

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 7, 2020**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Lisa Weik, District 5
 Commissioner Gary Kriesel, District 3
 Commissioner Stan Karwoski, District 2
 Commissioner Wayne Johnson, District 4
 Commissioner Fran Miron, District 1

Also Present: Molly O'Rourke, County Administrator
 Susan Tice, County Attorney Civil Division Chief
 Stephanie Kammerud, Board Clerk

The Board recited the Pledge of Allegiance.

ELECTION OF WASHINGTON COUNTY OFFICERS FOR 2020

Board Chair Karwoski asked for nominations for County Board Chair for 2020.

Commissioner Kriesel moved to nominate Commissioner Fran Miron for County Board Chair for 2020. Motion was seconded by Commissioner Johnson. Commissioner Karwoski asked for further nominations; none were heard. Nominations were closed.

Commissioner Karwoski asked all those in favor of electing Commissioner Fran Miron as County Board Chair for 2020 to signify by saying Aye. All Commissioners were in favor, and the motion was adopted unanimously.

Commissioner Fran Miron was elected as County Board Chair for 2020.

Board Chair Miron asked for nominations for County Board Vice Chair for 2020.

Commissioner Johnson moved to nominate Commissioner Lisa Weik for County Board Vice Chair for 2020. Commissioner Miron asked for further nominations; none were heard. Nominations were closed.

Commissioner Miron asked all those in favor of electing Commissioner Lisa Weik as County Board Vice Chair for 2020 to signify by saying Aye. All Commissioners were in favor, and the motion was adopted unanimously.

Commissioner Lisa Weik was elected as County Board Vice Chair for 2020.

Commissioner Miron highlighted 2019 initiatives and accomplishments related to county goals under the leadership of Commissioner Karwoski and presented outgoing Chair Karwoski with a plaque thanking him for his service as County Board Chair.

BOARD MEETING DATES FOR 2020

The 2020 County Board meeting schedule has changed from previous years. The County Board will meet on most Tuesdays, with 30 board meetings scheduled in 2020 and 5 workshop only meetings. For the first half of the year, the board is planning to meet 3 times per month, and 2 times per month the last six months of the year. Similar to previous schedules, the board will not meet on any Tuesday which is a legal holiday or any 5th Tuesday of a month. The County Board meetings will continue to begin at 9:00 on Tuesdays, with the exception of two meetings a year that are required to be evening meetings per statute. The Board Chair can call an evening meeting or a later start time, when necessary, to conduct business or to allow for evening access by citizens or interested parties.

Commissioner Karwoski moved to set meetings of the Washington County Board of Commissioners for 2020 as presented. Commissioner Weik seconded the motion and it was adopted unanimously.

COMMENTS FROM THE PUBLIC

Board Chair Miron asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Weik moved, seconded by Commissioner Karwoski, to adopt the following Consent Calendar as follows:

A. Approval of **Resolution No. 2020-001** as follows:

AWARD OF 2020-2022 NEWSPAPER PUBLICATION BIDS

WHEREAS, Minn. Stat. 375.12 requires advertisement for bids for county legal printing and awarding of bids at the first board meeting of the year; and

WHEREAS, Minn. Stat. 331A.06, Subd. 5, allows for publication contracts for no longer than three years; and

WHEREAS, pursuant to bid advertisement, newspaper publication bids were received until 2:00 p.m., December 4, 2019 for the following publications:

- 1) Official Board Proceedings in Summary Form
- 2) Legal Notices
- 3) Delinquent Real Estate Tax List
- 4) Financial Statement (first and second publication)

WHEREAS, timely bids were received from the County Messenger, Press Publications, Stillwater Gazette, Forest Lake Times, and St. Paul Pioneer Press; and

WHEREAS, Washington County newspaper publishing awards are based on lowest index number for all bids; and

WHEREAS, pursuant to authority contained in Minn. Stat. 331A.12, the Public Works Department may designate the Washington County website as the official publication of transportation projects legal notices.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards newspaper publication contracts for a term of three years as follows:

- 1) Official Proceedings of the Washington County Board of Commissioners (Board Minutes in Summary Form): **Country Messenger**
- 2) Legal Notices: **Country Messenger**
- 3) Notice and List of Real Estate Remaining Delinquent: **Country Messenger**
- 4) First Publication of the Financial Statement for year ending December 31, 2019: **Country Messenger**
- 5) Second Publication of the Financial Statement to be distributed as an insert: **Stillwater Gazette**

BE IT FURTHER RESOLVED, that notwithstanding the three-year publication contracts, the county shall continue to publish yearly notice of publication of transportation projects on its website as required by Minn. Stat. 331A.12.

