



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Gary Kriesel, District 3
Wayne A. Johnson, District 4
Lisa Weik, Chair, District 5

**BOARD AGENDA
May 4, 2021 - 9:00 AM**

Because of the COVID-19 Pandemic and Emergency Declaration declared by the Governor of the State of Minnesota and Declaration of Local Emergency issued by the Washington County Board of Commissioners on March 17, 2020, some or all of the county board members may participate by video conference, telephone or other electronic means and the Board meeting will be conducted pursuant to and in compliance with Minnesota Statute 13D.021. The County Board meeting will be conducted at the regular meeting location of the Board Room, Washington County Government Center, 14949 62nd Street North, Stillwater, MN. Members of the public can attend the meeting in person, or view/monitor the meeting electronically from a remote location via live web stream.

Members of the public who wish to share their comments or concerns on any issue that is the responsibility or function of Washington County Government, including the items that are listed on this agenda, may provide that comment via email at administration@co.washington.mn.us, or by telephone at 651-430-6001. Any comments of concerns shared, either prior to or during the board meeting, will be provided to each county commissioner.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

A. Approval to reappoint Edward Marchan, West Lakeland, to a fourth term as Manager on the Valley Branch Watershed District expiring November 13, 2023.

B. Approval to appoint Cole Williams, Cottage Grove, to a first term as Manager on the South Washington Watershed District expiring May 1, 2024.

C. 1. Approval of Change Order No. 3 to Contract No. 13475 with Veit and Company Inc. in the amount of \$89,263 for the Cottage Grove Ravine Lower Landing Facility.

2. Approve permanent use of fund balance in an amount not to exceed \$30,000 from the Parks Capital Projects Fund 415 to complete the Cottage Grove Ravine Lower Landing Facility.

4. 9:10 **Community Services - Connie Tanner, Social Services Supervisor**

A. Adopt a resolution to recognize May as Mental Health Month in Washington County.



5. 9:15 **Public Health & Environment** - David Brummel, Deputy Director
 - A. Approve Grant Agreement No. 14067 with the Minnesota Department of Health in the amount of \$1,315,950, for COVID-19 response and vaccine implementation, through December 31, 2021.

6. 9:25 **General Administration** - Kevin Corbid, County Administrator
 - A. Legislative Update

7. 9:45 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

8. 10:00 **Board Correspondence**

9. 10:00 **Executive (Closed) Session - Human Resources**
 - A. Labor negotiations update

10. 11:00 **Adjourn**

11. 11:05 **Board Workshops with Public Works**
 - 11:05 A. Discussion of County Owned Property Naming Policy.
 - 11:35 B. Update on the METRO Gold Line Project.



Request for Board Action

BOARD MEETING DATE:
May 4, 2021

AGENDA ITEM NUMBER:
3.A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Alyssa Soderlund, Admin Assistant	REQUESTOR PHONE: 651-430-6015
PRESENTER(S): N/A	MEDIA CONTACT: Alyssa Soderlund 651-430-6015	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval to reappoint Edward Marchan, West Lakeland, to a fourth term as Manager on the Valley Branch Watershed District expiring November 13, 2023.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Minnesota Chapter 103D.311	
BACKGROUND/JUSTIFICATION: The county commissioners that represent the Valley Branch Watershed District recommend the reappointment of Mr. Marchan.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? Letter to municipalities within Valley Branch Watershed District - November 18, 2020; Legal notice requesting applications for the opening on Valley Branch Watershed District - November 6, 2020.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Susan Tice, County Attorney Civil Division Chief 4/26/2021
Jan Lucke, Deputy County Administrator 4/27/2021



Request for Board Action

BOARD MEETING DATE:
May 4, 2021

AGENDA ITEM NUMBER:
3.B

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Alyssa Soderlund, Admin Assistant	REQUESTOR PHONE: 651-430-6015
PRESENTER(S): N/A	MEDIA CONTACT: Alyssa Soderlund 651-430-6015	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval to appoint Cole Williams, Cottage Grove, to a first term as Manager on the South Washington Watershed District expiring May 1, 2024.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Minnesota Chapter 103D.311	
BACKGROUND/JUSTIFICATION: The Commissioners that represent the South Washington Watershed District recommend the appointment of Ms. Williams.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? Letter to municipalities within South Washington Watershed District - October 22, 2020; Legal notice requesting applications for the opening on the South Washington Watershed District - November, 2020, Interview April 23, 2021.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: N/A	

