



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
JULY 6, 2021**

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1  
Commissioner Stan Karwoski, District 2  
Commissioner Gary Kriesel, District 3  
Commissioner Wayne Johnson, District 4  
Commissioner Lisa Weik, District 5

Also Present: Kevin Corbid, County Administrator  
Susan Tice, County Attorney Civil Division Chief  
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Board Chair Weik asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Karwoski moved, seconded by Commissioner Miron, to adopt the Consent Calendar as follows:

- A. Approval of the June 15, 2021, and June 22, 2021, County Board meeting minutes.
- B. Approve abatement for commercial/residential property located at 209 Main Street South in Stillwater.
- C. Approve penalty abatement exceeding \$10,000 for property located at 500 Bielenberg Drive in Woodbury.
- D. Approval of application for renewal of an On-Sale and Sunday Liquor License for Outing Lodge LLC, located in May Township.
- E. Approval of the plat of Martins Arcola Addition in May Township.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

## COMMUNITY CORRECTIONS

### Resolution Proclaiming July 19-23, 2021, as Pretrial, Probation and Parole Supervision Week

Community Corrections Director Terry Thomas presented a resolution recognizing the work of Washington County probation and parole officers, and all Community Corrections staff, as their work with clients leads to a safer community for all residents of Washington County. Mr. Thomas reported that last year, despite the pandemic, staff connected with 8,461 clients, and facilitated 18 cognitive skills groups, of which 109 successfully completed. Staff also completed 336 pre-sentence investigations and 1,139 risk assessments. In addition, there were 26,912 hours of Sentence To Service (STS) work completed within the community.

Commissioner Johnson moved to approve **Resolution No. 2021-078** as follows:

#### **RESOLUTION PROCLAIMING JULY 19-23, 2021 AS PRETRIAL, PROBATION AND PAROLE SUPERVISION WEEK**

**WHEREAS**, Washington County probation and parole officers are an essential part of the public safety system; and

**WHEREAS**, they are responsible for supervising adult and juvenile probationers in the community; and

**WHEREAS**, Washington County probation and parole officers uphold the law with dignity, while recognizing the right of the public to be safeguarded from criminal activity; and

**WHEREAS**, Washington County probation and parole officers are trained professionals who work in partnership with community agencies and groups; and

**WHEREAS**, Washington County probation and parole officers intervene with offenders to change behavior; and

**WHEREAS**, Washington County probation and parole officers provide cost-effective services to the citizens of Washington County; and

**WHEREAS**, all Community Corrections staff play a vital role in supporting the work of probation and parole officers; and

**WHEREAS**, Community Corrections professionals are a true force for positive change in their communities.



**NOW THEREFORE BE IT RESOLVED**, that the Washington County Board of Commissioners does hereby proclaim July 19-23, 2021 as Pretrial, Probation and Parole Supervision Week, and encourages all citizens to honor these probation and parole officers and to recognize their achievements.

Commissioner Karwoski seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

## **PUBLIC WORKS**

### **Approve Contract with Alliant Engineering for the Trunk Highway 36 and Lake Elmo Avenue/County State Aid Highway 17 Intersection Study Project**

Public Works Engineer Morgan Abbott presented Contract No. 14131 with Alliant Engineering Inc. in the amount of \$1,034,252 for the Trunk Highway (TH) 36 and Lake Elmo Avenue/County State Aid Highway (CSAH) 17 Intersection Study Project.

As intersections along the TH 36 corridor have been improved and some converted to grade separated intersections, TH 36 at CSAH 17 currently operates as an at-grade intersection with a wood pole signal system and inherent safety and operational issues. Growing traffic demands and safety concerns on both TH 36 and CSAH 17 justify the need for a grade-separated design, which is consistent with the Minnesota Department of Transportation's goals for the TH 36 corridor. The overall goal of the project is to perform a comprehensive review of alternatives culminating with identification of a preferred alternative for the intersection.

The contract is funded by highway state aid and local contributions. Consulting costs are programmed in the Capital Improvement Plan for 2022. Project construction is scheduled to begin in 2025.

Commissioner Miron moved to approve Contract No. 14131 with Alliant Engineering Inc. in the amount of \$1,034,252 for TH 36 and Lake Elmo Avenue/CSAH 17 Intersection Study Project. Commissioner Kriesel seconded the motion and it was adopted unanimously.

### **Approve Contract with HGA for the Washington County Historic Courthouse Exterior Rehabilitation Project**

Public Works Engineer Morgan Abbott presented Contract No. 14148 with HGA in the amount of \$399,890 for the Washington County Historic Courthouse Exterior Rehabilitation Project.

The Washington County Historic Courthouse is one of the oldest standing courthouses in Minnesota. The original courthouse was built in 1870, and was listed on the National Register of Historic Places in 1971.

