



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Gary Kriesel, District 3
Wayne A. Johnson, District 4
Lisa Weik, Chair, District 5

BOARD AGENDA September 28, 2021 - 9:00 AM

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the September 7, 2021, County Board meeting minutes.
- B. Approve Contract No. 14294 with CliftonLarsonAllen LLP in the amount of \$99,000, from date of final signature through September 30, 2022.
- C. Adopt a resolution to accept grant funding from the Minnesota Department of Public Safety for ongoing services to victims of crime in the amount of \$280,000.00 for the fiscal years of 2022 and 2023.
- D.
 1. Adopt a resolution to authorize Washington County to accept grant funds from the Minnesota Department of Veterans Affairs in the amount of \$17,500 for the period of July 1, 2021, through June 30, 2022.
 2. Approve a grant agreement between the Minnesota Department of Veterans Affairs and Washington County in the amount of \$17,500 for the period of July 1, 2021, through June 30, 2022.
- E. Approval of the plat of Oldfield Acres in May Township.
- F. Adopt a resolution certifying to the county auditor unpaid County Environmental Charges (CEC) and order the county auditor to extend the assessments with interest upon the tax rolls of the county.
- G. Approve an amendment to Grant Agreement No. 13735 with the Minnesota Department of Health increasing the grant award to \$514,487, for the period of November 1, 2021, through October 31, 2022.
- H. Approve Grant Agreement No. 14298 with Minnesota Pollution Control Agency in the amount of \$786,495 for waste reduction and recycling activities.



Consent Calendar continued

- I. Approval of License No. 14312 to Use Real Property Agreement with Metro Bowhunters Resources Base (MBRB) for deer management in designated areas within Cottage Grove Ravine Regional Park, Lake Elmo Park Reserve, and St. Croix Bluffs Regional Park.

- J. 1. Award bid and authorize execution of Contract No. 14311 in the amount \$395,270.50 with Interstate Improvement, Inc. for concrete grinding of County State Aid Highway (CSAH) 16 (Valley Creek Road) from Bielenberg Drive to CSAH 13 (Radio Drive) in the City of Woodbury.

2. Approve a Partnership Contract with the Minnesota Department of Transportation (MnDOT) for performance surveys of concrete grinding on CSAH 16.

- K. Approve Contract No. 14321 with Isthmus Engineering in the amount of \$182,380.80 for Computer Aided Design (CAD) Support on County State Aid Highway (CSAH) 12 from County Line Road to Wildwood Road.

- L. Approve Grant Agreement No. 14322 between the Minnesota Department of Public Safety and the Washington County Sheriff's Office for Driving While Intoxicated (DWI) Officer enforcement in the amount of \$124,564.75.

- M. Approve Grant Agreement No. 14062 between the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management, and Washington County in the amount of \$58,306 for COVID-19 response.

- N. Adopt a resolution and approve Agreement No. 14268 between the Washington County Sheriff's Office and the City of Hugo, Minnesota, to provide law enforcement services to the city.

- O. Adopt a resolution and approve Agreement No. 14328 between the Hennepin County Sheriff's Office and the Washington County Sheriff's Office for inmate housing.

- P. Approval of Joint Powers Cooperative Agreement with the Metropolitan Counties of Anoka, Chisago, Dakota, Hennepin, Isanti, Ramsey, Sherburne, Stearns, Washington, and Wright to establish the Metropolitan 911 Board to carry out the requirements of counties under Minnesota Statutes, Chapter 403 for the establishment of a 911 telephone system in the seven-county metropolitan area.

4. 9:10 **Property Records and Taxpayer Services** - Deb Ledvina, Director

- A. Adopt a resolution honoring staff in the Property Records and Taxpayer Services Department and declaring October 4-8, 2021, Customer Service Week in Washington County.



5. 9:20 **General Administration** - Kevin Corbid, County Administrator
 - A. 1. Presentation to consider an amendment to the county's American Rescue Plan Act (ARPA) project plan, and provide \$750,000 in ARPA funds to the City of Stillwater, as subrecipient, for sewer and water infrastructure.
 2. Public Comment
 3. Consideration to adopt a resolution amending the county's American Rescue Plan Act project plan.
6. 10:00 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.
7. 10:15 **Board Correspondence**
8. 10:20 **Executive (Closed) Session - Public Works**
 - A. Executive (closed) session pursuant to Minn. Stat. § 13D.05 subd. 3(c)(3), to review offer and counteroffer for the purchase of the property located at PID 06.029.20.21.0002 as it pertains to its purchase for future road extension of County State Aid Highway 15 South Segment.
9. 10:40 **Executive (Closed) Session - Review of the County Administrator**
 - A. Executive (closed) session to conduct the annual performance review for County Administrator Kevin Corbid.
10. 11:40 **Adjourn**
11. 11:40-12:00 **Break**
12. 12:00-1:00 **Board Workshop with Public Health & Environment**
 - A. County progress toward meeting state waste management goals.
13. 1:05 **Personnel Committee**
14. 1:35 **Finance Committee**

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
SEPTEMBER 7, 2021**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
 Commissioner Stan Karwoski, District 2
 Commissioner Gary Kriesel, District 3
 Commissioner Wayne Johnson, District 4
 Commissioner Lisa Weik, District 5

Also Present: Kevin Corbid, County Administrator
 Brent Wartner, First Attorney
 Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Weik asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Karwoski moved, seconded by Commissioner Miron, to adopt the Consent Calendar as follows:

- A. Approval of the August 24, 2021, County Board meeting minutes.
- B. Approval to appoint Victoria Dupre, Marine on St. Croix, to a partial first term as Manager on the Carnelian - Marine - St. Croix Watershed District, expiring June 21, 2023.
- C. Approval to appoint David Bakke, Scandia, to a partial first term as Manager on the Comfort Lake - Forest Lake Watershed District, expiring September 23, 2024.
- D. Approval to appoint Commissioner Wayne Johnson as alternate for the Metro Alliance for Healthy Families.
- E. Approval of 2.0 FTE intermittent Social Worker positions for the Crisis Response Unit that will be hired as several part-time intermittent employees.
- F. Approval to apply for the Minnesota Pathways to Prosperity Grant for State Fiscal Years 2022 and 2023, administered by the Minnesota Department of Employment and Economic Development, as authorized in the Laws of Minnesota 2017, Chapter 94, Sec. 2 Subd. 3(e).

G. 1. Approval of **Resolution No. 2021-097** as follows:

**AUTHORIZING THE RECEIPT OF \$17,500 IN GRANT FUNDING
FROM THE MINNESOTA DEPARTMENT OF
VETERANS AFFAIRS**

WHEREAS, Washington County desires to enter into a Grant Agreement with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program; and

WHEREAS, the grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2019, Chapter 10 Article 1, Section 37, Subdivision 2; and

WHEREAS, this grant should not be used to supplant or replace other funding; and

WHEREAS, that Washington County Veterans Service Officer Ryan Carufel be authorized to execute the grant agreement for the above mentioned project on behalf of the county.

NOW, THEREFORE, BE IT RESOLVED, the above resolution was adopted at a regular meeting of the County Board this 7th day of September, 2021.

2. Approve a grant agreement between the Minnesota Department of Veterans Affairs and Washington County in the amount of \$17,500 for the period of July 1, 2021, through June 30, 2022.

H. Approval to change Personnel Rules and Regulations, Section #22, Work Schedules.

I. Approve revisions to Human Resources Policy #5504 Appearance and Grooming Policy.

J. Approval of **Resolution No. 2021-098** as follows:

**RESOLUTION TO SET ASIDE A PORTION OF THE
ANNUAL DISTRIBUTION OF NET REVENUE
FROM FORFEITED LAND SALES**

WHEREAS, Minnesota Statute Chapter 282 gives the county board the authority to manage tax forfeited property that is located within Washington County, and

WHEREAS, the county auditor is to distribute the net revenue in the county's tax forfeited sale fund to the local taxing districts after payment of county administrative expenses, according to one of two prescribed apportionment plans, and

WHEREAS, Minnesota Statutes section 282.08 subd. 4 (ii) allows the county board to set aside up to 20 percent of net proceeds for the acquisition and maintenance of county parks or recreational areas.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Commissioners directs the Washington County Department of Property Records and Taxpayer Services to set aside, as authorized pursuant to section 282.08 subd. 4 (ii), 20 percent of the net proceeds remaining in the tax forfeited sale fund to be used for acquisition and maintenance of county parks and recreational areas.

BE IT FURTHER RESOLVED that this 20 percent set aside shall be expended under the supervision of the county board.

K. Approval of one full-time equivalent (1.0 FTE) Public Health Senior Program Manager and one intermittent (0.35 FTE) Community Nutrition Specialist position in the Department of Public Health and Environment.

L. Approval of Cooperative Agreement No. 14076 with the South Washington Watershed District for reimbursement of grazing services in Cottage Grove Ravine Regional Park.

M. Approval of **Resolution No. 2021-099** as follows:

**RESOLUTION AUTHORIZING EXECUTION OF SUB-GRANT
AGREEMENT FOR HAZARD MITIGATION ASSISTANCE
FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY**

WHEREAS, FEMA's hazard mitigation assistance grant program provides funding to serve as a catalyst that drives proactive action to help people in communities reduce their losses from natural hazards; and

WHEREAS, Big Marine Park Reserve serves over 227,000 visitors annually; and

WHEREAS, Big Marine Park Reserve parallels the Disabled Veterans Rest Campground; and

WHEREAS, this area of Washington County is currently not supported with an advanced warning system for severe weather.

NOW, THEREFORE, BE IT RESOLVED, that Washington County enter into a sub-grant agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance. Kevin Corbid, County Administrator, is hereby authorized to execute and sign such sub-grant agreements and any amendments hereto as are necessary to implement the project on behalf of Washington County.

BE IT FURTHER RESOLVED, that the above resolution was adopted by the Board of Commissioners of Washington County on September 7th, 2021.

N. Approval of **Resolution No. 2021-100** as follows:

**APPROVE AN AGREEMENT BETWEEN
THE WASHINGTON COUNTY SHERIFF'S OFFICE AND
THE CITY OF LANDFALL VILLAGE**

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into an agreement with the City of Landfall Village to provide law enforcement services.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, Dan Starry, is hereby authorized to execute and sign this agreement and any amendment thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

PUBLIC HEALTH & ENVIRONMENT

Sr. Public Health Program Manager Jill Timm presented a grant agreement with the Minnesota Department of Human Services in the amount of \$275,000.

Ms. Timm reported the Department of Public Health & Environment (PHE) provides medical services to inmates in the county jail, under an agreement with the Sheriff's Office. In July 2020,

PHE hired a special project Public Health Coordinator to plan for and implement a Medication for Opioid Use Disorder (MOUD) in the jail. The program went live in January 2021 and has been supported by the Community Services Department, the Community Corrections Department, and the County Attorney's office, in addition to PHE and the Sheriff's Office.

In an effort to continue to improve and support this program, PHE has applied for and been awarded a grant in the amount of \$275,000 to support the extension of the special project coordinator position through September 2022. The grant will also support the cost for Suboxone used to treat inmates while in custody and without any other payment source for the medication. The grant is part of the Minnesota 2020 State Opioid Response (SOR).

Commissioner Johnson moved to approve Grant Agreement No. 14214 with the Minnesota Department of Human Services, in the amount of \$275,000. Commissioner Karwoski seconded the motion and it was adopted unanimously.

PUBLIC WORKS

Deputy Director/County Engineer Wayne Sandberg presented a contract with OMG Midwest Inc. dba Minnesota Paving and Materials, for roadway rehabilitation of County Road 66 (Greeley Street) in the City of Stillwater, in the amount of \$141,740.71.

Mr. Sandberg reported that bids for the County Road 66 Pavement Rehabilitation Project were opened on August 10, 2021. Four complete bids were received with the lowest responsible bid at \$141,740.71, and the Public Works Department (PWD) recommends approval of this bid. The pavement on this roadway is in poor condition and requires yearly maintenance.

After review of the bids in comparison to the engineers' estimate, it was determined the bid prices matched current later season bid prices seen by the county. This late season bidding, along with this being a smaller quantity job, added to the higher bid prices. Prices still fall within reason of the work being completed, and for this reason PWD would still recommend approval of the bid.

This project is planned in the county's Capital Improvement Plan as RB-2204 Pavement Preservation and Rehabilitation.

Commissioner Kriesel moved to approve Contract No. 14297 in the amount of \$141,740.71 with OMG Midwest Inc. dba Minnesota Paving and Materials, for roadway rehabilitation of County Road 66 (Greeley Street) in the City of Stillwater. Commissioner Miron seconded the motion and it was adopted unanimously.

SHERIFF'S OFFICE

Emergency Management Deputy Director Kelli Matzek presented a resolution to recognize September 2021 as National Preparedness Month in Washington County. Ms. Matzek reported that National Preparedness Month creates an important opportunity for every resident of Washington County to prepare their homes, businesses, and communities for any type of emergency. Investing in disaster preparedness can help save lives and reduce economic devastation. All residents are urged to make preparedness a priority and work together as a team

to ensure that individuals, families, and communities are prepared for disasters and emergencies of any type. Washington County has the opportunity to join and support its state and nation in strengthening community and regional resiliency.