Approvals

Susan Tice, County Attorney Civil Division Chief 4/26/2021
Jan Lucke, Deputy County Administrator 4/27/2021



Request for Board Action

BOARD MEETING DATE:
May 4, 2021

AGENDA ITEM NUMBER:
3.C

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Mahad Mohamed, Management Analyst II	REQUESTOR PHONE: 651-430-4354
PRESENTER(S):	MEDIA CONTACT: Eden Rogers 651-430-4352	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: 1. Approval of Change Order No. 3 to Contract No. 13475 with Veit and Company Inc. in the amount of \$89,263 for the Cottage Grove Ravine Lower Landing Facility. 2. Approve permanent use of fund balance in an amount not to exceed \$30,000 from the Parks Capital Projects Fund 415 to complete the Cottage Grove Ravine Lower Landing Facility.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Capital Parks Projects	
BACKGROUND/JUSTIFICATION: Washington County entered into contract with Veit and Company Inc. for the construction work of Earthwork, site demolition, and utility work at Cottage Grove Ravine Lower Landing. During construction, bedrock was found starting 12-14 inches below grade elevations in areas where the septic tanks, well, and propane tanks were to be located. This rock was not picked up in the geotechnical report completed during design of the building. This rock needed to be removed and hauled off site in order to put in the underground tanks, water lines, and gas lines to the building. Due to the tight restraints of the building site, this rock needed to be hauled off site immediately. New fill needed to be brought in to compact around the pipes and tanks. This work was completed quickly to keep the project on budget and not cause any delays to the utilities going in. Final quantities were tracked as work was being completed and this change order is for the final quantities of this work. A contract amendment is needed to increase Veit's contract by \$89,263. The change order amounting in \$89,263 exceeds 7% over the original contract amount, therefore board action is requested for approval of the contract amendment. From Phase 1 of the Cottage Grove Ravine Regional Park Improvement project, there is \$87,000, from the City of Cottage Grove, that was left over and not used as part of phase 1. This money was placed in fund balance to be used at Cottage Grove Ravine Park for improvements. Parks is requesting a portion of that fund balance be allocated to the new building project to help cover construction change orders, additional signage and wayfinding to be used at the building, additional		

furniture to help with the ever changing environment that this building will host, and the sanitary standards that have come out of the Covid19 Pandemic, as well as additional services for our new Point of sales system the parks will utilize. These funds will go to allowing us to fully prepare this new building for opening to the public and allow a safe and organized experience for all users.

Financial summary of contract number 13475 with Veit and Company Inc:

Original contract amount: \$390,767

Change Order No. 1: \$7,177 Approved in accordance with contract policy

Funding Source – Construction Contingency

Change Order No. 2: \$41,672

Funding Sources – Construction Contingency

Change Order No. 3: \$89,263 (Current change order for Board approval)

Funding Source - Construction Contingency/Fund Balance

Below is a cost breakdown of how the \$30,000 in permanent use of fund balance will be spent.

Use of Fund Balance Break Down:	Amount
Change Order Overage	\$ 17,582.00
Additional Electrical in Office	\$ 4,418.00
Slat boards/Signage	\$ 3,000.00
Additional Furniture in Great room/Lobby	\$ 5,000.00
Total	\$ 30,000.00

Project Funding Overview:

Project Revenue	
Washington County Bond	\$2,962,300
Legacy State Sales Tax	\$933,000
Fund Balance	\$30,000
Project Expenses	
Construction Costs	\$3,024,382
Design, Engineering, and Utilities	\$873,500
Furnishings and Equipment	\$27,418

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?

12/18/18 - County Board adopted the 2019-2023 Capital Improvement Plan that identifies this project.

5/9/19 – County Board approves design and construction administration contract with HGA and Wenck (H&U) Construction.

12/19/19 - County Board adopted the 2020-2024 Capital Improvement Plan that identifies this project.

5/12/2020 – County Board approves construction contract in the amount of \$390,767 with Veit and Company inc. for the construction of earthwork, site demolition, and utility work at Cottage Grove

Ravine Lower Landing Facility.

10/6/2020 - County Board approves construction change order with Veit in the amount of \$41,672.

Budget Impact

YEAR: 2021	UNBUDGETED AMOUNT: \$ 30,000
FUNDING DESCRIPTION: The unbudgeted amount will be funded by \$30,000 in permanent use of fund balance in the Capital Parks Project Fund 415.	

