



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
APRIL 25, 2023**

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present:           Commissioner Fran Miron, District 1  
                  Commissioner Stan Karwoski, District 2  
                  Commissioner Gary Kriesel, District 3  
                  Commissioner Karla Bigham, District 4  
                  Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator  
                  Sue Tice, County Attorney Civil Division Chief  
                  Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Board Chair Kriesel asked for comments from the public.

Cliff Bujold, Lake Elmo, expressed his disappointment and concerns regarding the board's decision on April 18 to connect County Road 15/Manning Avenue with 58<sup>th</sup> Street.

**CONSENT CALENDAR**

Commissioner Bigham moved, seconded by Commissioner Karwoski, to adopt the Consent Calendar as follows:

1.   Approval of the April 11, 2023, County Board meeting minutes.
2.   Approval to appoint Sandra DelCaro, Cottage Grove, to a partial term on the Historic Courthouse Committee as a District 4 representative, with a term expiring December 31, 2023.
3.   Approval of **Resolution No. 2023-037** as follows:

**REAPPOINTMENT OF WAYNE H. SANDBERG  
AS COUNTY HIGHWAY ENGINEER**

**WHEREAS**, Minnesota Statute 163.07 requires each county to appoint and employ a County Highway Engineer; and

**WHEREAS**, the Washington County Board of Commissioners reappointed Wayne H. Sandberg as the County Highway Engineer to a four-year term effective May 1, 2019, through April 30, 2023; and

**WHEREAS**, Wayne H. Sandberg was first appointed county engineer for Washington County on May 1, 2011; and

**WHEREAS**, Wayne H. Sandberg is a respected professional and has built strong professional relationships with officials from Washington County cities and townships, and regional, state, and federal agencies; and

**WHEREAS**, Wayne H. Sandberg continues to deliver significant transportation capital improvement programs and projects in Washington County; and

**WHEREAS**, Wayne H. Sandberg has provided leadership as the County Engineer to further the county vision of “a great place to live, work, and play...today and tomorrow”; and

**WHEREAS**, it is the recommendation of the County Administrator to reappoint Wayne H. Sandberg to another four-year term as the Washington County Highway Engineer.

**NOW, THEREFORE, BE IT RESOLVED**, that the Washington County Board of Commissioners does hereby reappoint Wayne H. Sandberg as the Washington County Highway Engineer for a four-year term effective May 1, 2023, through April 30, 2027.

4. Approve a request to apply for the Mobile Crisis Home and Community Based Service Federal Medical Percentage (HCBS-FMAP) and American Rescue Plan Act (ARPA) funding from the Minnesota Department of Human Services in the amount up to \$325,000.
5. Approve an application from the Afton Bayport Lakeland Lions Club to conduct off-site gambling at the Washington County Fairgrounds, August 2-5, 2023.
6. Approval of an application for a 1-4 day Temporary On-Sale Liquor License from VFW Post 323 for the Washington County Fair at the Washington County Fairgrounds, August 2-6, 2023.
7. Approval of an application for a 1-4 day Temporary On-Sale Liquor License from the Stillwater VFW Post 323 for the Annual Mopars in the Park event, June 2-4, 2023, to take place at the Washington County Fairgrounds, 12300 N. 40<sup>th</sup> Street North in Baytown Township.



8. Approval of **Resolution No. 2023-038** as follows:

**RESOLUTION TO ENTER INTO AGREEMENT NO. 1052490  
WITH THE STATE OF MINNESOTA, DEPARTMENT OF  
TRANSPORTATION FOR CENTRAL GREENWAY  
TRAILHEAD FUNDING**

**WHEREAS**, Washington County will enter into Agreement No. 1052490 for federal participation in preliminary engineering with the State of Minnesota, Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED**, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Washington County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

**BE IT FURTHER RESOLVED**, that the County Board Chair and the County Administrator are hereby authorized and directed for and on behalf of Washington County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 1052490”, a copy of which said agreement was before the County Board and which is made part hereof by reference.

9. Approve and execute State of Minnesota Agency Agreement for Federal Participation in Preliminary Engineering.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Bigham, Clasen, and Kriesel. Nays, none.