Commissioner Miron moved to approve **Resolution No. 2021-101** as follows:

**A RESOLUTION PROCLAIMING SEPTEMBER 2021
NATIONAL PREPAREDNESS MONTH**

WHEREAS, the 2021 Theme for National Preparedness Month is: “Prepare to Protect. Preparing for disasters is protecting everyone you love.”; and

WHEREAS, “National Preparedness Month” creates an important opportunity for every resident of Washington County to prepare their homes, businesses, and communities for any type of emergency; and

WHEREAS, investing in the disaster preparedness for ourselves, our families, businesses and communities can help save lives and reduce economic devastation in our communities; and

WHEREAS, the Federal Emergency Management Agency’s Ready Campaign and other federal, state, local, private, and volunteer agencies are working to educate individuals on how to take action; and

WHEREAS, emergency preparedness is the responsibility of every citizen of Washington County and all citizens are urged to make preparedness a priority and work together, as a team, to ensure that individuals, families, and communities are prepared for disasters and emergencies of any type; and

WHEREAS, by participating in National Preparedness Month in September 2021, Washington County has the opportunity to join and support our state and nation in strengthening community and regional resiliency; and

WHEREAS, all citizens of Washington County are encouraged to participate in preparedness activities and visit the websites of the Ready campaign at www.ready.gov, the Sheriff’s Office Facebook page, Twitter feed, and website, which includes information aligned with preparedness principles to become more prepared.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby proclaims September 2021 as National Preparedness Month, and encourages all citizens and businesses to develop their own emergency preparedness plan, build a preparedness kit, check their insurance coverage and work together toward creating a resilient community.

Commissioner Karwoski seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

GENERAL ADMINISTRATION

Resolution Acknowledging the City of Birchwood Village on its 100th Anniversary

The City of Birchwood Village will be celebrating its 100th anniversary of its incorporation on September 10, 2021. Commissioner Karwoski read the resolution and made the motion to adopt.

Commissioner Karwoski moved to approve **Resolution No. 2021-102** as follows:

A RESOLUTION OF CONGRATULATIONS TO THE CITY OF BIRCHWOOD VILLAGE ON THE CELEBRATION OF ITS 100TH ANNIVERSARY

WHEREAS, the City of Birchwood Village began in the last quarter of the 19th Century as part of the summer homes on the south shore of White Bear Lake; and

WHEREAS, the City of Birchwood Village, originally part of Grant Township and Lincoln Township, incorporated as the Village of Birchwood in 1921; and

WHEREAS, the City of Birchwood Village grew through the years with permanent residents, and summer visitors who were all served by streetcar service, as well as steamboat service to White Bear Lake; and

WHEREAS, the City of Birchwood Village benefited in its growth from the attraction of the Wildwood Amusement Park, built by the Twin Cities Rapid Transit Company; and

WHEREAS, the City of Birchwood Village continued to attract new residents until it had 900 residents when it incorporated as the City of Birchwood Village in 1974; and

WHEREAS, the City of Birchwood Village continues to be a vibrant, inviting community in Washington County with a population estimate from the 2020 census of 863 residents; and

WHEREAS, the City of Birchwood Village is celebrating the 100th anniversary of its incorporation Sept. 10, 2021; and

WHEREAS, the city and county have enjoyed a positive working relationship and together work to ensure the health, safety, and high quality of life of city residents.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners wishes to extend its congratulations to the community leaders and residents of the City of Birchwood Village on the celebration of this important milestone.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners sends its wishes to all community residents for a festive celebration, and a bright future with continued peace and prosperity in your community.

Commissioner Miron seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under “County Board.”

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Karwoski, and it was adopted unanimously. The County Board meeting adjourned at 10:15 a.m.

BOARD WORKSHOP WITH ADMINISTRATION

The Board met in workshop session to discuss the proposed 2022 budget and review the draft Mandates & Core Functions report. Present for the workshop were Commissioners Weik, Karwoski, Miron, Kriesel, and Johnson. Also present were Kevin Corbid, Jennifer Wagenius, Jan Lucke, and county staff.

BOARD WORKSHOP WITH ADMINISTRATION

The Board met in workshop session to discuss redistricting requirements, timeline, and 2020 census data. Present for the workshop were Commissioners Weik, Karwoski, Miron, Kriesel, and Johnson. Also present were Kevin Corbid, Jennifer Wagenius, Jan Lucke, and county staff.

Attest:

Kevin Corbid
County Administrator

Lisa Weik
County Board Chair



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.B

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Accounting and Finance	REQUESTOR: Jill Zenzola, Financial Analyst I	REQUESTOR PHONE: 651-430-6048
PRESENTER(S): Tabatha Hansen	MEDIA CONTACT: Tabatha Hansen 651-430-6027	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve Contract No. 14294 with CliftonLarsonAllen LLP in the amount of \$99,000, from date of final signature through September 30, 2022.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: MN Statutes, Section 6.481, Subdivision 2 requires counties to have an annual financial audit. MN Statutes, Section 6.481, Subdivision 2 permits counties to "choose to have the audit performed by the State Auditor, or may choose to have the audit performed by a CPA firm".	
BACKGROUND/JUSTIFICATION: CliftonLarsonAllen LLP will audit financial statements for Washington County's fiscal year ending December 31, 2021.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: Levy	

Approvals

Tabatha Hansen, Accounting & Finance Director	9/13/2021
Susan Tice, County Attorney Civil Division Chief	9/14/2021
Jan Lucke, Deputy County Administrator	9/21/2021



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.C

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Attorney	REQUESTOR: Jennifer Baltaian, Administrative Services Manager	REQUESTOR PHONE:
PRESENTER(S): N/A	MEDIA CONTACT: Pete Orput 651-430-6115	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution to accept grant funding from the Minnesota Department of Public Safety for ongoing services to victims of crime in the amount of \$280,000.00 for the fiscal years of 2022 and 2023.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: MN Statute 611A mandates victim notification of events in the criminal and juvenile justice systems. State and Federal funding for personnel costs associated with victim and witness services has been in place since 1990 in varying amounts. This grant is through the Minnesota Department of Public Safety and includes federal funding. No local match is required. Funding will be used to pay for staff providing victim services in the County Attorney's Office.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? The previous grant was approved on September 24, 2019 for FY 2020 - 2021.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: Grant revenue from the Minnesota Department of Public Safety.	

Approvals

Pete Orput, County Attorney	9/21/2021
Susan Tice, County Attorney Civil Division Chief	9/22/2021
Kevin Corbid, County Administrator	9/22/2021

BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. _____

DATE September 28, 2021

DEPARTMENT Attorney

MOTION
BY COMMISSIONER _____

SECONDED BY
COMMISSIONER _____

**AGREEMENT WITH THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY
OFFICE OF JUSTICE PROGRAMS**

BE IT RESOLVED, that Washington County is authorized to enter a Grant Agreement with the Office of Justice Programs in the Minnesota Department of Public Safety, for ongoing services to victims of crime in the amount of \$280,000.00 to be distributed equally between FY 2022 and FY 2023.

BE IT FURTHER RESOLVED, that the Washington County Attorney, Pete Orput, is hereby authorized to execute such agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Attorney's Office.

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

YES NO

MIRON	_____	_____
KARWOSKI	_____	_____
KRIESEL	_____	_____
JOHNSON	_____	_____
WEIK	_____	_____



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.D

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Community Services	REQUESTOR: David Thao, Contract Specialist	REQUESTOR PHONE: 651-430-8397
PRESENTER(S):	MEDIA CONTACT: Ryan Carufel, 651-430-6857	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: 1. Adopt a resolution to authorize Washington County to accept grant funds from the Minnesota Department of Veterans Affairs in the amount of \$17,500 for the period of July 1, 2021, through June 30, 2022. 2. Approve a grant agreement between the Minnesota Department of Veterans Affairs and Washington County in the amount of \$17,500 for the period of July 1, 2021, through June 30, 2022.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Washington County has received funding from the Minnesota Department of Veterans Affairs (MDVA) since 2012. This Operational Enhancement Grant will allow the Washington County Veterans Service Office (VSO) to provide outreach to the county's veterans, assist in the reintegration of combat veterans into society, enhance services offered to veterans, reduce veteran homelessness and enhance the overall operations of the office. MDVA requires that the County Board accept the funding, and authorize its execution pursuant to Minn. Stat. 373.02. The Community Services Department recommends approval of the corresponding board resolution and grant agreement.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? The Board has approved this grant on an annual basis on the following dates: 09/15/20, 8/13/19, 8/14/18, 8/15/17, 8/9/16, 8/11/15, 8/19/14, 10/8/13, 11/13/12, 9/7/2021 This is resubmission for the MDVA Resolution approved on 9/7/2021. The wrong statute was cited in the previous approved resolution (2021-097). This resolution corrects and replaces the previous resolution.		

Budget Impact

YEAR: 2021	UNBUDGETED AMOUNT: \$ 0
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FUNDING DESCRIPTION:
State Funds - MN Dept of Veterans Affairs

Approvals

Jennifer Castillo, Director	9/17/2021
Susan Tice, County Attorney Civil Division Chief	9/23/2021
Kevin Corbid, County Administrator	9/23/2021

DATE September 28, 2021

DEPARTMENT Community Services

MOTION
BY COMMISSIONER _____

SECONDED BY
COMMISSIONER _____

**AUTHORIZING THE RECEIPT OF \$17,500 IN GRANT FUNDING
FROM THE MINNESOTA DEPARTMENT OF VETERANS AFFAIRS**

WHEREAS, Washington County desires to enter into a Grant Agreement with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program; and

WHEREAS, the grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2; and

WHEREAS, this grant should not be used to supplant or replace other funding; and

WHEREAS, that Washington County Veterans Service Officer Ryan Carufel be authorized to execute the grant agreement for the above mentioned project on behalf of the county.

NOW, THEREFORE, BE IT RESOLVED, the above resolution was adopted at a regular meeting of the County Board this 28th day of September, 2021.

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

MIRON
KARWOSKI
KRIESEL
JOHNSON
WEIK

	YES	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.E

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Property Records and Taxpayer Services	REQUESTOR: Nancie Schwintek, PRTS-Division Manager	REQUESTOR PHONE:
PRESENTER(S):	MEDIA CONTACT: Nancie Schwintek	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of the plat of Oldfield Acres in May Township.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: By state law, county board approval is required on plats located within townships.	
BACKGROUND/JUSTIFICATION: Oldfield Acres is an Abstract plat located in May Township lying west of Oldfield Road North and north of Square Lake Trail North. It is a 2 lot plat.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? Approved by May Township.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Debra Ledvina, Director	9/7/2021
Susan Tice, County Attorney Civil Division Chief	9/8/2021
Jennifer Wagenius, Deputy County Administrator	9/8/2021

OLDFIELD ACRES

KNOW ALL PERSONS BY THESE PRESENTS: That Brian R. Staples and Elizabeth M. Staples, husband and wife, fee owners, of the following described property situated in the County of Washington, State of Minnesota, to wit:

The North 665 feet of the East Half of the Northeast Quarter (E 1/2 of NE1/4) of Section Twenty-seven (27), Township Thirty-one (31), Range Twenty (20), Washington County, Minnesota.

Have caused the same to be surveyed and platted as OLDFIELD ACRES and does hereby dedicate to the public for public use forever the easements created by this plat for drainage and utility purposes only.

In witness whereof said Brian R. Staples and Elizabeth M. Staples, husband and wife, have hereunto set their hands this _____ day of _____, 202__.

Brian R. Staples

Elizabeth M. Staples

STATE OF MINNESOTA
COUNTY OF WASHINGTON
This foregoing instrument by Brian R. Staples and Elizabeth M. Staples, husband and wife, was acknowledged before me on this _____ day of _____, 202__.

(SIGNATURE)

Notary Public _____ County, Minnesota
My Commission Expires January 31, 2025

I, Daniel L. Thurmes, do hereby certify that I have surveyed and platted or directly supervised the surveying and plating of the property described on this plat as OLDFIELD ACRES; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on the plat have been correctly set; that all water boundaries and wet lands as of this date, as defined in Minnesota Statutes Section 505.01, Subd. 3, are shown and labeled; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 202__.

Daniel L. Thurmes, Licensed Land Surveyor,
Minnesota License No. 25718

STATE OF MINNESOTA
COUNTY OF WASHINGTON
The foregoing Surveyor's Certificate was acknowledged before me on this _____ day of _____, 202__, by Daniel L. Thurmes, Licensed Land Surveyor.

(SIGNATURE)

Notary Public _____ County, Minnesota
My Commission Expires January 31, 2025

PLANNING COMMISSION OF THE TOWNSHIP OF MAY
The foregoing plat of OLDFIELD ACRES was approved and accepted by the Planning Commission of the Township of May, Minnesota, this _____ day of _____, 202__.

By _____ Its Chairperson

By _____ Its Secretary

TOWN OF MAY
This plat of OLDFIELD ACRES was approved by the Town Board of May Township, Minnesota, this _____ day of _____, 202__, and hereby certifies compliance with all requirements as set forth in Minnesota Statutes, Section 505.03, Subd. 2.

By _____, Chair

By _____, Clerk

COUNTY BOARD
I hereby certify that on the _____ day of _____, 202__, the Board of County Commissioners of Washington County, approved this plat.