In 1979, Washington County installed a new lead coated copper roof. In 2017, an assessment of building and site was performed. In the final report, it was recommended that the county perform

a detailed inspection of the exterior of the building. In 2018, that exterior inspection was performed and the needed restoration project scope was developed and programmed in the Capital Improvement Plan (CIP) as project #HC-1048-028.

This contract will allow the county to hire architectural services to replace the roof, restore the cupola, and repair the brick and mortar. The work scope includes coordination, preliminary design, final design, agency involvement, permitting services, bidding documents, construction support, and as-built drawings. These improvements will continue to preserve the existing structure and historical integrity, improve park user experience, and the design will adhere to any and all historical requirements.

Funding for the project will be sourced from the Historic Courthouse Restoration Fund.

Commissioner Kriesel moved to approve Contract No. 14148 with HGA in the amount of \$399,890 for the Washington County Historic Courthouse Exterior Rehabilitation Project. Commissioner Miron seconded the motion and it was adopted unanimously.

Commissioner Kriesel moved to approve permanent use of fund balance in the amount not to exceed \$99,900 from the Historic Courthouse Restoration Fund 412 to be used for the Washington County Courthouse Exterior Rehabilitation Project. Commissioner Karwoski seconded the motion and it was adopted unanimously.

## **GENERAL ADMINISTRATION**

### **Resolution Dissolving the Local Emergency Declaration Related to the COVID-19 Pandemic**

County Administrator Kevin Corbid presented a resolution to consider ending the local emergency declaration that was passed by the County Board in March 2020 in response to the COVID-19 pandemic. Mr. Corbid stated that, while it is common to let a local emergency declaration expire on its own, staff feel it is appropriate, as the county transitions back to a service delivery model that is much different from that during the height of the pandemic, to take this action today ending the declaration.

Mr. Corbid reported that in addition to passing the local emergency declaration, the county activated its Emergency Operations Center (EOC) in March 2020. This allowed for a coordinated countywide response to the pandemic, and the emergency declaration allowed additional flexibility in purchasing and operational changes to allow staff to move more quickly.

Following more than 15 months of operation, the EOC has been deactivated as of June 30, 2021. The county continues to use the expertise of staff to develop recommendations related to the changing operations of the county when necessary. The Public Health & Environment Department remains very active in the response to the pandemic, and its departmental operations center remains active as work continues to vaccinate county residents and other response efforts.



Mr. Corbid commended staff in the county's Incident Command Structure, including those in the Planning Section, Operations Section, Logistics, Finance, Communications, and Unified Command, and noted this only includes a small section of those who deserve recognition. The response to the pandemic, was and continues to be an entire county operation, starting with the County Board, and including each and every employee.

Commissioner Karwoski moved to approve **Resolution No. 2021-079** as follows:

**RESOLUTION DISSOLVING THE LOCAL EMERGENCY  
DECLARATION RELATED TO THE COVID-19 PANDEMIC**

**WHEREAS**, due to the threat posed to the county from the Novel Coronavirus known as COVID-19, the Washington County Board of Commissioners declared a State of Emergency in Washington County on March 17, 2020;

**WHEREAS**, immediately following the Board's decision to enter a state of emergency, the county Emergency Operations Plan was activated; and

**WHEREAS**, the county's response strategy to COVID-19, piloted by its adherence to the National Incident Management System (NIMS) has steered county leaders toward addressing closing actions regarding the current state of emergency; and

**WHEREAS**, state operated vaccination clinics in Washington County have discontinued service operations; and

**WHEREAS**, based on vaccination trends as reported by Minnesota Department of Health data, over a dozen Governor Executive Orders are predicted to be rescinded effective June 30, 2021; and

**WHEREAS**, COVID-19 accommodation policies adopted as part of the county's response strategy were expired effective June 30, 2021; and

**WHEREAS**, Washington County leadership seeks to integrate safe and effective and return to work strategies with minimum to no disruption in service delivery; and

**WHEREAS**, Washington County will continue to ensure the health and safety of its residents, customers, clients and staff through all necessary measures; and

**WHEREAS**, county leadership staff and board members are able to use the processes, procedures and authorities in place without a local emergency declaration to effectively manage the continued response.



**NOW, THEREFORE, BE IT RESOLVED**, that the Washington County Board of Commissioners, following a recommendation from the Director of Emergency Management and the County Administrator, affirm the dissolution of the State of Emergency declared on March 17, 2020.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

### **Legislative Update**

Deputy County Administrator Jan Lucke presented a final legislative update with the results of Washington County's 2021 Legislative Agenda outcomes.