**WASHINGTON COUNTY COMMUNITY DEVELOPMENT AGENCY**

**Resolution to Approve the 2023 Annual Action Plan**

Washington County Community Development Agency (CDA) Deputy Executive Director Karly Schoeman presented a resolution to approve the 2023 Annual Action Plan for submission to the U.S. Department of Housing and Urban Development (HUD).

On the county’s behalf, the Washington County Community Development Agency (CDA) administers the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs. Each year, the county must prepare an Annual Action Plan detailing its intended use of the CDBG and HOME funds granted by the U.S. Department of Housing and Urban Development (HUD). The funded activities must address the priorities identified in the 2020-2024 Consolidated Plan.

Ms. Schoeman reported that the highest priority needs identified are affordable housing, emergency and transitional shelters, homelessness assistance, and housing and services needs for special needs populations.

The CDBG/HOME 2023 program year runs from July 1, 2023, to June 30, 2024. The CDA solicited HOME applications for the 2023 program year in January 2023, and six applications were received and reviewed. The 2023 Annual Action Plan contains those programs and projects that are eligible for funding and meet the funding priorities, including: Accessible Space Inc. (Hillcrest-Stillwater); Habitat for Humanity (scattered site); Two Rivers Community Land Trust (scattered site); and MWF Developers (Red Rock II Newport).

Ms. Schoeman reported that a full copy of the plan is available from the CDA and on its website. A public comment period was held from March 17, 2023, through April 18, 2023. The CDA held a public hearing on the draft plan on April 18, 2023. No comments were received. The CDA Board of Commissioners approved the plan on April 18.

Commissioner Miron moved to adopt **Resolution No. 2023-039** as follows:

**RESOLUTION APPROVING WASHINGTON COUNTY'S  
 2023 ANNUAL ACTION PLAN FOR THE COMMUNITY  
 DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT  
 PARTNERSHIPS PROGRAMS AND AUTHORIZING  
 SUBMISSION OF SUCH GRANT REQUEST TO THE UNITED  
 STATES DEPARTMENT OF HOUSING AND URBAN  
 DEVELOPMENT**

**WHEREAS**, Washington County is an Entitlement Community for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and

**WHEREAS**, Washington County is entitled to HOME Investment Partnerships Program (HOME) funding through its participation in the Dakota County HOME Consortium with the city of Woodbury and the counties of Anoka, Dakota and suburban Ramsey; and

**WHEREAS**, the Washington County 2020-2024 Consolidated Plan establishes priorities for the use of CDBG and HOME funds; and

**WHEREAS**, the proposed projects in the 2023 Annual Action Plan are eligible projects and are priorities identified in the Consolidated Plan; and

**WHEREAS**, the application process for CDBG and HOME funds requires the submission of an Annual Action Plan to the U.S. Department of Housing and Urban Development; and



**WHEREAS**, the Consolidated Plan and Annual Action Plan require a thirty day public notice and public hearing before approval; and

**WHEREAS**, the public comment period was open from March 17, 2023 through April 18, 2023 and the Washington County Community Development Agency held a public hearing on April 18, 2023; and

**WHEREAS**, no additional public input has come from the public hearing or public comment period; and

**WHEREAS**, upon final CDBG allocation of funds, HUD will require execution of an Application for Federal Assistance (SF-424); and

**WHEREAS**, receipt of the CDBG funds will require execution of a grant agreement between Washington County and HUD.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Washington County, that the Washington County 2023 Annual Action Plan for the CDBG and HOME programs is approved for submission to HUD; and

**BE IT FURTHER RESOLVED**, that the Washington County Board Chair or their designee is authorized to execute and submit the Application for Assistance and Certifications; and

**BE IT FURTHER RESOLVED**, that the Board Chair or their designee is authorized to execute the Application for Federal (SF-424 and SF-424D), Certifications, Fiscal Year 2023 CDBG Agreement with HUD for the acceptance of the CDBG funds upon final receipt of the documents, and the Fiscal Year 2023 HOME Agreement with Dakota County Community Development Agency for the acceptance of the HOME funds upon final receipt of the documents.

