BOARD AGENDA  
June 25, 2019 - 9:00 AM

1. 9:00  Roll Call
Pledge of Allegiance

2. 9:00  Comments from the Public
Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County’s responsibilities.

3. 9:10  Consent Calendar - Roll Call Vote
Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

A. Approval of the June 11, 2019, County Board meeting minutes.

B. Approve amendment to Grant Agreement No. 12692 between the Department of Human Services and Washington County Community Services in the amount of $187,222 for the period of July 1, 2019, through June 30, 2021 and authorize its execution pursuant to Minn. Stat. 373.02.

C. Approve Contract No. 12664 with Simacor in the amount of $262,465, for the period of June 3, 2019, through December 31, 2019, and authorize its execution pursuant to Minn. Stat. 373.02.

4. 9:10  Property Records and Taxpayer Services - Christine Piskura, License Public Service Division Manager
A. Authorize the execution of the Deputy Registrar MNLARS (Minnesota Licensing and Registration System) reimbursement grants and liability releases.

5. 9:20  Public Works - Alex McKinney, Parks Manager (item A) - Sandy Breuer, Parks Director (item B) - Mitch Bartelt, Engineer II (item C)

9:20  A. Adopt a resolution in support of Park and Recreation month, proclaiming the month of July as Park and Recreation month in Washington County.

9:30  B. Accept three Awards of Excellence from the Minnesota Recreation and Parks Association.

9:45  C. Adopt a resolution to approve a Cooperative Agreement between the Minnesota Department of Transportation (MnDOT) to update signal system at County State Aid Highway (CSAH) 10 and Interstate 694, and authorize its execution pursuant to Minn. Stat. 373.02.
6.  9:55  General Administration - Molly O'Rourke, County Administrator

7.  10:10  Commissioner Reports - Comments - Questions
This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

8.  

Board Correspondence

9.  10:25  Executive (Closed) Session - Public Works

A.  Review counter offer for parcel on 15055/15053 60th Street N., as it pertains to the possible purchase for future public purpose.

10.  10:45  Adjourn

11:15 AM  Reconvene the County Board of Appeal and Equalization
The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Lisa Weik, District 5
Commissioner Gary Kriesel, District 3
Commissioner Stan Karwoski, District 2
Commissioner Wayne Johnson, District 4
Commissioner Fran Miron, District 1

Also Present: Molly O’Rourke, County Administrator
George Kuprian, County Attorney Division Chief
Stephanie Kammerud, Board Clerk

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Karwoski asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Johnson, to adopt the following Consent Calendar:

1. Approval of the May 21, 2019, and May 28, 2019, County Board meeting minutes.

2. Approval of appointment of citizen volunteers to the following advisory committees:
   Katherine Dirks, Thomas Yuska, and Monica Ramirez to the Workforce Development Board; Susannah Barnes, Pamela Clifton, Judy Koch, and Ann Mozey to the Child Protection Citizen Review Panel.

3. Approval of Resolution No. 2019-063 as follows:

   SUMMER AT YOUR LIBRARY

   WHEREAS, Summer is the busiest season at the library; and

   WHEREAS, from June 8 through August 10, 2019 Washington County Library will celebrate its Summer at Your Library program with an array of events and activities that encourage reading and learning for all ages; and

   WHEREAS, reading is key to learning and the foundation of future success; and

   Resolved, that Resolution No. 2019-063 be adopted.

   Approved: Commissioner Lisa Weik, District 5
   Approved: Commissioner Gary Kriesel, District 3
   Approved: Commissioner Stan Karwoski, District 2
   Approved: Commissioner Wayne Johnson, District 4
   Approved: Commissioner Fran Miron, District 1

   Approved: Molly O’Rourke, County Administrator
   Approved: George Kuprian, County Attorney Division Chief
   Approved: Stephanie Kammerud, Board Clerk

   July 1, 2019
WHEREAS, library users will receive an opportunity to become lifelong readers and learners, by visiting the library frequently; and

WHEREAS, Summer at Your Library program participation can neutralize summer learning loss, and improve comprehension and memory skills for children and teens.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby proclaim June 8 to August 10, 2019 as Summer at Your Library.


5. Approval of Grant Agreement No. 12548 with the Minnesota Department of Health in the amount of $730,080 for the period of July 1, 2019, through June 30, 2023.

6. Approval for the Sheriff’s Office to accept the 2019 Federal Supplemental Boating Safety Patrol Grant agreement through the Minnesota Department of Natural Resources in the amount of $21,500.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Miron, and Karwoski. Nays, none.

