



## Board of Commissioners

Fran Miron, Chair, District 1  
Stan Karwoski, District 2  
Gary Kriesel, District 3  
Wayne A. Johnson, District 4  
Lisa Weik, District 5

## BOARD AGENDA April 28, 2020 - 9:00 AM

**Because of the COVID-19 Pandemic and Emergency Declaration declared by the Governor of the State of Minnesota and Declaration of Local Emergency issued by the Washington County Board of Commissioners on March 17, 2020, the County Board will not be conducting the meeting at the regular meeting location of the Board Room, Washington County Government Center, 14949 62nd Street North, Stillwater MN. Instead, some County Board members will participate by telephone or other electronic means and the Board meeting will be conducted pursuant to and in compliance with Minnesota Statute 13D.021. Members of the public can view/monitor the meeting electronically from a remote location via live web stream.**

**Members of the public who wish to share their comments or concerns on any issue that is the responsibility or function of Washington County Government, including the items that are listed on this agenda, may provide that comment via email at [administration@co.washington.mn.us](mailto:administration@co.washington.mn.us) or by telephone at 651-430-6001. Any comments or concerns shared, either prior to or during the board meeting, will be provided to each county commissioner.**

1. 9:00 **Roll Call**

**Pledge of Allegiance**

2. 9:00 **Comments from the Public**

*Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.*

3. 9:10 **Consent Calendar - Roll Call Vote**

*Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.*

- A. Approval of the March 24, 2020, and April 7, 2020, County Board meeting minutes.
- B. Approve revisions to Finance Committee Policy 2105.
- C. Adopt a resolution accepting the 2020 1st quarter donations.
- D. Approval to reappoint Michael Madigan, Woodbury, to a fifth term expiring April 30, 2023, and appoint Sharon Doucette, Cottage Grove, to a first term expiring April 30, 2023, as Managers on the South Washington Watershed District.



**Consent Calendar continued**

- E. Approval to reappoint Jill Lucas, Afton, to a fourth term expiring November 14, 2022 as a Manager on the Valley Branch Watershed District.
- F. Approval of South Washington Watershed District's 2020 Glacial Valley Park and Interpretive Area's Natural Resources Management Plan.
- G. Adopt a resolution for the County's Land and Water Legacy Program contribution towards the purchase of a conservation easement on the Berggren property in Afton.
- H. Approval of a Land and Water Legacy Program conservation easement for the Tschida property in Hugo.
- I. Adopt a resolution to amend the Washington County Community Development Block Grant Citizen Advisory Committee Bylaws.
- J. Approval of Contract No. 13403 to accept Emergency Services Program (ESP) funds in the amount of \$43,420 to support sheltering those experiencing homelessness during the COVID-19 peacetime emergency from the Minnesota Department of Human Services for the period of April 1, 2020, through February 28, 2021, and authorize its execution pursuant to Minn. Stat. 373.02.
- K. Approval to apply for Mental Health Crisis Response Services grant funds administered by the Minnesota Department of Human Services.
- L. Adopt a resolution to authorize submission of the annual Federal Transit Administration Certifications and Assurances to the Minnesota Department of Transportation, execution of which is a requirement for continued Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities funding.
- M. Approval of an application for an On-Sale and Sunday Liquor License for Keystone Weddings and Events LLC, located in May Township.
- N. Approval of an application for a 1-4 day Temporary Liquor License from the VFW Post 323 for the Washington County Fair on July 29 through August 2, 2020.
- O. Approval of an application for a 1-4 day Temporary Liquor License from the Greater Stillwater Chamber of Commerce for an event to take place on August 8, 2020.
- P. Adopt a resolution to approve an application from Afton Bayport Lakeland Lions Club to conduct excluded bingo at the Washington County Fairgrounds, July 29, 2020, through August 2, 2020.
- Q. Approve Grant Agreement No. 13388 with the Minnesota Pollution Control Agency in the amount of \$750,332.00 for the period of 4/1/2020 through 6/30/2021, and authorize its execution pursuant to Minn. Stat. 373.02.



