



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 1, 2021**

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority (RRA) met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Weik, Miron, Kriesel, Johnson, and Karwoski. RRA Chair Weik presided. Also present were Kevin Corbid, County Administrator; Brent Wartner, First Attorney; Stephanie Kammerud, Administrative Assistant; and county staff. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:28 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
 Commissioner Stan Karwoski, District 2
 Commissioner Gary Kriesel, District 3
 Commissioner Wayne Johnson, District 4
 Commissioner Lisa Weik, District 5

Also Present: Kevin Corbid, County Administrator
 Brent Wartner, First Attorney
 Stephanie Kammerud, Administrative Assistant

Board Chair Lisa Weik announced that because of the COVID-19 Pandemic and Emergency Declaration issued by Minnesota Governor Tim Walz, and the Declaration of Emergency issued by the Washington County Board of Commissioners on March 17, 2020, some or all of the County Board members may participate by telephone or other electronic means, and the Board meeting will be conducted pursuant to and in compliance with Minnesota Statute 13D.021. Members of the public can attend the meeting in person, or view/monitor the meeting electronically from a remote location via live web stream.

Noted for the record:

1. That either the Washington County Board Chair or the County's chief Administrator has determined that an in-person meeting of the entire County Board may not be practical nor prudent because of the existing Pandemic and Emergency.
2. All County Board members participating in this meeting, whatever their physical location, can hear one another and can hear all discussion and testimony.
3. All members of the public present here today at the regular meeting location, if any, can hear all discussion and testimony and all votes of the members of the County Board.



4. At least one member of the County Board or the Chief Administrator of the County is physically present at the regular meeting location.
5. Each member of the County Board participating in this meeting by telephone or other electronic means is considered present at the meeting for purposes of determining a quorum and participating in all proceedings.
6. Proper notice of this meeting has occurred.
7. All votes will be conducted by roll call.

COMMENTS FROM THE PUBLIC

Board Chair Weik asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Johnson moved, seconded by Commissioner Karwoski, to adopt the Consent Calendar as follows:

- A. Approval of **Resolution No. 2021-066** as follows:

GRANT AGREEMENT WITH MINNESOTA DEPARTMENT OF COMMERCE

BE IT RESOLVED, that the Washington County Attorney's Office is authorized to enter a grant agreement with the Minnesota Department of Commerce, for a .5 FTE Auto Theft Prosecutor and related training expenses in the amount of \$116,200 to be distributed equally between FY 2021 and FY 2023.

BE IT FURTHER RESOLVED, that the Washington County Attorney, Pete Orput, is hereby authorized to execute such agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Attorney's Office.

- B. Approval of **Resolution No. 2021-067** as follows:

JOINT POWERS AGREEMENT STATE OF MINNESOTA, DEPARTMENT OF CORRECTIONS

BE IT RESOLVED, that the Washington County Attorney's Office is authorized to enter a Joint Powers Agreement with the State of Minnesota, Department of Corrections, Facilities Division for reimbursement of prosecution expenses to state correctional facilities for the period of July 1, 2021, through June 30, 2022.

BE IT FURTHER RESOLVED, that the Washington County Attorney, Pete Orput, is hereby authorized to execute such agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Attorney's Office.

C. Approval of Amendment No. 1 to the Gold Line Joint Powers Agreement.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

PUBLIC WORKS

PUBLIC HEARING – CONSIDER AMENDMENTS TO THE WASHINGTON COUNTY DEVELOPMENT CODE TO ENABLE COORDINATION OF MEMBERSHIP BETWEEN THE PLANNING ADVISORY COMMISSION AND THE BOARD OF ADJUSTMENT AND APPEALS

The public hearing opened at 9:28 a.m.