Commissioner Clasen seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Bigham, Clasen, and Kriesel. Nays, none.

### **Resolution to Amend Washington County's 2019 and 2020 Annual Action Plan**

CDA Deputy Executive Director Karly Schoeman presented a resolution to approve the amendments to Washington County's 2019 and 2020 Annual Action Plans for the Community Development Block Grant (CDBG) and the HOME Investment Partnerships Program and authorizing submission of such amendment request to the U.S. Department of Housing and Urban Development.

On the county's behalf, the Washington County Community Development Agency (CDA) administers the CDBG and HOME Investment Partnerships (HOME) programs. Washington

County's use of CDBG program funds is described in Annual Action Plans based on July to June program years. From time to time, it becomes necessary to amend those plans when more funds become available or when designated activities do not move forward in a timely manner.

The proposed 2019 and 2020 Annual Action Plan amendments include: Decrease funding of the CDA Homeownership Relief Grant Program by \$104,329.80; decrease funding of the CDA Homeownership Delivery of Services Program by \$9,998.96; create the Rise Inc. Disability Forest Lake Center Rehabilitation Project with a budget of \$100,000; create the Accessible Space Hillcrest Rental Rehabilitation Project with a budget of \$14,328.75.

A public comment period was held from March 17, 2023, through April 18, 2023. The CDA held a public hearing on the draft plan on April 18, 2023. No comments were received. The CDA Board of Commissioners approved the plan on April 18.

Commissioner Miron moved to adopt **Resolution No. 2023-040** as follows:

**RESOLUTION APPROVING THE AMENDMENTS TO  
WASHINGTON COUNTY'S 2019 AND 2020 ANNUAL ACTION  
PLANS FOR THE COMMUNITY DEVELOPMENT BLOCK  
GRANT AND HOME INVESTMENT PARTNERSHIPS PROGRAM  
AND AUTHORIZING SUBMISSION OF SUCH AMENDMENT  
REQUEST TO THE UNITED STATES DEPARTMENT OF  
HOUSING AND URBAN DEVELOPMENT**

**WHEREAS**, Washington County is an Entitlement Community for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and

**WHEREAS**, Washington County is entitled to HOME Investment Partnerships Program (HOME) funding through its participation in the Dakota County HOME Consortium with the city of Woodbury and the counties of Anoka, Dakota and suburban Ramsey; and

**WHEREAS**, the Washington County Community Development Agency ("the Agency") administers the CDBG and HOME programs on behalf of Washington County; and

**WHEREAS**, the Washington County 2019 and 2020 Annual Action Plans establish priorities for the use of CDBG funds; and

**WHEREAS**, three types of substantial amendments to the CDBG Program are permissible by HUD: the creation of a new activity or cancellation of an existing activity with no funds expended; the increase or decrease of an activity budget by \$100,000 at one time; and a change to the location and/or national objective or beneficiaries of an activity; and



**WHEREAS**, the Agency and Washington County are required to have a Substantial Amendment to the 2019 and 2020 Annual Action Plans (the “Amended Plans”) to allocate the funding to projects; and

**WHEREAS**, the proposed projects in the Amended Plan are eligible projects and are priorities identified in the Consolidated Plan; and

**WHEREAS**, the Amended Plans will decrease funding of the CDA Homeownership Relief Grant Program by \$104,329.80 (CDBG); and

**WHEREAS**, the Amended Plans will decrease funding of the CDA Homeownership Delivery of Services Program by \$9,998.96 (CDBG); and

**WHEREAS**, the Amended Plans will create the Rise Disability Forest Lake Center Rehabilitation Project with a budget of \$100,000 (CDBG); and

**WHEREAS**, the Amended Plans will create the Accessible Space Hillcrest Rental Rehabilitation Project with a budget of \$14,328.75 (CDBG); and

**WHEREAS**, the public comment period was open from March 17, 2023, through April 18, 2023; and

**WHEREAS**, the CDA held a public hearing on April 18, 2023; and

**WHEREAS**, no additional public input has come from the public hearing or public comment period; and

**WHEREAS**, the Citizen Advisory Committee has reviewed and recommended activities and funding for the Proposed Substantial Amendments to the 2019 and 2020 Annual Action Plans; and

**WHEREAS**, the Amended Plan must be submitted to the U.S. Department of Housing and Urban Development.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Washington County, that the Amendments to the Washington County 2019 and 2020 Annual Action Plans for the CDBG and HOME programs is approved for submission to HUD; and

**BE IT FURTHER RESOLVED**, that the Washington County Board Chair or their designee is authorized to execute and submit the Application for Assistance and Certifications.