PUBLIC HEARING – ACCOUNTING AND FINANCE

County Board Chair Karwoski presented a brief overview of today’s public hearing on the issuance of up to $31.0 million in General Obligation Bonds in order to finance projects under the Washington County’s approved 2019-2023 Capital Improvement Plan (CIP), which was adopted on December 11, 2018. Board Clerk Stephanie Kammerud indicated that proper notices were published and made part of the record.

After all public testimony is heard, the Board Chair will close the public hearing and ask for a motion authorizing the issuance of up to $31,000,000 in CIP bonds. If the County Board authorizes the issuance of the bonds, the Board will, in a subsequent but separate action, be asked to approve a resolution that preliminarily provides for the issuance and sale of said bonds. In addition to the issuance of $31,000,000 CIP bonds, the resolution will authorize the issuance of $2,500,000 in bonds to finance Land and Water Legacy projects. However, the Land and Water Legacy bond issuance is not part of this public hearing as the authority to issue Land and Water Legacy bonds was granted in 2006 through a referendum.

Accounting and Finance Director Tabatha Hansen reviewed the process and planning of capital improvements and the role of bonds in the CIP. Bonds funds are a key component in county capital improvement planning. Planning for the 2019 Bond sale began in 2010. Planning is ongoing and considers current and future needs within the county’s debt policies. The typical project
development is 5-7 years. Bonds must be used to fund capital improvements and must be part of the county’s five-year CIP, which is updated annually. These capital improvements provide infrastructure framework for economic development and will benefit the future residents of the county.

Public Works Deputy Director/County Engineer Wayne Sandberg presented an overview and costs of the following 2019 Bond Issue Projects, totaling $31,000,000:

- Wildwood Library Improvements - $6,000,000
- Lake Elmo Park Reserve Improvements - $2,000,000
- County State Aid Highway (CSAH) 19 Expansion from I-94 to Wynstone - $7,700,000
- CSAH 35 & TH 36 Interchange - $4,300,000
- CSAH 19 – Dale Road to CSAH 18 - $5,000,000
- Law Enforcement Center Elevator Refurbish - $2,000,000
- Countywide Exterior Envelope Repairs - $2,000,000
- Cottage Grove Ravine Regional Park –Lower Landing Facility - $2,000,000

Board Chair Karwoski asked for comments from the public regarding the issuance and sale of bonds; none were heard. There being no further members of the public who wished to speak, Board Chair Karwoski asked for a motion to close the public hearing. Commissioner Weik moved to close the public hearing. Commissioner Miron seconded the motion and it was adopted unanimously. The Public Hearing was closed at 9:24 a.m.

Commissioner Kriesel moved to authorize the issuance of up to $31,000,000 in CIP bonds. Commissioner Weik seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Miron, and Karwoski.

**Resolution Providing for the Issuance and Sale of General Obligation Bonds**

The following resolution provides for the issuance and sale of general obligation bonds in an original aggregate principle amount not to exceed $33,500,000. This resolution combines the $31,000,000 CIP bond issuance authorized by the just-concluded public hearing and the $2,500,000 Land and Water Legacy bond issuance which is part of a bond authorized through a 2006 referendum.

Commissioner Weik moved to adopt Resolution No. 2019-064 as follows:

**RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, IN AN ORIGINAL AGGREGATE PRINCIPAL AMOUNT ESTIMATED NOT TO EXCEED $33,500,000**

Section 1. Authorization.

1.01. It is hereby determined that:

   a. Washington County (the “County”) is authorized by Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Section 373.40
(collectively, the “CIP Act”) to finance certain capital improvements under an approved capital improvement plan by the issuance of general obligation bonds of the County payable from ad valorem taxes. Capital improvements include the acquisition or betterment of public lands, buildings, or other improvements within the County for the purpose of a county courthouse, administrative building, health or social service facility, correctional facility, jail, law enforcement center, hospital, morgue, library, park, qualified indoor ice arena, roads and bridges, public works facilities, fairground buildings, and records and data storage facilities, and the acquisition of development rights in the form of conservation easements under Minnesota Statutes, Chapter 84C. A capital improvement does not include a recreation or sports facility building (such as, but not limited to, a gymnasium, ice arena, racquet sports facility, swimming pool, exercise room or health spa), unless the building is part of an outdoor park facility and is incidental to the primary purpose of outdoor recreation.

b. Following a duly noticed public hearing held by the Board of Commissioners of the County (the “Board”) on December 11, 2018, the County adopted a five-year capital improvement plan, entitled “Washington County 2019-2023 Capital Improvement Plan” (the “Plan”), pursuant to the CIP Act. The Plan provides for the undertaking of certain capital improvements described therein, including but not limited to improvements to libraries and various parks within the County and construction of transportation infrastructure (the “Capital Improvements”). Under the Plan, the County plans to issue general obligation bonds (the “CIP Bonds”), as more specifically set forth in the Plan, to finance the Capital Improvements.