County Board Chair Weik presented a brief overview of today's public hearing to consider the repeal of Washington County Ordinance #203, Chapter One, of the Washington County Development Code, and the enactment of Ordinance #214 to replace it. The proposed new Ordinance will modify the membership requirements for the Board of Adjustment and Appeals, as well as the membership requirements of the Planning Advisory Commission to allow coordination of the same members to serve on each board. This hearing is being held pursuant to the requirements contained in Minnesota Statute Section 375.51, and the requirements contained in the current Development Code, Chapter One, Section 14.2. On May 11, 2021, the County Board issued its Order setting this public hearing for today. Board Clerk Stephanie Kammerud indicated that proper notices were published and made part of the record.

Public Works Planner Kurt Howard presented a review of previous actions and proposed amendments for consideration to the Washington County Development Code to enable coordination of membership between the Planning Advisory Commission (PAC) and the Board of Adjustment and Appeals (BAA), as recommended by the Planning Advisory Commission.

Mr. Howard reviewed the purpose of the proposed merger. In 2018, a significant amount of land use authority was assumed by the townships in Washington County, which led to a reduction in land use cases that are processed by the PAC and the BAA.

Mr. Howard summarized the responsibilities and duties of the PAC and the BAA. The PAC studies, reports, and makes recommendations on amendments to the development code or comprehensive plan, and issues and amends planned unit development permits and conditional use permits. The BAA hears and decides appeals and reviews of any order or determination made by the zoning administrator, with respect to the Washington County Development Code. The BAA issues variances, and hears and decides appeals by landowners who have been denied a permit to build within the limits of land delineated on an official map.

Challenges have arisen from the reduction in land use cases. There can be long gaps between meetings, delaying approval of minutes, which often contain findings that are used for permitting. Making effective use of committee members' valuable contributions of volunteer time is important for recruiting members.

To address these challenges, a number of options were discussed at a County Board workshop in July 2020. The County Board expressed support for moving ahead with the option to maintain both a PAC and a BAA, with each committee having the same membership. Meetings would be held sequentially in time. In order for identical membership to be achieved, both committees are proposed to have 7 voting members each, so the PAC will change from 9 voting members to 7, while the BAA will change from 5 members to 7.

In January 2021, the merger concept was presented and discussed at the PAC and BAA meetings to introduce the idea and gather feedback. At this time, staff also solicited members' interest in continuing to serve and discovered that the timing was fortunate, in that there would be no need for any member who wished to continue serving to resign, which was an important principle from the beginning.

In March 2021, the County Board directed the PAC to study, report on, and make a recommendation on the issue. In April 2021, the PAC formally recommended that the County Board proceed with implementation of the merger. On May 11, 2021, the County Board called this public hearing to consider changes to the Washington County Development Code.

Mr. Howard continued with proposed changes to the Development Code. Chapter 1, Section 14 of the code details the formal process for making changes to the Development Code. Chapter 1, Section 6 and Section 8, will outline the structure and duties of the PAC and the BAA. The changes are specific to what is needed to align the number of members between the two boards and align some requirements regarding the structure. There are also some minor clarifications regarding the beginning and end dates of member terms to make sure the transition would happen smoothly.

Mr. Howard stated that if the County Board approves proceeding with the merger, the next steps would be to repeal and replace Chapter 1 of the Washington County Development Code, and then to appoint members to the reconfigured PAC and BAA. This would include a resolution repealing Ordinance #203, which enacted the current, active Chapter 1 of the Development Code, and replacing it with Ordinance #214, which would enact the revised Chapter 1. Immediately after adopting such a resolution, a separate motion could be made to dissolve the existing PAC and BAA, with an acknowledgement of members' service, and then appoint members to the new PAC and BAA.

County staff and the PAC have thoroughly reviewed the merger, and it is believed it would result in improved efficiency, as well as the best possible use of the valuable contributions of the time and effort of Washington County residents who volunteer to serve on these committees.

Chair Weik asked for any comments from the public; none were heard. No written comments were received prior to this public hearing.

There being no further comments, Chair Weik asked for a motion to close the public hearing and open the matter for discussion and comments by board members. Commissioner Karwoski moved to approve closing the public hearing. Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

The public hearing was closed at 9:42 a.m.

