



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
APRIL 27, 2021**

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1  
Commissioner Stan Karwoski, District 2, via WebEx  
Commissioner Gary Kriesel, District 3  
Commissioner Wayne Johnson, District 4  
Commissioner Lisa Weik, District 5

Also Present: Kevin Corbid, County Administrator  
Susan Tice, County Attorney Civil Division Chief, via WebEx  
Stephanie Kammerud, Administrative Assistant

Board Chair Lisa Weik announced that because of the COVID-19 Pandemic and Emergency Declaration issued by Minnesota Governor Tim Walz, and the Declaration of Emergency issued by the Washington County Board of Commissioners on March 17, 2020, some or all of the County Board members may participate by telephone or other electronic means, and the Board meeting will be conducted pursuant to and in compliance with Minnesota Statute 13D.021. Members of the public can attend the meeting in person, or view/monitor the meeting electronically from a remote location via live web stream.

Noted for the record:

1. That either the Washington County Board Chair or the County's chief Administrator has determined that an in-person meeting of the entire County Board may not be practical nor prudent because of the existing Pandemic and Emergency.
2. All County Board members participating in this meeting, whatever their physical location, can hear one another and can hear all discussion and testimony.
3. All members of the public present here today at the regular meeting location, if any, can hear all discussion and testimony and all votes of the members of the County Board.
4. At least one member of the County Board or the Chief Administrator of the County is physically present at the regular meeting location.
5. Each member of the County Board participating in this meeting by telephone or other electronic means is considered present at the meeting for purposes of determining a quorum and participating in all proceedings.
6. Proper notice of this meeting has occurred.
7. All votes will be conducted by roll call.

The Board recited the Pledge of Allegiance.

## COMMENTS FROM THE PUBLIC

Board Chair Weik asked for comments from the public.

Mr. Cliff Bujold, 12187 Marquess Lane Cove North, Lake Elmo, expressed concerns regarding Manning Avenue and Highway 36.

Mr. Bujold stated that the pandemic has affected traffic volumes commuting to work and he feels it won't come back any time soon, and there are many unknowns around that. To ensure taxpayer dollars are wisely and judiciously spent, he strongly urged the board to reexamine plans to widen Manning Avenue from 10<sup>th</sup> Street to County Road 14 to 55<sup>th</sup> Street North. Mr. Bujold suggested traffic volumes should be studied and data collected, and, at the least, traffic volumes may indicate that any widening project could be deferred to a future date or may not be needed.

Mr. Bujold addressed concerns over the significant increase of traffic noise due to higher traffic volumes traveling across the St. Croix River Bridge. Mr. Bujold suggested the county work with the Minnesota Department of Transportation to install noise walls along the Highway 36 corridor to prevent noise pollution. Mr. Bujold also suggested alternate plans for building the interchange at Lake Elmo Avenue that would maintain the aesthetics of area.

## CONSENT CALENDAR

Commissioner Johnson moved, seconded by Commissioner Kriesel, to adopt the Consent Calendar as follows:

- A. Approval of the April 6, 2021, and April 13, 2021, County Board meeting minutes.
- B. Approval to appoint Gary Severson, Oakdale, to a partial first term expiring December 31, 2022, as the District 2 Representative on the Parks and Open Space Commission.
- C. Approval to appoint Thomas Dunlap, May Township, to a partial first term expiring December 31, 2023, as the Business Representative on the Workforce Development Board.
- D. Approval of **Resolution No. 2021-051** as follows:

**RESOLUTION AMENDING WASHINGTON COUNTY'S 2020  
ANNUAL ACTION PLAN FOR THE COMMUNITY  
DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT  
PARTNERSHIPS PROGRAM AND AUTHORIZING SUBMISSION  
OF SUCH AMENDMENT REQUEST TO THE UNITED STATES  
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**WHEREAS**, Washington County is an Entitlement Community for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and



**WHEREAS**, Washington County is entitled to HOME Investment Partnerships Program (HOME) funding through its participation in the Dakota County HOME Consortium with the city of Woodbury and the counties of Anoka, Dakota and suburban Ramsey; and

**WHEREAS**, the Washington County 2020 Annual Action Plan establishes priorities for the use of CDBG funds; and

**WHEREAS**, on April 10, 2020 the Agency notified the U. S. Department of Housing and Urban Development (HUD) of Washington County’s intention to exercise the removal of the public services cap as permitted under the Coronavirus Aid, Relief, and Economic Impact Act (CARES Act); and

