



BOARD AGENDA
October 24, 2023 - 9:00 AM

Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Gary Kriesel, District 3, Chair
Karla Bigham, District 4
Michelle Clasen, District 5

1. 9:00 **Washington County Regional Railroad Authority**
 - A. Roll Call

Pledge of Allegiance
 - B. Approval of the June 20, 2023, Regional Railroad Authority meeting minutes.
 - C. Adopt Amendment No. 5 to extend the existing option agreement between Washington County Regional Railroad Authority and Washington County Community Development Agency for the purchase of the remaining excess property at Newport Transit Station until October 1, 2024, and modify the purchase price to \$1,419,402.
- 9:20 D. Adjourn

Washington County Board of Commissioners Convenes

2. 9:20 **Roll Call**
3. 9:20 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.
4. 9:30 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

 - A. Approval of the October 3, 2023, County Board meeting minutes.
 - B. Approve separate contracts for legal representation for children in need of protection or services (CHIPS), termination of parental rights (TPR) and permanency cases for the period of January 1, 2024, through December 31, 2028, with Greg Schmidt, John Chitwood, Theresa Paulson, Amy Senn, and Viet-Hanh Winchell.
 - C. Approval of voting delegates for the 2023 Association of Minnesota Counties Annual Meeting to be held December 4-6, 2023.
 - D. Approve Contract No. 15939 with Insight Public Sector, Inc. in the amount of \$300,000 for the period of signature to October 31, 2024.



Consent Calendar continued

- E. Approve an application for a 1-4 day Temporary On-Sale Liquor License Permit from the Valley Chamber Chorale for the Annual Christmas with the Valley Chamber Chorale event December 8, 2023, through December 10, 2023, being held at St. Croix Prep Performing Arts Center, which is located at the St. Croix Upper School, 4260 Stagecoach Trail North in Baytown Township.
- F. Approve continuation of two special project Survey Technician I positions in Public Works through the end of 2024 as included in the proposed budget.
- G. Adopt a resolution allowing the Minnesota Department of Natural Resources to proceed with the acquisition of 50 acres of Dunes LLC property for inclusion in the Grey Cloud Dunes Scientific and Natural Area in Cottage Grove.
- H. Approve Contract No. 15942 between Washington County and Visual Labs, Inc. for the software subscription services for body worn, in-vehicle and interview room cameras.
- I. Adopt a resolution authorizing the Washington County Sheriff's Office to accept a donation from the Hugo Yellow Ribbon Network for \$3,300 for the Shop with a Cop event.
- J. Award bid to Guardian Fleet Safety, LLC and authorize execution of Contract No. 15940 in the amount of \$1,394,821.00 for the purchase and build of twenty 2023 Ford Police Interceptor Utilities.

5. 9:30 **Community Services** - Beth Pierce, Deputy Director

- A. Approval of new 1.0 FTE Office Aide position in the Community Services Department.

6. 9:40 **Property Records and Taxpayer Services** - Amy Stenftenagel, Director

- A. Approve Election Services Joint Power Agreements between Washington County and the Cities of Birchwood Village, Cottage Grove, Forest Lake, Grant, Landfall, Pine Springs, St Paul Park, and Woodbury.

7. 9:50 **Public Works** - Sharon Price, Property Acquisition Manager

- A. Adopt a resolution to execute the Option Agreement for the purchase of Kelley Land and Cattle property within May Township for inclusion into Big Marine Park Reserve.

8. 10:05 **Sheriff's Office** - Doug Berglund, Emergency Services Manager

- A. Adopt a resolution to approve the 2023 All-Hazard County Mitigation Plan.



9. 10:20 **General Administration** - Kevin Corbid, County Administrator
- A. Approval to negotiate and execute a contract with Larkin Hoffman Daly & Lindgren Ltd. to provide state lobbying services to Washington County for an amount not to exceed \$70,000 annually for the period of November 1, 2023, to October 31, 2025.
 - B. Recognition of Belwin Conservancy by County Emergency Management.
 - C. Appointment of voting delegate and alternate for the 2023 Minnesota Counties Intergovernmental Trust (MCIT) Annual Meeting to be held December 4, 2023.
 - D. Motion to cancel the Public Hearing set for November 7, 2023, regarding Local Housing Trust Fund Ordinance.
10. 10:40 **Commissioner Reports - Comments - Questions**
- This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
11. 10:55 **Board Correspondence**
12. 10:55 **Adjourn**
13. 11:00 **Board Workshop with Washington County Community Development Agency**
- A. Findings of the Washington County Labor Demand and Supply Studies.
14. 11:40 **Board Workshop with Public Health & Environment**
- A. Review Opioid Settlement, Structure and Process
15. 12:25 **Break**
16. 12:40 **Board Workshop with Public Works**
- A. Update on the Highway 61 Visioning Study and seeking feedback on impacts to the Regional Rail Property.
17. 1:10 **Board Workshop with Administration**
- A. Review Citizen Boards and Committee Reappointments for 2024
18. 1:40 **Finance Committee**