

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
FEBRUARY 25, 2020**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES**

The Washington County Regional Railroad Authority (RRA) met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Weik, Kriesel, Miron, Johnson, and Karwoski. RRA Chair Weik presided. Also present were Kevin Corbid, County Administrator; Susan Tice, County Attorney Civil Division Chief; Stephanie Kammerud, Board Clerk; and county staff. Official Proceedings of the Regional Rail Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:09 a.m. in the Washington County Government Center, County Board Room.

Present:           Commissioner Lisa Weik, District 5  
                      Commissioner Gary Kriesel, District 3  
                      Commissioner Fran Miron, District 1  
                      Commissioner Wayne Johnson, District 4  
                      Commissioner Stan Karwoski, District 2

Also Present:   Kevin Corbid, County Administrator  
                      Susan Tice, County Attorney Civil Division Chief  
                      Stephanie Kammerud, Board Clerk

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

Board Chair Miron asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Karwoski moved, seconded by Commissioner Weik, to adopt the following Consent Calendar as follows:

- A. Approval of the February 4, 2020, County Board meeting minutes.
  
- B. Approval of Contract No. 13282 with Mapletree Group Home Inc. to provide residential care for young men with high needs and criminal justice involvement for the period of March 1, 2020, through December 31, 2021, and authorize its execution pursuant to Minn. Stat. 373.02.

- C. Approval of a grant application to the Minnesota Housing Finance Agency for the Homework Starts with Home grant program serving students and their families who are currently homeless or at risk of homelessness.
- D. Approval of an application for an Off-Sale Liquor License for Holiday Station Stores LLC located in Denmark Township.
- E. Approval of an application for renewal of an On-Sale and Sunday Liquor License for Stoneridge Golf Club Inc. located in West Lakeland Township.
- F. Approval of an application for renewal of an On-Sale and Sunday Liquor License for VR US Holdings Inc., Afton Alps Resort, located in Denmark Township.
- G. Approval of an application for a 1-4 day Temporary On-Sale Liquor License for St. Croix Preparatory Academy, located in Baytown Township.
- H. Approval of Master Funding Agreement No. 13292 between the Metropolitan Council and Washington County for the METRO Gold Line Bus Rapid Transit project.
- I. Approve transferring sixteen Motorola GTR8000 base radios to the Minnesota Department of Transportation (MnDOT), pursuant to Minnesota Statute 471.85.
- J. Approve the 2019 Urban Area Security Initiative Grant Agreement No. 13248 between the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management, and the Washington County Sheriff's Office in the amount of \$200,000 for the period of January 1, 2020, through June 30, 2021, and authorize its execution pursuant to Minn. Stat. 373.02.
- K. Approval of **Resolution No. 2020-016** as follows:

#### **AFTON APPLE ORCHARD DONATION**

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, The Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve the donation in the amount of \$1,846.50 from the Afton Apple Orchard for the Washington County Sheriff's Office.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Karwoski, and Miron. Nays, none.

## **LIBRARY**

Commissioner Johnson moved to adopt **Resolution No. 2020-017** as follows:

### **LIBRARY DONATION**

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve the donation from photographer Craig Blacklock of a Museum Edition of the book, St. Croix & Namekagon Rivers-An Enduring Gift, valued at \$1,500.

Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Karwoski, and Miron. Nays, none.

## **PUBLIC HEALTH AND ENVIRONMENT**

### **UCare Foundation Grant for Implementation of Medication Assisted Treatment**

Jill Timm, Public Health Program Manager Sr., presented background and objectives of a grant opportunity provided by the UCare Foundation.

The Public Health & Environment Department has been engaged in the collaborative response efforts aimed at reducing the impact of the opioid crisis. Key partners in these efforts are the Sheriff's Office, Attorney's Office, Community Corrections, and Community Services. This Steering Group has identified areas of focus for the opioid effort and are creating a comprehensive

Washington County response. Medication Assisted Treatment (MAT) has consistently been identified as a top priority in the effort.

The UCare Foundation invited Washington County to apply for grant funds that would be used to target specific behavioral health services. The department identified MAT implementation as appropriate for this grant response. Washington County's grant request was funded at the full \$100,000 for one year.

The request asked for a coordinator of the opioid project work, with specific emphasis on MAT implementation over the course of one year. The department has requested one full-time equivalent Special Project Public Health Program Coordinator and objectives include:

- Work collaboratively with nursing manager and supervisor, jail administrator, and Hazelden partners;
- Develop evaluation plan for determining MAT success, including key data points;
- Develop internal policies and procedures for program implementation;
- Facilitate appropriate training for medical providers, jail staff and nursing staff;
- Develop the relationship between the Reentry Assistance Program for effective release planning, including chemical and mental health treatment after release;
- Implement evidence based Peer-Support system for in-custody and release support;
- Grow the relationship with the Stepping Up (mental health) initiative;
- Understand the relationship to other harm reduction efforts within public health; and
- Lead additional opioid project efforts as appropriate.

