



## Board of Commissioners

Fran Miron, District 1  
Stan Karwoski, District 2  
Gary Kriesel, District 3, Chair  
Karla Bigham, District 4  
Michelle Clasen, District 5

## BOARD AGENDA January 17, 2023 - 9:00 AM

1. 9:00 **Roll Call**

### **Pledge of Allegiance**

2. 9:00 **Comments from the Public**

*Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.*

3. 9:10 **Consent Calendar - Roll Call Vote**

*Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.*

- A. Approval of the January 3, 2023, County Board meeting minutes.
- B. Approval to appoint Natalie Carstenbrock, Cottage Grove, to a first term beginning January 1, 2023, and expiring December 31, 2025, as the District 4 Representative on the Mental Health Advisory Committee.
- C. Adopt a resolution for delegation of authority to make electronic funds transfers to the Director of the Accounting and Finance Department or their designee.
- D. Approve Statement of Agreement for Executive Assistant to the County Attorney and authorize the Director of Human Resources to sign the agreement on behalf of the County.
- E. Revisions to Human Resources Policy #5420 Safety Policy.
- F. Adopt a resolution to approve an application for an Exempt Permit of Minnesota Lawful Gambling received from Pheasants Forever Washington County Chapter #671 to conduct a raffle at the Washington County Fairgrounds, Hooley Hall, 12300 40th St N, located in Baytown Township, on February 12, 2023.
- G. Adopt a resolution to enter into State of Minnesota Agency Agreement No. 1052258 between the Minnesota Department of Transportation (MnDOT) and Washington County, which appoints MnDOT as the county's agent in accepting federal funds on the county's behalf for transportation projects.
- H. Reject bids that were received on December 13, 2022, for the Stillwater Campus Heating and Cooling Upgrade project.
- I. Approval to restructure from an existing 1.0 FTE Patrol Officer/Deputy Sheriff position to a Patrol Officer Sergeant.



4. 9:10 **Community Services** - George Stone, Division Manager
  - A. 1. Adopt a resolution to accept a donation from HealthPartners in the amount of \$85,000.
  2. Approval of 2.0 Full-Time Equivalent (FTE) one-year special project Case Aide positions for the Community Services Economic Support Division.
  
5. 9:25 **Public Works** - Eden Rogers, Engineer I (item A)  
- Dan MacSwain, Natural Resources Coordinator II (item B)
  - A. Approve Contract No. 15273 with Bolton and Menk Inc. in the amount of \$549,722 for the County State Aid Highway (CSAH) 12 Improvement Project.
  - B. Approval of the following FY-2023 Expedited Conservation Partners Legacy Grant:
    1. Washington County, Lake Elmo Park Reserve Oak Savanna Restoration Phase III, \$50,000
    2. Washington County, Pine Point East Prairie and Savanna Restoration, \$22,500
  
6. 9:50 **General Administration** - Kevin Corbid, County Administrator
  - A. Adopt a resolution accepting the 2022 4th quarter donations.
  - B. Legislative Update
  
7. 10:05 **Commissioner Reports - Comments - Questions**

*This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
  
8. 10:20 **Board Correspondence**
  
9. 10:20 **Adjourn**
  
10. 10:25 **Board Workshop with Community Services**
  - A. Update on the Emergency Rental Assistance Program.
  
11. 11:30 **Finance Committee**