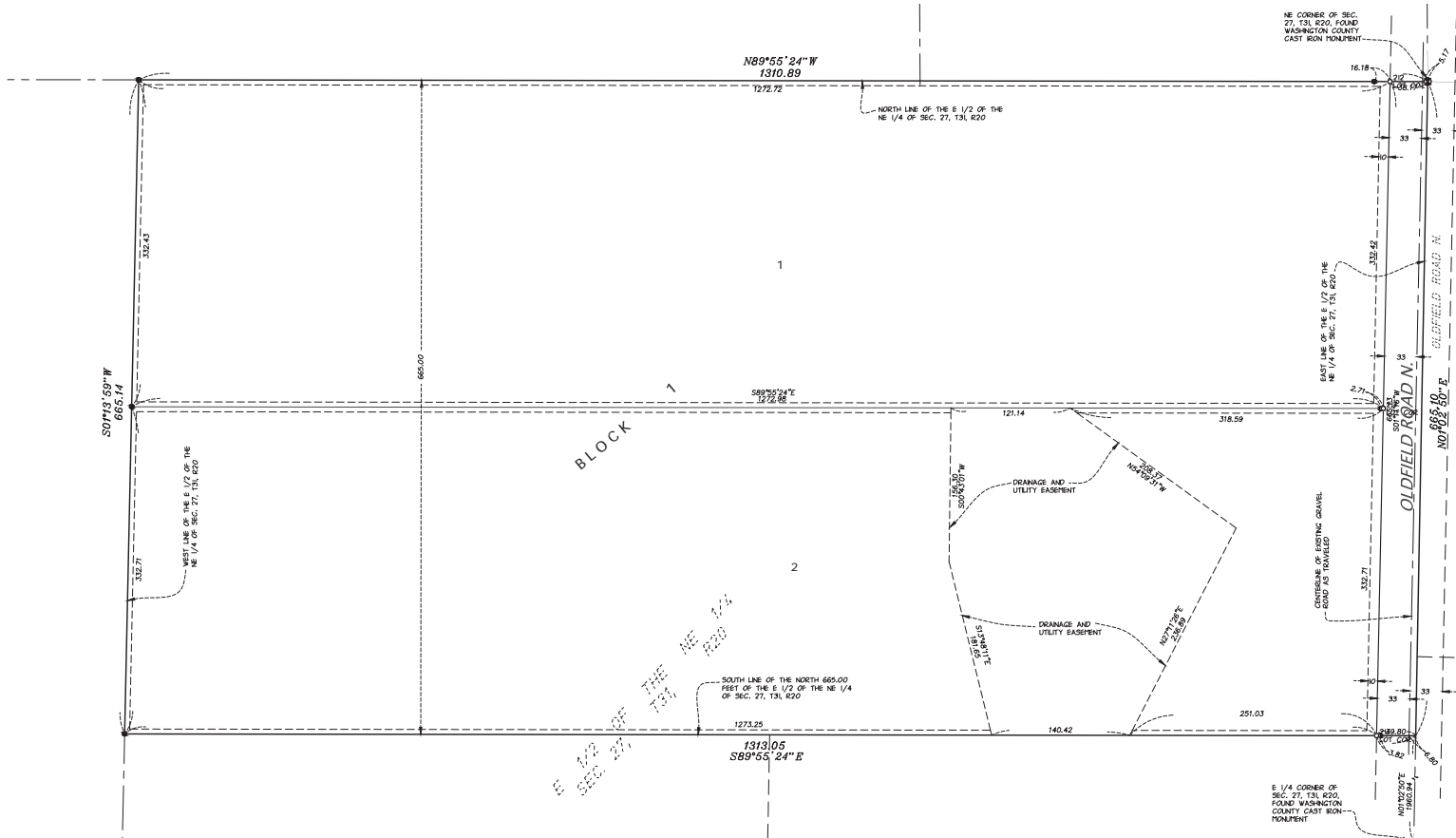
By _____, Chair, County Board

WASHINGTON COUNTY SURVEYOR
Pursuant to Chapter 820, Laws of Minnesota, 1971, and in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 202__.

By _____

WASHINGTON COUNTY SURVEYOR

By _____



WASHINGTON COUNTY AUDITOR/TREASURER
Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable for the year 202__ on the land hereinbefore described, have been paid. Also pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered, on this _____ day of _____, 202__.

By _____ Washington County Auditor/Treasurer

By _____ Deputy

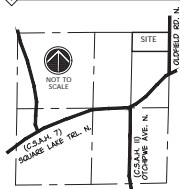
WASHINGTON COUNTY RECORDER

I hereby certify that this instrument was recorded in the Office of the County Recorder for record on this _____ day of _____, 202__, at _____ o'clock _____ M., and was duly recorded in Washington County Records.

By _____ Washington County Recorder

By _____ Deputy

VICINITY MAP

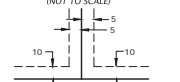


SEC. 27, TWP. 31, RANG. 20,
WASHINGTON COUNTY, MN

THE ORIENTATION OF THIS BEARING SYSTEM IS BASED UPON THE NORTH LINE OF THE E 1/2 OF THE NE 1/4 OF SEC. 27, T31, R20, WHICH IS ASSUMED TO HAVE THE BEARING OF N89°55'24"W.

- DENOTES SET 1/2 INCH X 1/8 INCH IRON PIPE MARKED R.L.S. 25718 UNLESS OTHERWISE INDICATED.
- DENOTES FOUND 1/2 INCH IRON PIPE MARKED "ANZ".
- DENOTES FOUND FOUND WASHINGTON COUNTY CAST IRON MONUMENT.

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN AS THUS (NOT TO SCALE)

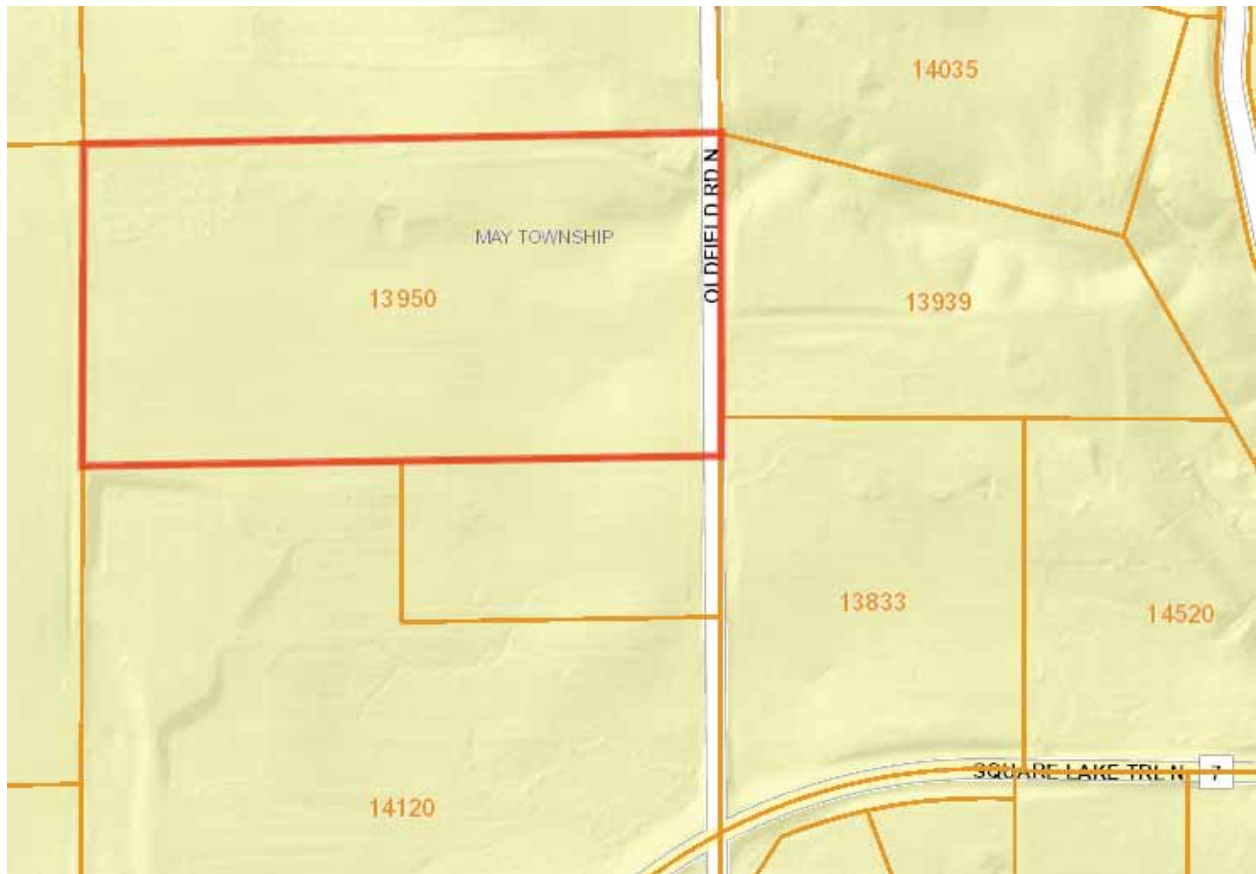
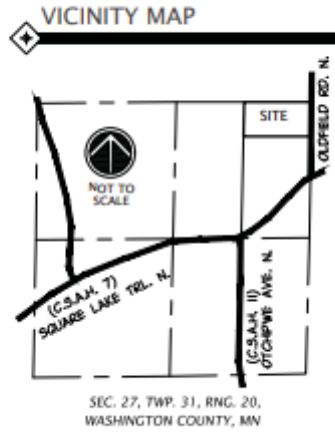


BEING 10 FEET IN WIDTH AND ADJOINING ROADWAY EASEMENT LINES AND BEING 5 FEET IN WIDTH AND ADJOINING LOT LINES AND BOUNDARY UNLESS OTHERWISE SHOWN ON THE PLAT.



CORNERSTONE
LAND SURVEYING, INC.

OLDFIELD ACRES





Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.F

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Health and Environment	REQUESTOR: Stephanie Holt, Management Analyst I	REQUESTOR PHONE:
PRESENTER(S): Nicole Stewart	MEDIA CONTACT: Nicole Stewart	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution certifying to the county auditor unpaid County Environmental Charges (CEC) and order the county auditor to extend the assessments with interest upon the tax rolls of the county.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Washington County Solid Waste Management Ordinance #194 establishes the County Environmental Charge (CEC), and Section 14.8.1 provides for certifying unpaid and outstanding charges to the county auditor on or before October 15 of each year. Oak Park Heights residents are invoiced quarterly for the CEC by Tennis Sanitation, the city's contracted waste hauler. Tennis Sanitation provided a list of 132 unpaid CEC charges for 2020, as detailed in Exhibit A, attached. The County Board has certified to the County Auditor unpaid CEC from Oak Park Heights residents since 2009. Last year in October 2020, 128 CECs for 2019 were certified by Board action.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? Unpaid County Environmental Charges certified in 2009, 2010, 2012, 2014, 2015, 2016, 2017, 2018, 2019, and 2020.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: County Environmental Charge	

Approvals

Lowell Johnson, Public Health/Env Director	9/17/2021
Susan Tice, County Attorney Civil Division Chief	9/20/2021
Kevin Corbid, County Administrator	9/22/2021

DATE September 28, 2021
MOTION
BY COMMISSIONER _____

DEPARTMENT Public Health and Environment
SECONDED BY
COMMISSIONER _____

CERTIFICATION OF UNPAID COUNTY ENVIRONMENTAL CHARGES

WHEREAS, the Washington County Board of Commissioners adopted the Washington County Solid Waste Management Ordinance #194 on February 25, 2014; and the Washington County Solid Waste Management Ordinance #202 on March 20, 2018; and

WHEREAS, the Washington County Solid Waste Management Ordinance #194 establishes the County Environmental Charge (CEC); and

WHEREAS, a solid waste hauler has provided records to the Washington County Public Health and Environment Department of generators who have unpaid 2020 County Environmental Charges; and

WHEREAS, the solid waste hauler sent quarterly invoices to generators in 2020 for County Environmental Charges; and

WHEREAS, Section 14.0, subpart 14.8.1 of Ordinance #194 provides that by October 15th of each year, the County Board may certify to the County Auditor all unpaid outstanding charges as reported by the department, by haulers and disposal facilities and a statement of the description of the lands which were serviced and against the charges arose; and

WHEREAS, the Section 14.0, subpart 14.81, also provides that it shall be the duty of the County Auditor, upon order of the County Board, to extend the assessments with interest provided for in Minn. Stat. Section 279.03 subd. 1, upon the tax rolls of the county of the taxes of the year in which the assessment is filed; and

WHEREAS, the properties that have failed to pay the County Environmental Charge are identified in Exhibit A, which is attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners authorizes the County Auditor and the Department of Property Records and Taxpayer Services to extend the unpaid County Environmental Charges on the properties, set forth in Exhibit A to this resolution, as assessments with interest in accordance with County Ordinance #194.

ATTEST:

		YES	NO
COUNTY ADMINISTRATOR	MIRON	_____	_____
	KARWOSKI	_____	_____
	KRIESEL	_____	_____
	JOHNSON	_____	_____
COUNTY BOARD CHAIR	WEIK	_____	_____

Exhibit A.