c. On the date hereof, in accordance with the Act, the Board conducted a duly noticed public hearing (the “Public Hearing”) regarding the issuance of the CIP Bonds under the Plan, in the maximum aggregate principal amount of $31,000,000, to finance the Capital Improvements.

d. It is necessary and expedient to the sound financial management of the affairs of the County to issue the CIP Bonds, in the proposed aggregate principal amount of $31,000,000, pursuant to the CIP Act, in order to finance the Capital Improvements; provided, however, that no petition for a referendum on the issuance of the Bonds pursuant to the Plan is received within thirty (30) days after the Public Hearing in accordance with the CIP Act.

e. As required by the CIP Act, the County has determined that: (i) the expected useful life of the Capital Improvements to be financed with the CIP Bonds will be at least five years; and (ii) the amount of principal and interest due in any year on all outstanding bonds issued by the County under the CIP Act, including the CIP Bonds, will not exceed 0.12 percent of the estimated market value of property in the County for taxes payable in 2019.

1.02. It is hereby further determined that:
a. Pursuant to Minnesota Statutes, Section 475.52, subdivision 3, as amended (the “Conservation Act”), the County is authorized to issue bonds for the acquisition of development rights in the form of conservation easements under Minnesota Statutes, Chapter 84C.

b. The County has established a Land and Water Legacy Program to maintain open space within the County and preserve and maintain certain natural resources (the “Land and Water Legacy Program”).

c. Pursuant to an affirmative vote of the County electors on November 7, 2006 (the “2006 Referendum”), and in accordance with Minnesota Statutes, Section 475.58, subdivision 1, the County is authorized to issue general obligation bonds in one or more series in an amount not to exceed $20,000,000 for the purpose of funding Land and Water Legacy Program projects (the “Land and Water Projects”), including the acquisition and improvement of land and interests in land, improvement of water quality of rivers, lakes and streams, protection of drinking water sources, purchase of parklands, preservation of wetlands and woodland, and protection of land along water bodies from development.

d. Pursuant to Minnesota Statutes, Section 475.52, subdivision 3, as amended (the “Conservation Act”), the County is authorized to issue bonds for the acquisition of development rights in the form of conservation easements under Minnesota Statutes, Chapter 84C.

Section 2. Sale of Bonds.

a. To provide money to finance the CIP Improvements and the Land and Water Projects, the County will therefore issue and sell its General Obligation Bonds, Series 2019A (the “Bonds”) in the proposed aggregate principal amount of $33,500,000 pursuant to the CIP Act and the Conservation Act (collectively, the “Act”), of which, $31,000,000 will be used to finance the Capital Improvements (the CIP Bonds portion), and $2,500,000 will be used to finance the Land and Water Projects (the LWLP Bonds portion). The amount of the Bonds is subject to adjustment, and will be issued, sold and delivered in accordance with the Terms of Proposal attached hereto as EXHIBIT A.

b. The County is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the County has retained an independent municipal advisor in connection with such sale.

Section 3. Authority of Municipal Advisor. Baker Tilly Municipal Advisors, municipal advisor to the County, is authorized and directed to negotiate the sale of the Bonds in accordance with the Terms of Proposal. The Board will meet on Tuesday, August 6, 2019, to consider proposals on the Bonds and take any other appropriate action with respect to the Bonds.

Section 4. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, as bond counsel for the County, is authorized to act as bond
counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds. The officers, employees and agents of the County are hereby authorized to assist Kennedy & Graven, Chartered in the preparation of such documents, certificates, and instruments.

Section 5. Covenants. In the resolution awarding the sale of the Bonds the Board will set forth the covenants and undertakings required by the Act.

Section 6. Official Statement. In connection with the sale of the Bonds, the officers or employees of the County are authorized and directed to cooperate with Baker Tilly Municipal Advisors and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Miron, and Karwoski.

PUBLIC WORKS

Resolution to Acquire Rowe Trust Property in Denmark Township

Commissioner Johnson moved to adopt Resolution No. 2019-065 as follows:

RESOLUTION TO PURCHASE ROWE TRUST PROPERTY
ST CROIX BLUFFS REGIONAL PARK

WHEREAS, Washington County is interested in acquiring the property described herein in Denmark Township, Minnesota, for inclusion into the St. Croix Bluffs Regional Park; and,

WHEREAS, the owners agree to sell the property to the County.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorize its Chairman and Administrator to execute on behalf of the County a Purchase Agreement and any other documents necessary for the County to purchase the property legally described as follows:

Government Lot No. 7 and part of Government Lot No. 6, Section 22, Township 27, Range 20, in the County of Washington, State of Minnesota, containing 40 acres, more or less, described as follows: That part of Government Lot 6 lying Easterly of center line of the right of way of the Chicago-St. Paul, Pacific Railroad Company and South of a line 133.67 feet North of and parallel to the South line of said Government Lot 6, together with and subject to all easements of record.