**WHEREAS**, three types of substantial amendments to the CDBG Program are permissible by the U.S. Department of Housing and Urban Development (HUD): the creation of a new activity or cancellation of an existing activity with no funds expended; the increase or decrease of an activity budget by \$100,000 at one time; and a change to the location and/or national objective or beneficiaries of an activity; and

**WHEREAS**, the Agency and Washington County are required to have a Substantial Amendment to the 2020 Annual Action Plan (the “Amended Plan”) to allocate the funding to projects; and

**WHEREAS**, the proposed projects in the Amended Plan are eligible projects and are priorities identified in the Consolidated Plan; and

**WHEREAS**, the Amended Plan will unallocate approximately \$173,158 CDBG funding from program administration; \$40,000 CDBG funding from the Home Improvement Loan Program; and \$86,842 of unallocated funds as a result of program income; and

**WHEREAS**, the Amended Plan will allocate \$150,000 to the Washington County Community Services for the Crisis Fund Assistance Program and delivery of services and \$150,000 to the Agency for the homeowner’s emergency assistance program and delivery of services; and

**WHEREAS**, the public comment period was open from March 19, 2021 through April 20, 2021; and

**WHEREAS**, the CDA held a public hearing on April 20, 2021; and

**WHEREAS**, no additional public input has come from the public hearing or public comment period; and



**WHEREAS**, the Citizen Advisory Committee has reviewed and recommended activities and funding for the Proposed Substantial Amendment to the 2020 Annual Action Plan; and

**WHEREAS**, the Amended Plan must be submitted to the U.S. Department of Housing and Urban Development.

**WHEREAS**, upon final CDBG allocation of funds, HUD will require execution of an Application for Federal Assistance (SF-424); and

**WHEREAS**, receipt of the CDBG funds will require execution of a grant agreement between Washington County and HUD.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, that the Amendment to the Washington County 2020 Annual Action Plan for the CDBG and HOME programs is approved for submission to HUD; and

**BE IT FURTHER RESOLVED** that the Washington County Board Chair or their designee is authorized to execute and submit the Application for Assistance and Certifications.

E. Approval of **Resolution No. 2021-052** as follows:

**RESOLUTION APPROVING WASHINGTON COUNTY'S 2021  
ANNUAL ACTION PLAN FOR THE COMMUNITY  
DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT  
PARTNERSHIPS PROGRAMS AND AUTHORIZING  
SUBMISSION OF SUCH GRANT REQUEST TO THE UNITED  
STATES DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT**

**WHEREAS**, Washington County is an Entitlement Community for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and

**WHEREAS**, Washington County is entitled to HOME Investment Partnerships Program (HOME) funding through its participation in the Dakota County HOME Consortium with the city of Woodbury and the counties of Anoka, Dakota and suburban Ramsey; and

**WHEREAS**, the Washington County 2020-2024 Consolidated Plan establishes priorities for the use of CDBG and HOME funds; and

**WHEREAS**, the proposed projects in the 2021 Annual Action Plan are eligible projects and are priorities identified in the Consolidated Plan; and



**WHEREAS**, the application process for CDBG and HOME funds requires the submission of an Annual Action Plan to the U.S. Department of Housing and Urban Development; and

**WHEREAS**, the Consolidated Plan and Annual Action Plan require a thirty day public notice and public hearing before approval; and

**WHEREAS**, the public comment period was open from March 19, 2021 through April 20, 2021 and the Washington County Community Development Agency held a public hearing on April 20, 2021; and

**WHEREAS**, no additional public input has come from the public hearing or public comment period; and

**WHEREAS**, upon final CDBG allocation of funds, HUD will require execution of an Application for Federal Assistance (SF-424); and

**WHEREAS**, receipt of the CDBG funds will require execution of a grant agreement between Washington County and HUD.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Washington County, that the Washington County 2021 Annual Action Plan for the CDBG and HOME programs is approved for submission to HUD; and

**BE IT FURTHER RESOLVED** that the Washington County Board Chair or their designee is authorized to execute and submit the Application for Assistance and Certifications; and

**BE IT FURTHER RESOLVED** that the Board Chair or her designee is authorized to execute the Application for Federal (SF-424), Fiscal Year 2021 CDBG Agreement with HUD for the acceptance of the CDBG funds upon final receipt of the documents, and the Fiscal Year 2021 HOME Agreement with Dakota County Community Development Agency for the acceptance of the HOME funds upon final receipt of the documents.

