



**BOARD AGENDA**  
**June 20, 2023 - 9:00 AM**

**Board of Commissioners**

Fran Miron, District 1  
Stan Karwoski, District 2  
Gary Kriesel, District 3, Chair  
Karla Bigham, District 4  
Michelle Clasen, District 5

1. 9:00 **Reconvene as the County Board of Appeal and Equalization**
  
2. 9:30 **Washington County Regional Railroad Authority** - Lyssa Leitner, Planning Director (item C)  
- Sara Allen, Senior Planner (item D)
  - A. Roll Call  
  
Pledge of Allegiance
  - B. Approval of the May 9, 2023, Regional Rail Authority minutes.
  - C. Adopt a resolution to set the permit fee at \$0.75 per square foot of impacted surface of property for the Forest Lake School District's bus parking and direct staff to execute the permit.
  - D. Adopt a resolution to appoint Commissioner Karla Bigham as alternate to the Gold Line Joint Powers Board (JPB).
  - E. Adjourn

**Washington County Board of Commissioners Convenes**

3. 10:00 **Roll Call**
  
4. 10:00 **Comments from the Public**

*Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.*
  
5. 10:10 **Consent Calendar - Roll Call Vote**

*Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.*

  - A. Approval of the June 6, 2023, County Board meeting minutes.
  - B. Approval to reclassify a Sentence to Service (STS) Crew Leader position to a Community Corrections Supervisor position.
  - C. Approval for a new 0.80 FTE Special Project Senior Accountant in the Community Services Department.
  - D. Adopt a resolution to approve 10.0 FTE special project positions in the Community Services Department to complete Medical Assistance renewals.



**Consent Calendar continued**

- E. Approve Memorandum of Agreement with Bemidji State University for a Social Work student enrolled in the Program of the University to participate in a Field Placement in Washington County.
- F. Approve Contract No. 15608 with Canvas Health in the amount of \$1,452,286.00 for the period of July 1, 2023, through December 31, 2024.
- G. 1. Approval of Grant Agreement No. 15612 with the Minnesota Department of Human Services for the Fraud Prevention Investigation Program, in the amount of \$260,000 for the period of July 1, 2023, through June 30, 2025.  
2. Approval of Cooperative Agreement No. 15611 with the Washington County Sheriff's Office to provide Fraud Prevention Investigation Services.
- H. Approval to increase full-time equivalent (FTE) from 0.8 to 1.0 for the Senior Community Health Specialist position in the Department of Public Health and Environment.
- I. Approval to increase full-time equivalent (FTE) from 0.75 to 1.0 for the Special Project - Office Specialist position in the Department of Public Health and Environment, through June 30, 2024.
- J. Approval to extend the Special Project - Community Nutrition Specialist position in the Department of Public Health and Environment through June 30, 2024.
- K. Adopt a resolution to appoint Commissioner Karla Bigham as alternate to the Gold Line Joint Powers Board (JPB).

6. 10:10 **Community Services** - Rebecca Motzko, Social Services Supervisor

- A. Recognition of the 2023 Washington County Family Child Care Provider of the Year.

7. 10:30 **Accounting and Finance** - Tabatha Hansen, Director (item A)  
- Nicki Castro, Procurement Manager (item B)

- A. Approve Agreement No. 15598 between the Minnesota Department of Revenue and Washington County for Collection of a Local Transit Sales and Use Tax.
- B. Approve seven countywide service contracts for Interpreter and Translation Services.



8. 11:00 **Public Works** - Joe Welter, Senior Building Services Project Manager (item A)  
- JJ Williams, Parks Guest Services Supervisor II (item B)
- A. 1. Approve a Cooperative Agreement with the City of Forest Lake to exchange property to create a City Public Works Campus and a County Household Hazardous Waste Environmental Center.
2. Approve Contract No. 15436 with Ben's Structural Steel in the amount of \$357,903 for structural steel on the Household Hazardous Waste (HHW) North and Yard Waste project.
3. Approve Contract No. 15437 with Wells Concrete Products in the amount of \$670,345 for structural precast concrete on the Household Hazardous Waste (HHW) North and Yard Waste project.
- B. 1. Adopt a resolution in support of Park and Recreation month, proclaiming the month of July as Park and Recreation month in Washington County parks and trails, and proclaim the first non-holiday Tuesday of every month a Free Tuesday, waiving the vehicle permit required to enter Washington County parks.
2. Accept Awards of Excellence from the Minnesota Recreation and Park Association.
9. 11:30 **General Administration** - Kevin Corbid, County Administrator
- A. Adopt a resolution approving a cooperative agreement with the City of Cottage Grove, a conservation easement, and \$500,000 in Land and Water Legacy Program bond funds for acquisition of a 19.91 acre conservation easement on the Mississippi Dunes property.
10. 11:45 **Commissioner Reports - Comments - Questions**
- This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
11. 12:00 **Board Correspondence**
12. 12:00 **Adjourn**
13. 12:00-12:15 **Break**
14. 12:15 **Board Workshop with Public Health & Environment**
- A. Tobacco Ordinance Update