Commissioner Johnson moved to accept the grant funds from the UCare Foundation in the amount of \$100,000 for implementation of Medication Assisted Treatment in the Jail Medical Unit. Commissioner Weik seconded the motion and it was adopted unanimously.

Commissioner Weik moved to approve one full-time equivalent (1.0 FTE) Public Health Program Coordinator Special Project position. Commissioner Kriesel seconded the motion and it was adopted unanimously.

## **PUBLIC WORKS**

### **Contracts and Resolution for the County State Aid Highway 19 (Woodbury Drive) and Local Road Capacity and Safety Improvement Project**

Commissioner Weik moved to approve Contract No. 13227 in the amount of \$16,811,671.30 with Meyer Contracting Inc. for the County State Aid Highway (CSAH) 19 (Woodbury Drive) and Local Road Capacity and Safety Improvement Project (RB-2601). Commissioner Karwoski seconded the motion and it was adopted unanimously.

Commissioner Weik moved to approve Cooperative Agreement No. 13174 for construction costs between the City of Woodbury and Washington County for the period from signature through project completion, for the CSAH 19 and Local Road Capacity and Safety Improvement Project. Commissioner Karwoski seconded the motion and it was adopted unanimously.

Commissioner Weik moved to approve Maintenance Agreement No. 13175 for maintenance between the City of Woodbury and Washington County for the period from signature through perpetuity, for the CSAH 19 and Local Road Capacity and Safety Improvement Project. Commissioner Karwoski seconded the motion and it was adopted unanimously.

Commissioner Weik moved to adopt **Resolution No. 2020-018** as follows:

**AGREEMENT NO. LUP 8282-0060 WITH THE STATE OF  
MINNESOTA, DEPARTMENT OF TRANSPORTATION  
FOR A NON-MOTORIZED RECREATIONAL TRAIL IN THE  
RIGHT-OF-WAY OF INTERSTATE 94 AT WOODBURY DRIVE**

WHEREAS, Washington County plans to construct a non-motorized recreational trail in the right-of-way of Interstate 94 as part of the Woodbury Drive and Local Roads Project; and

WHEREAS, the State of Minnesota, Department of Transportation (MnDOT) requires a Limited Use Permit for the construction and utilization of said pedestrian trail; and

WHEREAS, Washington County will enter into Agreement No. LUP# 8282-0060 allowing Washington County to construct, maintain, and operate a proposed trail on Woodbury Drive within MnDOT owned right-of-way on Interstate 94.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board hereby enters into a Limited Use Permit with the State of Minnesota, Department of Transportation for the following purposes:

To construct, operate and maintain a non-motorized recreational trail within the right-of-way of Interstate 94 of the State of Minnesota. Washington County shall construct, operate and maintain said trail in accordance with the Limited Use Permit granted by the Minnesota Department of Transportation.

BE IT FURTHER RESOLVED, that the Chair and the Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into the Limited Use Permit and any amendments to the permit.

Commissioner Karwoski seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Karwoski, and Miron. Nays, none.

## **Resolution of Support for the Pine Point Regional Park Master Plan**

Commissioner Kriesel moved to adopt **Resolution No. 2020-019** as follows:

### **RESOLUTION SUPPORTING SUBMITTAL OF PINE POINT REGIONAL PARK MASTER PLAN TO METROPOLITAN COUNCIL**

WHEREAS, a regional park master plan is required to address the criteria set forth in the Metropolitan Council's 2040 Regional Park Policy Plan to become eligible for Metropolitan Council regional park system designation and funding; and

WHEREAS, the proposed Pine Point Regional Park master plan provides short- and long-term planning and implementation guidance for the park capital improvements, acquisitions, natural resource management, and overall development to create a regional park that meets the needs of Washington County park users; and

WHEREAS, the master planning process for the Pine Point Regional Park master plan included public engagement events and meetings that provided the opportunity for input from partner agencies and public stakeholders; and

WHEREAS, the draft Pine Point Regional Park master plan was reviewed supported by the Washington County Park and Open Space Commission (POSC) on January 16, 2020; and

WHEREAS, the Washington County Board of Commissioners heard a staff presentation on the Pine Point Regional park master plan on February 11, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners supports the proposed Pine Point Regional Park master plan.

BE IT FURTHER RESOLVED that the Pine Point Regional Park master plan be submitted to the Metropolitan Council for review and approval without further action by the Washington County Board of Commissioners.