B. Approve Memorial Day appropriations of \$100 each, upon request, in 2020 for military service organizations.

C. Approval of the following reappointments of citizen volunteers to advisory committees.

- James Honsvall - Audit Committee
- John Rheinberger - Board of Adjustment & Appeals
- Luis R Pena II - Community Development Block Grant Advisory Committee
- Anthony Tedesco - Community Corrections Advisory Board
- Nathan Sosinski - Community Corrections Advisory Board
- Andrew D Fields - Community Corrections Advisory Board
- Christine VonDelinde - Community Corrections Advisory Board
- Chief Bill Sullivan - Community Corrections Advisory Board
- Anthony Carr - Community Corrections Advisory Board
- Kellie J Reynolds - Community Corrections Advisory Board
- Brian Zeller - Washington County Community Development Agency

- James Widen - Washington County Community Development Agency
- Steven J Ryan - Washington County Community Development Agency
- Anne T Maule Miller - Groundwater Advisory Committee
- Shauna Holt - Historic Courthouse Advisory Committee
- David Erickson - Historic Courthouse Advisory Committee
- Margaret A Carlson - Historic Courthouse Advisory Committee
- Karlene McComb - Historic Courthouse Advisory Committee
- Carly J Johnson - Historic Courthouse Advisory Committee
- Jennifer Pelletier - Mental Health Advisory Council
- Jennifer Gervais - Mental Health Advisory Council
- Katie Pape - Mental Health Advisory Council
- Michael R Kraemer - Parks and Open Space Commission
- James E Kelly - Parks and Open Space Commission
- Benjamin Meyer - Parks and Open Space Commission
- Corcoran Wicker - Parks and Open Space Commission
- Kevin P Smith - Parks and Open Space Commission
- Anne S Siess - Parks and Open Space Commission
- Terry Zoller - Planning Advisory Committee
- Tom W Bishop - Veterans Campground on Big Marine Lake

D. Adoption of the 2020 Washington County Legislative Agenda.

E. Approval of **Resolution No. 2020-002** as follows:

**RESOLUTION ADOPTING THE WASHINGTON COUNTY 2040
COMPREHENSIVE PLAN**

WHEREAS, Minn. Stat. 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minn. Stat. 473.858 and 473.864 require local governmental units to complete their “decennial” reviews by December 31, 2018; and

WHEREAS, the proposed Washington County 2040 Comprehensive Plan (Plan) is a planning tool intended to guide the future growth and development of the Washington County in a manner that conforms with metropolitan system plans and complies with the Metropolitan Land Planning Act and other applicable planning statutes; and

WHEREAS, the proposed Plan reflects a community planning process conducted between the years 2016 through 2018 involving elected officials,

appointed officials, county staff, local communities, community organizations, the public at large, other regional, state and federal agencies, and other stakeholders; and

WHEREAS, pursuant to Minn. Stat. 473.858, the proposed Plan was submitted to adjacent government units and affected special districts and school districts for review and comment on March 26, 2018, and the statutory six-month review and comment period has elapsed; and

WHEREAS, on October 23, 2018 the Washington County Planning Advisory Commission considered the proposed Plan and all public comments, and thereafter submitted its recommendations to the Washington County Board of Commissioners to adopt by ordinance and submit the Plan to the Metropolitan Council for review; and

WHEREAS, the Washington County Board of Commissioners conducted a public hearing on December 4, 2018 and adopted a resolution to submit the proposed Plan to the Metropolitan Council; and

WHEREAS, pursuant to Minn. Stat section 473.858 the proposed Plan was submitted to the Metropolitan Council and received approval on February 27, 2019; and

WHEREAS, the Washington County Board of Commissioners has reviewed the proposed Plan and those recommendations, public comments, and comments from adjacent jurisdictions and affected districts; and

WHEREAS, based on its review of the proposed Plan and Planning Advisory Commission and staff recommendations, the Washington County Board of Commissioners is ready to adopt the proposed Plan pursuant to Minn.Stat. section 473.864.