All commissioners expressed support to move forward with the next steps to amend Washington County Development Code to enable coordination of membership between the PAC and the BAA. Chair Weik requested that county staff draft a proposed resolution to repeal Ordinance #203 and replace it with Ordinance #214. The matter should then be brought back on an upcoming County Board agenda to consider adopting the resolution.

PUBLIC HEARING – CONSIDERATION OF UPDATING WASHINGTON COUNTY TRANSPORTATION SALES, USE AND EXCISE TAX

The public hearing opened at 9:48 a.m.

Board Chair Weik presented a brief overview of today's public hearing to consider updating Washington County's Transportation Sales, Use and Excise Tax and increasing the same to 0.5%. This public hearing is being held pursuant to the requirements contained in Minnesota Statute 297A.993. On May 11, 2021, the County Board issued its Order setting this public hearing for today. Board Clerk Stephanie Kammerud indicated that proper notices were published and made part of the record.

Public Works Deputy Director/County Engineer Wayne Sandberg presented information on the Transportation Sales, Use and Excise Tax. This tax is generally known as Local Option Sales Tax. The authority to implement this tax is allowable per Minnesota Statute 297A.993 and is unique to counties. A county may enact up to 0.5% sales tax and up to \$20 excise tax on the sale of a vehicle. This requires a public hearing, and then can be enacted by a resolution of the County Board. There are 51 other Minnesota counties that have implemented a local option sales tax.

Washington County currently imposes 0.25% sales and use tax, and a \$20 vehicle excise tax. Revenue from the current tax is directed exclusively toward the development of transit and transit operations in Washington County, and state law requires the revenue from this must be project and/or improvement specific. The types of projects that are eligible include Capital Road and Bridge projects (including construction as well as project development costs), payment of both capital and operating costs for transit, and payment of the capital costs of a Safe Routes to School program under Minnesota Statute 174.40.

Mr. Sandberg provided background of the local option sales tax. In 2008, authority was granted to counties through membership of the Counties Transit Improvement Board, for 0.25% sales and use tax and \$20 vehicle excise tax. In 2017, the Counties Transit Improvement Board disbanded, and Washington County maintained the 0.25% sales and use tax and \$20 vehicle excise tax and focused the revenues on transit operating and capital development. Meanwhile, the Legislature increased the authority to 0.5% during this time.

A public hearing was held on February 11, 2020, to consider increasing the rate to 0.5%, and it was continued on March 17, 2020. Due to the COVID-19 pandemic, there was uncertainty on how to obtain public input safely and uncertainty in the economy, and the board moved to take no further action at that time.

Mr. Sandberg reported that this discussion has been brought back to today's meeting for several reasons. Funding to transportation has flattened, and state revenues are not keeping pace with the needs of the county's transit systems. Washington County is leading the advocacy and filling the gaps that the state is not managing on state systems, such as the intersections at Highway 36 and Manning Avenue, County State Aid Highway 17, and Century Avenue. The last time there was a Gas Tax increase in Minnesota was 2008. County Highway State Aid fund received a 9% reduction from 2020. The Motor Vehicle Leased Tax revenue peaked in 2019 and is now in a downward trend. The Wheelage Tax was increased to \$20 in 2019, and has been flat since.

Washington County is unique in the State of Minnesota for the three border crossings to Wisconsin. St. Croix Crossing averages 26,000 vehicles per day, Interstate 94 Crossing averages 69,000, and Prescott averages 16,200. There are more vehicles coming back and forth through Washington County from other states and counties than any other county in the state, more than 111,200 vehicles per day. Washington County has the busiest crossing in the State of Minnesota, outpacing the Port of Duluth, the crossing into Fargo, International Falls, and Albert Lea.

Mr. Sandberg reported today's proposal is to increase the sales and use tax rate to 0.5%, update the list of projects to include road and bridge projects, retain the existing vehicle excise tax at the full \$20, continuing the public hearing to June 15th, and at that time, consider a resolution for implementation.

