



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JULY 18, 2023**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
 Commissioner Stan Karwoski, District 2
 Commissioner Gary Kriesel, District 3
 Commissioner Karla Bigham, District 4
 Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
 Susan Tice, County Attorney Civil Division Chief
 Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Kriesel asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Karwoski, to adopt the Consent Calendar as follows:

1. Approval to appoint Beth Leindecker, Woodbury, as a District 5 representative on the Community Development Block Grant Citizen Advisory Committee, to a partial term expiring December 31, 2023.
2. Approve a Memorandum of Understanding with the Washington County Community Development Agency and Shelter Corporation for the period of July 1, 2023, through June 30, 2028, for the Publicly Owned Transitional Housing (POTH) units.
3. Approve a Cooperative Agreement with the Washington County Community Development Agency for the period of July 1, 2023, through June 30, 2025, for the Minnesota Housing Finance Authority (MHFA) Bridges Program.
4. Approve Contract No. 15690 with Thomson Reuters for \$309,696 for the period of August 1, 2023, through July 31, 2028, for research services in the Law Library.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Bigham, Clasen, and Kriesel. Nays, none.

PUBLIC HEALTH & ENVIRONMENT

Amendment to the Joint Powers Agreement with Ramsey/Washington Recycling & Energy Board

Director David Brummel presented Amendment No. 3 to the Joint Powers Agreement with Ramsey/Washington Recycling & Energy Board (R&E Board).

Mr. Brummel reported that yesterday celebrated the completion of facility enhancements and next-generation technology at the Recycling & Energy Center that will bring a second life to organic materials that would usually end up in landfills or incinerators. The new Recyclable Recovery System Line and Food Scrap pickup sortation process will divert a total of 60,000 tons at program maturity of valuable material from landfills and will produce usable end products in the form of renewable natural gas and a valuable soil improvement product called biochar.

Mr. Brummel reported that similar to technology improvements, the R&E Board is also working to improve the organizational culture and leadership structure needed to support this important work of today and moving into the future.

Currently, the R&E Board is led by the Joint Leadership Team (JLT) that is comprised of one staff member each from the Washington County Public Health & Environment Department and St. Paul/Ramsey County Public Health Department. Mr. Brummel has served as an interim JLT member for 10 months.

In 2022, the R&E Board contracted for an assessment of its current leadership structure. A key recommendation brought forward by the consultant was to move away from the current JLT structure and replace it with a new Executive Director and Deputy Director. This leadership assessment and recommendation was shared with the R&E Board earlier this year and discussed at a recent Washington County and Ramsey County board workshops. All three boards have vocalized support for this change in leadership structure

Mr. Brummel concluded that Amendment No. 3 to the Joint Powers Agreement updates the language to reflect an Executive Director and Deputy Director leadership structure. Ramsey County is also amending its Joint Powers Agreement at its board meeting today. The full R&E Board will amend the R&E bylaws at the July 27 meeting. This new leadership structure will effectively position the R&E Board for success as the scope, challenges, and complexity of the organization continue to grow moving into the future.

Commissioner Miron moved to approve Amendment No. 3 to Joint Powers Agreement No. 9890 with Ramsey/Washington Recycling & Energy Board. Commissioner Bigham seconded the motion, and it was adopted unanimously.

GENERAL ADMINISTRATION

Resolution for 2023 2nd Quarter Donations

Commissioner Karwoski moved to adopt **Resolution No. 2023-078** as follows:

2023 2nd QUARTER DONATIONS, GIFTS, AND BEQUESTS

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests on a quarterly basis.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve donations and gifts of \$1,898.04 for the second quarter of 2023.

Commissioner Clasen seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Bigham, Clasen, and Kriesel. Nays, none.

Other Items

County Administrator Kevin Corbid reported that there will be no board meeting next week, and Commissioners Karwoski, Bigham, and Clasen will be attending the National Association of Counties (NACo) Conference to be held July 21 through July 24.

Mr. Corbid reported that at the next board meeting on August 1, the recommended 2024 budget will be presented. Budget materials will be sent to commissioners next week.

Mr. Corbid distributed copies of information to commissioners that was presented by the state demographer to the City of Woodbury. It contains information on the city and its growth, and also how it affects the county.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Karwoski moved to adjourn. Commissioner Clasen seconded the motion, and it was adopted unanimously.

The County Board meeting adjourned at 9:38 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The board met in workshop session for a presentation of the Middle St. Croix Valley Regional Trail Master Plan. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

LEGISLATIVE WORKSHOP

The board met in workshop session to discuss legislative outcomes related to Public Works. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

BOARD WORKSHOP WITH ADMINISTRATION

The board met in workshop session to discuss Keystone Woods Wildlife Management Area. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, and Bigham. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, outside agencies, and county staff.

Attest:

Kevin Corbid

Kevin Corbid
County Administrator

Gary Kriesel

Gary Kriesel
County Board Chair