2020 Unpaid County Environmental Charges

Ref. #	ADDRESS	PID	2020 CEC
1	13180 56th St N	05.029.20.23.0059	\$46.40
2	13210 56th St N	05.029.20.23.0034	\$31.71
3	13767 55th St N	05.029.20.14.0075	\$61.94
4	13796 55th St N	05.029.20.14.0088	\$61.24
5	13821 55th St N	05.029.20.14.0078	\$61.24
6	13884 55th St N	05.029.20.14.0093	\$61.24
7	13965 55th St N	05.029.20.14.0086	\$61.24
8	13966 55th St N	05.029.20.14.0098	\$61.24
9	13992 55th St N	05.029.20.14.0100	\$15.31
10	14011 54th St N	04.029.20.32.0027	\$61.24
11	14143 Upper 54th St N	04.029.20.32.0016	\$46.40
12	14161 Upper 54th St N	04.029.20.32.0017	\$11.60
13	14174 Upper 54th St N	04.029.20.32.0013	\$11.60
14	14190 57th St N	04.029.20.23.0005	\$46.40
15	14196 53rd St N	04.029.20.32.0036	\$61.24
16	14201 Upper 54th St N	04.029.20.32.0049	\$61.24
17	14210 Upper 54th St N	04.029.20.32.0076	\$2.45
18	14221 55th St N	04.029.20.23.0052	\$36.20
19	14224 57th St N	04.029.20.23.0007	\$77.81
20	14230 Upper 54th St N	04.029.20.32.0074	\$30.62
21	14241 Oldfield Ave Ct N	04.029.20.23.0048	\$61.24
22	14274 56th St N	04.029.20.23.0019	\$8.85
23	14282 56th St N	04.029.20.23.0018	\$53.61
24	14286 55th St N	04.029.20.24.0112	\$46.40
25	14289 57th St N	04.029.20.23.0002	\$30.62
26	14293 Oldfield Ave Ct N	04.029.20.24.0110	\$47.10
27	14294 56th St N	04.029.20.24.0040	\$46.40
28	14316 Upper 56th St N	04.029.20.24.0064	\$69.64
29	14331 57th St N	04.029.20.11.0160	\$61.24
30	14334 Upper 56th St N	04.029.20.24.0062	\$15.31
31	14373 Upper 56th St N	04.029.20.24.0073	\$34.80
32	14375 57th St N	04.029.20.14.0059	\$1.76
33	14412 Upper 56th St Ct N	04.029.20.24.0057	\$61.24
34	14436 Upper 56th St Ct N	04.029.20.24.0054	\$1.40
35	14439 Upper 56th St N	04.029.20.24.0069	\$46.40
36	14475 Upper 56th St N	04.029.20.24.0067	\$61.24
37	14533 55th St N	04.029.20.13.0083	\$75.24

Exhibit A.

2020 Unpaid County Environmental Charges

Ref. #	ADDRESS	PID	2020 CEC
38	14550 Upper 56th St N	04.029.20.13.0044	\$47.80
39	14564 Upper 56th St N	04.029.20.13.0043	\$35.40
40	14583 57th St N	04.029.20.13.0028	\$46.40
41	14616 57th St N	04.029.20.13.0016	\$61.24
42	14641 57th St N	04.029.20.13.0024	\$49.03
43	14651 62nd St N	33.030.20.43.0032	\$61.24
44	14660 55th St N	04.029.20.13.0060	\$51.40
45	14701 55th St N	04.029.20.13.0066	\$46.40
46	14773 56th St N	04.029.20.14.0054	\$61.24
47	14781 Upper 56th St N	04.029.20.14.0177	\$47.10
48	14785 57th St N	04.029.20.14.0215	\$61.94
49	14786 Upper 55th St N	04.029.20.14.0002	\$61.24
50	14787 56th St N	04.029.20.14.0055	\$23.20
51	14806 58th St N	04.029.20.11.0096	\$35.40
52	14818 Upper 55th St N	04.029.20.14.0004	\$46.40
53	14822 56th St N	04.029.20.14.0019	\$1.23
54	14823 57th St N	04.029.20.14.0138	\$46.40
55	14841 56th St N	04.029.20.14.0059	\$61.24
56	14846 Upper 58th St N	04.029.20.14.0006	\$48.50
57	14863 Upper 55th St N	04.029.20.14.0053	\$50.11
58	14864 56th St N	04.029.20.14.0022	\$47.80
59	14870 57th St N	04.029.20.14.0206	\$35.45
60	14871 58th St N 4F	04.029.20.14.0212	\$11.60
61	14878 56th St N	04.029.20.14.0023	\$23.20
62	14880 57th St N #2C	04.029.20.14.0198	\$18.41
63	14903 57th St N	04.029.20.14.0154	\$46.40
64	14908 Upper 55th St N	04.029.20.14.0069	\$36.20
65	14913 57th St N	04.029.20.14.0155	\$30.90
66	14925 Upper 55th St N	04.029.20.14.0048	\$46.00
67	14932 Upper 55th St N	04.029.20.14.0067	\$61.24
68	14935 56th St N	04.029.20.14.0066	\$64.04
69	15063 Upper 63rd St N	34.030.20.32.0092	\$68.59
70	15154 62nd St N	34.030.20.32.0151	\$61.24
71	15157 63rd St N	34.030.20.32.0135	\$15.31
72	15174 64th St N	34.030.20.32.0015	\$48.50
73	15191 64th St N	34.030.20.32.0060	\$61.94
74	15194 63rd St N	34.030.20.32.0082	\$11.60

Exhibit A.

2020 Unpaid County Environmental Charges

Ref. #	ADDRESS	PID	2020 CEC
75	15206 62nd St N	34.030.20.32.0142	\$16.71
76	15374 57th St N	03.029.20.24.0024	\$23.20
77	15417 56th St N	03.029.20.24.0041	\$48.50
78	5324 Ojibway Ave N	04.029.20.32.0056	\$4.14
79	5410 Ojibway Ave N	04.029.20.32.0053	\$61.24
80	5431 Ojibway Ave N	04.029.20.32.0065	\$61.24
81	5449 Oakgreen Ave N	04.029.20.32.0096	\$45.93
82	5451 Obrien Ave N	04.029.20.32.0078	\$61.24
83	5471 Obrien Ave N	04.029.20.32.0079	\$47.80
84	5491 Oakgreen Pl N	04.029.20.32.0088	\$46.40
85	5523 Oakgreen Pl N	04.029.20.23.0074	\$23.20
86	5527 Oakgreen Pl N	04.029.20.23.0073	\$46.40
87	5557 Novak Ave N	05.029.20.14.0125	\$61.24
88	5603 Obrien Ave N	04.029.20.23.0030	\$46.40
89	5617 Omaha Ave N	04.029.20.13.0077	\$23.20
90	5627 56th St Cir N	04.029.20.14.0030	\$63.34
91	5633 Ozark Ave N	04.029.20.14.0039	\$14.05
92	5636 Perkins Ave N	03.029.20.13.0023	\$49.90
93	5652 Ozark Ave N	04.029.20.14.0036	\$49.11
94	5662 Stagecoach Trl N	03.029.20.13.0016	\$3.50
95	5676 Oakgreen Ave N	05.029.20.14.0004	\$46.40
96	5680 Penfield Ave N	03.029.20.24.0032	\$39.00
97	5690 Newberry Ave N	05.029.20.23.0013	\$50.11
98	5696 Osgood Ave N	04.029.20.13.0085	\$11.60
99	5702 Penrose Ave N	03.029.20.24.0017	\$34.80
100	5703 Peller Ave N	03.029.20.24.0020	\$18.81
101	5725 Oakgreen Ave N	04.029.20.23.0065	\$61.85
102	5730 Newberry Cir N	05.029.20.23.0010	\$15.31
103	5732 Peller Ave N	03.029.20.24.0023	\$35.40
104	5755 Newberry Ave N	05.029.20.23.0030	\$46.40
105	5790 Newberry Ave N	05.029.20.23.0007	\$23.20
106	5806 Olene Ave N	04.029.20.21.0075	\$46.40
107	5819 Oldfield Ave N	04.029.20.21.0036	\$94.20
108	5826 Oldfield Ave N	04.029.20.21.0026	\$55.19
109	5851 Oldfield Ave N	04.029.20.21.0034	\$11.60
110	5866 Penrose Ave N	03.029.20.21.0035	\$63.69
111	5871 Olinda Ave N	04.029.20.21.0051	\$62.64

Exhibit A.

2020 Unpaid County Environmental Charges

Ref. #	ADDRESS	PID	2020 CEC
112	5880 Oxboro Ave N	04.029.20.11.0070	\$46.40
113	5905 Odell Ave N	04.029.20.22.0014	\$62.64
114	5942 Oakgreen Ave N	05.029.20.11.0046	\$46.40
115	5952 Oldfield Ave N	04.029.20.21.0019	\$78.60
116	6143 Osgood Ave N	33.030.20.44.0029	\$48.50
117	6155 Paris Ave N	34.030.20.33.0017	\$42.00
118	6202 Peabody Ave N	34.030.20.34.0067	\$46.40
119	6208 Osgood Ave N	33.030.20.43.0030	\$46.40
120	6286 Lookout Trl N	34.030.20.31.0124	\$46.40
121	6286 Paris Ave N	34.030.20.32.0105	\$35.40
122	6305 St Croix TRL N	34.030.20.31.0005	\$7.80
123	6310 Paris Ave N	34.030.20.32.0104	\$34.80
124	6311 Saint Croix Trl N	34.030.20.31.0002	\$46.40
125	6332 Paris Ave N	34.030.20.32.0087	\$46.40
126	6335 St Croix Trl N	34.030.20.31.0013	\$46.40
127	6341 St Croix Trl N	34.030.20.31.0010	\$49.90
128	6366 Paris Ave N	34.030.20.32.0051	\$46.40
129	6396 Lookout Trl N	34.030.20.31.0135	\$2.10
130	6398 Osman Ave	33.030.20.41.0012	\$47.10
131	6400 Lookout Trl N	34.030.20.31.0136	\$46.40
132	6460 Paris Ave N	34.030.20.32.0148	\$46.40
TOTAL			\$5,694.76



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.G

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Health and Environment	REQUESTOR: Stephanie Holt, Management Analyst I	REQUESTOR PHONE:
PRESENTER(S):	MEDIA CONTACT: Rebecca Leighton	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve an amendment to Grant Agreement No. 13735 with the Minnesota Department of Health increasing the grant award to \$514,487, for the period of November 1, 2021, through October 31, 2022.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Washington County's Statewide Health Improvement Partnership (SHIP) grant application was received and approved by the Minnesota Department of Health. Washington County now needs approved representatives to sign the grant agreement and return said agreement to the state by October 23, 2021. The SHIP grant is intended to support upstream prevention of chronic diseases which are the leading causes of morbidity and mortality throughout the state by promoting healthy eating, active living, smoking cessation, and mental well-being. This grant agreement covers a five-year time span. The second year's funding amount for Washington County is \$514,487, which is the same amount as the previous year of SHIP funding. However, for years 3-5 of this grant, the state will be coming up with an alternative funding structure and the funding amounts for each subsequent year are yet to be determined. The Department of Public Health and Environment recommends approval of the grant agreement with the state Department of Health for the Statewide Health Improvement Partnership program.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? August 18, 2020: Board consent item to apply for SHIP 5 funding. August 11, 2020: Board workshop to discuss past SHIP successes and future SHIP plans. October 20, 2020: Board consent item to approve Grant.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: The Statewide Health Improvement Partnership (SHIP) was approved by Minnesota legislature in 2008. SHIP funds are appropriated from the Health Care Access Fund (HCAF) and administered by the Minnesota Department of Health (MDH). Minnesota invests around \$17.5 million per SHIP year in local community health boards and Tribal governments.	

Approvals

Lowell Johnson, Public Health/Env Director	9/20/2021
Susan Tice, County Attorney Civil Division Chief	9/20/2021
Kevin Corbid, County Administrator	9/22/2021



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.H

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Health and Environment	REQUESTOR: Stephanie Holt, Management Analyst I	REQUESTOR PHONE:
PRESENTER(S):	MEDIA CONTACT: Nicole Stewart	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve Grant Agreement No. 14298 with Minnesota Pollution Control Agency in the amount of \$786,495 for waste reduction and recycling activities.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Minnesota Statute 115A.96 requires counties to include a household hazardous waste management plan in their respective solid waste management master plans. Minnesota Statute 473.804 requires metropolitan counties to implement a permanent household hazardous waste program. Minnesota Statute 115A.557 sub 2 (b) requires half of any increase in additional funds in subsequent years be spent on organics recycling.	
BACKGROUND/JUSTIFICATION: The Minnesota Pollution Control Agency (MPCA) provides Select Committee on Recycling and the Environment (SCORE) funds annually to metropolitan counties. This state funding source was initiated in 1989 when the Minnesota Legislature adopted a comprehensive set of laws, commonly referred to as SCORE, geared towards improving the solid waste management and recycling systems in the state. Per Minnesota Statute 115A.557, the grants are provided to metropolitan counties for recycling programs, as well as waste reduction, management of household hazardous waste, and problem materials. A result of the 2021 Minnesota Legislative session was legislation enacted for new, additional base funding for SCORE to counties. The 2022 SCORE grant to the county includes this increase, a 5% increase from the amount received in 2021.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? 4/28/2020 Grant approved by Board		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Lowell Johnson, Public Health/Env Director	9/17/2021
Susan Tice, County Attorney Civil Division Chief	9/21/2021
Kevin Corbid, County Administrator	9/23/2021



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.1

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Mahad Mohamed, Management Analyst II	REQUESTOR PHONE: 651-430-4354
PRESENTER(S):	MEDIA CONTACT: Dan MacSwain 651-430-4323	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of License No. 14312 to Use Real Property Agreement with Metro Bowhunters Resources Base (MBRB) for deer management in designated areas within Cottage Grove Ravine Regional Park, Lake Elmo Park Reserve, and St. Croix Bluffs Regional Park.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
<p>BACKGROUND/JUSTIFICATION:</p> <p>This License to Use Real Property Agreement allows Metro Bowhunters Resources Base (MBRB) to assist with deer management in designated areas of Cottage Grove Ravine Regional Park, Lake Elmo Park Reserve, and St. Croix Bluffs Regional Park. The deer management plans are supported by helicopter aerial surveys which show deer populations are two to three times the Minnesota Department of Natural Resources (DNR) recommended population of 10-20 deer per square mile at each park. The county has held over 8 deer harvests at Lake Elmo Park Reserve, with the last one in 2015 when 38 deer were harvested by 38 hunters. In order to help reduce the deer population, staff is recommending an archery harvest be conducted in partnership with the Metro Bowhunters Resource Base.</p> <p>The Metro Bowhunter Resource Base (MBRB) was established in 1995 to aid local municipalities in the Twin Cities Metro area to control deer numbers in a safe, efficient, and cost-effective way. As also stated on their website, the MBRB works with the DNR and metro communities to generate bowhunting opportunities. It assists communities when needed in planning and administering special hunts and it supplies qualified, competent, and responsible bowhunters for the programs. The MBRB carries liability insurance and works with the partnering agency on additional regulations specific to each site that go beyond rules put out by MN DNR. Its experience working with other local government agencies and coordination of hunters and hunts is extremely beneficial to Washington County. It allows the county to follow successful practices used at other sites while tailoring the hunt to specific park needs. In addition, MBRB is able to help the MN DNR with sampling efforts for Chronic Wasting Disease, Neonicotinoids and Per- and polyfluoroalkyl substances (PFAS). Additionally, the partnership requires less Washington County staff time because of the coordination handled by the MBRB.</p> <p>The communication plan will include posting a notification within the park prior to the hunt, sending out letters to adjacent neighbors three weeks prior to the harvest and signage with trail/road closures for all three locations.</p>		

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?