Approvals

Don Theisen, Public Works Director	4/23/2021
Susan Tice, County Attorney Civil Division Chief	4/23/2021
Jennifer Wagenius, Deputy County Administrator	4/23/2021



Request for Board Action

BOARD MEETING DATE:
May 4, 2021

AGENDA ITEM NUMBER:
4.A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Community Services	REQUESTOR: Rebecca Conroy, Community Services Policy Analyst	REQUESTOR PHONE:
PRESENTER(S): Connie Tanner, Social Services Supervisor	MEDIA CONTACT: Kathy Mickelson, 651-430-6532	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution to recognize May as Mental Health Month in Washington County.		
AGENDA YOU ARE REQUESTING TIME ON: Board	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 5 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
<p>BACKGROUND/JUSTIFICATION:</p> <p>Each year millions of Americans face the reality of living with a mental illness. Throughout the year, Washington County Community Services and Public Health and Environment Departments fight stigma, provide mental health services, engage communities, and educate the public. Staff and programs spend countless hours serving people, breaking down barriers to accessing services, and offering hope to those in need. Each year, we join the national movement to highlight May as a time to continue our efforts to reduce stigma and raise awareness about mental health.</p> <p>The departments are committed to continuing these efforts this year, acknowledging that 2021 is different. The COVID-19 pandemic has had a profound impact on the mental health of people of all ages. Now, more than ever, it is critical to reduce the stigma surrounding mental health, build awareness of mental health services, and open doors to the people in Washington County.</p> <p>The Washington County Board of Commissioners endorses the observance of Mental Health Month during May 2021, and thanks and honors all of its employees who work every day to provide welcoming services that meet people where they are at, provide access at the right time and place, and offer hope for recovery and wellness.</p>		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? Annual resolution in May 2018, 2019, and 2020.		

Budget Impact

YEAR: 2021	UNBUDGETED AMOUNT: \$ 0
FUNDING DESCRIPTION:	

Approvals

Tom Adkins, Community Services Director	4/19/2021
Susan Tice, County Attorney Civil Division Chief	4/19/2021
Kevin Corbid, County Administrator	4/29/2021

DATE May 4, 2021
MOTION _____
BY COMMISSIONER _____

DEPARTMENT Community Services
SECONDED BY _____
COMMISSIONER _____

MENTAL HEALTH MONTH IN WASHINGTON COUNTY

WHEREAS, many national organizations that provide advocacy for and services to clients with mental illness have observed the month of May each year as Mental Health Month; and

WHEREAS, mental wellbeing is important for people of all ages, races, social classes, and walks of life; and

WHEREAS, mental illnesses are real and prevalent in our nation where 1 in 6 children and 1 in 5 adults will experience mental health concerns in their lifetime; and

WHEREAS, all individuals and communities are impacted by mental illness through family, friends, and coworkers; and

WHEREAS, collectively, Washington County departments and services identify mental health as a priority concern for residents and its workforce; and

WHEREAS, County departments and human service organizations are collaborating to work with health providers, employers, schools, and residents to reduce mental health stigma, raise awareness for suicide prevention, and promote wellbeing and resilience during COVID-19; and

WHEREAS, the Washington County 24/7 Crisis Response Unit (CRU) and Assertive Community Treatment (ACT) Team will provide individualized person centered mental health services during this time; and

WHEREAS, the Washington County Local Advisory Council on Mental Health utilizes the knowledge of diverse groups of individuals in order to improve mental health services for Washington County residents by reviewing, evaluating, and making recommendations about the local health delivery system to the County Board; and

WHEREAS, the County supports employee wellness program activities that improve stress management, employee engagement, and wise consumer use of health benefits, including employee assistance programs.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby recognize the role that health promotion and awareness plays in achieving mental wellness of all residents by recognizing the month of May as “Mental Health Month.”