NOW, THEREFORE, BE IT RESOLVED, that Washington County Board of Commissioners hereby adopt the proposed Washington County 2040 Comprehensive Plan.

- F. Approval of 2020 Youth Service Bureau (YSB) Contract No. 12935.
- G. Approval of Contract No. 12944 with Satellite Tracking of People LLC (STOP) for electronic monitoring services.
- H. Approve a Memorandum of Agreement with the U.S. Department of Veterans Affairs, Minneapolis VA Health Care System (MVAHCS) to provide one stall for parking at Hardwood Creek Regional Transit Center.

- I. Approval of 2020-2021 Contract No. 13126 with Country Services, Inc. to provide case management services for persons with developmental disabilities, and authorize its execution pursuant to Minn. Stat. 373.02.
- J. Approval of 2020-2021 Contract No. 13128 with Thomas Allen, Inc. to provide in-home services for persons with intellectual and developmental disabilities, and authorize its execution pursuant to Minn. Stat. 373.02.
- K. Approval of **Resolution No. 2020-003** as follows:

**RESOLUTION TO ACQUIRE RIGHT-OF-WAY FOR COUNTY
STATE AID HIGHWAY (CSAH) 15 AND TRUNK HIGHWAY (TH)
36 INTERCHANGE IN THE CITY OF LAKE ELMO**

WHEREAS, Washington County, the State of Minnesota, and the City of Lake Elmo determined the need for safety and mobility improvements at the intersection of County State Aid Highway 15 (CSAH 15) and Trunk Highway 36 (TH 36); and

WHEREAS, Right-of-Way in the Southwest quadrant of the intersection is needed for the project described as part of Outlot F, ST. CROIX SANCTUARY, and further described on the attached Exhibit A; and

WHEREAS, the subject parcel referenced above is a tax-forfeited parcel, owned by the State of Minnesota; and

WHEREAS, Washington County Property Records manages the tax forfeit property on behalf of the State of Minnesota; and

WHEREAS, the acquisition of the described right-of-way would facilitate a swift return of the tax-forfeited parcel into the active tax system; and

WHEREAS, Outlot F is encumbered by a conservation easement that needs to be released over the portion acquired for the interchange project; and

WHEREAS, Washington County, The City of Lake Elmo and Minnesota Land Trust have agreed to release a portion of the conservation easement on the parcel described as; Part of Outlot F, ST. CROIX SANCTUARY, further described on Exhibit A, in advance of the CSAH 15 and TH 36 Interchange project.

BE IT RESOLVED THAT Washington County proceed to acquire land in advance of the proposed County State Aid Highway 15 and Trunk Highway 36 interchange project, described as part of Outlot F, ST. CROIX SANCTUARY, and further described on the attached Exhibit A.

BE IT FURTHER RESOLVED, that the officers of said County, including the County Engineer, the County Administrator and the County Attorney, shall proceed and are hereby authorized to proceed to acquire, by negotiations and purchase and if necessary the exercise of eminent domain, right-of-way to establish said highway plus sight corners, permanent slope, drainage and utility easements, and temporary construction easements. Such officers are specifically authorized to take such action and execute such instruments and plats if any be necessary, to acquire said right-of-way and associated easements.

- L. Approval of Change Order No. 1 to Contract No. 12967 with Twin Cities Hardware, Inc. in the amount of \$4,547.00 for work on the Wildwood Library project (BSD-WWL-001).
- M. Approve permanent use of fund balance in an amount not to exceed \$17,700 from the Capital Repair Fund to furnish and install updated audio visual equipment in Conference Room 5005.
- N. Approve permanent use of fund balance in an amount not to exceed \$17,000 from the Capital Repair Fund to furnish and install updated in-room audio amplification equipment in Conference Room 5599.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Karwoski, and Miron. Nays, none.