Mr. Sandberg reported that commissioners had requested updating the principles for sales and use tax revenue to set guidelines for the county and how funding would be distributed and spent. Mr. Sandberg reported that revenue funding would be distributed equally, 50% for transit and 50% for transportation (road and bridge). The county will use its annual budget and Capital Improvement Plan to prioritize projects and allocate revenue. The eligible project list will be updated with the Department of Revenue on a regular, ongoing basis of every 3-5 years. Funding can be provided for projects that improve safety, increase capacity, align with long-term planning, and promote economic development. Another goal is to reduce reliance on county general obligation bonding for road and bridge projects, and consider retaining Principles for Transit projects as developed in 2017.

Mr. Sandberg reported that revenues collected in 2019 were \$10.7 million, and revenues collected in 2020 were \$10.8 million. If the 0.5% increase moved forward on June 15th - implementing the 0.5% on October 1, 2021 - revenues collected for 2021 are estimated at \$13.3 million. For 2022, the estimate is \$21.0 million.

Below is the current eligible project list.



Local Option - Transportation Sales, Use and Excise Tax - Proposed Projects*

Updated - 05/21/21

Road and Bridge Projects

Highway	From	To	Proposed Work	Length	Constuction Cost Estimate	Engineering Cost	ROW Cost	Total Project Cost
County 15	County 5	Trunk Highway 36	New Roadway Alignment	0.70	\$ 10,950,000	\$ 2,190,000	\$ 5,000,000	\$ 18,140,000
County 50	Trunk Highway 61	County 15	Major Pavement Rehabilitation	6.04	\$ 4,500,000	\$ 360,000	\$ 100,000	\$ 4,960,000
County 57	County 7	Keystone Ave	Major Pavement Rehabilitation	4.00	\$ 3,000,000	\$ 240,000	\$ 100,000	\$ 3,340,000
County 74	County 38	Geneva Ave	Road Reconstruct	0.50	\$ 2,500,000	\$ 200,000	\$ 250,000	\$ 2,950,000
County 65	County 10	County 14	Road Reconstruct	3.01	\$ 9,350,000	\$ 1,870,000	\$ 750,000	\$ 11,970,000
County 2	Everton	US TH 61	Major Pavement Rehabilitation	1.20	\$ 3,000,000	\$ 350,000	\$ -	\$ 3,350,000
County 15	County 10	County 14	Road Expansion - 2 Lane to 3 Lane	3.21	\$ 5,000,000	\$ 1,000,000	\$ 3,000,000	\$ 9,000,000
County 13	County 6	County 14	Road Reconstruct	0.43	\$ 3,790,000	\$ 758,000	\$ 500,000	\$ 5,048,000
County 13	County 20	County 18	Road Expansion - 2 Lane to 4 Lane	0.97	\$ 9,760,000	\$ 1,952,000	\$ 2,000,000	\$ 13,712,000
County 33	County 2	County 32	Road Expansion - 2 Lane to 3 Lane	0.69	\$ 4,140,000	\$ 828,000	\$ 750,000	\$ 5,718,000
County 32	County 33	US Highway 61	Road Expansion - 2 Lane to 3 Lane	1.16	\$ 6,960,000	\$ 1,392,000	\$ 1,000,000	\$ 9,352,000
County 29	US Highway 36	County 12	Road Expansion - 2 Lane to 3 Lane	1.21	\$ 8,470,000	\$ 1,694,000	\$ 2,000,000	\$ 12,164,000
County 5	Sycamore St	US Highway 96	Road Reconstruct	0.84	\$ 5,500,000	\$ 1,100,000	\$ 500,000	\$ 7,100,000
County 3	170th	240th	Major Pavement Rehabilitation	7.44	\$ 5,580,000	\$ 446,400	\$ 100,000	\$ 6,126,400
County 19	County 10		Intersection Improvement	0.25	\$ 3,500,000	\$ 700,000	\$ 100,000	\$ 4,300,000
County 16	County 19	Trunk Highway 95	Road Reconstruct	1.99	\$ 8,100,000	\$ 1,620,000	\$ 2,000,000	\$ 11,720,000
County 19	@ Indian		Center Turn Lane	-	\$ 350,000	\$ 70,000	\$ 50,000	\$ 470,000
Pavement Preservation Projects TBD***			Major Pavement Rehabilitation	-	\$ 4,000,000	\$ 800,000	\$ -	\$ 4,800,000
South Highway Maintenance Facility			Reconstruct	-	\$ 15,000,000	\$ 1,500,000	\$ -	\$ 16,500,000
TOTALS:				33.64	\$ 113,450,000	\$ 19,070,400	\$ 18,200,000	\$ 150,720,400

