



BOARD AGENDA
September 12, 2023 - 9:00 AM

Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Gary Kriesel, District 3, Chair
Karla Bigham, District 4
Michelle Clasen, District 5

1. 8:30 **Personnel Committee**

2. 9:00 **Roll Call**
Pledge of Allegiance

3. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Adopt a resolution to reappoint Klayton Eckles, Stillwater, to the Brown's Creek Watershed District for a third term expiring October 21, 2026.
- B. Approval to extend 1.0 FTE Special Project Accounting Supervisor/Grant Manager position, until January 2024.
- C. Approval to extend 1.0 FTE Special Project Financial Analyst I, until January 2024.
- D. Request approval to submit an application for the Shelter Capital Grant to the MN Department of Human Services (DHS) in the amount up to \$10 Million.
- E. Approval of a Special Project 0.8 FTE Financial Technician II position.
- F. Approval to convert a 67-day position to a 1.0 FTE Special Project Case Aide position, to assist with one-time emergency rental assistance funding.
- G. Approval of a Special Project 1.0 FTE Social Worker I/II dedicated to the MN Choices Initial Assessments.
- H. Approval of a Special Project 1.0 FTE Eligibility Specialist position.
- I. Set October 3, 2023, as the date for the public hearing for the proposed revisions to the Washington County Youth Access to Tobacco Ordinance #185.
- J. Adopt a resolution to approve a Fiscal Year 2024 Conservation Partners Legacy Grant Program Application.



Consent Calendar continued

- K. Approve a Fiscal Year 2023 ReLeaf Community Forestry Grants Program Application.
- L. Adopt a resolution to appoint Samuel D. Gibson as Washington County Surveyor to a four-year term beginning October 1, 2023.
- M. Approve Change Orders 3 and 4 to Contract No. 13967 with A-1 Excavating, Inc. for the County State Aid Highway (CSAH) 21 Culvert Project.
- N.
 1. Award bid to Kellington Construction Inc. and authorize execution of Contract No. 15838 in the amount of \$239,975 for Carpentry on the Northern Household Hazardous Waste and Yard Waste project.
 2. Award bid to Hoffman & McNamara Co. and authorize execution of Contract No. 15827 in the amount of \$223,310 for Landscaping and Irrigation on the Northern Household Hazardous Waste and Yard Waste project.

5. 9:10 **Washington County Community Development Agency** - Karly Schoeman, CDA Deputy Executive Director

- A. Adopt a resolution to approve the 2022 Consolidated Annual Performance and Evaluation Report for submission to the U.S. Department of Housing and Urban Development.

6. 9:25 **Library** - Jacquie Kramer, Director

- A. Adopt a resolution to proclaim September 2023, as Library Card Sign-up Month.

7. 9:40 **General Administration** - Jennifer Wagenius and Jan Lucke, Deputy County Administrators

- A. Certification of the 2024 proposed budgets and levies by adopting:
 1. Resolution - Certifying the proposed property tax levy payable 2024 for Washington County.
 2. Resolution - Certifying the proposed property tax levy payable 2024 for the Washington County Regional Railroad Authority.
 3. Resolution - Adopting the Washington County proposed 2024 budget.
 4. Resolution - Adopting the Washington County Regional Railroad Authority proposed 2024 budget.
 5. Resolution - Consenting to the proposed property tax levy payable 2024 for the Washington County Community Development Agency.
 6. Action to approve final countywide mission directed funding allocations and associated countywide projects.



8. 10:25 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

9. 10:40 **Board Correspondence**

10. 10:40 **Adjourn**

11. 10:45 **Board Workshop with Public Works**

- A. Update on stormwater design, housing development, and a new appraisal for Outlot A at Red Rock Crossing/Newport Transit Station.