EAST METRO STRONG REPORT

Will Schroeer, East Metro Strong Executive Director, presented an overview of recent accomplishments and upcoming activities.

East Metro Strong (EMS) is an organization that seeks to bring cities, counties, and the private sector together to bring more and better transit investment to the east metro, and catalyze economic development opportunities. Washington County has been a member of East Metro Strong since 2014.

Jobs accessible by transit is critical to competitiveness. In the seven-county metro area, Washington County is second lowest for jobs reachable by transit. The goal of EMS is catalytic, successful transit investments in the East Metro. In 2016, lead stakeholders strategized to pursue and overcome those challenges by creating an East Metro vision. The work is ongoing to implement, educate about, and advocate for that vision.

EMS was asked to serve on the Steering Committee for the Washington County Transportation Consortium and this facilitated receiving a MnDOT grant of \$400,000 to develop and launch a Washington County transportation one-stop shop. EMS worked closely with Washington County staff to comment on several important state and Metropolitan Council draft plans.

EMS completed an East Metro transit network opportunities study on how to improve transit in the East Metro, while waiting for new lines to be built. Recommendations included implementing short-run transit improvements for downtown St. Paul, and studying long-run redesign. In response, EMS is working with stakeholders to improve operations for current routes, and ensure that future lines, including Gold Line, can fit and succeed.

EMS played a critical role in launching a \$10 million Electric Vehicle car-share system for the region. This will serve commuters who will now not need to bring their own car to St. Paul or Minneapolis. EMS is working with Washington County staff to identify opportunities to expand the network to Washington County. Additionally, EMS led a “Return on Investment from Transit” study.

The 2020 work plan will be developed with the EMS Board. This is likely to include advocating for full state funding for aBRT (arterial Bus Rapid Transit) needs. The next set of aBRT lines should strongly consider Century Avenue and other East Metro connections. EMS will continue to work with Washington County staff, continue to serve on Washington County Transportation Consortium Steering Committee, assist with Highway 36 study, explore opportunities for including shared mobility in Red Rock Corridor, and work with major Washington County employers to understand their needs and move toward transit service. In addition, there is a need to diversify and increase funding with corporate donations and possible additional East Metro communities.

EMS is fulfilling its mission of bringing together East Metro stakeholders to overcome barriers to more and better transit.

PUBLIC WORKS

Approve Change Order No. 2 with Paragon Restorations II

Commissioner Kriesel moved to approve Change Order No. 2 to Contract No. 12459 with Paragon Restoration II in the amount of \$141,502 for work on the Law Enforcement Center parking ramp restoration project (BSD-1005-023). Commissioner Johnson seconded the motion and it was adopted unanimously.

GENERAL ADMINISTRATION

Adopt 2020 Commissioner Assignments to Committees, Commissions, and Joint Powers Boards

Commissioner Weik moved to approve the 2020 Commissioner assignments to committees, commissions, and joint powers boards as follows:

FRAN MIRON - DISTRICT 1

Washington County
Community Development Agency

- Groundwater Advisory Committee
- Personnel Committee
- Planning Advisory Commission (Alternate)
- Plat Commission (Alternate)
- Regional Railroad Authority
- University of Minnesota Extension Advisory Committee
- Association of Minnesota Counties
 - Environment and Natural Resources Advisory Committee
 - Extension Committee
 - Local Government Water Roundtable Advisory Committee
 - Rural and Development Advisory Committee
- East Central Regional Juvenile Center (Alternate)
 - Lower St. Croix Watershed Policy Committee, Chair
- Metropolitan Emergency Services Board
- Metropolitan Mosquito Control District (Alternate)
- Minnesota Inter-County Association (Alternate)
- Ramsey/Washington Recycling & Energy Board
 - Executive Committee
 - Partnership for Waste and Energy Board
- Rush Line Corridor Task Force