AND
The Northeast Quarter of the Southwest Quarter of Section 22, Township 27, Range 20 in the County of Washington, State of Minnesota, containing 40 acres more or less, together with and subject to all easements of record

AND

The South Half of the Northwest Quarter of the Southwest Quarter (NW ¼ of SW ¼) in Section 22, Township 27, Range 20 in the County of Washington, State of Minnesota, containing 20 acres, more or less, together with and subject to all easements of record.

For the sum of $2,950,000.00.

Commissioner Miron seconded the motion and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Weik, Kriesel, Johnson, Miron, and Karwoski.

GENERAL ADMINISTRATION

Designation of Voting Delegate and Alternate for the 2019 National Association of Counties Annual Conference

Commissioner Weik moved to appoint Commissioner Karwoski as voting delegate for the 2019 National Association of Counties Annual Conference, and Commissioner Johnson as alternate. Commissioner Miron seconded the motion and it was adopted unanimously.

Time Change for June 18, 2019, County Board Meeting

County Administrator Molly O’Rourke reported that the June 18, 2019, County Board meeting will be a late afternoon meeting because of the requirement for an evening Board of Appeal and Equalization meeting.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events that they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under “County Board.”

BOARD CORRESPONDENCE

No board correspondence was received.
ADJOURNMENT

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Johnson, and it was adopted unanimously. The County Board meeting adjourned at 10:10 a.m.

BOARD WORKSHOP – COMMUNITY CORRECTIONS

The Board met in workshop session for a presentation of the department’s new mission and goals, and an update on Dosage Probation. Present for the workshop were Commissioners Weik, Kriesel, Karwoski, Johnson, and Miron. Also present were Molly O’Rourke, Kevin Corbid, and county staff.

BOARD WORKSHOP – ADMINISTRATION

The Board met in workshop session to discuss the Land and Water Legacy Program’s Tschida conservation easement project. Present for the workshop were Commissioners Weik, Kriesel, Karwoski, Johnson, and Miron. Also present were Molly O’Rourke, Kevin Corbid, outside agencies, and county staff.

BOARD WORKSHOP – ADMINISTRATION

The Board met in workshop session to discuss the Land and Water Legacy Program’s Goodwin conservation easement project. Present for the workshop were Commissioners Weik, Kriesel, Karwoski, Johnson, and Miron. Also present were Molly O’Rourke, Kevin Corbid, outside agencies, and county staff.

BOARD WORKSHOP – ADMINISTRATION

The Board met in workshop session with the Washington County Historical Society to review a request for annual and capital support. Present for the workshop were Commissioners Weik, Kriesel, Karwoski, Johnson, and Miron. Also present were Molly O’Rourke, Kevin Corbid, outside agencies, residents, media, and county staff.

Attest:

Molly O’Rourke
County Administrator

Stan Karwoski
County Board Chair
Commissioner's Report

Request for Board Action

BOARD MEETING DATE:  
June 25, 2019

AGENDA ITEM NUMBER: 3.B.

Department Information

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<th>ORIGINATING DEPARTMENT:</th>
<th>REQUESTOR:</th>
<th>REQUESTOR PHONE:</th>
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<tr>
<td>Community Services</td>
<td>Jacob Wasmund, Submitter</td>
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<th>PRESENTER(S):</th>
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<tr>
<td></td>
<td>Sarah Tripple 651-430-6480</td>
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Agenda Item Details

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<th>BRIEF DESCRIPTION OF YOUR REQUEST:</th>
<th>ARE YOU SEEKING APPROVAL OF A CONTRACT?</th>
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<tbody>
<tr>
<td>Approve amendment to Grant Agreement No. 12692 between the Department of Human Services and Washington County Community Services in the amount of $187,222 for the period of July 1, 2019, through June 30, 2021 and authorize its execution pursuant to Minn. Stat. 373.02.</td>
<td>Yes</td>
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<th>BACKGROUND/JUSTIFICATION:</th>
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<td>The Minnesota Department of Human Services through its Community Living Infrastructure grant allocated funds to develop community living infrastructure throughout the state. Potential activities allowed through this allocation include: Outreach efforts, housing resource specialists and funding to administer and monitor the Housing Support Program.</td>
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| Community Services has been awarded $187,222 for the biennium to fund outreach services through its Homeless Outreach Services Team (HOST) as well as manage, administer and monitor the Housing Support program in Washington County. Outreach services are essential to connect those experiencing homelessness to valuable services and housing opportunities in their community. The Housing Support Program assists eligible households through financial grants and supportive services find and maintain independent living in the community of their choice. |