F. Approval of **Resolution No. 2021-053** as follows:

**RESOLUTION APPROVING AN APPLICATION TO CONDUCT  
OFF-SITE GAMBLING FOR THE VFW POST 323 AUXILIARY**

**WHEREAS**, an application has been received from the VFW Post 323 Auxiliary to conduct off-site gambling at the Washington County Fairgrounds located in Baytown Township, and

**WHEREAS**, Minn. Stat. 349.165 requires the permit to be approved by the County Board of Commissioners by resolution and remitted to the Minnesota Gambling Control Board for their consideration.



**NOW, THEREFORE, BE IT RESOLVED** that the Washington County Board of Commissioners approves the application to conduct off-site gambling, pull tabs, from the VFW Post 323 Auxiliary at the Washington County Fairgrounds located in Baytown Township and for it to be remitted to the Minnesota Gambling Control Board for their consideration.

G. Approval of **Resolution No. 2021-054** as follows:

**RESOLUTION APPROVING AN APPLICATION TO CONDUCT EXCLUDED BINGO FOR THE AFTON BAYPORT LAKELAND LIONS CLUB**

**WHEREAS**, an application has been received from the Afton Bayport Lakeland Lions Club to conduct Excluded Bingo at the Washington County Fairgrounds located in Baytown Township, and

**WHEREAS**, Minn. Stat. 349.165 requires the permit to be approved by the County Board of Commissioners by resolution and remitted to the Minnesota Gambling Control Board for their consideration.

**NOW, THEREFORE, BE IT RESOLVED** that the Washington County Board of Commissioners approves the application to conduct excluded bingo from the Afton Bayport Lakeland Lions Club at the Washington County Fairgrounds, located in Baytown Township, and for it to be remitted to the Minnesota Gambling Control Board for their consideration.

H. Approve comment letter to Comfort Lake Forest Lake Watershed District in response to its draft 2022-2031 Water Management Plan.

I. Approve Contract No. 14020 in the amount of \$130,500.00 with Sir Lines-A-Lot for latex pavement marking striping on various county highways and local streets within Washington County in 2021.

J. Approval of **Resolution No. 2021-055** as follows:

**DETOUR AGREEMENT NO. 1045906 WITH THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, Washington County will enter into Detour Agreement No. 1045906 for Trunk Highway (TH) 95 with the State of Minnesota, Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED**, the State has agreed to pay the County for the use of County State Aid Highway (CSAH) 19, CSAH 18, and CSAH 16 as detour routes during the contract construction to be performed

upon, along, and adjacent to TH 95 from County State Aid Highway No. 18 (Bailey Road / 40th Street South) to 435 feet North of Bridge Number 82846 under State Project No. 8208-42 (T.H. 95=95).

**BE IT FURTHER RESOLVED**, that the Chair and the Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions set forth and contained in “Minnesota Department of Transportation Agency Detour Agreement No. 1045906”, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

K. Approval of **Resolution No. 2021-056** as follows:

**RESOLUTION DESIGNATING APRIL 26-30, 2021 AS WORK  
ZONE AWARENESS WEEK TO PROMOTE WORK ZONE  
AWARENESS AND SAFETY IN WASHINGTON COUNTY**

**WHEREAS**, in 1999, the Federal Highway Administration (FHWA) partnered with the American Association of State Highway and Transportation Officials (AASHTO) to create the National Work Zone Awareness Week (NWZAW) campaign, held annually in April prior to the construction season in much of the nation; and

**WHEREAS**, National Work Zone Awareness Week (NWZAW) is an event that takes place across the United States, with partnerships between state departments of transportation (DOT), national road safety organizations, government agencies, private companies, and individuals; and

**WHEREAS**, a safe roadway environment for our employees, residents, and visitors is a critical component of Washington County’s goal of promoting the health, safety, and quality of life of citizens; and

**WHEREAS**, everyone deserves to get home safely, but excessive speed, driver distraction, fatigue, and impairment on roadways jeopardize the safety of road workers and road users alike; and

**WHEREAS**, FHWA has designated April 26 through April 30, 2021 as National Work Zone Awareness Week; and

**WHEREAS**, the theme for National Work Zone Awareness Week in 2021 is “Safe Work Zones for All: Protect workers. Protect road users.”

**NOW, THEREFORE, BE IT RESOLVED**, that the Washington County Board of Commissioners hereby designates April 26-30, 2021 as Work Zone Awareness Week in Washington County.



L. Approve Contract No. 14031 with WSB & Associates, Inc. in the amount of \$355,000 for construction surveying and staking services.

M. 1. Approve Contract No. 14041 with WSB & Associates, Inc. in the amount of \$356,300.00 for construction inspection services.