STAN KARWOSKI - DISTRICT 2

- Washington County
 - Community Development Agency (Alternate)
 - Parks and Open Space Commission
 - Regional Railroad Authority
 - Workforce Development Board
 - Oversight Action Committee
- Association of Minnesota Counties
 - Board of Directors as District X Representative
 - Economic Development, Workforce, and Housing Policy Subcommittee
 - Transportation Policy Committee
- East Metro Strong Board
- Gold Line Corridor Management Committee
- Gold Line Joint Powers Board, Chair
- Greater Metropolitan Workforce Council, Vice Chair
- Metropolitan Emergency Services Board (Alternate)
- Metropolitan Transportation Advisory Board
 - Executive Committee
 - Regional Solicitation Policy Workgroup
- Minnesota Inter-County Association, Vice Chair
- National Association of Counties (NACo)
 - Community, Economic, and Workforce Development Steering Committee
- Ramsey/Washington Recycling & Energy Board (Alternate)
- Washington County – Yellow Ribbon Network

GARY KRIESEL - DISTRICT 3

Washington County

- Audit Advisory Committee
- Historic Courthouse Advisory Committee
- Law Library Board
- Personnel Committee
- Planning Advisory Commission
- Plat Commission
- Regional Railroad Authority
- University of Minnesota Extension Advisory Committee

Andersen Community Advisory Committee
Lower St. Croix Watershed Policy Committee (Alternate)
Metropolitan Library Services Agency (MELSA)
 Executive Committee
Metropolitan Mosquito Control
 Executive Committee
Minnesota Inter-County Association (MICA) (Alternate)
National Association of Counties (NACo)
 Veterans and Military Service
Ramsey/Washington Recycling & Energy Board
 Budget and Facility Committee
 Regional Haulers Licensing Board
Veterans Campground on Big Marine Lake

WAYNE JOHNSON - DISTRICT 4

Washington County

- Community Corrections Advisory Board
- Finance Committee
- Groundwater Advisory Committee (Alternate)
- Library Board
- Regional Railroad Authority
- Workforce Development Board (Alternate)

Association of Minnesota Counties
 Public Safety Policy Committee
Great River Rail Commission
Metropolitan Emergency Services Board
Metropolitan Transportation Advisory Board (Alternate)
Minnesota Inter-County Association
National Association of Counties (NACo)
 Telecommunications and Technology Steering Committee
Ramsey/Washington Recycling & Energy Board
Red Rock Corridor Commission
Unsheltered Homelessness Public Sector Leadership Meeting Committee

LISA WEIK - DISTRICT 5

Washington County
Finance Committee, Chair
Library Park Association, Chair
Mental Health Advisory Council
Regional Railroad Authority
Association of Minnesota Counties
Futures Committee
General Government Policy Committee
Gold Line Corridor Management Committee
Gold Line Joint Powers Board
Greater MSP
Great River Rail Commission (Alternate)
Metro Alliance for Healthy Families
Metropolitan Mosquito Control District
National Association of Counties (NACo)
International Economic Development Task Force
Rural Action Caucus Steering Committee
Transportation Steering Committee
Women of NACo Leadership Network Committee
Ramsey/Washington Recycling & Energy Board
Regional Haulers Licensing Board (Alternate)

Commissioner Kriesel seconded the motion and it was adopted unanimously.

County Administrator Contract

County Administrator Molly O'Rourke reported the contract for the county administrator has not been updated in 25 years. The contract is in the process of being revised under the direction of the county's Human Resources Director.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events that they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Karwoski, and it was adopted unanimously. The County Board meeting adjourned at 10:15 a.m.

BOARD WORKSHOP – PUBLIC WORKS

The Board met in workshop session to review Woodbury Drive (County State Aid Highway 19) and local roads contract incentives for construction. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Johnson, and Weik. Also present were Molly O’Rourke, Kevin Corbid, and county staff.

BOARD WORKSHOP – ADMINISTRATION

The Board met in workshop session to review Executive Order (EO) 13888 regarding refugee resettlement. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Johnson, and Weik. Also present were Molly O’Rourke, Kevin Corbid, and county staff.

Attest:

A handwritten signature in cursive script, appearing to read "Molly O'Rourke".

Molly O’Rourke
County Administrator

A handwritten signature in cursive script, appearing to read "Fran Miron".

Fran Miron
County Board Chair