Public Engagement

5/20/2021 - Motion of support from Parks and Open Space Commission.

6/21/2021 - City of Lake Elmo Parks Commission, support with addition of Sunfish Lake Park.

7/8/2021 - Denmark Township Board of Supervisors, support for encouraging the County to move forward.

7/19/2021 - Support from the City of Cottage Grove, Public Services Commission support.

8/9/2021 - City of Cottage Grove, Parks, Recreation and Natural Resources Commission support.

8/18/2021 - City of Cottage Grove, City Council approval of hunting maps and support for hunt.

9/7/2021 - City of Lake Elmo, City Council support.

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Don Theisen, Public Works Director	9/13/2021
Susan Tice, County Attorney Civil Division Chief	9/14/2021
Jennifer Wagenius, Deputy County Administrator	9/15/2021



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.J

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Mahad Mohamed, Management Analyst II	REQUESTOR PHONE: 651-430-4354
PRESENTER(S):	MEDIA CONTACT: Andrew Giesen 651-430-4336	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: 1. Award bid and authorize execution of Contract No. 14311 in the amount \$395,270.50 with Interstate Improvement, Inc. for concrete grinding of County State Aid Highway (CSAH) 16 (Valley Creek Road) from Bielenberg Drive to CSAH 13 (Radio Drive) in the City of Woodbury. 2. Approve a Partnership Contract with the Minnesota Department of Transportation (MnDOT) for performance surveys of concrete grinding on CSAH 16.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Capital Road and Bridge Projects	

BACKGROUND/JUSTIFICATION:
Over the last few years, the pavement quality of County State Aid Highway (CSAH) 16 has started to decrease. In response to this, Washington County Public Works advertised a bid package to grind the concrete pavement to improve the smoothness.

Bids for CSAH 16 Pavement Preservation Project were opened on August 31, 2021. Public Works is aware of two contractors within Minnesota that can perform this work, and two complete bids were received with the lowest responsible bid at \$395,270.05.

Contractors	Bid Totals
*Interstate Improvement, Inc.	\$ 395,270.05
Diamond Surface Inc	\$ 659,017.71
Engineer Estimate	\$ 421,592.00
*apparent low bidder	

This project is planned in the county's Capital Improvement Plan as RB-2204 Pavement Preservation and Rehab, and will be funded through Wheelage Tax.

The Public Works Department recommends the approval of a construction contract with Interstate Improvements Inc. for the CSAH 16 Pavement Preservation Project.

Washington County Public Works and MnDOT desire to cooperatively monitor the performance of the concrete grinding by performing annual testing for five years. Under this Partnership Contract, MnDOT would provide all testing and reporting, and Washington County would provide all traffic control. No funds will be exchanged with this Partnership Contract.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?

12/2020 - County Board adopted the 2021-2025 Capital Improvement Plan that identifies this project.

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: Wheelage Tax	

Approvals

Don Theisen, Public Works Director	9/14/2021
Susan Tice, County Attorney Civil Division Chief	9/14/2021
Jennifer Wagenius, Deputy County Administrator	9/15/2021



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.K

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Colleen Reynolds, Administrative Assistant	REQUESTOR PHONE: 651-430-4355
PRESENTER(S):	MEDIA CONTACT: Kevin Peterson 651-430-4330	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve Contract No. 14321 with Isthmus Engineering in the amount of \$182,380.80 for Computer Aided Design (CAD) Support on County State Aid Highway (CSAH) 12 from County Line Road to Wildwood Road.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Capital Road & Bridge	
<p>BACKGROUND/JUSTIFICATION:</p> <p>The County State Aid Highway (CSAH) 12 from County Line Road to Wildwood Road Project has proposed improvements on the corridor including:</p> <ul style="list-style-type: none"> • Pavement replacement • Signing and striping replacement • Improved pedestrian crossings • Signal at Wedgewood Drive • Multi-purpose off-road trail on a portion of Wildwood Road (on the south side) • Large culvert replacement within the causeway <p>In September 2021, the Washington County Public Works Department issued a request for proposal (RFP) to provide computer aided design (CAD) support for this project. Three consulting firms submitted proposals which were evaluated using qualification-based selection criteria. The evaluation resulted in Isthmus Engineering scoring their familiarity with the project area, experience with Washington County CAD, and ability to meet the project schedule.</p> <p>This project is programmed in the 2021-2025 Capital Improvement Plan as RB-2664. Construction is planned for 2022.</p> <p>The County Engineer recommends approval of the contract.</p>		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		
8/10/21 – Resolution to acquire Right-of-Way.		
12/15/20 – Adopted a resolution that replaced Resolution 2020-037, establishing County State Aid Highway (CSAH) 12 designation on Wildwood Road (Old Trunk Highway 244 from Trunk Highway (TH) 120 (Century Avenue) to County State Aid Highway 12 (CSAH 12/Stillwater Blvd) in the Cities of White Bear Lake and Mahtomedi.		
4/7/20 – Board designates old TH 244 as County State Aid Highway 12 with Resolution 2020-037.		

5/28/19 – Board enters Agreement #1033085 with the Minnesota Department of Transportation for the Jurisdictional Transfer of Trunk Highway 244 from the State of Minnesota to Washington County.

5/7/19 – Board workshop to review and discuss the jurisdictional transfer of Trunk Highway (TH) 244 from State to County.

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: Planned Use of Fund Balance (previous TH244 Turnback Funds)	

Approvals

Don Theisen, Public Works Director	9/15/2021
Susan Tice, County Attorney Civil Division Chief	9/15/2021
Jennifer Wagenius, Deputy County Administrator	9/15/2021



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.L

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Sheriff	REQUESTOR: Ronda Anderson, Senior Financial Technician	REQUESTOR PHONE:
PRESENTER(S):	MEDIA CONTACT: Dan Starry	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve Grant Agreement No. 14322 between the Minnesota Department of Public Safety and the Washington County Sheriff's Office for Driving While Intoxicated (DWI) Officer enforcement in the amount of \$124,564.75.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: The Washington County Sheriff's Office has been awarded \$124,564.75 through the MN Department of Public Safety, Office of Traffic Safety for a 2022 Driving While Intoxicated (DWI) Officer. The grant funds the salary and training of one officer for one year with the purpose of identifying and arresting intoxicated drivers. The first grant allowed for the creation of a new full time position. This grant will continue the position for a fourth year and will be effective October 1, 2021 through September 30, 2022. No local match is required.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? Previous grant agreement approved by the County Board on October 6, 2020.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: Grant funding	

Approvals

Dan Starry, County Sheriff	9/9/2021
Susan Tice, County Attorney Civil Division Chief	9/13/2021
Kevin Corbid, County Administrator	9/22/2021



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.M

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Sheriff	REQUESTOR: Ronda Anderson, Senior Financial Technician	REQUESTOR PHONE:
PRESENTER(S):	MEDIA CONTACT: David Brummel 651-430-6662	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve Grant Agreement No. 14062 between the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management, and Washington County in the amount of \$58,306 for COVID-19 response.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Washington County has been awarded the 2020 Emergency Management Performance COVID-19 Supplemental Grant (EMPG-S) in the amount of \$58,306.00. This program assists local governments with their public health and emergency management activities for the prevention, preparation and response to the ongoing coronavirus disease. Washington County's EMPG-S grant supports Public Health and Environment with staffing for the purpose of mitigating the spread of COVID-19 through testing and vaccinations. The grant does require a 100% match which is covered by the American Rescue Plan Act (ARPA).		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR: 2021	UNBUDGETED AMOUNT: \$ 58306
FUNDING DESCRIPTION: Federal Grant Funding	

Approvals

Dan Starry, County Sheriff	9/14/2021
Susan Tice, County Attorney Civil Division Chief	9/17/2021
Kevin Corbid, County Administrator	9/22/2021



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.N

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Sheriff	REQUESTOR: Ronda Anderson, Senior Financial Technician	REQUESTOR PHONE:
PRESENTER(S):	MEDIA CONTACT: Dan Starry	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution and approve Agreement No. 14268 between the Washington County Sheriff's Office and the City of Hugo, Minnesota, to provide law enforcement services to the city.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE: N/A	
BACKGROUND/JUSTIFICATION: The Washington County Sheriff's Office will continue to provide law enforcement services to the City of Hugo with this agreement that will renew on January 1, 2022. The county will furnish and supply all necessary labor, supervision, equipment, communication facilities, dispatching and supplies necessary to provide the services required by this agreement. The city will pay the county on a semi-annual basis for the direct costs and expenses from the services of six-full time deputies, one full-time sergeant and one full-time deputy detective which includes salaries and fringe benefits that will be known no later than August 1st of each year.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR: 2021	UNBUDGETED AMOUNT: \$ 0
FUNDING DESCRIPTION: Fees for contracted services	

Approvals

Dan Starry, County Sheriff	9/7/2021
Susan Tice, County Attorney Civil Division Chief	9/13/2021
Kevin Corbid, County Administrator	9/22/2021

BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. _____

DATE September 28, 2021

DEPARTMENT Sheriff's Office

MOTION
BY COMMISSIONER _____

SECONDED BY
COMMISSIONER _____

**APPROVE AN AGREEMENT BETWEEN
THE WASHINGTON COUNTY SHERIFF'S OFFICE AND
THE CITY OF HUGO**

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into an agreement with the City of Hugo to provide law enforcement services.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, Dan Starry, is hereby authorized to execute and sign this agreement and any amendment thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

ATTEST:

COUNTY ADMINISTRATOR

YES

NO

MIRON
KARWOSKI
KRIESEL
JOHNSON
WEIK

COUNTY BOARD CHAIR



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.0

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Sheriff	REQUESTOR: Ronda Anderson, Senior Financial Technician	REQUESTOR PHONE:
PRESENTER(S):	MEDIA CONTACT: Dan Starry	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution and approve Agreement No. 14328 between the Hennepin County Sheriff's Office and the Washington County Sheriff's Office for inmate housing.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: The Washington County Jail would like to renew their agreement with the Hennepin County Sheriff's Office for five years beginning October 12, 2021. Hennepin County has requested to continue housing detainees in Washington County's Jail if the need arises due to jail emergencies such as natural disasters, civil disturbances or overcrowded conditions. Hennepin County will pay a per diem, daily rate of ninety-one dollars (\$91.00) for each inmate in custody. Washington County is under no obligation to lease jail beds to Hennepin County if there is no space. This agreement continues a strong partnership with Hennepin County and provides conditions which benefits both counties.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: Fees for Contracted Services	

Approvals

Dan Starry, County Sheriff	9/13/2021
Susan Tice, County Attorney Civil Division Chief	9/14/2021
Kevin Corbid, County Administrator	9/22/2021

BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. _____

DATE September 28, 2021

DEPARTMENT Sheriff's Office

MOTION
BY COMMISSIONER _____

SECONDED BY
COMMISSIONER _____

**APPROVE AN AGREEMENT BETWEEN
THE WASHINGTON COUNTY SHERIFF'S OFFICE AND
THE HENNEPIN COUNTY SHERIFF'S OFFICE**

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into an agreement with the Hennepin County Sheriff's Office for temporarily housing Hennepin County detainees at the Washington County Jail.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, Dan Starry, is hereby authorized to execute and sign this agreement and any amendment thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

ATTEST:

