

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
MARCH 10, 2020**

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present:       Commissioner Lisa Weik, District 5  
                  Commissioner Gary Kriesel, District 3  
                  Commissioner Fran Miron, District 1  
                  Commissioner Wayne Johnson, District 4  
                  Commissioner Stan Karwoski, District 2

Also Present:  Kevin Corbid, County Administrator  
                  Susan Tice, County Attorney Civil Division Chief  
                  Stephanie Kammerud, Board Clerk

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Board Chair Miron asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Karwoski moved, seconded by Commissioner Johnson, to adopt the following Consent Calendar as follows:

- A. Approval of the February 11, 2020, and February 25, 2020, County Board meeting minutes.
  
- B. Approval of **Resolution No. 2020-020** as follows:

**RESOLUTION OF SUPPORT TO WAIVE DAILY PERMIT FEES,  
ALLOWING FREE ENTRY INTO WASHINGTON COUNTY  
PARKS ON APRIL 25<sup>TH</sup>, 2020 IN HONOR OF THE 50 YEAR  
ANNIVERSARY OF EARTH DAY**

WHEREAS, Washington County Ordinance 199 states “It shall be unlawful for any person to bring a motor vehicle into parks without appropriately displaying an approved annual or daily vehicle permit...” and;

WHEREAS, our parks are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens; and

WHEREAS, Washington County Parks are fundamental to the environmental wellbeing of our community; and

WHEREAS, Earth Day is an annual event celebrated around the world on April 22 to demonstrate support for environmental advocacy.

NOW, THEREFORE, BE IT RESOLVED that Washington County will waive daily vehicle permit fees, allowing free entry to Washington County Parks on April 25, 2020 in honor of the 50 year anniversary of Earth Day.

- C. Approval of Change Order No. 3 for Contract No. 12838 with Action Fence Inc. in the amount of \$660.00 for work on the Wildwood Library project (BSD-WWL-001).
- D. Approve Grant Agreement No. 13295 with Minnesota Department of Public Safety in the amount of \$322,980 to be used for sex trafficking investigations and training for the period of January 1, 2020, through December 31, 2021, and authorize its execution pursuant to Minn. Stat. 373.02.
- E. Approval for the Sheriff's Office to accept the 2019 State of Minnesota Federal Boating Safety Supplemental Equipment Grant Agreement No. 13300 through the Minnesota Department of Natural Resources in the amount of \$33,596.
- F. Approve an amendment to Grant Agreement No. 12519 with the Office of National Drug Control Policy in the amount of \$10,000 for the period of January 1, 2019, through December 31, 2020, and authorize its execution pursuant to Minn. Stat. 373.02.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Karwoski, and Miron. Nays, none.

## **PUBLIC WORKS**

### **Approve Contract with Alliant Engineering Inc. for County State Aid Highway (CSAH) 33 Pedestrian and Safety Improvement Project**

Commissioner Miron moved to approve Contract No. 13303 in the amount of \$399,250 with Alliant Engineering Inc. for the CSAH 33 (Everton Avenue North) Pedestrian and Safety Improvement Project (RB-2611). Commissioner Karwoski seconded the motion and it was adopted unanimously.

### **Approve Contract with LinnCo Inc. for County State Aid Highway (CSAH) 21 Culvert Replacement Project**

Commissioner Kriesel moved to approve Contract No. 13267 in the amount of \$158,890 with LinnCo Inc. for the CSAH 21 (Stagecoach Trail) Culvert Replacement Project (RB-2216). Commissioner Karwoski seconded the motion and it was adopted unanimously.

**Approve Contracts and Permanent Use of Fund Balance for the County State Aid Highway (CSAH) 18 Woodlane Drive to CSAH 13 Project**

Commissioner Johnson moved to approve Contract No. 13244 in the amount of \$10,505,828.50 with S.M. Hentges & Sons Inc. for the CSAH 18 (Bailey Road) Woodlane Drive to CSAH 13 Project (RB-2512). Commissioner Weik seconded the motion and it was adopted unanimously.

Commissioner Johnson moved to approve Cooperative Agreement No. 13187 for construction cost share between the City of Woodbury and Washington County for the period from signature through project completion, for the CSAH 18 (Bailey Road) Woodlane Drive to CSAH 13 Project. Commissioner Weik seconded the motion and it was adopted unanimously.

Commissioner Johnson moved to approve Maintenance Agreement No. 13188 for maintenance between the City of Woodbury and Washington County for the period from signature through perpetuity, for the CSAH 18 (Bailey Road) Woodlane Drive to CSAH 13 Project. Commissioner Weik seconded the motion and it was adopted unanimously.

Commissioner Johnson moved to approve permanent use of fund balance in an amount not to exceed \$700,000 from the Road & Bridge Capital Projects Fund 414 for the CSAH 18 (Bailey Road) Woodlane Drive to CSAH 13 Project. Commissioner Weik seconded the motion and it was adopted unanimously.