ATTEST:

	YES	NO	
COUNTY ADMINISTRATOR			
			MIRON
			KARWOSKI
			KRIESEL
			JOHNSON
COUNTY BOARD CHAIR			WEIK



Request for Board Action

BOARD MEETING DATE:
May 4, 2021

AGENDA ITEM NUMBER:
5.A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Health and Environment	REQUESTOR: Stephanie Holt, Management Analyst I	REQUESTOR PHONE:
PRESENTER(S): David Brummel	MEDIA CONTACT: David Brummel 651-430-6662	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve Grant Agreement No. 14067 with the Minnesota Department of Health in the amount of \$1,315,950, for COVID-19 response and vaccine implementation, through December 31, 2021.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 20 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: The Department of Public Health and Environment is receiving Federal funding assistance from the Minnesota Department of Health (MDH) for COVID-19 response and vaccine implementation. Funding will be used for vaccine distribution costs and initiatives to increase vaccination update in the community.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR: 2021	UNBUDGETED AMOUNT: \$ 1,316,000
FUNDING DESCRIPTION: Minnesota Department of Health (MDH)	

Approvals

Lowell Johnson, Public Health/Env Director	4/26/2021
Susan Tice, County Attorney Civil Division Chief	4/26/2021
Kevin Corbid, County Administrator	4/29/2021

COVID-19 Vaccine Distribution Grant

May 4, 2021

Department of Public Health and Environment



State of Minnesota Grant

- Seeking approval for Grant Agreement No. 14067 with the State of Minnesota in the amount of \$1,315,950 receivable for the period April 1, 2021 through December 31, 2021
- Grant purpose is to reimburse local health department in the rapid administration of COVID-19 vaccinations

Reimburses Washington County Public Health for:



- Staff salary and fringe benefits
- Subcontracts for vaccine administration
- Purchase of supplies and equipment
- Costs associated with vaccine clinics (rent, security, translation/interpreters)
- Expanded clinic hours and staff overtime
- Community Engagement and vaccinations in underserved communities
- Promotion of vaccine confidence (messaging, videos, social medial, etc.)
- Address vaccine misinformation

Current Work/Next Steps

- Vaccination clinic in Stillwater
- Supporting mobile vaccination efforts
 - PHE community health trailer
 - Partnership with State vaccination buses
 - Backpack teams serving homeless individuals and homebound individual
- Creation of translated materials, interpreter services and vaccine safety videos in multiple languages
- Transportation options
- Community engagement sessions with cultural liaisons in Washington County



Request for Board Action

BOARD MEETING DATE:
May 4, 2021

AGENDA ITEM NUMBER:
6.A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Alyssa Soderlund, Admin Assistant	REQUESTOR PHONE: 651-430-6015
PRESENTER(S): Jan Lucke	MEDIA CONTACT: Yvonne Klinnert 651-430-6026	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Legislative Update		
AGENDA YOU ARE REQUESTING TIME ON: Board	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Staff will provide a federal and state legislative update to the board.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? Updates provided to the board at each meeting when the legislature is in session.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Susan Tice, County Attorney Civil Division Chief 4/28/2021
 Jan Lucke, Deputy County Administrator 4/29/2021



Request for Board Action

BOARD MEETING DATE:
May 4, 2021

AGENDA ITEM NUMBER:
9.A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Human Resources	REQUESTOR: Angie Nalezny, Human Resources Director	REQUESTOR PHONE: 651-430-6075
PRESENTER(S): Angie Nalezny	MEDIA CONTACT: Angie Nalezny 651-430-6075	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Labor negotiations update		
AGENDA YOU ARE REQUESTING TIME ON: Executive session	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 60 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: The Office of Administration and the Human Resources Department request an executive (closed) session with the County Board to discuss strategy for negotiations with bargaining units with contracts that expired the end of 2020.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Angie Nalezny, Human Resources Director	4/21/2021
Susan Tice, County Attorney Civil Division Chief	4/21/2021
Kevin Corbid, County Administrator	4/28/2021



Request for Board Action

BOARD MEETING DATE:
May 4, 2021

AGENDA ITEM NUMBER:
11.A

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Mahad Mohamed, Management Analyst II	REQUESTOR PHONE: 651-430-4354
PRESENTER(S): Don Theisen	MEDIA CONTACT: Don Theisen 651-430-4304	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Discussion of County Owned Property Naming Policy.		
AGENDA YOU ARE REQUESTING TIME ON: Workshop	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 30 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Washington County does not have a policy for naming county owned property such as buildings, parks, or libraries. At times, there are also requests to name county infrastructure like bridges and trails. Staff researched other public agency naming policies and developed a proposed policy for Washington County. This will be reviewed with the County Board for adoption.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR: 2021	UNBUDGETED AMOUNT: \$ 0
FUNDING DESCRIPTION:	