| This is a reduction in funding from the previous grant cycle due to the change from a one-year to a two-year grant cycle. These funds will be used to continue to fund a 1.0 Full Time Equivalent (FTE) Policy Analyst position and approximately $30,000 a year will be dedicated to HOST for staffing costs. No local match or additional staff are being requested with these grant funds. |

| The grant agreement amendment extends the original contract expiration date from June 30, 2019 to June 30, 2021 and amends the total grant amount by the additional $187,222 provided for the next two years. The Department of Community Services recommends approval of the grant amendment. |

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?
Washington County Community Services was awarded $185,447 for July 19, 2018 through June 30, 2019 and this contract in being amended to include additional funding through June 30, 2021.

Budget Impact

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<th>YEAR</th>
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<td>2019</td>
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FUNDING DESCRIPTION:
Minnesota Department of Human Services
Housing Support Division

Approvals

Chris Sorensen, Community Services Director 6/17/2019
George Kuprian, Attorney 6/18/2019
Molly O'Rourke, County Administrator 6/19/2019
# Request for Board Action

**Commissioner's Report**

## Department Information

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<tr>
<td>Information Technology</td>
<td>Jill Zenzola, Financial Analyst I</td>
<td>651-430-6048</td>
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<tr>
<td>Renee Heinbuch, Tabatha Hansen</td>
<td>Renee Heinbuch, Tabatha Hansen 651-430-6027</td>
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## Agenda Item Details

**BRIEF DESCRIPTION OF YOUR REQUEST:**
Approve Contract No. 12664 with Simacor in the amount of $262,465, for the period of June 3, 2019, through December 31, 2019, and authorize its execution pursuant to Minn. Stat. 373.02.

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<td>Consent</td>
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**BACKGROUND/JUSTIFICATION:**
Washington County utilizes the JD Edwards Enterprise One system (E1) as its enterprise-wide financial system software package. The county is currently operating on version 9.1 of the software and is needing to upgrade to the current 9.2 version. The Accounting & Finance Department, in collaboration with the Information Technology Department, has been planning this upgrade to our platform for two years to ensure a successful upgrade and stability of the operating environment. We are moving forward on a dual track strategy to upgrade to the newest version as well as identify opportunities to better leverage the software in order to reduce operating burdens for the county. A total of $400,000 has been budgeted for this project.

A request for proposals (RFP) was issued for consulting services to assist the county with both the version update and the planning phase of the system upgrade. A total of six (6) vendors responded to the RFP and staff interviewed four of those proposers. The original vendor chosen for the E1 upgrade was Denovo, however that contract has been cancelled and Simacor has been chosen to handle the upgrade. The departments are recommending the board approve this contract with Simacor in the amount of $262,465 for the E1 software upgrade. The remainder of the $400,000 budgeted has been spent on the planning or mapping phase of the project and project management for the upgrade project.

**PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?**

## Budget Impact

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**FUNDING DESCRIPTION:**
Levy

**Approvals**

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<tr>
<td>Renee Heinbuch, IT Director</td>
<td>6/17/2019</td>
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<tr>
<td>George Kuprian, Attorney</td>
<td>6/19/2019</td>
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<tr>
<td>Molly O'Rourke, County Admin</td>
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Request for Board Action

Commissioner's Report

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<td>Property Records and Taxpayer Services</td>
<td>Jennifer Wagenius, Property Records/Taxpayer Services Director</td>
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<tr>
<td>Christine Piskura</td>
<td>Jennifer Wagenius</td>
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST:
Authorize the execution of the Deputy Registrar MNLARS (Minnesota Licensing and Registration System) reimbursement grants and liability releases.

AGENDA YOU ARE REQUESTING TIME ON: Board
ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
ESTIMATED DURATION: 10 minutes

IS THIS MANDATED? No
EXPLANATION OF MANDATE:

BACKGROUND/JUSTIFICATION:
The 2019 legislature authorized the state to compensate Deputy Registrars for costs related to the MNLARS implementation that began in 2017. To be eligible for the state grants, the county must execute grant agreements accepting the compensation. The grant agreements require the county Deputy Registrar Appointee to sign a liability release that holds the state harmless from further claim. The state must receive the signed documents by June 30, 2019. Failure to respond to the state Department of Public Safety by the deadline will disqualify the county from receiving compensation.