Commissioner Clasen seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Bigham, Clasen, and Kriesel. Nays, none.

## **PUBLIC WORKS**

### **Transfer Jurisdiction of Trunk Highway 96**

Assistant County Engineer Cory Slagle presented a resolution to enter into Agreement No. 1050364A01 with the State of Minnesota to transfer the jurisdiction of Trunk Highway (TH) 96 within Washington County, and approval of the agreement between the state and the county, to transfer the jurisdiction of TH 96 (Dellwood Road), from TH 244 (Dellwood Avenue) to TH 95 (Broadway Street), a 9.0 mile segment.

Mr. Slagle reported that the turnback of TH 96 from the state to the county has been planned for many years. It was included in a 1994 Memorandum of Understanding with the Minnesota Department of Transportation, was included in a 2014 Minnesota Jurisdictional Realignment Project, and the turnback is recommended in the county's 2040 Comprehensive Plan. Properly aligning roadway jurisdiction ensures the best value and use of funds for maintenance and future improvement, and helps maintain or improve the role of the roadway in the transportation system. As this roadway currently functions as a county highway, the county is the best agency to own and maintain this roadway.

Mr. Slagle reported that turnback Agreement No. 1050364 was approved by the County Board on November 15, 2022. In this agreement, TH 96 was set to begin at the west county line, which inadvertently created a remnant trunk highway, which would be against state statute.

Mr. Slagle reported that the amended agreement includes moving the starting point of the turnback from the western county line 430 feet to the east, to TH 244. This will comply with state statutes. No other terms of the previous agreement will be changing. The transfer of TH 96 to Washington County is scheduled to occur in the spring of 2023.

Commissioner Kriesel moved to adopt **Resolution No. 2023-041** as follows:

**RESOLUTION TO ENTER INTO AGREEMENT NO. 1050364A01  
WITH THE STATE OF MINNESOTA, DEPARTMENT OF  
TRANSPORTATION TO TRANSFER THE JURISDICTION OF  
TRUNK HIGHWAY 96 WITHIN WASHINGTON COUNTY**

**WHEREAS**, the Minnesota Department of Transportation (MnDOT) has determined that a portion of Trunk Highway No. 96 from 430 feet East of the county line to Trunk Highway 96 ("Roadway Segment") is no longer needed for trunk highway purposes; and

**WHEREAS**, the State has a contract with the County identified as MnDOT Contract No. 1050364 ("Original Contract") to provide payment by the State to the County for the State's share of the costs of the release of a portion of Trunk Highway No. 96 to Washington County under State Project No. 8211-44; and



**WHEREAS**, an amendment is needed to clarify the roadway segment limits;

**NOW, THEREFORE, BE IT RESOLVED**, that Washington County enter into MnDOT Agreement No. 1050364A01 with the State of Minnesota, Department of Transportation to amend the transfer jurisdiction agreement of Trunk Highway No. 96.

Commissioner Miron seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Bigham, Clasen, and Kriesel. Nays, none.

Commissioner Miron moved to approve Agreement No. 1050364A01 between the state and the county to transfer the jurisdiction of TH 96 (Dellwood Road), from TH 244 (Dellwood Avenue) to TH 95 (Broadway Street), a 9.0 mile segment. Commissioner Bigham seconded the motion, and it was adopted unanimously.

### **Contract for County State Aid Highway 13 at 4<sup>th</sup> Street North/Hudson Boulevard**

Engineer Ryan Hoefs presented a construction contract for the County State Aid Highway (CSAH) 13 (Inwood Avenue North) at 4<sup>th</sup> Street North/Hudson Boulevard Signal and ADA (Americans with Disabilities Act) Improvement Project. This project is on the border of the cities of Lake Elmo and Oakdale, and is identified in the Capital Improvement Plan as #RB-2201 and #RB-2203.