COUNTY ADMINISTRATOR

YES

NO

MIRON
KARWOSKI
KRIESEL
JOHNSON
WEIK

COUNTY BOARD CHAIR



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
3.P

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Sheriff	REQUESTOR: Jennifer Ochocki, Office Specialist	REQUESTOR PHONE: 651-430-6010
PRESENTER(S):	MEDIA CONTACT: Ronda Anderson	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of Joint Powers Cooperative Agreement with the Metropolitan Counties of Anoka, Chisago, Dakota, Hennepin, Isanti, Ramsey, Sherburne, Stearns, Washington, and Wright to establish the Metropolitan 911 Board to carry out the requirements of counties under Minnesota Statutes, Chapter 403 for the establishment of a 911 telephone system in the seven-county metropolitan area.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Mandate of Sections 403.02 to 403.15	
BACKGROUND/JUSTIFICATION: The seven metropolitan counties entered into a joint powers agreement to establish the Metropolitan 911 Board, which is tasked with carrying out the establishment of a 911 telephone system in the region. Subsequent to its creation, the Metropolitan 911 Board was granted the power to serve as a regional Emergency Medical Services (EMS) Board. Later, the Metropolitan 911 Board transitioned to serving as the Metropolitan Emergency Services Board starting in 2005. The Joint Powers Agreement for the Metropolitan Emergency Services Board (MESB) was last amended and adopted in 2017. Since the last update, Sherburne County has joined the board. County staff recommend approval of the updated joint powers cooperative agreement that adds Sherburne County, makes technical changes and extends the date of the agreement through the end of 2026.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? Joint Powers Agreement was amended and replaced by Joint Powers Agreement for Metropolitan Emergency Services Board effective January 1, 2008; and, Isanti County became a party to Joint Powers Agreement in 2010, and fully participates in the activities of the Board. The Joint Powers Agreement for Metropolitan Emergency Services Board effective January 1, 2008 was amended and replaced by Joint Powers Agreement for Metropolitan Emergency Services Board effective January 1, 2012. The Joint Powers Agreement for Metropolitan Emergency Services Board effective January 1, 2012 was amended and replaced by Joint Powers Agreement for Metropolitan Emergency Services Board effective January 1, 2017. Sherburne County became a part of Joint Powers Agreement in 2019, and fully participates in the activities of the Board.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Dan Starry, County Sheriff	9/20/2021
Susan Tice, County Attorney Civil Division Chief	9/20/2021
Kevin Corbid, County Administrator	9/22/2021



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
4.A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Property Records and Taxpayer Services	REQUESTOR: Ashley Burress, Administrative Assistant	REQUESTOR PHONE:
PRESENTER(S): Debra Ledvina	MEDIA CONTACT: Debra Ledvina 651-430-6182	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution honoring staff in the Property Records and Taxpayer Services Department and declaring October 4-8, 2021, Customer Service Week in Washington County.		
AGENDA YOU ARE REQUESTING TIME ON: Board	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 10 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: In 1992, the first full week in October was proclaimed National Customer Service week by U.S. Congress to recognize the work of customer service professionals throughout the year and the importance of that work in a wide range of businesses, including government. The employees in Property Records and Taxpayer Services serve county residents on a daily face-to-face basis at a number of locations throughout the county and their high quality service is recognized and appreciated. To celebrate that commitment to service, October 4-8, 2021, is declared Customer Service Week in Washington County.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Debra Ledvina, Director	9/16/2021
Susan Tice, County Attorney Civil Division Chief	9/20/2021
Jennifer Wagenius, Deputy County Administrator	9/22/2021

BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. _____

Property Records and Taxpayer
Services

DATE September 28, 2021

DEPARTMENT _____

MOTION
BY COMMISSIONER _____

SECONDED BY
COMMISSIONER _____

**RESOLUTION HONORING COUNTY STAFF AND EMPLOYEES
OF THE DEPARTMENT OF PROPERTY RECORDS AND TAXPAYER SERVICES
DURING CUSTOMER SERVICE WEEK OCT. 4-8, 2021**

WHEREAS, the purpose of the work of Washington County employees is to serve the 267,600 residents of Washington County; and

WHEREAS, the mission of Washington County is providing quality services through responsible leadership, innovation, and the cooperation of dedicated people; and

WHEREAS, the 1,310 employees at Washington County live this mission every day providing a wide variety of quality external and internal services; and

WHEREAS, the people who make up the staff of the county's Property Records and Taxpayer Services Department have extensive technical knowledge and serve county residents on a daily face-to-face basis at a number of locations throughout the county; and

WHEREAS, prompt, friendly, and accurate customer service is a requirement of that staff doing its job well, and serving county residents with its utmost ability; and

WHEREAS, it is fitting to recognize the supreme customer service that staff provides while fulfilling its role of providing service to the residents of Washington County.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners wishes to extend its heartfelt thanks and appreciation to all employees of Washington County for the quality service they provide; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners wishes to specifically acknowledge Property Records and Taxpayer Services staff for its matchless customer service to all residents of Washington County; and

BE IT FURTHER RESOLVED, that, in light of that appreciation, the Washington County Board of Commissioners proclaims Oct. 4-8, 2021, Customer Service Week in Washington County, to publicly state that appreciation.

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

MIRON
KARWOSKI
KRIESEL
JOHNSON
WEIK

	YES	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
5.A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Stephanie Kammerud, Administrative Assistant	REQUESTOR PHONE: 651-430-6014
PRESENTER(S): Jennifer Wagenius, Deputy County Administrator	MEDIA CONTACT: Yvonne Klinnert	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: 1. Presentation to consider an amendment to the county's American Rescue Plan Act (ARPA) project plan, and provide \$750,000 in ARPA funds to the City of Stillwater, as subrecipient, for sewer and water infrastructure. 2. Public Comment 3. Consideration to adopt a resolution amending the county's American Rescue Plan Act project plan.		
AGENDA YOU ARE REQUESTING TIME ON: Board	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 45 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: On March 11, 2021, The United States Congress passed the American Rescue Plan Act of 2021 (ARPA), which provides fiscal relief funds to State and Local Governments, and other program areas aimed at mitigating the continuing effects of the COVID-19 pandemic. ARPA provides \$65.1 billion in direct aid to counties and allocated hundreds of billions of dollars for public health assistance for vulnerable populations, education and housing stabilization, economic recovery assistance and direct assistance for families and individuals. Washington County is a direct recipient of \$50,975,893.00 under ARPA, of which \$25,487,946.50 was received after providing the required certification to the federal government on May 10, 2021, to address the expenditures and impacts of COVID-19 and to replace revenue shortages related to the pandemic. On May 17th, the Department of the Treasury released guidance on the allowable use of the state and local funding under ARPA. The guidance includes a fact sheet, an interim final rule, an executive summary, and a frequently asked questions document. On August 24, 2021, the county board adopted an ARPA project plan in accordance with federal guidance. The City of Stillwater has submitted an application to the county for financial assistance for the extension of trunk water and sewer utilities. Investments in water or sewer infrastructure are allowable ARPA expenses under the Department of Treasury guidance.		

The county board will consider an amendment to the county's American Rescue Plan Act (ARPA) project plan to provide \$750,000 in ARPA funds to the City of Stillwater, as a subrecipient, for sewer and water infrastructure. These funds would supplement a \$2,000,000 investment that the city is making in a sewer and water utility line to support economic development within a hard-to-reach area of the city.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?

8/24/2021 - Resolution approved to accept ARPA funds and adopt ARPA project plan.

8/24/2021 - Board workshop on request from the City of Stillwater for tax abatement to extend trunk utilities.

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Susan Tice, County Attorney Civil Division Chief 9/20/2021

Jennifer Wagenius, Deputy County Administrator 9/22/2021

Consider Amendment to
ARPA Project Plan
for Sewer and Water
Infrastructure
September 28, 2021



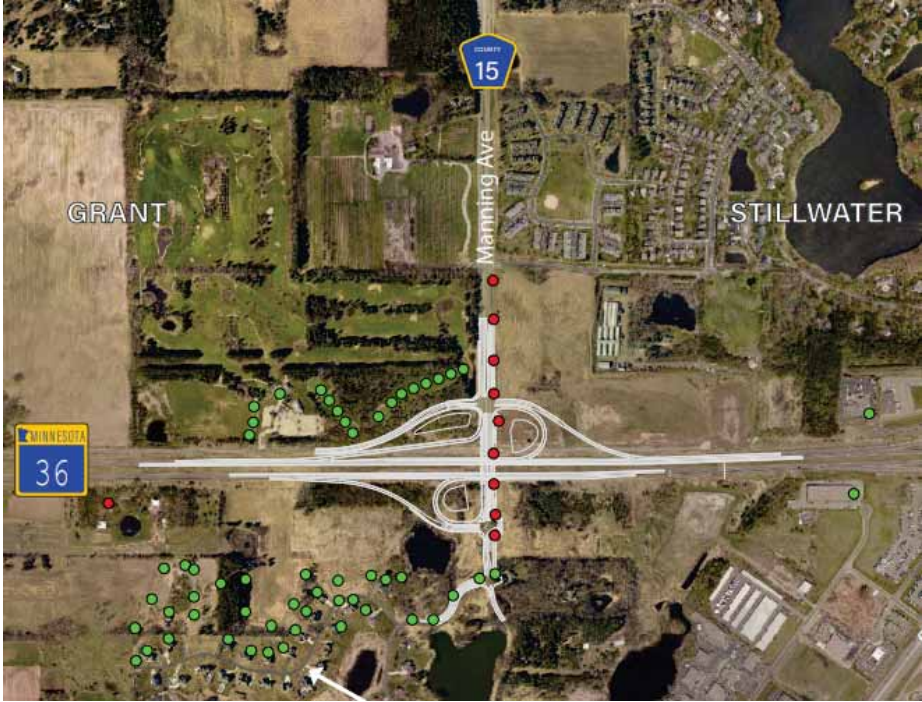
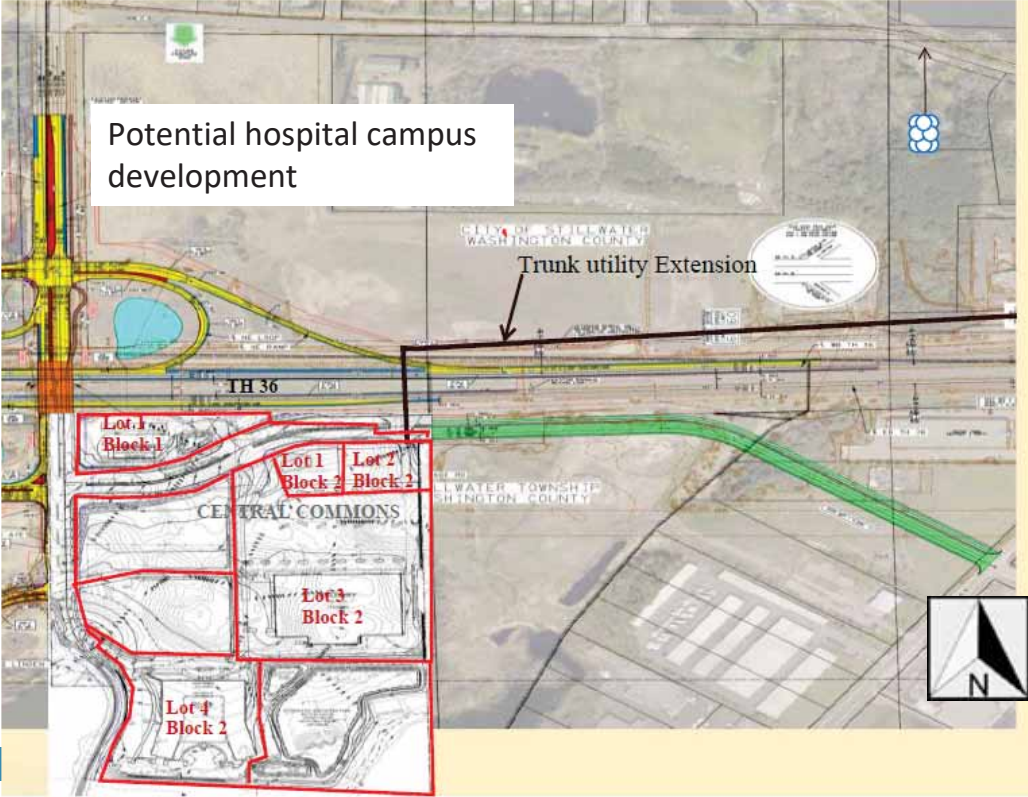
Agenda

- Presentation
 - City of Stillwater financial assistance request
 - American Rescue Plan Act (ARPA) overview and allowable uses
- Public Comment
- Consideration of Resolution

City of Stillwater Request

- Public infrastructure
 - Extend sewer and water trunk utility lines
- \$750,000
 - Supplement a \$2,000,000 city investment in public infrastructure
 - Economic development property tax abatement of \$50,000 per year for 15 years commencing in 2027
- Mixed use development
 - Commercial
 - Market housing
 - Hospital/Healthcare campus

Trunk utility extension



City of Stillwater Request

Financial Analysis 2027-2041

- \$20M - \$53M Market Value
- Retained Net Tax Capacity (After fiscal disparities)
 - \$200,000 to \$300,000
- \$1.973M* new incremental property tax (cumulative)

Source: Baker Tilly 6-23-2021

*Based on 2021 county tax rate

American Rescue Plan Act(ARPA)

- Passed by The United States Congress March 11, 2021
 - Fiscal relief funds to State and Local Governments and other program areas
 - Mitigate continuing effects of the COVID-19 pandemic
 - Public health assistance for vulnerable populations, education and housing stabilization, economic recovery assistance, and direct assistance for families and individuals.
- Washington County allocation: \$50,975,893 – first half distributed 5.19.2021

ARPA Allowable Uses

- “(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- “(B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- “(C) for the provision of government services to the extent of the reduction in revenue of county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency; or
- “(D) to make necessary investments in water, sewer, or broadband infrastructure.

ARPA Project Plan

August 24, 2021, County Board adopted ARPA project plan under the following categories authorized in ARPA and the interim final guidance:

- Supporting the Public Health Needs of County Residents and Staff
- Supporting Workers, Residents, Businesses and Others Negatively Impacted by the Pandemic
- County Infrastructure Improvements Funded by Lost Revenue Replacement
- Investments in Broadband, and
- Unallocated, for future project designation.

