

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
AUGUST 18, 2020**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
 Commissioner Stan Karwoski, District 2
 Commissioner Gary Kriesel, District 3
 Commissioner Wayne Johnson, District 4
 Commissioner Lisa Weik, District 5

Also Present: Kevin Corbid, County Administrator
 Susan Tice, County Attorney Civil Division Chief
 Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Miron asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Kriesel moved, seconded by Commissioner Karwoski, to adopt the Consent Calendar as follows:

- A. Approval of the July 28, 2020, and August 4, 2020, County Board meeting minutes.
- B. Approve the 2021 Ramsey/Washington County Recycling & Energy Board (R&E Board) joint activities budget as recommended by the R&E Board.
- C. Approval to apply for Statewide Health Improvement Partnership (SHIP) funding for Washington County.
- D. Approval of **Resolution No. 2020-086** as follows:

**RESOLUTION AUTHORIZING SUBMITTAL OF AN
APPLICATION TO THE METROPOLITAN COUNCIL FOR
FUNDING UNDER THE METROPOLITAN COUNCIL
REGIONAL SOLICITATION**

WHEREAS, the Regional Solicitation process started with the passage of the Intermodal Surface Transportation Efficiency Act (ISTEA) in 1991; and

WHEREAS, as authorized by the most recent federal surface transportation funding act, FAST ACT, projects will be selected for funding as part of two federal programs: Surface Transportation Block Grant Program (STBGP) and Congestion Mitigation and Air Quality Improvement (CMAQ) Program; and

WHEREAS, pursuant to the Regional Solicitation and the regulations promulgated thereunder, eligible project sponsors wishing to receive federal grants for a project shall submit an application first with the appropriate metropolitan planning organization (MPO) for review and inclusion in the MPO's Transportation Improvement Program (TIP); and

WHEREAS, the Metropolitan Council and the Transportation Advisory Board (TAB) act as the MPO for the seven county Twin Cities region and have released the Regional Solicitation for federal transportation funds for 2024 and 2025; and

WHEREAS, Washington County is an eligible project sponsor for Regional Solicitation funds; and

WHEREAS, Washington County is proposing to submit an application to Metropolitan Council as part of the 2020 Regional Solicitation for the following project:

WHEREAS, Washington County is proposing to submit an application for the following project:

1. County State Aid Highway (CSAH) 32 Multiuse Trail: Addition of a multiuse trail on the north side of CSAH 32 between CSAH 33 and Trunk Highway (TH) 61 in the City of Forest Lake; and

WHEREAS, the project will be of mutual benefit to the Metropolitan Council, Washington County, and Forest Lake; and

WHEREAS, Washington County is committed to providing the county share of the costs and complete the project if the project is selected as part of the 2020 Regional Solicitation.

NOW, THEREFORE, BE IT RESOLVED, that Washington County is requesting funding from the federal government through the Metropolitan Council's 2020 Regional Solicitation and the county is committed to completing the project identified above and providing the county share of funding.

- E. Approve Change Orders No. 4 and No. 5 to Contract No. 12904 with Pember Companies Inc. in the amount of \$24,020 and \$900 respectively, for the Environmental Center Site Improvements Project (PHE-001).
- F. Approval to set a Public Hearing on September 15, 2020, at 9:00 a.m. to adopt a Park Ordinance update establishing county conservation areas.
- G. Approval of one full-time equivalent (1.0 FTE) Deputy Sheriff-Patrol Officer in the Washington County Sheriff's Office for the City of Lake Elmo.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Karwoski, and Miron. Nays, none.

GENERAL ADMINISTRATION

2019 Performance Measures and Indicators Report

Amanda Hollis, Senior Planner in the Office of Administration, presented the 2019 Performance Measures and Indicators Report. Ms. Hollis acknowledged members of the Performance Measurement and Improvement Team (PerMIT) that assisted in achieving the success of this year's report. Wade Luger, IT Systems Administrator and PerMIT member, gave a brief report on IT security. The full 2019 Performance Measures and Indicators Report can be found on Washington County's website: <http://www.co.washington.mn.us/performanceasures>.

Coronavirus Relief Fund Spending Plan Update

County Administrator Kevin Corbid reported as of Monday morning, the Coronavirus Relief Fund program for small businesses has received 205 applications. Approximately 80% were employee-based businesses and 20% were self-employed or home-based businesses. If all applicants received the maximum amount, this would be approximately \$2.5 million of the \$10 million being spent for these business. A few businesses are not eligible and the most common issue was that the business had not been operating six months prior to COVID-19.

Mr. Corbid reported the Coronavirus Relief Fund program for homeowner stabilization has received several applications. The Washington County Community Development Agency has reported it will be able to use the entire \$1 million that the county put into that plan. There is additional money that is coming from the \$100 million that the state has made available for rental and mortgage assistance. The county is part of a regional application for a portion of the \$100 million and will receive a portion of those funds. Mr. Corbid anticipates that the county will also be able to spend the full \$3 million by the end of the year that was allocated for rental assistance. The rental assistance program is being administered by the Community Services Department.

Mr. Corbid suggested a having a workshop next week for updates and discussion on CARES Act funding. Chair Miron concurred.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events that they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under “County Board.”

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

EXECUTIVE (CLOSED) SESSION – HUMAN RESOURCES

Commissioner Kriesel moved to convene to Executive (closed) Session. Commissioner Weik seconded and it was adopted unanimously.

The Board met in Executive Session with Human Resources to discuss labor relations strategy, the time being 10:12 a.m. Present for the Executive Session were Commissioners Weik, Kriesel, Karwoski, Johnson, and Miron. Also present were Kevin Corbid, County Administrator; Jennifer Wagenius, Deputy County Administrator; Angie Nalezny, Human Resources Director; Paula Graff, Human Resources Deputy Director.

Commissioner Johnson moved to close the Executive Session and convene back to the regular County Board meeting. Commissioner Weik seconded and it was adopted unanimously.

The County Board reconvened at 11:34 a.m.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Karwoski, and it was adopted unanimously. The County Board meeting adjourned at 11:34 a.m.

BUDGET WORKSHOP – COMMUNITY CORRECTIONS

The Board met in workshop session to review the 2021 recommended budget for the Community Corrections Department. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Johnson, and Weik. Also present were Kevin Corbid, Jennifer Wagenius, and county staff.

BUDGET WORKSHOP – COMMUNITY SERVICES

The Board met in workshop session to review the 2021 recommended budget for the Community Services Department. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Johnson, and Weik. Also present were Kevin Corbid, Jennifer Wagenius, and county staff.

BUDGET WORKSHOP – PUBLIC HEALTH AND ENVIRONMENT

The Board met in workshop session to review the 2021 recommended budget for the Public Health and Environment Department. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Johnson, and Weik. Also present were Kevin Corbid, Jennifer Wagenius, outside agencies, and county staff.

Attest:

A handwritten signature in black ink that reads "Kevin J. Corbid".

Kevin Corbid
County Administrator

A handwritten signature in black ink that reads "Fran Miron".

Fran Miron
County Board Chair