Transit Projects

Project	Annual Operating Cost Estimate	Capital Cost Estimate
Gold Line Bus Rapid Transit**	\$ 2,500,000	\$ 162,984,300
Highway 36 Transitway	TBD	TBD
Red Rock Corridor Bus Rapid Transit	TBD	TBD
Rush Line Bus Rapid Transit Extension	TBD	TBD
Forest Lake Transit Station	\$ 90,000	-
Newport Transit Station	\$ 90,000	-
TOTALS:	\$ 2,680,000	\$ 162,984,300

*Project list will be updated every 3-5 years

**Project list does not represent project construction order or priority

*List may change subject to Board action, matching fund availability (State Aid, Federal, City, Wheelage, etc) or other reasons

** Washington County share only, this is not the total project cost

*** List to be determined after workshop

Chair Weik asked for any comments from the public. None were heard. No written comments were received prior to this public hearing.

There being no further comments, Chair Weik asked for a motion to keep the record open and continue the public hearing on June 15, 2021. Commissioner Miron moved to approve continuation, Commissioner Karwoski seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

Resolution to Submit an Application to Request Funding from the Minnesota Department of Transportation through the 2023 Metro Local Partnership Program

Public Works Planner Joe Ayers-Johnson reported that the Minnesota Department of Transportation (MnDOT) is currently accepting candidate projects for the fiscal year 2023 Metro Local Partnership Program. The Local Partnership Program (LPP) facilitates statewide transportation partnership opportunities with local agencies through a competitive selection process. LPP provides MnDOT funding for improvements along state highways to address local (city or county) priorities. Eligible projects must present clear benefits to both the state trunk highway system and the local community. The state pays its share of project construction costs (up to a maximum award level) and up to 8% of construction engineering costs. Total program funding available is \$2.74 million, and the maximum individual award is \$710,000.

LPP criteria must be developed and administered by a local agency and must present a clear benefit to the state trunk highway system and local community. The project design must obtain MnDOT approval. Some projects that are not eligible include right-of-way, utility relocation, and design costs. Washington County has had recent, successful LPP applications, such as the Osgood Avenue reroute project, which received \$512,700 in 2020, and the Interstate 694/County State Aid Highway 14 signal revisions and trail construction, which received \$702,500 in 2021.

Mr. Ayers-Johnson reported that the Public Works Department is proposing to submit an application for a project at the intersection of County State Aid Highway (CSAH) 28 and Minnesota Highway (MN) 95 in Denmark Township.

MN 95 was reconstructed in 2019, lowering the highway along with the intersection it shares with CSAH 28, leaving a steep slope that reduces sight distance as vehicles approach the intersection along CSAH 28. The project proposes to reduce the grade of CSAH 28 and lower an existing hill to improve visibility of the intersection, as well as address resident concerns of sliding into the intersection during inclement weather, or for drivers unfamiliar with the area. The project will also add paved shoulders within the project area, which will provide transportation means for non-motorized users outside of the traffic lanes. The project will provide long-term safety improvements for users of the intersection, both on CSAH 28 and MN 95, and will be of mutual benefit to MnDOT, Washington County, and Denmark Township.