Approvals

Don Theisen, Public Works Director	4/22/2021
Jennifer Wagenius, Deputy County Administrator	4/23/2021

Discussion of County Owned Property Naming Policy

May 4, 2021



Outline

- Policy Purpose
- Reasons to Consider a Policy
- Insights on Best Practices Research
- Proposed County Policy
 - Scope
 - Procedure
 - Criteria
- Discussion

Policy Purpose

- Provide criteria to use when naming a county-owned property
- Ensure naming reflects County Vision statement of being a great place to live, work, and play...today and tomorrow

Reasons to Consider a Policy

- County continues and will continue to construct new infrastructure
- Occasional interest in naming county-owned property after an individual
- Peer counties and agencies have adopted Naming Policies
 - Includes Washington County Community Development Agency in 2019

Insights on Best Practices Research

- Prioritizing names that offer geographic, cultural, or historical insight over names of individuals is recommended
- Different approaches are used for naming after individuals
 - Varies from not allowed, only if deceased, only if made significant contributions
 - Alternatives used include commissioner awards
- Possible names typically generated by staff and public, vetted by a department, and approved by governing body.

Proposed County Policy - Scope

- Affects only county-owned property
- Does not apply to historically registered properties that have been named
- Property already named that does not comply will not change
 - If property is completely reconstructed/relocated name will be reviewed
- Street names will continue to be governed by Street Naming agreements in-place and street naming manual

Proposed County Policy - Procedure

- For existing property - requests can be made to the County Administrator
 - This will be very rare
- For new property - Public Works will develop naming options with input from individuals or organizations.
- Findings and naming options will be presented to the County Board
- The County Board
 - Will approve or deny the naming of any county-owned property.
 - Has final authority

Proposed County Policy - Criteria

- Geographical and natural features
 - Intent is help residents more easily identify the location of the property
- Historical Significance
 - Event or events reflecting County history
 - Distinctive architectural, engineering, or technological achievement
 - Related to an existing or proposed historic property or district

Proposed County Policy - Criteria

- Names of Individuals
 - County owned property shall not be named in honor or memory of individuals
 - Intent is to ensure names are welcoming, inclusive, useful, and respectful to all.
 - Does not preclude use of plaques or inscriptions to acknowledge donors or volunteers
- City Names
 - County owned property should not include the name of local cities or townships

Discussion



Request for Board Action

BOARD MEETING DATE:
May 4, 2021

AGENDA ITEM NUMBER:
11.B

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Mahad Mohamed, Management Analyst II	REQUESTOR PHONE: 651-430-4354
PRESENTER(S): Don Theisen	MEDIA CONTACT: Don Theisen 651-430-4304	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Update on the METRO Gold Line Project.		
AGENDA YOU ARE REQUESTING TIME ON: Workshop	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 30 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Acknowledgement of Federal Transit Administration (FTA) Entry to Engineering milestone. Discussion regarding project schedule, design, environmental, right-of-way, and budget. Preview of upcoming 2021 actions.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? 01/12/2021 – Board Workshop discussion about METRO Gold Line project scope.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Don Theisen, Public Works Director	4/22/2021
Jennifer Wagenius, Deputy County Administrator	4/23/2021

Gold Line Project Update

Washington County Board of Commissioners Workshop
May 4, 2021



Presentation Overview

- Celebrate the Entry to Engineering !
- Entry to Engineering Letter
- Project Update
 - Schedule, Design, Environmental, Right of Way, Budget
- Review 494 Site design
- Full Funding Grant Agreement (FFGA)
 - Path to FFGA, Letters of No Prejudice (LONP) information
- Preview upcoming 2021 actions

Granted Entry to Engineering!



Entry to Engineering Letter

- Letter received from FTA on April 13, 2021
- Confirmed project's medium-high rating
- Set the FTA's maximum contribution to the project at \$239,345,550 (which is 45% of the of the 60% cost estimate)
- Reconfirmed their project recommendations from the *Readiness to Enter Engineering Review Report*

Project Schedule



	2019	2020	2021	2022	2023	2024
Project Development	Active	Active	Completed	Completed	Completed	Completed
Engineering	Completed	Completed	Active	Completed	Completed	Completed
Construction	Completed	Completed	Active	Active*	Active	Active
Bus Production & Delivery	Completed	Completed	Completed	Active	Active	Completed
Service Testing	Completed	Completed	Completed	Completed	Completed	Active
Revenue Operations	Completed	Completed	Completed	Completed	Completed	Active