Washington County is eligible for the following grants:
Deputy Registrar 164 (Forest Lake) $133,117.72
Deputy Registrar 065 (Stillwater) $106,664.89
Deputy Registrar 167 (Woodbury) $157,751.94

The department recommends county board approval of the grant agreements and authorization for Christine Piskura, Washington County Deputy Registrar Appointee, to execute the liability releases as required.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?

Budget Impact

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FUNDING DESCRIPTION:

Approvals

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
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<tbody>
<tr>
<td>Jennifer Wagenius, Property Records/Taxpayer Services Director</td>
<td>6/17/2019</td>
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<tr>
<td>George Kuprian, Attorney</td>
<td>6/19/2019</td>
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<tr>
<td>Molly O'Rourke, County Administrator</td>
<td>6/20/2019</td>
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Request for Board Action

Commissioner's Report

AGENDA ITEM NUMBER: 5.A.

Department Information

ORIGINATING DEPARTMENT: Public Works
REQUESTOR: Mahad Mohamed, Management Analyst II
REQUESTOR PHONE: 651-430-4354

PRESENTER(S): Alex McKinney
MEDIA CONTACT: Alex McKinney 651-430-4364

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST:
Adopt a resolution in support of Park and Recreation month, proclaiming the month of July as Park and Recreation month in Washington County.

AGENDA YOU ARE REQUESTING TIME ON: Board
ARE YOU SEEKING APPROVAL OF A CONTRACT? No
ESTIMATED DURATION: 10 minutes

IS THIS MANDATED? No
EXPLANATION OF MANDATE:

BACKGROUND/JUSTIFICATION:
The U.S. House of Representatives has designated July as Park and Recreation Month. Therefore, the Washington County Board of Commissioners is being asked to recognize July, 2019 as Park and Recreation Month in Washington County. Parks and trails play a key role in maintaining the quality of life by contributing to the health of citizens while contributing to economic and environmental well-being. Park and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of citizens. Washington County recognizes the benefits derived from park and recreation resources by offering the first Tuesday of each month as a Free Tuesday in Washington County Parks by allowing free entrance into Washington County Parks.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?

Budget Impact

YEAR: 2019
UNBUDGETED AMOUNT: $ 0
FUNDING DESCRIPTION: N/A

Approvals

Don Theisen, Public Works Director 6/17/2019
George Kuprian, Attorney 6/18/2019
Molly O'Rourke, County Administrator 6/19/2019
Resolution of Support Proclaiming the Month of July 2019 as Park & Recreation Month

June 25, 2019
Alex McKinney, Parks Manager
Welcome to the Parks

- 8 Parks, 2 Regional Trails, and the Historic Courthouse
- 4,382 acres of public land
- 1,768,000 visits in 2018
- Serviced by 22 employees and 132 seasonal staff
Our Natural Resources

- Responsible for restoring and protecting natural resources in Washington County Parks
  - Includes enhancing native plant communities and ensuring wildlife diversity
Recent Natural Resource Impacts

- 25 acres of Prairie Seed Production plots planted last fall in Lake Elmo Park Reserve
- Butterfly Landing at Pine Point Regional Park
- 65 acres of buckthorn and garlic mustard removed/controlled at Cottage Grove Ravine Regional Park
Opening Opportunity to the Outdoors

- Vehicle Permits
  - $7 Daily/$30 Annual/$20 2nd Annual
  - Also allow access to Anoka and Carver County Parks

- Free Vehicle Permits for:
  - Veterans with a service related disability
  - Residents who qualify for cash assistance
  - Free Tuesdays (July 2nd)
Beaches and Swim Pond

- Lake Elmo Swim Pond
- Big Marine Park Reserve
- Square Lake Park
- Point Douglas Park
- Saint Croix Bluffs Regional Park
Camping

- Modern, Rustic, and Group Campgrounds
- Located at Lake Elmo Park Reserve and St. Croix Bluffs Regional Park
- 4,651 Camping Reservations in 2018
Trails

- 2 Regional Trails
- 24 Miles of Paved Trails
- 73 Miles of Turf Trails
- Bike, Hike, Ski, and Ride
Fishing and Boating

- Boat Launches
- Fishing Piers
- Small Watercraft Launches
Play Structures

- Provide spaces for passive recreation for kids
- Promotes physical activity, creativity, and social skills
- Locations
  - Lake Elmo Park Reserve
  - Big Marine Park Reserve
  - Cottage Grove Ravine Regional Park
  - St. Croix Bluffs Regional Park
Historic Courthouse

