



## Board of Commissioners

Fran Miron, District 1  
Stan Karwoski, District 2  
Gary Kriesel, District 3, Chair  
Karla Bigham, District 4  
Michelle Clasen, District 5

## BOARD AGENDA September 5, 2023 - 9:00 AM

1. 9:00 **Roll Call**  
**Pledge of Allegiance**
2. 9:00 **Comments from the Public**

*Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.*

3. 9:10 **Consent Calendar - Roll Call Vote**

*Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.*

- A. Approval of the August 22, 2023, County Board meeting minutes.
- B. Adopt a resolution to reappoint Stephen Schmaltz, Forest Lake, to the Comfort Lake Forest Lake Watershed District for a fourth term expiring September 22, 2026.
- C. Approve the 2023 Revenue Recapture Service Level Agreements between Washington County Cash Revenue ID and Collections Revenue ID and the Minnesota Department of Revenue.
- D. Approve Master Grant Agreement No. 15858 with the Minnesota Department of Employment and Economic Development (DEED) for the period of July 1, 2023, through June 30, 2028.
- E. Approve Contract No. 15859 with CareerLabsVR in the amount of \$9,600 from the date of signature through July 31, 2024.
- F. Approve position modification request from .75 to 1.0 FTE Eligibility Specialist in the Community Services Department.
- G. Adopt a resolution to establish a portion of County State Aid Highway (CSAH) 15 in the Cities of Stillwater and Lake Elmo.
- H. Adopt a resolution authorizing the Washington County Public Works Department to accept a donation from Tim Freeman and Folz Freeman Surveying LLC, of Land Survey records and related copyrights, valued at \$15,000.
- I. Adopt a resolution to accept a donation in the amount of \$2,500 from the friends and family of Brendan Bakken for a cedar bench to be placed at Big Marine Park Reserve in his honor.



**Consent Calendar continued**

- J. Adopt a resolution supporting Washington County's grant application to the Minnesota Historical and Cultural Heritage Legacy Large Grant to fund reconstruction of the ADA ramp on the west entrance of the Washington County Historic Courthouse.
- K. Adopt a resolution to accept the terms and conditions for the Bureau of Justice Assistance (BJA) FY 23 Byrne Discretionary Community Project Funding/Byrne Discretionary Grants Program in the amount of \$1,600,000.
- L. Approve Agreement No. 15843 between Washington County and the City of Grant, Minnesota, to provide law enforcement services to the city.
- M. Approve Grant Agreement No. 15845 between the Minnesota Department of Public Safety and Washington County, in the amount of \$236,000 for the 2024-2025 (REP) Radiological Emergency Preparedness Program.

- 4. 9:10 **Public Works** - Sara Allen, Senior Planner (item A)  
- Erin Clarkowski, Engineer II (item B)  
- Ryan Hoefs, Engineer II (item C)
  - 9:10 A. Adopt a resolution to submit projects in Oakdale and North St. Paul, Stillwater, Hugo, Cottage Grove and Woodbury for funding consideration through the 2024 Minnesota Capital Budget system.
  - 9:25 B. Approve Contract No. 15764 with Bolton & Menk in the amount of \$324,789.16 for preliminary design services for the Century North Reconstruction Project.
  - 9:40 C. Approve Contract No. 15836 with Rani Engineering for the amount of \$249,496.83 for design engineering services on the Central Greenway Regional Trailhead in Lake Elmo Park Reserve.
- 5. 10:00 **Sheriff's Office** - Doug Berglund, Emergency Services Manager
  - A. Adopt a resolution recognizing September 2023 as National Preparedness Month in Washington County.
- 6. 10:15 **General Administration** - Kevin Corbid, County Administrator
- 7. 10:25 **Commissioner Reports - Comments - Questions**

*This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
- 8. 10:40 **Board Correspondence**
- 9. 10:40 **Adjourn**



10. 10:45 **2024 Recommended Budget Workshops**
  - 10:45 A. Review the 2024 recommended budget for the Attorney's Office.
  - 11:30 B. Review the 2024 recommended budget for the Sheriff's Office.
  
11. 12:15-12:30 **Break**
  
12. 12:30 **Board Workshop with Administration**
  - A. Review the 2024 recommended Washington County budget.
  
13. 1:00 **Board Workshop with Community Services**
  - A. Update on the Department of Human Services (DHS) Shelter Grant application.