



## Board of Commissioners

Fran Miron, District 1  
Stan Karwoski, District 2  
Gary Kriesel, District 3, Chair  
Karla Bigham, District 4  
Michelle Clasen, District 5

## BOARD AGENDA October 17, 2023 - 9:00 AM

1. 9:00 **Roll Call**  
**Pledge of Allegiance**
2. 9:00 **Comments from the Public**

*Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.*

3. 9:10 **Consent Calendar - Roll Call Vote**

*Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.*

- A. Approval of the September 26, 2023, County Board meeting minutes.
- B. Adopt a resolution to appoint Debra Sahulka, Stillwater, to a partial term on the Brown's Creek Watershed District expiring October 21, 2025.
- C. Approval to set a public hearing for November 14, 2023, to consider revisions to Washington County's 2024 Fee Schedule, Policy No. 1032.
- D. Approval to set a public hearing for November 14, 2023, to review comments on the 2024-2028 Washington County Capital Improvement Plan (CIP).
- E. Adopt an updated resolution to submit six county projects for funding consideration through the 2024 Minnesota Capital Budget system.
- F. Adopt a resolution for Washington County to quit claim interest in certain lands to the City of Forest Lake pursuant to Cooperative Agreement approved on June 20, 2023.
- G. Adopt a resolution to accept a donation in the amount of \$2,500 from the daughter of Ruby Laitinen for a cedar bench and plaque to be placed at Lake Elmo Park Reserve on Eagle Point Lake.
- H. Adopt a resolution to quit claim Washington County's interest in a portion of the Trunk Highway 36 South Frontage Road right-of-way along County State Aid Highway (CSAH) 24 (Osgood Avenue) in the City of Oak Park Heights to the Minnesota Department of Transportation.
- I. Adopt a resolution of support to approve a Grant Contract Agreement between the State of Minnesota, City of Scandia (Grantee), and Washington County (Fiscal Agent), for the design and construction of the Gateway Trail within the City of Scandia.



**Consent Calendar continued**

- J. Approve a Development Agreement with the City of Forest Lake for the Northern Environmental Center.
- K. Approve Grant Agreement No. 15945 between the Minnesota Department of Public Safety and the Washington County Sheriff's Office for the 2024 Enforcement Grant in the amount of \$244,100.
- L. Approve Agreement No. 15928 between Washington County and the City of Newport, Minnesota, to provide law enforcement services to the city.

4. 9:10 **Washington County Community Development Agency** - Melissa Taphorn, Director

- A. Recognition of Steve Ryan, appointee to the Washington County Community Development Agency Board, for his dedicated service and industry group award.

5. 9:20 **Public Health and Environment** - Caleb Johnson, Senior Community/Environmental Health Program Manager

- A. Adopt a resolution that repeals Youth Access to Tobacco Ordinance No. 185 and adopt Tobacco Ordinance No. 216.

6. 9:35 **Public Works** - Sara Allen, Senior Planner

- A. 1. Approve Contract No. 15752 Cooperative Agreement between the City of Scandia and Washington County for a Scandia City Center Study.  
  
2. Approve Contract No. 15954 with HKGi in an amount not to exceed \$100,000, for the period of October 17, 2023, through December 31, 2024, to conduct a Scandia City Center Study.

7. 9:50 **General Administration** - Kevin Corbid, County Administrator

- A. 2022 Performance Measures and Indicators Report Presentation
- B. Adopt a resolution for spending plan for 2023 Public Safety Aid.
- C. Summary of the County Administrator's Performance Review.

8. 10:20 **Commissioner Reports - Comments - Questions**

*This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*

9. 10:35 **Board Correspondence**



10. 10:35 **Executive (Closed) Session - Public Works**
  - A. Executive (closed) session pursuant to Minn. Stat. § 13D.05 subd. 3(c), to review an option agreement for the purchase of parcels for inclusion into Big Marine Park Reserve, and the appraisal for the property located at PIDs 07.031.20.11.0001, 08.031.20.22.0001, 08.031.20.21.0001, 07.031.20.13.0001, and 08.031.20.23.0001, as is pertains to its purchase for inclusion into Big Marine Park Reserve.
  
11. 10:55 **Adjourn**
  
12. 11:00 **Board Workshop with Community Services/Community Development Agency**
  - A. Update on the Local Affordable Housing Aid, Local Housing Trust Fund Ordinance and other housing services updates.
  
13. 12:00 **Break**
  
14. 12:15 **Board Workshop with Sheriff's Office**
  - A. Review the County Mitigation Plan
  
15. 12:45 **Board Workshop with Community Services/Sheriff's Office**
  - A. Update on the Co-Response program.
  
16. 1:30 **Board Workshop with Administration**
  - A. Review a Request for Proposals (RFP) for restoration and enhancement using Outdoor Heritage Funds on three properties protected by Land and Water Legacy Program (LWLP) conservation easements.
  
17. 2:00 **Personnel Committee**