- Over 9,100 visits in 2018
- 2019 Exhibit is Spokes and Folks remembering the history of biking in Washington County
- Now open Sundays May - October
Programming

- 10,195 participants
- 30,678 hours or program time spent in County Parks
- Partner with 77 local businesses and non-profits to provide experiences in our parks.
- Year round opportunities
Upcoming July Programs

- Stand-up Paddle Boarding
  - Multiple dates and times at Square Lake Park
- Goat Yoga (July 27th)
  - Cottage Grove Ravine Regional Park
- Fitness Hikes (July 19)
  - Lake Elmo Park Reserve
- Yoga (Thursdays)
  - Lake Elmo Park Reserve
Free Campfire Programs

- Every Saturday between Memorial and Labor Day at St. Croix Bluffs Regional Park and Lake Elmo Park Reserve (7:15 – 8 PM)
Upcoming Events

- Ice Cream Social (July 18th)
- Blue Grass Festival (September 7th)
- Christmas at the Courthouse (Nov. 22 – 24)
Parks Impact

- Approximately 1,768,000 annual visits
- Improving the health, wellness, and livability of the communities of Washington County.
- A great place to live, work, and play....today and tomorrow
Board Action Requested

Adopt a resolution proclaiming the month of July Park and Recreation Month in Washington County
Questions?
RESOLUTION OF SUPPORT PROCLAIMING THE MONTH OF JULY 2019
AS PARK & RECREATION MONTH

WHEREAS, park and recreation programs are an integral part of communities throughout this country, including Washington County; and

WHEREAS, our park and recreation programs are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, park and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS, park and recreation programs increase a community’s economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, park and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS, park and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, our park and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Park and Recreation Month; and

WHEREAS, Washington County recognizes the benefits derived from park and recreation resources; and

WHEREAS, Washington County recognizes the value of providing access to park and recreational areas and programming by offering the first Tuesday of each month as a Free Tuesday in Washington County Parks; during this time a vehicle permit is not required.

NOW THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners recognizes July 2019 as Park and Recreation Month in Washington County.

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

MIRON

KARWOSKI

KRIESEL

JOHNSON

WEIK

YES

NO
Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST:
Accept three Awards of Excellence from the Minnesota Recreation and Parks Association.

AGENDA YOU ARE REQUESTING TIME ON: Board
ARE YOU SEEKING APPROVAL OF A CONTRACT? No
ESTIMATED DURATION: 15 minutes

IS THIS MANDATED? No
EXPLANATION OF MANDATE:

BACKGROUND/JUSTIFICATION:
The Minnesota Recreation and Parks Association (MRPA) Awards of Excellence Program is an annual program that recognizes agencies or organizations in Minnesota for outstanding achievements in parks, recreation and leisure service. The awards recognize programs, projects, or initiatives that were implemented or received substantial revisions in 2018.

Washington County is receiving three awards in two different categories:

Parks & Facilities Category:
- Point Douglas Regional Trail
- Cottage Grove Ravine Regional Park

Programming & Events Category:
- Girl Scout Program at the Historic Courthouse

Presenting the award today is MRPA Awards Committee Member, Jered Flewellen.

Representatives from Kimley Horn and Stonebrooke Engineering, Inc., who worked on the two parks projects, are also present and in the audience today.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?

Budget Impact

YEAR: 2019
UNBUDGETED AMOUNT: $0

FUNDING DESCRIPTION:
# Approvals

<table>
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<tr>
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Request for Board Action

Commissioner's Report

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<tr>
<td>Public Works</td>
<td>Mahad Mohamed, Management Analyst II</td>
<td>651-430-4354</td>
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<tr>
<td>Mitch Bartelt</td>
<td>Mitch Bartelt</td>
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST:
Adopt a resolution to approve a Cooperative Agreement between the Minnesota Department of Transportation (MnDOT) to update signal system at County State Aid Highway (CSAH) 10 and Interstate 694, and authorize its execution pursuant to Minn. Stat. 373.02.

AGENDA YOU ARE REQUESTING TIME ON: Board
ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
ESTIMATED DURATION: 10 minutes

IS THIS MANDATED? Yes
EXPLANATION OF MANDATE: Capital Road & Bridge

BACKGROUND/JUSTIFICATION:
In June 2017, Washington County submitted an application to the MnDOT Municipal Agreement Program to update the signal systems on CSAH 10 at the Trunk Highway 694 West and East Ramps. The proposed project includes the addition of Flashing Yellow Arrow (FYA) capability for left turns, pedestrian “countdown” signals, and pedestrian ramp and push-button improvements in compliance with the Americans with Disabilities Act (ADA). An additional trail connection will be constructed from the west ramp intersection to the retail parking lot southwest of the intersection.