Mr. Hoefs reported intersection improvements for this project include flashing yellow arrow installation, pedestrian/ADA upgrades, and stormwater improvements.

Mr. Hoefs reported that five bids were received, and McNamara Contracting was selected as the lowest bid. This contract will be funded by State Aid and Wheelage Tax.

Commissioner Karwoski moved to approve Contract No. 15475 for \$308,069.90 with McNamara Contracting for the CSAH 13 and 4<sup>th</sup> Street North/Hudson Boulevard Signal and ADA Improvement Project. Commissioner Kriesel seconded the motion, and it was adopted unanimously.

### **Rejection of Bids for the Historic Courthouse Exterior Improvement Project**

Engineer Eden Rogers presented a recommendation to reject all bids received for carpentry and miscellaneous metals scope of work for the Historic Courthouse Exterior Improvement Project, identified in the Capital Improvement Plan as #HC-1048-028.

Ms. Rogers reported that due to deferred maintenance, the Historic Courthouse is in need of exterior improvements to prevent further deterioration and to protect the building from water intrusion. The building also needs structural improvements to support the roof and secure the dome and cupola.

Ms. Rogers reported that five bids were posted on March 30 for the following work scopes: Concrete, Earthwork, and Waterproofing; Metal Panel and Roofing; Masonry; Painting and Plaster; and Carpentry and Miscellaneous Metals. All bids were opened for this project on March 30, 2023. Low bids for four of the work scopes came in on budget, and will be brought before the County Board for approval at a future time.

Ms. Rogers reported that one bid was received for Carpentry and Miscellaneous Metals, and the work scope of that bid came in over budget. While reviewing this bid, staff found that the low bid contractor had included items outside of the scope of work, which created an inaccurate bid. Public Works is recommending rejection of the Carpentry and Miscellaneous Metals bid. The next step will be for the county to repost this bid package and bring the bids to the County Board for approval.

Commissioner Kriesel moved to reject the bids received for Carpentry and Miscellaneous Metals scope of work for the Historic Courthouse Exterior Improvement Project. Commissioner Clasen seconded the motion, and it was adopted unanimously.

### **Resolution for Arbor Day and Arbor Month**

Dan MacSwain, Natural Resources Coordinator in the Public Works Department, and Caleb Johnson, Senior Community/Environmental Health Program Manager in the Public Health & Environment Department (PHE), presented a resolution in support of National Arbor Day and National Arbor Month, proclaiming April 28, 2023, as Arbor Day, and the month of May 2023 as Arbor Month in Washington County.

Mr. MacSwain reported that National Arbor Day and National Arbor Month bring awareness of the value and benefits that trees provide to communities. This resolution highlights the importance of trees to the community's well-being, designates Arbor Day and Arbor Month to emphasize planting trees now for the future, and brings attention to the impact Emerald Ash Borer (EAB) will have on trees within the community.

Mr. Johnson reported on countywide wood waste EAB concerns. The wood waste management system is reaching capacity, and there is a growing gap between the capacity for wood waste processing in the metropolitan area and the estimated tons of EAB wood waste projected. This lack of capacity may result in open burning and wood smoke, which creates air pollution and serious health concerns. PHE and Parks and Public Works continue to search for a permanent yard waste location in the central area of the county. The Northern Environmental Center should be opening in 2024 or 2025, and staff are engaging residents and local arborists to develop a wood waste management system which achieves sustainable and responsible disposal.