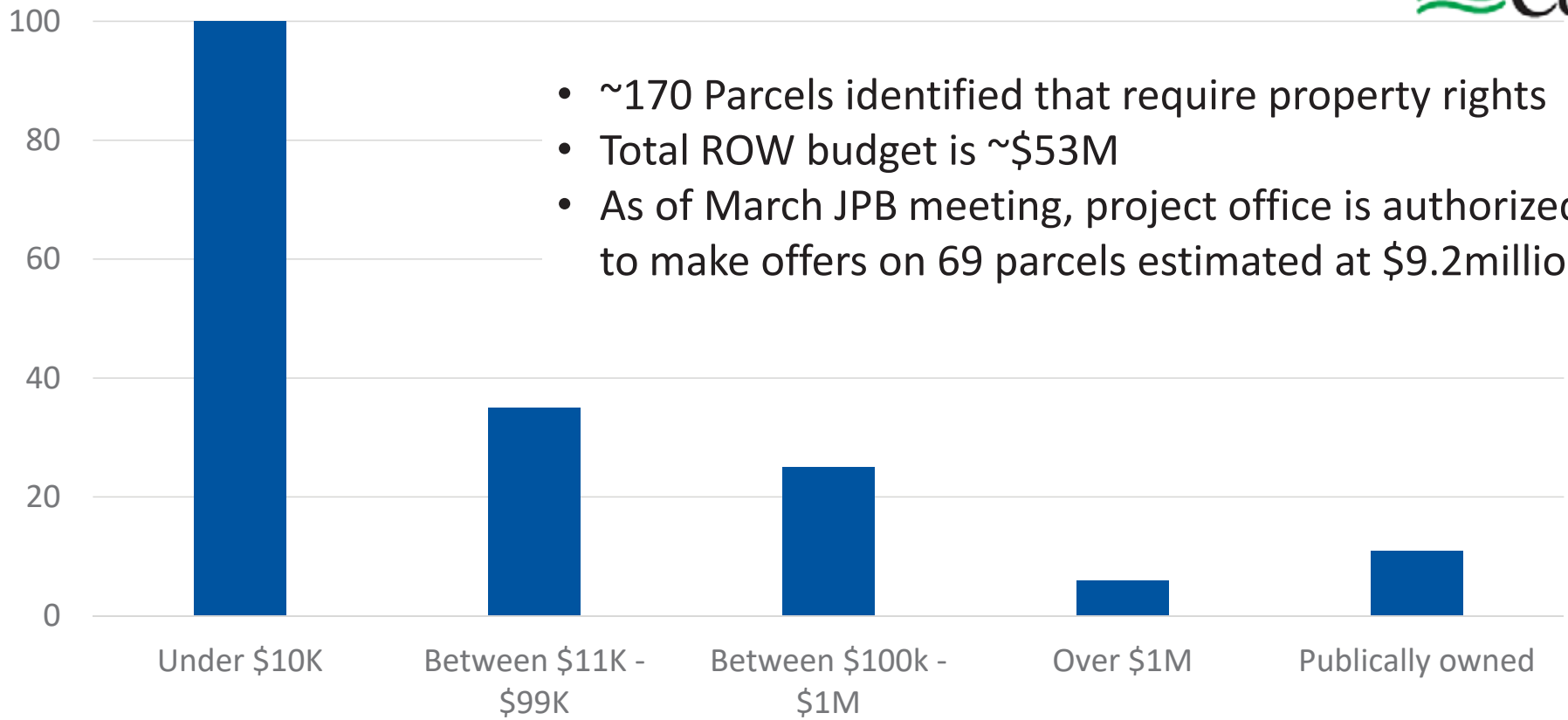
*anticipated Full Funding Grant Agreement (FFGA)

Design and Environmental Update



- Environmental re-evaluation signed by FTA based on 90% design
- Field work is complete (geotechnical and survey)
- Right of way acquisition process continues to advance
- 90% plans in May 2021
- Final design coordination meetings in April and May
- 100% plans in August 2021

Right of Way – Total Parcel Breakdown



- ~170 Parcels identified that require property rights
- Total ROW budget is ~\$53M
- As of March JPB meeting, project office is authorized to make offers on 69 parcels estimated at \$9.2million