**Consent Calendar continued**

- R. Approval of License to Use Real Property Agreement No. 13366 with the University of Minnesota for a research project within the Lake Elmo Park Reserve.
- S. Adopt a resolution in support of National Arbor Day and National Arbor Month, proclaiming April 24, 2020 as Arbor Day, and the month of May, 2020 as Arbor Month.
- T. Approval of Change Order No. 2, for Contract No. 12858, with Innovative Masonry Restoration in the amount of \$150,997.88.
- U. Adopt a resolution to acquire right-of-way for construction of an interchange at County State Aid Highway (CSAH) 15 (Manning Avenue) and Trunk Highway (TH) 36.
- V. Approve Contract No. 13380 with WSB & Associates, Inc. in the amount of \$231,250 for construction surveying and staking services.
- W. Award bid authorizing execution of Contract No. 13376 in the amount of \$642,562.93 with Dresel Contracting, Inc. for the County State Aid Highway (CSAH) 15 (Manning Ave.) Reconstruction and Culvert Replacement Project (RB-2204).
- X. Approve Contract No. 13384 with SRF Consulting Group Inc in the amount of \$320,260 for preliminary design services of the County State Aid Highway (CSAH) 15 South Segment.
- Y. Approve the Toward Zero Deaths Grant Addendum to Contract No. 12952 and the DWI Officer Grant Addendum to Contract No. 12842, from the Minnesota Department of Public Safety, Office of Traffic Safety.
- Z. Approve the National Incident-Based Reporting System (NIBRS) Joint Powers Agreement No. 13390 between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension (BCA), and the Washington County Sheriff's Office.
- AA. Adopt a resolution recognizing Correctional Officers Week, National Law Enforcement Week, and Law Enforcement Memorial Day in Washington County.

4. 9:10 **Washington County Community Development Agency - Melissa Taphorn, Executive Director**

- A. Adopt a resolution for approval of the 2020-2024 Consolidated Plan and the 2020 Annual Action Plan for submission to the U.S. Department of Housing and Urban Development.
- B. Adopt a resolution approving the 2021 and 2022 Qualified Allocation Plan for the Housing Tax Credit Program.



5. 9:20 **Public Works** - Don Theisen, Director (item A); Wayne Sandberg, Deputy Director/County Engineer (item B)
- A. Provide letter of support to Metropolitan Council related to Joint Development of the County Western Service Center as part of the METRO Gold Line project.
  - B.
    1. Award bid authorizing execution of Contract No. 13382 in the amount of \$1,242,632.31 with Valley Paving, Inc. for the County Road 75 and Grey Cloud Trail Pavement Preservation Project.
    2. Approve Cooperative Agreement No. 13305 for construction costs between the City of Saint Paul Park and Washington County for the period from signature through Project completion, for the County Road 75 and Grey Cloud Trail Pavement Preservation Project.
    3. Approve Cooperative Agreement No. 13306 for construction costs between the Grey Cloud Island Township and Washington County for the period from signature through Project completion, for the County Road 75 and Grey Cloud Trail Pavement Preservation Project.
6. 9:50 **General Administration** - Kevin Corbid, County Administrator
- A. Consider a resolution allowing certain property owners additional time to pay the first half 2020 property tax without penalty due to the COVID-19 pandemic emergency declaration and an update to Policy #4001 to allow abatement due to financial hardship directly related to a state, federal or local emergency declaration.
  - B. Consideration of potential board actions in response to the COVID-19 Pandemic.
7. 10:30 **Commissioner Reports - Comments - Questions**
- This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
8. **Board Correspondence**
9. 10:45 **Adjourn**
10. 10:50 **Board Workshop with Administration**
- A. Introduction of a Land and Water Legacy Project for a potential conservation easement on the Kummer property in Denmark Township.
11. 11:00 **Finance Committee**