2. Approve Contract No. 14040 with Alliant Engineering, Inc. in the amount of \$124,110.00 for environmental inspection services.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

**SHERIFF’S OFFICE**

**Resolution Recognizing Correctional Officers Week, National Law Enforcement Week, and Law Enforcement Memorial Day in Washington County**

Sheriff Dan Starry presented a resolution proclaiming May 2-8, 2021, as Correctional Officers Week, May 9-15, 2021, as National Law Enforcement Week, and May 15, 2021, as Law Enforcement Memorial Day. Washington County extends its appreciation and thanks to the dedicated law enforcement community for the vital contribution they make to the public safety and well-being of our citizens.

Commissioner Miron moved to adopt **Resolution No. 2021-057** as follows:

**RESOLUTION RECOGNIZING CORRECTIONAL OFFICERS WEEK, NATIONAL LAW ENFORCEMENT WEEK AND LAW ENFORCEMENT MEMORIAL DAY IN WASHINGTON COUNTY**

**WHEREAS**, the officers of America have worked devotedly and selflessly on behalf of the people of this Nation, regardless of the peril or hazard to themselves; and

**WHEREAS**, these officers have safeguarded the lives and property of their fellow Americans; and

**WHEREAS**, by the enforcement of our laws, these same officers have given our country internal freedom from fear of the violence and civil disorder that is presently affecting other nations; and

**WHEREAS**, these men and women, by their patriotic service and their dedicated efforts, have earned the gratitude of the citizens of Washington County.

**NOW, THEREFORE BE IT RESOLVED**, that the Washington County Board of Commissioners hereby proclaim the week of May 2, 2021 – May 8, 2021 as Correctional Officers Week, May 9, 2021 – May 15, 2021 as National Law Enforcement Week, and May 15, 2021 as Law Enforcement Memorial Day. Washington County extends its appreciation and thanks to the dedicated law enforcement community for the vital contribution they make to the public safety and well-being of our citizens.

Commissioner Karwoski seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

## **PUBLIC WORKS**

### **Resolution in Support of National Arbor Day and National Arbor Month**

Natural Resources Coordinator Dan MacSwain presented information on the impacts of Emerald Ash Borer to the many green and white ash trees that are abundant in Washington County's boulevards, residential yards, and natural areas. Mr. MacSwain presented a resolution that helps bring awareness to the value and benefits that trees provide, and explained the impact that Emerald Ash Borer has, and will have, on communities.

Commissioner Karwoski moved to adopt **Resolution No. 2021-058** as follows:

#### **2021 ARBOR DAY AND ARBOR MONTH**

**WHEREAS**, Washington County stewards county land including parks, highways and facility grounds; and

**WHEREAS**, stewardship of land contributes to the County's goal of increased health, safety and quality of life of citizens today and tomorrow; and

**WHEREAS**, trees help purify our air and retain water, conserve soil, provide habitat for wildlife, provide shade, and enrich our lives in many more important ways; and

**WHEREAS**, Emerald Ash Borer is becoming more established in Minnesota, and will ultimately eliminate many green and white ash trees which are abundant in parks, boulevards, residential yards and natural areas; and

**WHEREAS**, reforestation efforts are critical to help replace the benefits that these trees provide; and



**WHEREAS**, Washington County encourages local communities and residents to take proactive steps to increase the diversity of native trees in these areas before canopies are lost; and

**WHEREAS**, steps recommended include conducting tree inventories of boulevards and parks, setting ash tree removal and replacement goals, and planning for increased wood waste as Emerald Ash Borer becomes more established.

**NOW, THEREFORE, BE IT RESOLVED**, Washington County recognizes the National Arbor Day Foundations efforts to plant trees for the future by promoting Arbor Day and Arbor Month.

**BE IT FURTHER RESOLVED**, the Washington County Board of Commissioners does hereby proclaim Friday, April 30<sup>th</sup> to be Arbor Day and the month of May 2021 to be Arbor Month in Washington County.

**BE IT FURTHER RESOLVED**, the Washington County Board of Commissioners urge citizens to become more aware of the importance of trees to the well-being of our community; and to diversify their own boulevards and yards with native trees.

Commissioner Johnson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

## **GENERAL ADMINISTRATION**

### **Federal Legislative Update**

Deputy County Administrator Jan Lucke reported that the biggest and most celebrated news at the federal level is that Minnesota will retain its eight congressional seats. States that picked up a seat include Colorado, Florida, North Carolina, Montana, and Oregon. Texas picked up two seats. Seven states lost a seat – California, Illinois, Michigan, New York, Ohio, Pennsylvania, and West Virginia. This is very timely news for the redistricting workshop later this morning.