Mr. Ayers-Johnson reported the updated estimated cost for this project is \$1.2 million. Washington County will be requesting \$710,000, the maximum amount of funding. If this project is selected, funds from MnDOT would not be available until 2023.

Commissioner Johnson moved to approve **Resolution No. 2021-068** as follows:

**RESOLUTION AUTHORIZING SUBMITTAL OF AN
APPLICATION TO REQUEST FUNDING FROM THE
MINNESOTA DEPARTMENT OF TRANSPORTATION
THROUGH THE 2021 METRO LOCAL PARTNERSHIP
PROGRAM**



WHEREAS, the Minnesota Department of Transportation (MnDOT) is currently accepting candidate projects for the fiscal year 2023 Metro Local Partnership Program; and

WHEREAS, the Local Partnership Program (LPP) facilitates statewide transportation partnership opportunities with local agencies through a competitive selection process; and

WHEREAS, the program provides construction funding for highway improvements at locations where state highways are involved, where there are not currently any improvements programmed by MnDOT, and where the improvements are mutually beneficial to all partners; and

WHEREAS, Washington County Public Works is proposing to submit an application for a project located at the intersection of County State Aid Highway (CSAH) 28 and Minnesota Highway (MN) 95 in Denmark Township, which proposes to reduce the grade of CSAH 28 and lower an existing hill to improve visibility of the intersection and address resident concerns of sliding into the intersection, as well as add paved shoulders within the project area to provide transportation means for non-motorized users outside of the traffic lanes; and

WHEREAS, the projects will be of mutual benefit to MnDOT, Washington County, and Denmark Township; and

WHEREAS, Washington County is committed to providing the county share of the costs if the projects are selected as part of the fiscal year 2023 Metro Local Partnership Program; and

WHEREAS, Washington County is committed to completing the project, if selected, and funding is provided as part of the fiscal year 2023 Metro Local Partnership Program.

NOW, THEREFORE, BE IT RESOLVED, that Washington County Board approves of the application requesting funding from the Minnesota Department of Transportation through the 2023 Metro Local Partnership Program and the county is committed to completing the project identified above and providing the county share of funding if the applications for state funding are successful.

Commissioner Kriesel seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

LIBRARY

Resolution for Summer at Your Library

Library Director Amy Stenftenagel presented a resolution proclaiming June 1 to August 31, 2021, as Summer at your Library. Ms. Stenftenagel was also pleased to report that today, Washington County libraries return to pre-pandemic hours and full service, which means more open hours, no capacity limits, no time limit recommendations, and expanded programs. Ms. Stenftenagel reported that the Washington County Library is getting ready to celebrate its summer learning program, Summer at Your Library. This program includes events and activities to encourage kids, teens, and adults to make reading and learning part of their summer plans. Summer at Your Library runs June 1 to August 31, 2021.

Commissioner Johnson moved to approve **Resolution No. 2021-069** as follows:

SUMMER AT YOUR LIBRARY 2021 PROCLAMATION

WHEREAS, libraries are at the heart of their cities, towns, counties, and communities, serving as accessible and inclusive places that foster a sense of belonging and connection;

WHEREAS, libraries offer opportunities for everyone to explore new worlds and become their best selves through access to technology, collections, and programs;

WHEREAS, in times of crisis, libraries and library workers play an invaluable role in supporting their communities both in person and virtually;

WHEREAS, Washington County Library staff have worked to creatively offer support and services to community members throughout the COVID-19 pandemic;

WHEREAS, more Minnesotans are vaccinated each day and the state is ending COVID-19 restrictions, libraries can safely return to pre-pandemic hours and services;

WHEREAS, summer is a busy and exciting season at the library;

WHEREAS, participation in summer library programs can neutralize summer learning loss, and improve comprehension and memory skills for children and teens;

WHEREAS, summer programs and activities encourage library users of all ages to become lifelong readers and learners.



NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby proclaim June 1 to August 31, 2021 as Summer at Your Library.

