham seconded the motion, and it was adopted unanimously.

The County Board meeting adjourned at 9:52 a.m.

BOARD WORKSHOP WITH ADMINISTRATION AND SHERIFF'S OFFICE

The board met in workshop session to review and discuss recommendations for utilizing Washington County Public Safety Aid. Present for the workshop were Commissioners Miron, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, and Jennifer Wagenius.

Attest:

Kevin Corbid

Kevin Corbid
County Administrator

Gary Kriesel

Gary Kriesel
County Board Chair