Commissioner Karwoski seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Karwoski, and Miron. Nays, none.

## **Budget Amendment for Additional 2020 Highway State Aid Maintenance**

Commissioner Kriesel moved to approve a budget amendment in the Public Works Fleet Division. During the 2020 budget planning process that took place in May 2019, it was estimated that the county would receive a 2.2% increase in Highway State Aid Maintenance over 2019. The county actually received a 6.45% increase. The Public Works Department is proposing a budget amendment for \$204,300 in to the Fleet Division for equipment purchases. Commissioner Karwoski seconded the motion and it was adopted unanimously.

## **GENERAL ADMINISTRATION**

County Administrator Kevin Corbid reported on several items.

### **Personnel Committee**

Mr. Corbid reported the county's Personnel Committee met for the first time last week and elected Commissioner Kriesel as Chair of the committee.

### **Legislative Updates**

Minnesota Inter-County Association (MICA) and Association of Minnesota Counties (AMC) provided updates to the board. The first committee deadline was extended by one week to allow more time for bills to be heard in committee. The second and third deadlines remained the same. The budget forecast for February will be released on Thursday and will impact the bonding bill that is approved by the legislature, as well as budget issues that the county is watching including potential for more funding of the Community Corrections Act subsidy and the Department of Human Services (DHS) paybacks on the errors that were made in 2019.

### **Letter of Support for Gateway Trail Extension**

The city engineer of Scandia contacted Washington County Engineer Wayne Sandberg requesting a letter of support for Scandia's Gateway Trail extension. Mr. Sandberg drafted a letter to the Legislative-Citizen Commission on Minnesota Resources (LCCMR) which was provided to the County Board today.

### **New Roles at the County**

Jennifer Wagenius and Jan Lucke began serving their new roles as Deputy County Administrators. Ms. Lucke was the Public Works Planning Division Manager, and Ms. Wagenius was the Director of Property Records and Taxpayer Services. Both began their new positions this week and will have a period of transition from the departments in which they formerly worked.

Terry Thomas has been selected as Director of the Community Corrections Department. Mr. Thomas has been filling that role in an interim basis for the past several months.

## **COMMISSIONER REPORTS**

Commissioners reported on meetings and other events that they attended. Please see archived web streaming of the board meeting for full commissioner reports at [www.co.washington.mn.us](http://www.co.washington.mn.us), under "County Board."



## **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

## **EXECUTIVE (CLOSED) SESSION – PUBLIC WORKS**

Commissioner Karwoski moved to convene to Executive (closed) Session. Commissioner Weik seconded and it was adopted unanimously.

The Board met in Executive Session with Public Works to review the appraisal for the property located at PID 05.030.20.11.0002, Stillwater Township, as it pertains to its potential purchase for inclusion into the Pine Point Regional Park, the time being 10:56 a.m. Present for the Executive Session were Commissioners Weik, Kriesel, Karwoski, Johnson, and Miron. Also present were Kevin Corbid, County Administrator; Jan Lucke, Deputy County Administrator; Jennifer Wagenius, Deputy County Administrator; Jessica Stott, Assistant County Attorney III; Wayne Sandberg, Public Works Deputy Director/County Engineer; Alex McKinney, Parks Manager; Sharon Price, Property Acquisition Manager; June Mathiowetz, Senior Planner; Stephanie Kammerud, Administrative Assistant.

## **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Karwoski moved to adjourn, seconded by Commissioner Weik, and it was adopted unanimously. The County Board meeting adjourned at 11:16 a.m.

## **BOARD WORKSHOP – PUBLIC WORKS**

The Board met in workshop session to review potential flooding of county roads during Spring 2020. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Johnson, and Weik. Also present were Kevin Corbid, and county staff.

## **BOARD WORKSHOP – ADMINISTRATION**

The Board met in workshop session to discuss a potential Land and Water Legacy Program conservation easement on the Berggren parcel in Afton. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Johnson, and Weik. Also present were Kevin Corbid, outside agencies, and county staff.

## **BOARD WORKSHOP – ADMINISTRATION**

The Board met in workshop session to discuss a potential Land and Water Legacy Program project partnership with Belwin Conservancy and the City of Afton. Present for the workshop were Commissioners Miron, Karwoski, Johnson, and Weik. Also present were Kevin Corbid, outside agencies, and county staff.



**BOARD WORKSHOP – ADMINISTRATION**

The Board met in workshop session to review the projects included in the 2020-2024 Capital Equipment and Technology Plan (CETP). Present for the workshop were Commissioners Miron, Karwoski, Johnson, and Weik. Also present were Kevin Corbid, and county staff.

Attest: 

Kevin Corbid  
County Administrator



Fran Miron  
County Board Chair