This past Friday, county staff submitted two projects to U.S. Representative Betty McCollum for the federal transportation and infrastructure bill, which includes a multi-modal trail connection between County State Aid Highway (CSAH) 5 and Brown's Creek Trail, and an interchange at Highway 36 and Lake Elmo Avenue. Staff also submitted a request for funding for Highway 8 improvements in partnership with Chisago County to U.S. Representatives Tom Emmer and Pete Stauber. There was frequent communication around these submittals last week. The congressional staff are very engaged and the county's congressional delegation is working hard to secure funding.

## **State Legislative Update**

Ms. Lucke reported that last week and this week, the state House and Senate continued passing omnibus budget bills with several bills taking multiple hours of debate, particularly in the House. More than a dozen omnibus bills have passed off the House and Senate floors, which means they are now entering conference committee season. Lawmakers have until May 17<sup>th</sup> to agree to a budget that will fund state government for the next two years. The county's state lobbyist, Larkin Hoffman, advises that a special session is highly likely.

Staff are monitoring the formation of conference committees closely. The transportation committee needs to reconcile language on transit funding. The Senate transportation bill passed with language that shifts transit operational and maintenance costs onto counties. The House bill and the Governor's bill does not include this language, nor do the House and Governor support it. The hope is that the final bill will not shift costs onto counties, and will retain \$3.5 million for the 4<sup>th</sup> Street Bridge in Oakdale that was included in the Senate transportation bill and the House bonding bill.

Staff are also monitoring the tax bill closely. The Senate tax bill includes \$5 million in one-time funding for Local Government Aid (city aid) to ensure no city receives less aid in 2022 than it did in 2021. This provision is meant to fix a situation in which the factors in the formula are creating a number of cities that are seeing a sizable drop in aid in 2022.

This same issue is occurring in the County Program Aid (CPA) formula, and the county is asking for a similar provision for counties. Two of the counties with the largest declines in CPA from 2021 to 2022 are Anoka and Washington counties. If CPA were increased for one year by the same \$5 million that is accommodating the cities in the Senate bill, it would likely reduce or eliminate the reduction to Washington and Anoka counties.

## **Policy #2509 Gifts, Donations and Bequests**

County Administrator Kevin Corbid presented a potential motion regarding Policy #2509 Gifts, Donations, and Bequests. This policy establishes an efficient process for the county to accept donations, gifts, and bequests from public and private sources to enhance county programs and services. The policy delegates receipt of donations up to \$1,000 to department heads while requiring quarterly reporting of the donations to the County Board.

On March 24, 2020, the County Board suspended the requirement under Policy #2509 that all donations of greater than \$1,000 be formally accepted by the County Board, due to the Governor's declaration of a state emergency related to the COVID-19 pandemic. Since then, all donations, regardless of size, have been reported to the County Board on the quarterly donations report.

Staff is requesting to return to the original policy, delegating receipt of donations up to \$1,000 to department heads, which are reported quarterly to the board, and requiring all donations of cash and in-kind contributions greater than \$1,000 be presented to the board for formal approval.

Commissioner Miron moved that the requirement under Policy #2509 that all donations of more than \$1,000 be formally accepted by the County Board be reinstated. Commissioner Johnson seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

### **Tom Adkins Retirement Acknowledgement**

County Administrator Kevin Corbid acknowledged the upcoming retirement of Community Services Director Tom Adkins. Mr. Adkins addressed the board and spoke highly of his nearly 20 years at Washington County. Mr. Adkins expressed his appreciation of county staff and the support and leadership of the board. All commissioners expressed their appreciation and well wishes to Mr. Adkins on his retirement.

### **COMMISSIONER REPORTS**

Commissioners reported on meetings and other events that they attended. Please see archived web streaming of the board meeting for full commissioner reports at [www.co.washington.mn.us](http://www.co.washington.mn.us), under "County Board."

### **BOARD CORRESPONDENCE**

No board correspondence was received.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn. Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none. The County Board meeting adjourned at 10:47 a.m.

### **BOARD WORKSHOP WITH PROPERTY RECORDS AND TAXPAYER SERVICES**

The Board met in workshop session to review mapping prejudice initiatives in Minnesota. Present for the workshop were Commissioners Miron, Kriesel, Karwoski, Johnson, and Weik. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

### **BOARD WORKSHOP WITH ADMINISTRATION**

The Board met in workshop session to review redistricting requirements and timeline. Present for the workshop were Commissioners Miron, Kriesel, Karwoski, Johnson, and Weik. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.



Attest:

DocuSigned by:  
*Kevin Corbid*  
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Kevin Corbid  
County Administrator

DocuSigned by:  
*Lisa Weik*  
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Lisa Weik  
County Board Chair