Commissioner Clasen moved to adopt **Resolution No. 2023-042** as follows:

### **2023 ARBOR DAY AND ARBOR MONTH**

**WHEREAS**, Washington County stewards county land including parks, highways and facility grounds; and

**WHEREAS**, stewardship of land contributes to the County’s goal of increased health, safety and quality of life of residents today and tomorrow; and

**WHEREAS**, trees help purify our air and retain water, conserve soil, provide habitat for wildlife, provide shade, and enrich our lives; and

**WHEREAS**, Emerald Ash Borer (EAB) is becoming more established in Minnesota, and will ultimately eliminate many green and white ash trees which are abundant in parks, boulevards, residential yards and natural areas; and

**WHEREAS**, reforestation efforts are critical to help replace the benefits that these trees provide; and

**WHEREAS**, Washington County encourages local communities and residents to take proactive steps to plan for increased wood waste, and plant a more diverse array of trees when replacing them; and

**WHEREAS**, steps recommended include conducting tree inventories of boulevards and parks, setting ash tree removal and replacement goals and planning for increased wood waste as EAB becomes more established.

**NOW, THEREFORE, BE IT RESOLVED**, that Washington County recognizes the National Arbor Day Foundations efforts to plant trees for the future by promoting Arbor Day and Arbor Month.

**BE IT FURTHER RESOLVED**, that the Washington County Board of Commissioners does hereby proclaim Friday, April 28 to be Arbor Day, and the month of May 2023, to be Arbor Month in Washington County.

**BE IT FURTHER RESOLVED**, that the Washington County Board of Commissioners urge residents to prepare for the impact EAB will have and planting trees for the future.

Commissioner Karwoski seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Bigham, Clasen, and Kriesel. Nays, none.

## **SHERIFF’S OFFICE**

### **Resolution Proclaiming May 7 – 13, 2023, as Correctional Officers Week**

Commander and Jail Administrator Roger Heinen presented a resolution proclaiming May 7-13, 2023, as National Correctional Officers Week in Washington County. This week is an opportunity to acknowledge and thank the individuals who work in the Washington County Sheriff’s Office Jail Division. Correctional Officers exemplify professionalism, integrity, and strength in the face of a difficult and often dangerous work environment. These officers play a vital role in the criminal justice system and Washington County extends its appreciation.

Commissioner Bigham moved to adopt **Resolution No. 2023-043** as follows:

**NATIONAL CORRECTIONAL OFFICERS WEEK  
MAY 7, 2023 – MAY 13, 2023**

**WHEREAS**, in 1984, President Ronald Reagan announced the first week in May as National Correctional Officers Week; and

**WHEREAS**, the correctional officers of the United States have worked devotedly and selflessly on behalf of the people of this nation, regardless of the peril or hazard to themselves; and

**WHEREAS**, these correctional officers, by their patriotic service and their dedicated efforts, have earned the gratitude of the residents of Washington County; and

**WHEREAS**, these officers exemplify professionalism, integrity and strength in a challenging environment; and

**WHEREAS**, this week we take the opportunity to acknowledge and thank the individuals who work in the Washington County Sheriff's Office Jail Division.

**NOW, THEREFORE, BE IT RESOLVED** that the Washington County Board of Commissioners does hereby proclaim the week of May 7, 2023, through May 13, 2023, to be National Correctional Officers Week, and extends its appreciation to these officers for the vital contribution they make in the criminal justice system in Washington County.

Commissioner Clasen seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Bigham, Clasen, and Kriesel. Nays, none.

**Meritorious Service Award**

Sheriff Dan Starry announced that Lt. John Warneke, Assistant Jail Administrator, is retiring after 30 years of service to Washington County Sheriff's Office. Sheriff Starry presented Lt. Warneke with a Meritorious Service Award for his extraordinary service. Sheriff Starry stated that Lt. Warneke has served with six different sheriffs admirably, and has been part of numerous successful projects, where he used his talent, determination, and commitment to ensure the best outcome possible. Lt. Warneke has had a long and distinguished career, and has been an example of true professionalism. Lt. Warneke has made a long-lasting impact, not only on staff in the Sheriff's Office, but also inmates, visitors, and the community.

## **GENERAL ADMINISTRATION**

### **Resolution to Approve 1<sup>st</sup> Quarter 2023 Donations**

County Administrator Kevin Corbid presented a resolution to approve the 2023 1<sup>st</sup> quarter donations for \$3,365.61.