### **Washington County 2021 Taxpayer Protection Priority Legislative Positions**

#### **Local Property Taxpayer Protection**

- The state was prevented from mandating that counties pay for transitway capital maintenance costs.
- A new youth homelessness prevention aid program was implemented with \$20 million starting in 2023; county share is estimated at \$588,000 per year.
- No change to county program aid appropriation.

#### **Substance Use Disorder (SUD) Payback of Federal Government**

- The state allocated \$8.328 million in General Fund dollars to reimburse counties for the county share of Department of Human Services (DHS) errors related to substance use disorder services within institutions of mental disease.

#### **Licensing Service Fees**

- No action.

#### **Washington County Historic Courthouse Renovation**

- No action. No bonding bill this session.

### **Washington County 2021 State Funding Legislative Positions**

#### **Community Corrections Funding**

- The state made a small one-time adjustment to the Community Corrections Act subsidy (\$2.44 million over biennium), county share is estimated to be \$54,685 per year. The funding is tied to a report for a working group that will submit recommendation for core supervision practices and a new method of funding the probation system.

#### **4<sup>th</sup> Street Bridge in Oakdale**

- This project was granted \$3.5 million for fiscal year 2022-2023 through the Omnibus Transportation Budget Bill. The funds will support reconstruction of automobile lanes and addition of bicycle and pedestrian lanes on the 4th Street Bridge in Oakdale as part of the Gold Line Bus Rapid Transit Project.

Trunk Highway 36 and County State Aid Highway 17

- No action. No bonding bill this session.

St. Croix Bluffs Regional Park Boat Launch Improvements

- No action. No bonding bill this session.

County State Highway 5 and Browns Creek State Trail Connection Project

- No action. No bonding bill this session.

Expanded Bus Route 363

- No action. No bonding bill this session.

**Washington County 2021 General County Positions**

Regional Parks and Trails Operations and Maintenance Reimbursement

- The Operations and Maintenance fund was increased by \$850,000 from the last biennium. The General Fund appropriation is stable at \$2.54 million.

Metropolitan Regional Parks and Trails Share of Parks and Trails Legacy Fund

- The allocation of Parks and Trail Legacy Funds was maintained at 40% Minnesota Department of Natural Resources, 40% Metropolitan Regional Parks and Trails, and 20% Greater Minnesota Regional Parks and Trails.

Jurisdictional Transfer of Trunk Highway (TH) 96

- The Omnibus Transportation Budget Bill amended the endpoints of TH 96 to reflect the jurisdictional transfer of the section of TH 96 between TH 244 and TH 95 from the Minnesota Department of Transportation to Washington County.

Second Daily Train between the Twin Cities, Milwaukee, and Chicago

- This project was granted \$10 million. These funds will be combined with funds from Wisconsin and Amtrak, which will result in a full match for the federal grant awarded in 2020.

Expanding the Regional Transit Capital Area in the Twin Cities Metropolitan Area

- No action.

In-Person Absentee Voting Procedures

- No action.

**COMMISSIONER REPORTS**

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at [www.co.washington.mn.us](http://www.co.washington.mn.us), under “County Board.”

**BOARD CORRESPONDENCE**

No board correspondence was received.

**EXECUTIVE (CLOSED) SESSION – PUBLIC WORKS**

Board Chair Weik stated the next item on the agenda is listed as an Executive (closed) Session to review an appraisal related to the county’s possible purchase of property identified as PID 06.029.20.21.0002 for future road extension of County State Aid Highway (CSAH) 15 South Segment. Pursuant to Minnesota Statute Section 13D.05, subdivision, 3(c) this meeting may be closed to the public.

Commissioner Kriesel moved to convene in Executive (Closed) Session, seconded by Commissioner Karwoski, and it was adopted unanimously.

The Board met in Executive Session with Public Works, the time being 11:05 a.m. This closed session is being held pursuant to Minnesota Statute Section 13D.05, subdivision 3(c) in order to review and discuss the appraisal completed with respects to the potential purchase of property identified as PID 06.029.20.21.0002 for future road extension of CSAH 15 South Segment. Present for the Executive Session were Commissioners Weik, Kriesel, Karwoski, Johnson, and Miron; County Administrator Kevin Corbid, Deputy County Administrator Jan Lucke, Deputy County Administrator Jennifer Wagenius, Assistant County Attorney III Jessica Oertel; Public Works Director Don Theisen, Public Works Deputy Director/County Engineer Wayne Sandberg; Public Works Right-of-Way Specialist Sharon Price.

The County Board reconvened at 11:30 a.m.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Miron moved to adjourn, seconded by Commissioner Karwoski, and it was adopted unanimously. The County Board meeting adjourned at 11:30 a.m.

Attest:

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Kevin Corbid  
County Administrator

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Lisa Weik  
County Board Chair