Proposed ARPA Project Plan

- ARPA project plan under the following categories authorized in ARPA and the interim final guidance:
 - Supporting the Public Health Needs of County Residents and Staff
 - Supporting Workers, Residents, Businesses and Others Negatively Impacted by the Pandemic
 - County Infrastructure Improvements Funded by Lost Revenue Replacement
 - Investments in Water, Sewer, or Broadband Infrastructure, and
 - Unallocated, for future project designation.
- Provide \$750,000 in ARPA funds to the City of Stillwater, as subrecipient, for sewer and water infrastructure.

Questions



Public Comment



Consideration of Resolution

Consider resolution to amend the county's American Rescue Plan Act (ARPA) project plan and provide \$750,000 in ARPA funds to the City of Stillwater, as subrecipient, for sewer and water infrastructure.



Washington
 County

DATE September 28, 2021
MOTION
BY COMMISSIONER _____

DEPARTMENT Administration
SECONDED BY
COMMISSIONER _____

RESOLUTION AMENDING AMERICAN RESCUE PLAN ACT PROJECT PLAN

WHEREAS, on March 11, 2021, The United States Congress passed the American Rescue Plan Act of 2021 (ARPA), which provides fiscal relief funds to State and Local Governments, and other programs areas aimed at mitigating the continuing effects of the COVID-19 pandemic; and

WHEREAS, ARPA provided \$65.1 billion in direct aid to counties and allocated hundreds of billions of dollars for public health assistance for vulnerable populations, education and housing stabilization, economic recovery assistance and direct assistance for families and individuals; and

WHEREAS, Washington County is a direct recipient of \$50,975,893.00 under ARPA, of which \$25,487,946.50 was received after providing the required certification to the federal government on May 10, 2021, to address the expenditures and impacts of COVID-19 and to replace revenue shortages related to the pandemic; and

WHEREAS, through the certification signed by the County, the county agrees to spend the funds as required in the American Rescue Plan Act of 2021 (Pub L. No. 117-2) and agrees to regularly report its spending as required by the United States Department of the Treasury, and

WHEREAS, county staff reviewed ARPA eligibility and potential spending options with board members individually and in board workshops on April 13, 2021 to overview ARPA funding for local governments, on May 25, 2021 to review ARPA funding guidance, and on July 27, 2021 to discuss ARPA planning; and

WHEREAS, county staff reviewed the requirements as outlined in ARPA and the Interim Final Rule provided by the United States Department of Treasury (authorized on May 17, 2021), as it developed a plan for recommendation to the county board; and

WHEREAS, the county board, by resolution, accepted the ARPA funds and adopted a county project plan on August 24, 2021; and

WHEREAS, the county board wishes to amend the county project plan and allocate ARPA funds to the City of Stillwater, as a subrecipient, as allowed under the Interim Final Rule provided by the United States Department of Treasury (authorized on May 17, 2021) for sewer and water infrastructure; and

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners does hereby adopt the attached amended project plan under the following categories authorized in ARPA and the interim final guidance:

- Supporting the Public Health Needs of County Residents and Staff
- Supporting Workers, Residents, Businesses and Others Negatively Impacted by the Pandemic
- County Infrastructure Improvements Funded by Lost Revenue Replacement
- Investments in Water, Sewer or Broadband, and
- Unallocated, for future project designation.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners authorizes the county administrator or his designee to prepare necessary budget amendments authorizing ARPA expenditures as identified in this resolution; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners authorizes the county administrator or his designee to execute sub-recipient agreements necessary to authorize ARPA expenditures as identified in this resolution; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Washington County Board of Commissioners authorizes the county administrator or his designee to prepare and submit a Recovery Plan Performance Report for State and Local Fiscal Recovery and all other required reporting under ARPA.

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

YES

NO

**MIRON
KARWOSKI
KRIESEL
JOHNSON
WEIK**

American Rescue Plan Act - Washington County Recovery Plan

Supporting the Public Health Needs of County Residents and Staff

<i>Program/Project Description</i>	<i>Department</i>	<i>Amount</i>
<p>Community Health Worker-Health Equity Initiative (Multi-year effort): Community Health Workers (CHWs) are frontline public health workers who are trusted members of and /or have an unusually close understanding of the community served. This trusting relationship enables CHWs to serve as a liaison between health/social services and the community to facilitate access to services and improve the quality and cultural competence of service delivery. CHWs also increase health knowledge and self-sufficiency through a range of activities. This ARPA project aims to develop community engagement to address community recovery from the COVID-19 pandemic through a health equity lens.</p> <p>Eligible services include services to connect residents with health care resources and public assistance programs to build healthier environments. The project will fund navigators who will assist community members with navigating and applying for available federal, state, and local public benefits or services.</p>	Community Services & Public Health and Environment	\$2,235,000 over 5 years
<p>Crisis Response Mental Health Service Augmentation: The longer-term mental health impacts of COVID-19 are yet to be determined, and there has been an influx of new intakes, as well as the suspension of routine case closures. This swelled caseloads across most mental health programs, and increased demand on the state and federal government for additional resources. This project would employ special project positions for two years, to administer assistance programs based on current needs.</p>	Community Services	\$250,000 over 2 years
<p>County Emergency/Transitional Housing Capital Program: This project would provide money for the purchase of a 50-75 bed hotel to be converted into a 30-bed shelter. The costs include remodeling, and \$800,000 for first year service and hotel room costs. Remodeling will include a commercial kitchen, room modifications, community spaces, office spaces, etc.</p> <p>This will be the first permanent shelter in Washington County for adults and will allow residents to receive services in the community in which they want to secure housing. The project will serve the hardest-hit communities and families, and address health disparities and the social determinants of health, investments in housing, and neighborhoods.</p> <p>The shelter should open in Spring 2023.</p>	Community Services	\$6,800,000
<p>County Emergency/Transitional Housing (Youth): Washington County would partner with Dakota County for the purchase of a building for a youth shelter. This is a one-time request for capital funds. For those served, 80% of children and youth are in need of short-term, emergency stay in a facility within 30 minutes of their family home; 90% of children and youth will receive the right level of support and services, and not have to choose a setting that is more restrictive due to lack of options.</p>	Community Services	\$400,000
<p>Housing Outreach Team Supervision: The Housing Outreach Services Team (HOST) began in 2014 and has grown; the request is for a supervisor to meet the current need of the community and the anticipated program growth.</p> <p>As the needs of HOST grow, that current model of supervision is not sustainable. The supervisory responsibilities of the HOST team have diversified as the housing support needs have increased extensively with the expansion of the homeless population in Washington County. This has required increased supervision with the expanded services, fiscal management of a variety of grants and funding sources, and the development and coordination of shelter services.</p> <p>With the onset of COVID, HOST has experienced an elevated need for homeless outreach, emergency shelter, and housing support services while standing up a COVID shelter.</p>	Community Services	\$250,000 over 2 years

<p>Food Security Program: This program will continue the work of the Food Security Team in partnership with local food shelves. The program includes Emergency Food Pack delivery, transportation of food boxes to people in the community, and infrastructure to support food shelf partners to take over administration of this program by the end of 2021. It will also include a number of food preparation and delivery programs.</p>	<p>Community Service & Public Health and Environment</p>	<p>\$202,000 over 2 years</p>
<p>Library Express Lockers: The Library has express lockers in Hugo, Newport, and Marine on St. Croix. In 2020, the use of these lockers was 52% higher than in 2019. Also in 2020, all Washington County Library branches provided curbside pickup, which was a very popular pandemic service. Adding express lockers outside all branches would provide 24/7 access to library materials across the county. In addition, the lockers could replace the curbside pickup service offered at each branch.</p> <p>Additional express lockers in Washington County would help support the public health response as adaptations to public buildings to implement COVID-19 mitigation tactics. Lockers would also support equity-focused services by allowing flexibility in access to library services for hard-hit communities. Additional access to library materials would help address educational disparities and promote healthy childhood environments.</p>	<p>Library</p>	<p>\$350,000</p>
<p>Building Modifications to ensure safe service delivery: The project would reconfigure workstations and office spaces to accommodate changes in workstyles, including telework, due to the pandemic. Replacing existing furniture with more flexible options will maximize the space and reduce the need for future space growth in the county. Reconfiguration of front reception desk areas throughout the county will enhance safety between front desk staff and the public, and increase security in the buildings. Upgrades and installation of A/V equipment throughout the county will allow for enhanced virtual interaction between staff working between sites, between home and office, and between staff and clients.</p> <p>Reconfigurations would allow for proper teleworking, to accommodate social distancing guidelines in a pandemic, while maximizing the availability of staff within buildings to serve the needs of the public.</p>	<p>Public Works</p>	<p>\$5,101,535</p>
<p>Payroll and Benefit Costs of those directly responding to Pandemic: While the costs have dropped significantly in 2021, the county continues to incur salary and benefit costs for those directly responding to the pandemic, including costs to administer this federal funding.</p>	<p>Human Resources</p>	<p>\$2,669,658 over 2 years</p>
<p>Public Health Enhancements to County Environmental Centers: The county uses its environmental center to support the public health preparedness efforts. This project will provide dedicated space in Woodbury, and at the new center in Forest Lake, for supplies and equipment necessary to respond to public health emergencies.</p>	<p>Public Health and Environment</p>	<p>\$439,800</p>
<p>Virtual Meeting and Service Support: The County Board Room requires a high-quality production effort to meet the needs of commissioners, the public, and county staff who attend meetings and workshops. There is an internal staff commitment to maintain all the A/V equipment in the Board Room weekly to meet the production quality expectations. In addition to the Board Room, there are 197 conference rooms that serve the public and departments that routinely need support for maintenance and programming. This position will also develop conference room standards, develop a training program for staff, and coordinate contracted work that cannot be completed internally. This will support remote work and client services.</p> <p>This position will be expected to provide a high quality of customer service to all county departments to minimize any A/V disruptions to meetings in conference rooms and the Board Room.</p>	<p>Information Technology</p>	<p>\$201,800 over 2 years</p>
<p>Safe Working Environment at Big Marine Park: The staff facility building at Big Marine Park Reserve does not have running water, staff restrooms, or a handwashing station. This project would add these basic amenities for staff. According to the Centers for Disease Control, handwashing is one of the core components to slow the spread of Covid-19. By providing a restroom and handwashing station for staff, staff have better opportunities to wash before eating, after using a restroom, and after being in a public place. One chemical toilet, and associated costs, will be discontinued.</p>	<p>Public Works</p>	<p>\$168,000</p>

Public Health Records Assessment and Support: This project improves the design and execution of certain public health records systems within the county.	Public Health and Environment	\$400,000
Safe Handling of Deposits: This project will provide contactless safes to reduce armored car pick-ups. In addition to reducing the county's armored car expense, it eliminates contact between the armored car driver and county staff.	Accounting and Finance	\$100,000
Protective Equipment and Measures: This project will provide the necessary safety measures for virus transmission mitigation, including, but not limited to, materials and supplies, temporary modifications, enhanced cleaning, and other.	Administration	\$500,000
Campus Heating and Cooling Improvements: This project will replace the heating, cooling, and ventilation systems throughout the Washington County Stillwater campus, including boilers and chillers, along with associated piping, pumps, and motors as necessary. In addition, select air-handling units may have to be replaced to accommodate the new equipment. The new equipment will provide a higher energy efficiency than the current equipment. Enhancements would include increased air flow and outside air intake, replacement of equipment that is unable to accommodate the recommended guidelines during a pandemic due to age and vintage, and provide additional functionality, which would allow for quick reaction to public health-related concerns in a timely manner.	Public Works	\$8,000,000
COVID-19 Vaccination Planning and Implementation: This project is necessary as part of the county's COVID-19 response, mitigation, and prevention activities and would include costs for staff, supplies, and materials.	Public Health and Environment	\$500,000
COVID-19 Testing Planning and Implementation: This project continues the county's testing program and costs would include all supplies, staff time, and materials.	Public Health and Environment	\$500,000
Subtotal:		\$29,067,793

Supporting Workers, Residents, Businesses and Others Negatively Impacted by the Pandemic

<i>Program/Project Description</i>	<i>Department</i>	<i>Amount</i>
<p>Career Pathways System Project: A Career Pathways System for Washington County employers and high school students is an approach to accelerating the talent pipeline that enables schools and employers to establish partnerships that integrate the skills needed by employers into school curriculum and experiential learning. It provides the opportunity for students to gain more realistic understandings of their career interests and helps employers promote their businesses and career opportunities through engagement with students. This is a priority of the Workforce Development Board.</p> <p>As school districts move toward adopting Career Pathway approaches, there is a growing need to provide assistance in how they connect with businesses and to avoid approaches that discourage businesses from participating. Young adults from families already impacted by resource disparities prior to and during COVID-19 need a better system to guide them through the process of identifying Career Pathways that meet their interests, abilities, and affordability.</p>	Community Services	\$400,000 over 2 years
<p>Internet Access to Support Adults and Students: This is a multi-year funding request for the Library's hotspot program. In 2020, the Library purchased 500 hotspots with a one-year service contract with CARES Act funding. These hotspots were available for check-out starting in November 2020. In the past six months, these hotspots have been checked out 2,754 times. Although the hotspots have been popular, at no point in the last six months have all 500 hotspots been checked out. The average number of hotspots checked out from March through May 2021 is 391. As a result, the number of hotspots will be reduced from 500 to 400. This will support remote education and reduce disparities in access to basic technology needs.</p>	Library	\$200,000
<p>County Attorney Staff Augmentation: This Attorney I special project position will be employed for two years to address the backlog of lower-level crimes prosecution in the county, which occurred due to court closures during the COVID-19 pandemic.</p>	County Attorney	\$198,800 over 2 years
<p>Emergency Rental Assistance: The county is providing more than \$14 million in rental assistance over the next two years. Additional staffing is necessary to ensure all applications are processed in a timely fashion and eligibility requirements are met.</p>	Community Services	\$350,000 over 2 years
<p>Equitable Services Consultant: This project will pay for a consultant to shift the county's focus and resources to more equitably provide services to Washington County residents to address disparate outcomes for populations most vulnerable to the public health crisis. Areas to be addressed include access and resource development. This will be measured by an increase in the numbers of unduplicated residents from the target group who access services and the correlation to the overall population of Washington County.</p> <p>The consultant will assess the current situation, work with stakeholders to define future state, and create an implementation plan.</p>	Community Services	\$400,000
Subtotal:		\$1,548,800
County Infrastructure Improvements Funded by Lost Revenue		
<i>Program/Project Description</i>	<i>Department</i>	<i>Amount</i>
<p>Voice-Telephone System Replacement: To facilitate telework and virtually deliver county services efficiently and effectively, this project would replace the current county telephone system that is at the end of its useful life.</p>	Information Technology	\$2,017,200
<p>St. Croix Bluffs Boat Launch Improvements: This funding will accelerate the replacement of the boat launch at St. Croix Bluffs Regional Park. This will provide accessibility to the river and fishing piers. The boat launch is used for access to the river while responding to emergencies on the St. Croix River.</p>	Public Works	\$700,000