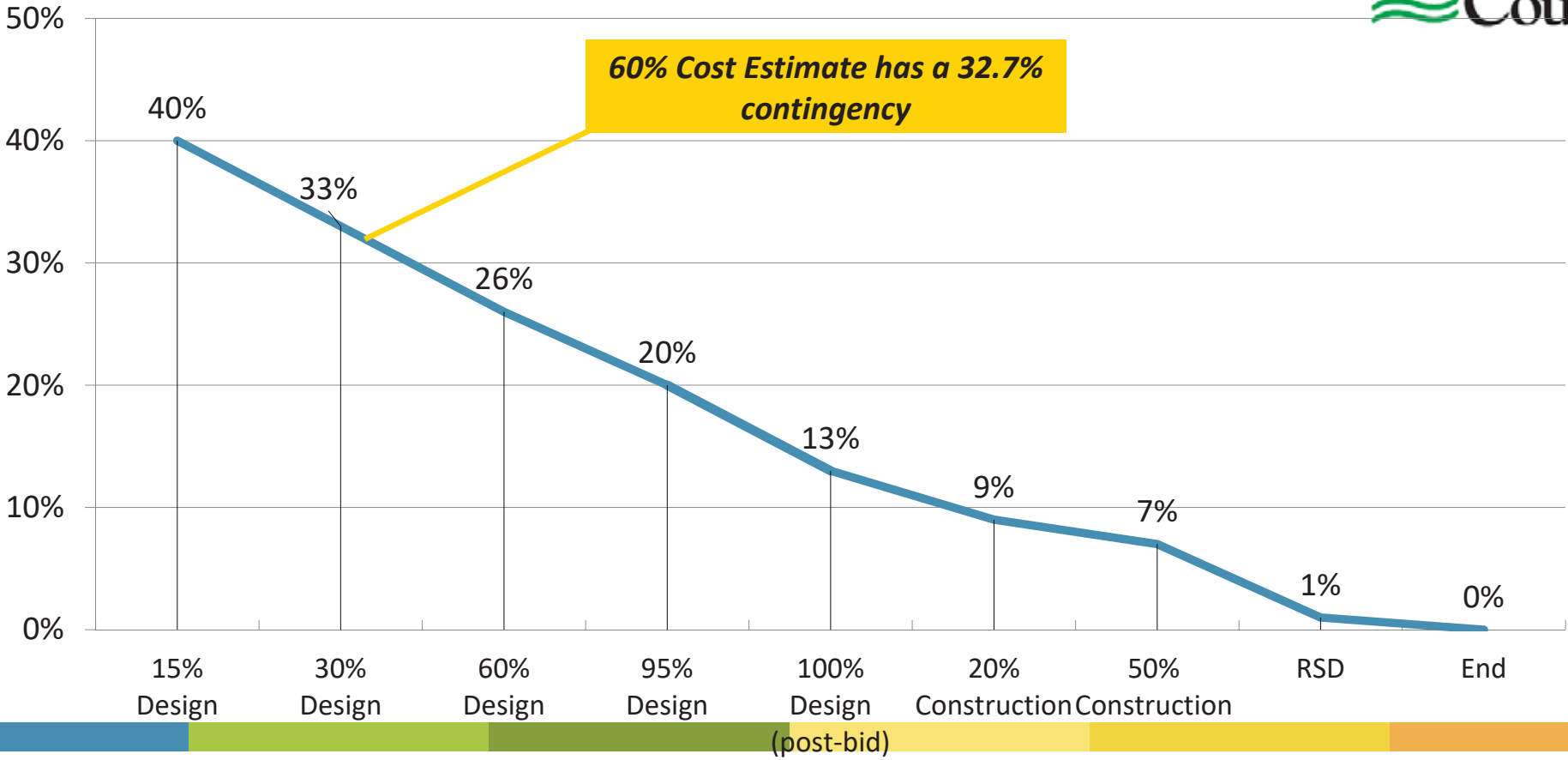
Project Cost Information



Funding Source	60% Year of Expenditure Dollars	Percent
CTIB	\$6,000,000	1%
MN State share	\$1,866,605	.5%
Washington County	\$145,417,047	27%
Ramsey County	\$127,849,798	24%
Regional Solicitation Grants	\$11,400,000	2.5%
FTA	\$239,345,550	45%*
Total	\$531,879,000	100%

- December County Board funding commitment based on these costs
- 32.7% total contingency (approx. \$174 million)
- FTA funds cannot go over \$239k but percentage can increase up to 50%