Commissioner Karwoski seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

GENERAL ADMINISTRATION

Resolution for Participation in the 2021 State Standard Measures Program

Office of Administration Senior Planner Amanda Hollis presented a resolution authorizing the County Administrator to file the declaration to participate in the 2021 Performance Measurement Program, and to file the Performance Measurement Review with the Office of the State Auditor by July 1, 2021.

Ms. Hollis summarized the history of the Performance Measurement Program. In 2010, the Legislature created the Council on Local Results and Innovation, and in February 2011, the Council released a standard set of 10 measures for counties and 10 measures for cities meant to aid residents, taxpayers, and state and local elected officials. In 2013, the Council reviewed and released an expanded list of measures from which counties and cities could choose a minimum of 10 measures. To qualify, Washington County has had to adopt and provide data for the set of performance measures for counties.

The program is voluntary and participants in this standard measures program are eligible for state county program aid of \$0.14 per capita, not to exceed \$25,000. The county has participated in this program since 2011. It requires minimal additional work by staff because the county has had a performance measurement and Quality Improvement (QI) program for more than two decades, and publishes an annual Performance Measurement & Indicator Report.

Washington County has received \$25,000, the maximum limit allowed by the program in the last 10 years of December County Program Aid payments. December 2021 will be the 11th payment.

Commissioner Miron moved to approve **Resolution No. 2021-070** as follows:

PARTICIPATION IN THE 2021 PERFORMANCE MEASUREMENT PROGRAM

WHEREAS, the Minnesota Legislature created the Council on Local Results and Innovation in 2010, setting it in state law; and

WHEREAS, the Council on Local Results and Innovation released a standard set of performance measures for counties that will aid residents, taxpayers, and state and local elected officials to determine the effectiveness of counties in providing services and measure residents' opinions of those services; and



WHEREAS, the County Board began the county's participation in the voluntary standard measures program in 2011; and

WHEREAS, a county that chooses to participate in the standard measures program for 2021 may be eligible for a reimbursement of 14 cents per capita in county government aid, not to exceed \$25,000; and

WHEREAS, counties must file a report with the Office of the State Auditor by July 1, 2021, with a declaration adopting and implementing performance measures developed by the Council on Local Results and Innovation; and

WHEREAS, the county has a longstanding commitment to performance measurement and quality improvement that focuses on outcome goals and performance results; and

WHEREAS, the county has implemented a local performance measurement system, including the use of measurement and reporting to help plan, budget, manage, and evaluate programs and processes; and

WHEREAS, the county is implementing an internal quality improvement plan with a framework for countywide quality improvement work, which includes setting targets, measuring progress, reporting on progress, and making improvements; and

WHEREAS, the county will report the results of the 11 adopted measures from this program to residents by posting the results on the county's website; and

WHEREAS, the county will continue to communicate the results of its performance measurement and improvement program with residents through the use of public meetings, news releases, website postings, and an annual report to the County Board and residents.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners adopts 11 Model Performance Measures for Counties and authorizes the County Administrator to file the declaration to participate in the 2021 Performance Measurement Program and to file the Performance Measurement Review with the Office of the State Auditor by July 1, 2021.

Commissioner Karwoski seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.



COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under “County Board.”

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Karwoski moved to adjourn. Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none. The County Board meeting adjourned at 10:57 a.m.

BOARD WORKSHOP WITH PROPERTY RECORDS AND TAXPAYER SERVICES

The Board met in workshop session to review Assessment Year (AY) 2021 appeals. Present for the workshop were Commissioners Miron, Kriesel, Karwoski, Johnson, and Weik. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

BOARD WORKSHOP WITH ADMINISTRATION

The Board met in workshop session for an update on the Land and Water Legacy Program’s Wilder Forest land acquisition project. Present for the workshop were Commissioners Miron, Kriesel, Karwoski, Johnson, and Weik. Also present were Kevin Corbid, Jennifer Wagenius, outside agencies, and county staff.

Attest:

DocuSigned by:

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Kevin Corbid
County Administrator

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Lisa Weik
County Board Chair