



## Board of Commissioners

Fran Miron, District 1  
Stan Karwoski, District 2  
Gary Kriesel, District 3, Chair  
Karla Bigham, District 4  
Michelle Clasen, District 5

## BOARD AGENDA August 1, 2023 - 9:00 AM

1. 9:00 **Roll Call**  
**Pledge of Allegiance**
2. 9:00 **Comments from the Public**

*Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.*

3. 9:10 **Consent Calendar - Roll Call Vote**

*Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.*

- A. Approval of the July 11, 2023, and July 18, 2023, County Board meeting minutes.
- B. Approval to appoint Nina Meyer, to a partial term on the Workforce Development Board as a Business Representative with a term expiring June 30, 2025.
- C. Approval to close Fund #461 - 2015A General Obligation (GO) Land and Water Legacy Bond Projects.
- D. Approval to close Fund #463 - 2019A General Obligation (GO) Land and Water Legacy Bond Projects.
- E. Approval of Administration Policy #1300 - Washington County Guidelines and Procedures for Minnesota Government Data Practices Act.
- F. Approval to continue a Special Project Senior Employment Counselor position in the Workforce & Veteran Services Division.
- G. Approve Grant Contract No. 15717 with the Minnesota Department of Human Services to receive \$273,511 in Mobile Crisis American Rescue Plan Act (ARPA) funds for a term of July 1, 2023 through June 30, 2025.
- H. Adopt a resolution to authorize submission of the 2024-2025 Enhanced Mobility of Seniors & Individuals with Disabilities - Section 5310 grant application to the Minnesota Department of Transportation, enter into an agreement with the State of Minnesota and provide local share.
- I. Approval to modify Section #16 (Leaves of Absence) of the Personnel Rules and Regulations.
- J. Approval to modify Section #22 (Work Schedules) of the Personnel Rules and Regulations.



**Consent Calendar continued**

- K. Approval to modify Human Resources Policy #5011 - Time Off to Vote.
- L. Approval to eliminate Human Resources Policy #5018 – Recruitment, Selection and Appointment.
- M. Approval to eliminate Administrative Policy #1006 - Department Head Performance Evaluations and Merit Pay Increases.
- N. Approval to modify Human Resources Policy #5505 - Compensation and Benefits Policy for Elected Department Heads and Appointed Leadership.
- O. Approval to modify Human Resources Policy #5001 - Drug-Free Workplace.
- P. Approval to modify Human Resources Policy #5001A – Addendum to Drug-Free Workplace Non-DOT Drug and Alcohol Testing Procedures.
- Q. Approval to modify Human Resources Policy #5015A (Addendum to Policy # 5015) Federal Omnibus Transportation Employee Testing Act and Related Regulations Implementation Policy (DOT Drug and Alcohol Testing Policy).
- R. Approval of the plat of Twin Pine Fields in West Lakeland Township.
- S. Approve Federal Temporary Assistance for Needy Families Grant Agreement No. 15622 with the Minnesota Department of Health in the amount of \$743,576 for the period of July 1, 2023, through June 30, 2027.
- T. Approve an amendment to Grant Agreement No. 12532 with the Minnesota Department of Health to assist in our preparation and response to public health emergencies, which increases the grant award to \$205,991, for the period of July 1, 2019, through June 30, 2024.
- U. Adopt a resolution to establish County State Aid Highway (CSAH) 96 in the Cities of Dellwood, Grant, Stillwater, and Stillwater Township.
- V. Approve Cooperative Cost Share Agreement 15672 with the South Washington Watershed District for the cost of final design services for St. Croix Bluffs Regional Park River Trail Slope Stabilization Project.
- W. Approve Grant Agreement No. 15682 for Metropolitan Area Regional Parks Operations & Maintenance Allocation.
- X. Adopt a resolution authorizing the Washington County Sheriff's Office to accept a K9 donation from St. Croix Outdoors in the amount of \$2,000.
- Y. Adopt a resolution authorizing the Washington County Sheriff's Office to accept a donation from Guardian Fleet Safety in the amount of \$1,000 for Employee Appreciation Day.



4. 9:10 **Human Resources** - Julie Sorrem, Risk & Benefit Manager
  - A. Minnesota Counties Intergovernmental Trust (MCIT) Annual Report
  
5. 9:30 **Public Works** - Connor Schaefer, Senior Planner
  - A. Adopt a resolution of support for the Middle St. Croix Valley Regional Trail Master Plan to be submitted to the Metropolitan Council for review and approval.
  
6. 9:45 **General Administration** - Kevin Corbid, County Administrator
  
7. 9:55 **Commissioner Reports - Comments - Questions**

*This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
  
8. 10:10 **Board Correspondence**
  
9. 10:10 **Executive (Closed) Session - Human Resources (Risk Management)**
  - A. Executive (closed) session for the purposes of discussing active litigation, Evans v. Washington County, per Minnesota Statute 13D.05 Subd. 3(b).
  
10. 11:10 **Adjourn**
  
11. 11:10-11:25 **Break**
  
12. 11:30 **2024 Recommended Budget Workshops**
  - A. Review the recommended 2024 countywide budget.
  
  - B. Review the recommended 2024 budgets for the Internal Services Departments - Accounting & Finance, Administration, Commissioners, Human Resources, and Information Technology.
  
  - C. Review the recommended 2024 budget for the Washington County Community Development Agency.