The cooperative agreement between the MnDOT and Washington County sets out the project cost share and also long-term maintenance responsibilities of Washington County and MnDOT for items constructed as part of the proposed project. MnDOT cost participation in this project is capped at $216,000. This project has not yet been advertised for bids. Award of the construction contract to the lowest responsible bidder will occur in a subsequent board action, anticipated for late Summer 2019.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?
5/23/2017 - Board approved submitting this project application to the MnDOT Municipal Agreement Program.

12/11/2018 - Board approved the 5-year CIP containing this project, included within the plan as Project #RB-2647.

Budget Impact

<table>
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**FUNDING DESCRIPTION:**
State Grant

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Adopt a Resolution to Approve Cooperative Agreement with the Minnesota Department of Transportation (MnDOT) for Intersection Improvements on County State Aid Highway (CSAH) 10 (10th Street N) at I-694 Ramps

June 25, 2019

Mitch Bartelt, PE
Assistant Traffic Engineer
CSAH 10 (10th St N) Project Location

CSAH 10 (10th St N) Pedestrian Ramp Improvements & Revised Signal Systems
City of Oakdale

West Ramp
East Ramp
What We Will Cover

• Project Components
• Components of the Agreement
• Process Timeline
• Recommend Approval
Project Components

• Signal revisions and upgrades, including adding Flashing Yellow Arrow (FYA) at both ramp intersections
• Construction of new shared-use trail in southwest quadrant
• Reconstruction of sidewalk/trail ramps for compliance with the Americans with Disabilities Act
Components of this Agreement

- Long-term maintenance responsibilities
- Ownership of project items
- Construction responsibilities
- Project cost shares
- MnDOT is providing $216,000 via the Municipal Agreement Program (MAP).
Construction Funding Split

- 64.7% Washington County Highway State Aid Funding
- 35.3% MnDOT MAP Award
Process Timeline

• Spring 2017: County applied for MnDOT Municipal Agreement Program funding
• Fall 2017: Project selected for funding
• Fall 2018: Project design
• Today: Requesting approval of Cooperative Agreement between MnDOT and Washington County
• Summer 2019: Bid advertisement and award
• Fall 2019: Project construction
Construction Project Schedule

- Anticipated completion in December 2019
- Delays in adjacent MnDOT I-694/94/494 project could impact start of this project
Board Action Requested

Public Works recommends the adoption of resolution to approve Cooperative Agreement with the Minnesota Department of Transportation for the construction of intersection improvements on CSAH 10 at I-694 in City of Oakdale.
Questions?

Mitch Bartelt, PE
mitch.bartelt@co.washington.mn.us
651-430-4349
MOTION
BY COMMISSIONER
SECONDED BY
COMMISSIONER

AGREEMENT NO. 1031271
WITH THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION (MnDOT)

WHEREAS, Washington County will enter into MnDOT Agreement No. 1031271 the State of Minnesota, Department of Transportation; and

WHEREAS, the State has agreed to pay the County for the State’s share of the costs of the Americans with Disabilities Act improvement and revise signal system construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 694 East and West Ramps at County State Aid Highway No. 10 within the corporate limits of the City of Oakdale under State Project No. 8286-88 (694=393).

NOW, THEREFORE, BE IT RESOLVED, that the Chair and the Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 1031271”, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

MIRON
KARWOSKI
KRIESEL
JOHNSON
WEIK

YES  NO
Request for Board Action

Commissioner's Report

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<td>PRESENTER(S):</td>
<td>Sharon Price</td>
<td>MEDIA CONTACT:</td>
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<tr>
<td></td>
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<td>Don Theisen 651-430-4304</td>
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Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST:
Review counter offer for parcel on 15055/15053 60th Street N., as it pertains to the possible purchase for future public purpose.

AGENDA YOU ARE REQUESTING TIME ON:
Executive session

ARE YOU SEEKING APPROVAL OF A CONTRACT:
No

ESTIMATED DURATION:
20 minutes

IS THIS MANDATED:
No

EXPLANATION OF MANDATE:

BACKGROUND/JUSTIFICATION:
Washington County has planned for future public services in the southerly portion of the government center campus area. The property owner adjacent to the government center campus area has expressed an interest in selling.

An offer was made based upon the appraisal. A counter offer is ready for review by the County Board.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED:
5/28/19 – closed session to review appraisal

Budget Impact

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FUNDING DESCRIPTION:
N/A

Approvals

Don Theisen, Public Works Director 6/14/2019
Rick Hodsdon, Assistant County Attorney III 6/18/2019
Molly O'Rourke, County Administrator 6/18/2019