FTA Contingency Drawdown Curve



Project Cost Updates Anticipated at 90% Design Level



- Update costs with:
 - Design refinement (from 60% to 90% design)
 - Final design for 494 site without Joint Development
 - Vehicle type selected
 - Most current appraisal information
 - Additional funds from Regional Solicitation grants
 - Contingency and drawdown curve to reflect FTA input



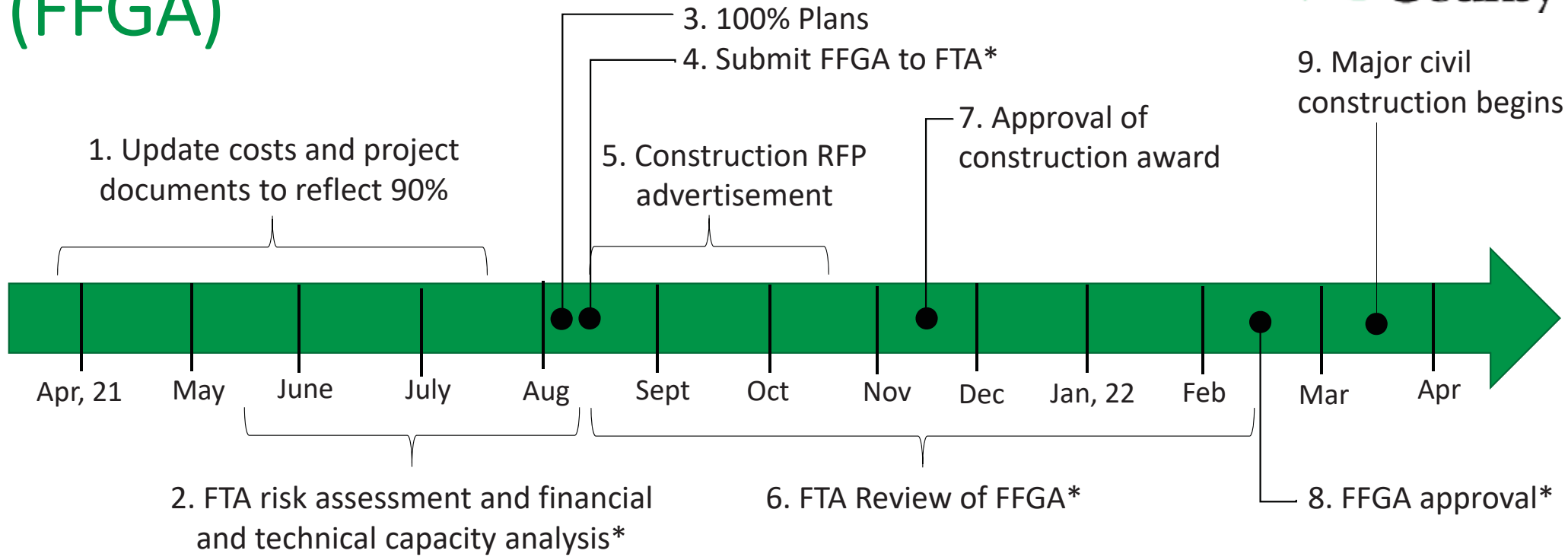
494 Station Update



- Discussing design options with Woodbury and project team to meet:
 - Gold Line parking needs within project budget
 - Need 512 parking stalls
 - City development objectives
 - Including future relocation of Express Bus lots



Path to Full Funding Grant Agreement (FFGA)



*All FTA dates will be determined by FTA and are subject to change

Letters of No Prejudice (LONP)



- LONPs:
 - Tool used by FTA to allow construction work to begin before the Full Funding Grant Agreement (FFGA) is received
 - Uses County funding to advance the work
 - Expenditures are eligible for federal match once FFGA is received
 - Does create a level of risk that needs to be managed
 - Has been used to deliver every New Starts project in metro area
- *Additional research and discussion needed with County Board*

Upcoming Joint Powers Board (JPB) and County Board Actions



- Joint Powers Board:
 - Monthly ROW acquisition authorization
 - Construction Agreement
 - Letters of No Prejudice (LONPs) if JPB provides direction to use them
- County Board:
 - Letter removing Joint Development/Service Center from project
 - Updated funding commitment with Joint Development removed (if needed)
 - Operating and maintenance agreements

Discussion