<p>Sheriff's Office Mobile Squad Radio Replacement: This request funds a replacement of all Washington County public safety radios installed in squad cars. The present radios were purchased in 2007-2008 and are no longer supported for parts. The new radios offer several enhancements, such as encryption, improved controls, and wireless programming, which will decrease staff time in supporting the radios. The WiFi programming will allow for social distancing as all updates may be done remotely.</p>	<p>Sheriff</p>	<p>\$500,000</p>
<p>Public Works Fleet Replacement: The current Fleet Capital Replacement Budget for 2022 is \$641,300. The Fleet Replacement schedule budget should be \$1.52 million per year, based on needs, due to the end of the useful life of Public Works equipment. In addition, the existing fleet and equipment replacement backlog is estimated at \$5.4 million. A portion of the State Aid budget has always been dedicated to funding the Fleet Replacement Program. Starting in 2021, there is a reduction in State Aid funding due to reduced gas tax being collected during the COVID-19 pandemic. An analysis on just Highway State Aid was completed following the U.S. Treasury Guidance, and it was determined that there is more than \$9.5 million in lost State Aid revenues just in transportation.</p>	<p>Public Works</p>	<p>\$1,000,000</p>
<p>Information Technology Infrastructure: This project will provide funding for increased information technology infrastructure and security measures as outlined in the county's capital equipment and technology plan. These improvements will support remote work for county employees and remote access for those doing business with the county, as well as improve client communication, all in response to the pandemic.</p>	<p>Information Technology</p>	<p>\$3,130,200</p>
<p>Election Equipment Replacement: This project would replace the assistive voting devices (AVD) used in each precinct on Election Day and at all absentee voting locations. Currently, Washington County uses machines from 2004 and they are no longer manufactured. New parts are not available with only refurbished parts/machines available when repair or replacement is needed. Funding would also be used to modernize the election system and improve cyber security.</p>	<p>Property Records and Taxpayer Services</p>	<p>\$500,000</p>
<p>Subtotal:</p>		<p>\$7,847,400</p>

Investments in Water, Sewer, or Broadband Infrastructure		
<i>Program/Project Description</i>	<i>Department</i>	<i>Amount</i>
Broadband Matching Funds: This project would provide matching grants for the expansion of high-speed broadband within Washington County, to provide increased remote working and learning opportunities in the county.	Community Development Agency	\$2,000,000
Sewer and Water Utility Matching Funds: This project will provide for matching funds to the City of Stillwater, as a subrecipient, for sewer and water infrastructure. These funds would supplement a \$2,000,000 investment that the city is making in a sewer and water utility line to support economic development within a hard to reach area. This utility line is also anticipated to support a healthcare campus under consideration for development.	Subrecipient: City of Stillwater	\$750,000
Subtotal:		\$2,750,000
Unallocated for 2023-2025 Response Needs		
<i>Program/Project Description</i>	<i>Department</i>	<i>Amount</i>
Unallocated		\$9,761,900
Total:		\$50,975,893



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
8.A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Mahad Mohamed, Management Analyst II	REQUESTOR PHONE: 651-430-4354
PRESENTER(S): Sharon Price	MEDIA CONTACT: Sharon Price 651-430-4391	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Executive (closed) session pursuant to Minn. Stat. § 13D.05 subd. 3(c)(3), to review offer and counteroffer for the purchase of the property located at PID 06.029.20.21.0002 as it pertains to its purchase for future road extension of County State Aid Highway 15 South Segment.		
AGENDA YOU ARE REQUESTING TIME ON: Executive session	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 15 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Washington County is in the planning stage for considering an extension to its County State Aid Highway (CSAH) 15 south segment in the cities of Stillwater and Oak Park Heights. PID 06.029.20.21.0002 is an essential component to the future extension. The potential purchase came about as part of preliminary review of properties along corridor. The owner expressed an interest in selling their parcel. Washington County made an offer based on the appraisal and received a counteroffer for review and consideration.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? 7/6/21 – Closed session to review appraisal.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Don Theisen, Public Works Director	9/14/2021
Susan Tice, County Attorney Civil Division Chief	9/14/2021
Jennifer Wagenius, Deputy County Administrator	9/15/2021



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
9.A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Stephanie Kammerud, Administrative Assistant	REQUESTOR PHONE: 651-430-6014
PRESENTER(S): Kevin Corbid	MEDIA CONTACT: Yvonne Klinnert	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Executive (closed) session to conduct the annual performance review for County Administrator Kevin Corbid.		
AGENDA YOU ARE REQUESTING TIME ON: Executive session	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 60 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: The board will meet in Executive (closed) Session to conduct the annual performance review for County Administrator Kevin Corbid, per Minnesota Statute 13.43. Pursuant to Minnesota State Statute 13.43 Personnel Data, performance evaluation feedback is private data on the employee.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Angie Nalezny, Human Resources Director	9/16/2021
Susan Tice, County Attorney Civil Division Chief	9/17/2021
Kevin Corbid, County Administrator	9/22/2021



Request for Board Action

BOARD MEETING DATE:
September 28, 2021

AGENDA ITEM NUMBER:
12.A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Health and Environment	REQUESTOR: Stephanie Holt, Management Analyst I	REQUESTOR PHONE:
PRESENTER(S): Nicole Stewart, Senior Environmental Resource Manager - Washington County, Peder Sandhei - MPCA Principal Planner, Dave Benke - MPCA Director of Resource Management and Assistance Division	MEDIA CONTACT: Nicole Stewart	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: County progress toward meeting state waste management goals.		
AGENDA YOU ARE REQUESTING TIME ON: Workshop	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 60 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Counties are required to adopt a waste solid management plan and implement solid waste services (MN Statute 473.803).	
BACKGROUND/JUSTIFICATION: The workshop will highlight the roles and responsibilities of the Minnesota Pollution Control Agency (MPCA) and county in waste management in meeting state waste objectives. Staff has invited leadership at the Minnesota Pollution Control Agency to attend the workshop.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: N/A	

Approvals

Lowell Johnson, Public Health/Env Director	9/17/2021
Kevin Corbid, County Administrator	9/22/2021

County Board Workshop

Progress toward meeting state waste management goals

Department of Public Health & Environment
September 28, 2021



County and state roles in waste management

- In Minnesota, counties are delegated primary responsibility of managing solid waste.
- Minnesota Pollution Control Agency (MPCA) retains oversight and supports local efforts through permitting, planning, financial support and technical assistance.

MPCA Metro Solid Waste Policy Plan



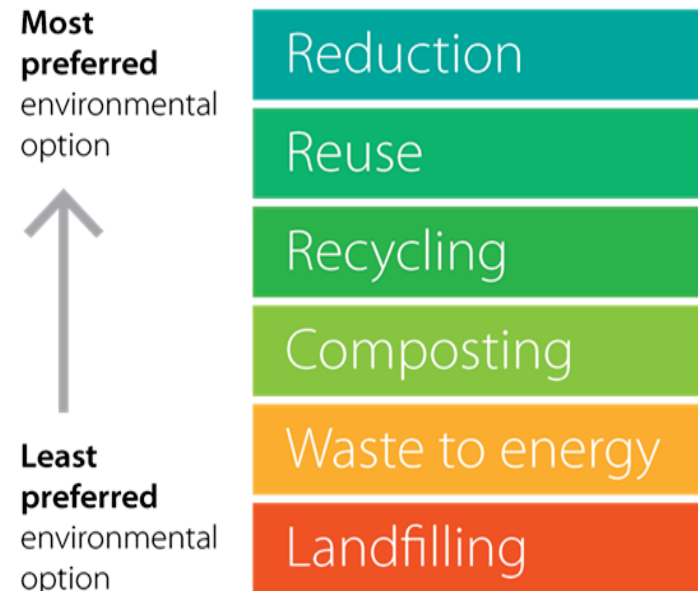
MPCA sets goals and policies for waste reduction, solid waste management, recycling, and household hazardous waste management in Metro Area

Goals to decrease landfilling and move waste up the waste management hierarchy

Must be followed by landfills, waste haulers, cities/townships, counties in the Metro Area

Revised every 6 years

Minnesota's waste hierarchy



Current State Policy Plan Regional Objectives



Management Method	Region Actual	State Policy Plan Objectives			
	2015	2020	2025	2030	2036
Source Reduction/Reuse	N/A	1.5%	3%	4%	5%
Recycling	39%	51%	54%	60%	60%
Organics Recovery	10%	12%	14%	15%	15%
Resource Recovery	28%	35%	31%	24%	24%
Landfill	23%	2%	1%	1%	1%

Washington County 2020 estimates

Recycling 33.6%
 Organics Recovery 17.1%
Total Recycling 50.7%

Resource Recovery 36%
 Landfill 11%

Washington County Waste Management Plan 2018-2038

- Meeting state waste objectives through waste plan strategies
 - **Communication & Education**
 - **Cost & Finance** - county environmental charge, grants
 - **Land Disposal Management** - upstream management opportunities for problem materials
 - **Performance Measurement** - alternatives to measuring progress in meeting state goals
 - **Processing** - Emerging Technologies through Recycling & Energy
 - **Recycling, Organics, & Yard Waste** - technical assistance, food scrap drop off site, yard waste site
 - **Regulation & Compliance** - hazardous waste inspection program
 - **Toxicity Reduction** - Environmental Center services
 - **Waste Reduction & Reuse** - Fix-it Clinics, reuse opportunities

Ramsey/Washington Recycling & Energy



R&E Joint Activities

- Align with counties' waste management plans and provide policy direction
- Joint work to meet state and county waste goals – e.g. 75% recycling goal by 2030
- Driven by Recycling & Energy's vision and mission
- Coordinated work of over 30 county staff in over 25 activities
- Examples of work upstream of the Recycling & Energy Center: BizRecycling, east metro food scrap bag pick up program, food recovery, mattress recycling solutions, reuse programming

Recycling & Energy Center (R&E Center)

- Implementing the Recycling & Energy vision for east metro waste management system established with purchase of the R&E Center
 - Pivot the view from “waste” to “resources” to add value to local economy and environment
 - Move to recovery of materials for recycling and organics and alternate uses of refuse derived fuel (RDF)
 - Find alternative to landfilling materials and gain value from discarded items
 - Recover more recycling to meet state 75% recycling goal
 - Xcel Energy’s long term plans uncertain for two RDF plants due to close in 2027

MPCA Metro Policy Plan Revision

Considerations in revision

- Economic development of metro area
- Protection of land and water resources
- Protection of environmental quality
- Conservation of resources and energy
- Changes to the waste management system
- Consistency with MPCA rules and State Statutes

MPCA Metro Policy Plan Timeline

- Spring 2021 – Issued pre-draft notice with 45 day comment period on current plan and host public meetings
- Spring 2022 – Develop first draft of revised plan and post for 30 day comment period
- Summer 2022 – Host public meetings and develop final plan
- Winter 2022 – MPCA commissioner approval and plan posted

Future planning for metro landfills

MPCA Certificate of Need (CON) process and requirements

- Announced notice of intent in 2020
 - In 2019, Great River Energy Resource Recovery Facility in Elk River closed; was 33% of metro county waste to energy (WTE) capacity
 - First quarter of 2020, Resource recovery facilities at full capacity
 - Last CON request was in early 2000s
 - Approximately 6 million tons of waste will need disposal over next 7 years after waste already through recycling, composting, or waste to energy

MPCA CON process continued

- Metro system has need for landfilling despite efforts in waste reduction and recycling.
 - Landfilling is least preferred method
 - Recycling rate has improved but only at 47% in the metro
 - Existing WTE facilities in the waste system cannot manage remaining 53%
 - Total waste generation has increased
- MPCA received expansion requests from
 - Dem-con – Dem-Con Landfill in Shakopee
 - Republic Services – Pine Bend Landfill in Inver Grove Heights
 - Waste Connections – Rich Valley Landfill in Inver Grove Heights
 - Waste Management – Burnsville Sanitary Landfill in Burnsville

Washington and Ramsey counties estimates

Year	Total Landfill Tons
2021	87,700
2022	87,600
2023	87,200
2024	86,600
2025	85,700
2026	84,500
2027	83,000
2028	81,200
2029	79,000
2030	76,500

While all mixed municipal solid waste generated from the two counties is designated through county ordinance to the R&E Center, a portion of this waste is non-processible or residual that needs to be disposed of at a landfill.

Questions?