**GENERAL ADMINISTRATION**

**Resolution Appointing Deputy County Administrator Jennifer Wagenius as County Auditor-Treasurer**

Commissioner Kriesel moved to adopt **Resolution No. 2020-021** as follows:

**RESOLUTION TO APPOINT WASHINGTON COUNTY DEPUTY ADMINISTRATOR JENNIFER WAGENIUS AS THE COUNTY AUDITOR-TREASURER**

WHEREAS, the 1997 Minnesota Legislature enacted 1997 Minnesota Laws Chapter 153 which is special legislation investing the Washington County Board of Commissioners with the authority to discharge the statutory duties of the offices of County Recorder and County Auditor-Treasurer through department heads appointed by the County Board for these purposes; and

WHEREAS, 1997 Minnesota Laws Chapter 153, requires the County Board appoint a department head as the County Auditor-Treasurer to act for it in the discharge of the duties of the County Auditor-Treasurer; and

WHEREAS, the County Board, at its meeting of May 19, 1998, adopted a new organizational structure under which the County's Deputy Administrator has the overall responsibility for the statutory duties of the Office of Auditor-Treasurer; and

WHEREAS, the County Board, in their Resolution 97-131 set forth the manner in which the department head shall be appointed; and

WHEREAS, the County Board appointed Kevin J. Corbid as the County Auditor-Treasurer on February 28, 2012; and

WHEREAS, Kevin J. Corbid was appointed as the County Administrator effective January 28, 2020; and

WHEREAS, Jennifer Wagenius was appointed as a Deputy County Administrator effective February 24, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Administrator hereby appoints Deputy County Administrator, Jennifer Wagenius, as the County Auditor-Treasurer and the Washington County Board of Commissioners hereby consents to this appointment.

BE IT FURTHER RESOLVED that the appointed County Auditor-Treasurer shall discharge the statutory duties of these offices effective March 10, 2020.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Karwoski, and Miron. Nays, none.

### **Legislative Update**

County Administrator Kevin Corbid presented a revision to the county's 2020 Legislative priorities platform related to the transit capital taxing district. When the 2020 Legislative platform was developed, an old version of this position statement was included in error. Commissioner Weik moved to approve the updated pages in the 2020 Legislative priorities document. Commissioner Karwoski seconded the motion and it was adopted unanimously. The document will be updated on Washington County's website.

Mr. Corbid reported that Legislative reports were provided from Minnesota Inter-County Association (MICA), Association of Minnesota Counties (AMC), and Larkin Hoffman. MICA and AMC reported on their response to the coronavirus, and a bill regarding the disaster contingency account which may help areas such as Washington County that likely will experience flooding this spring. MICA reported progress on bipartisan support related to funding for the Community Corrections Act, and sales tax exemption on construction materials for county projects.

Mr. Corbid reported the county's 2020 budget was impacted by a \$209,000 cut in PERA Local Aid, an item that expired and was not reinstated. There seems to be some interest in reinstating PERA Local Aid.

## **Other Items**

Mr. Corbid reported that County Attorney Pete Orput has provided a copy of the Attorney's Office Annual Report to the commissioners.

Mr. Corbid thanked Commissioners Kriesel and Karwoski for serving on the County Canvass Board for the Presidential Nomination Primary.

Commissioner Kriesel suggested communicating details of the upcoming continuation of the public hearing regarding consideration of the Local Option Sales Tax increase for road funding. Commissioners agreed that a letter outlining the scheduled logistics of the public hearing from Chair Miron should be sent to cities and townships. Commissioner Kriesel moved to direct county staff to develop and send a letter to cities and townships outlining the upcoming public hearing on transportation sales tax. Commissioner Weik seconded the motion and it was adopted unanimously.

Public Health & Environment Director Lowell Johnson reported on the county's efforts regarding COVID-19 disease. The department has been actively working internally and externally for the past couple months as the disease continues to spread, and are in close contact with the medical community in order to respond to this important concern. The department activated its Incident Command System earlier this month to maintain situational awareness, manage communications, and coordinate with partners. The county's response to date has focused on monitoring information from the CDC (Centers for Disease Control), Minnesota Department of Health, and local health and medical response partners. Washington County has no confirmed positive cases at this time. There are two presumptive cases in the state that have been passed to the CDC for confirmation. The county has been communicating preventative measures such as hand washing and staying home when sick, and if a person thinks they have been exposed, seek physician input.

## **COMMISSIONER REPORTS**

Commissioners reported on meetings and other events that they attended. Please see archived web streaming of the board meeting for full commissioner reports at [www.co.washington.mn.us](http://www.co.washington.mn.us), under "County Board."

## **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

## **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Karwoski, and it was adopted unanimously. The County Board meeting adjourned at 10:46 a.m.

### **BOARD WORKSHOP – PUBLIC WORKS**

The Board met in workshop session to review potential options for joint development of a West Central Service Center along the Gold Line Bus Rapid Transit line. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Johnson, and Weik. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, outside agencies, and county staff.

### **BOARD WORKSHOP – PROPERTY RECORDS AND TAXPAYER SERVICES**

The Board met in workshop session to review assessment year 2020/pay 2021 property valuations. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Johnson, and Weik. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

Attest:

A handwritten signature in cursive script that reads "Kevin J. Corbid".

Kevin Corbid  
County Administrator

A handwritten signature in cursive script that reads "Fran Miron".

Fran Miron  
County Board Chair