Commissioner Karwoski moved to adopt **Resolution No. 2023-044** as follows:

#### **2023 1<sup>st</sup> QUARTER DONATIONS, GIFTS, AND BEQUESTS**

**WHEREAS**, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

**WHEREAS**, any gift, donation, or bequest becomes the property of Washington County; and

**WHEREAS**, the Washington County Board is authorized to approve donations, gifts, and bequests on a quarterly basis.

**NOW, THEREFORE, BE IT RESOLVED**, that the Washington County Board of Commissioners does hereby approve donations and gifts of \$3,365.61 for the first quarter of 2023.

Commissioner Bigham seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Bigham, Clasen, and Kriesel. Nays, none.

### **State Legislative Update**

Deputy County Administrator Jan Lucke reported that there is no new information on federal community project funding, and today's focus will be on the state legislative update.

Ms. Lucke reported that the House Tax Committee rolled out and voted on its \$3 billion proposal last week, and it could be taken up by the full House of Representatives later this week. Meanwhile, the Senate Tax Committee is expected to release its bill today, with its first hearing tomorrow. The House tax bill included an increase in County Program Aid, approximately an additional \$100 million per year. Staff are hopeful that the Senate bill will match that number. The House tax bill also includes historic investment in local affordable housing aid, which would allow the county to provide more affordable housing units in the county through its partnership with the Washington County Community Development Agency.

Ms. Lucke reported that one of Washington County's key legislative priorities is a community supervision funding formula that results in a more transparent, needs-based, and equitable model. The Association of Minnesota Counties (AMC) and the 87 counties agreed upon a new formula, which took extensive collaboration. Unfortunately, the Department of Corrections is trying to take

back the base amount of funding per county in that formula. Commissioner Bigham has been engaged with House and Senate leadership about the importance of the formula, including the base. Community Corrections Director Terry Thomas is also leading at a staff level alongside AMC. Staff are hopeful that the Department of Corrections will withdraw its interest in the base amount per county.

Ms. Lucke reported that two weeks ago the board approved a set of transportation principles, along with the four other collar counties. Last week, the board approved an op-ed article based on those principles, which was published in the Minneapolis Star-Tribune today, and in community newspapers in the region. Tomorrow, at 11:00 a.m., there is a press conference on the principles. One commissioner from each county will be speaking. Commissioner Karwoski will speak on behalf of the Washington County Board and highlight a project in his district that has been advocating for state funding for more than 20 years by eight cities and two counties – the interchange at state-owned Highway 36 and Highway 120, or Century Avenue.

Prior to the press conference, there is a meeting at 9:30 a.m. with Transportation Committee Chairs, Senator Scott Dibble and Representative Frank Hornstein. Commissioners Bigham and Karwoski, along with commissioners from the other collar counties, plan to attend that meeting.

### **County Board Letter to Minnesota Governor Tim Walz**

County Administrator Corbid reported that, due to the ice/snowstorm which occurred on March 31-April 1, a letter has been prepared to Governor Walz, on behalf of the County Board, requesting that Washington County be declared a State Disaster, which authorizes State Disaster Assistance.

### **Class Action Lawsuit Check**

County Administrator Corbid reported that the county received a check related to a class action lawsuit that was settled by the City of Long Beach vs. Monsanto, related to a chemical called polychlorinated biphenyls (PCBs). There were a number of cities and counties that were included in the class action lawsuit. The county received a \$27,000 check as part of Washington County's portion of the lawsuit. The check has been passed on to the Public Health & Environment Department, which will review the requirements on how the settlement money may be used.

### **COMMISSIONER REPORTS**

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at [www.co.washington.mn.us](http://www.co.washington.mn.us), under "County Board."

### **BOARD CORRESPONDENCE**

No board correspondence was received.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Miron moved to adjourn. Commissioner Bigham seconded the motion, and it was adopted unanimously.

The County Board meeting adjourned at 11:07 a.m.

**BOARD WORKSHOP WITH THE COUNTY ATTORNEY'S OFFICE**

The board met in workshop session for an overview of the County Attorney's Office. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

Attest:

*Kevin Corbid*

Kevin Corbid  
County Administrator

*Gary Kriesel*

Gary Kriesel  
County Board Chair