

## Citizen Guide

### What Does County Government Do?

County government provides a wide variety of services and programs. The Washington County Citizen Guide is a quick and handy reference designed to help you locate the services you may need.

- Looking for more information on property taxes?
- Planning to go overseas and need to obtain a passport?
- Wondering how to dispose of an old appliance?

This guide will help you find answers to these questions and many more!

### How this Guide is Organized

Each county department appears with a corresponding telephone number, followed by a list of key words describing the services provided by that department.

### General Information Telephone Number

**651/430-6000**

*If you cannot determine which department to contact, call this county general information telephone number. The operator will assist you in locating the correct department or office.*

### Washington County Web Site

[www.co.washington.mn.us](http://www.co.washington.mn.us)

### Address

**Washington County Government Center**  
**14949 62<sup>nd</sup> Street North**  
**PO Box 6**  
**Stillwater, Minnesota 55082-0006**

### License Centers

**Forest Lake** - 651/275-7333

**Stillwater** - 651/275-7000

**Woodbury** - 651/275-8600

- All-Terrain Vehicle & Snowmobile Registrations
- Birth/Death Certificates
- Driver's Licenses and Renewals
- Game and Fish Licenses
- License Plates and Stickers
- Marriage License Applications
- Passports and Photos
- Watercraft Titling

### Public Service Counters

**County Service Center - Forest Lake**

- County Park Vehicle Permits
- Homestead Application
- Notary
- Property Tax Payment
- Public Bus Ticket Sales

**County Service Center - Cottage Grove**

- Birth/Death Certificates
- County Park Vehicle Permits
- Homestead Application
- Marriage License Applications
- Notary
- Passports and Photos
- Property Tax Payment

### Public Health and Environment - 651/430-6655

- Child Growth and Development
- Composting and Recycling
- Emergency Preparedness
- Food Service Licenses
- Garbage/Solid Waste
- Groundwater
- Hazardous Waste
- Health Education (Adult and Teen)
- Health Services for Seniors
- Immunizations
- Infectious Diseases
- Public Health Nursing
- Radon Tests
- Septic Systems
- WIC (Women, Infants and Children)

**University of MN Extension Service - 651/430-6800**

- Food Safety and Nutrition
- 4-H and Youth Development

### Public Works - 651/430-4300

**Transportation - 651/430-4300**

- Adopt-a-County Highway
- Animal Removal (County Roads)
- Bridges
- County Highway Maps
- County Road Hazards/Pot Holes
- Driveway/Utility/Transportation Permits
- Road Construction
- Road Signs and Traffic Signals
- Snow Removal (County Roads)

**Survey and Land Management - 651/430-6875**

- Aerial Photos
- Flood Maps
- Land Use Planning and Zoning
- Parcel Maps
- Parcel Searches
- Plats
- Public Surveys/Monuments

**Parks - 651/430-8370**

- Campground Reservations
- Conference Facilities
- Equestrian Facilities
- Park Vehicle Permits
- Picnic Shelter Reservations
- Programs and Events
- Swimming Facilities
- Trails

**Historic Courthouse - 651/275-7075**

- Exhibits/Re-enactments
- Guided Tours
- Special Events/Festivals
- Wedding and Meeting Facility/Rental Information

## Looking Forward – Campus 2025



Washington County has begun a four-year construction project that is designed to meet the service needs for a growing population.

### Sheriff - 651/439-9381

*(Non-emergency, answered 24 hours/day, 7 days/week)*

**In the case of an emergency, call 9-1-1.**

#### Jail

- Adult/Juvenile Detention
- Warrants

#### Special Services

- Accidents/Police Reports
- Civil Actions
- Dispatch Fire/Rescue/Police
- Gun Permits

#### Patrol

- Countywide Patrolling
- Contract Patrolling (with cities)
- General Patrol
- K-9 Unit

#### Investigation

- DARE
- Fraud/Forgery
- Narcotics
- General Investigations

## Did You Know?

- Washington County was founded on October 27, 1849, and is one of the nine original counties in Minnesota.
- The most recent county population estimate is 234,348 citizens.
- The projected county population for 2030 is 365,590 citizens.
- There are 27 cities and 6 townships all or partially located in Washington County.
- The Washington County Board of Commissioners conducts weekly Board meetings at 9 a.m. on Tuesdays. The County Board does not meet on the fifth Tuesday of a month.
- Stillwater is the county seat of Washington County.
- The new county Environmental Center opened in Woodbury during September 2009 for recycling hazardous waste and to provide a Free Product Room.
- The county is "Looking Forward" with a four-year construction project to conclude in late 2011 at the Government Center in Stillwater to provide the facilities that will be necessary to service citizens through 2030.

## County Facilities

### Washington County Service Centers

- **Washington County Government Center**  
14949 62<sup>nd</sup> Street No., Stillwater, MN 55082  
651/430-6000
- **Washington County Service Center – Cottage Grove**  
13000 Ravine Parkway So., Cottage Grove 55106  
651/430-6000
- **Washington County Headwaters Service Center – Forest Lake**  
19955 Forest Road No., Forest Lake, MN 55025  
651/430-6000
- **Washington County Service Center – Woodbury**  
2150 Radio Drive, Woodbury, MN 55125  
651/430-6000

### Additional County Public Office Contacts

- **Washington County Sheriff's Office**  
15015 62<sup>nd</sup> Street No., Stillwater, MN 55082  
651/430-7600 (non-emergency)
- **Public Works Department**  
11660 Myeron Road No., Stillwater, MN 55082  
651/430-4300
- **Historic Courthouse**  
101 W. Pine Street, Stillwater, MN 55082  
651/275-7075
- **Environmental Center**  
4039 Cottage Grove Drive, Woodbury, MN 55129  
651/430-6655
- **Washington County Library System**  
R. H. Stafford Library  
8595 Central Park Place, Woodbury, MN 55125  
651/275-8500
- **Washington County Parks**  
Lake Elmo Park Reserve  
1515 Keats Avenue No.  
Lake Elmo, MN 55042  
651/430-8370
- **Property Records and Taxpayer Services**  
Valley Ridge Mall  
1305 W. Frontage Road, Stillwater, MN 55082  
651/430-6175

## County Departments Services and Programs

### Administration/ Board of Commissioners 651/430-6001

#### Washington County Board of Commissioners

- District 1 – Dennis C. Hegberg
- District 2 – Bill Pulkrabek
- District 3 – Gary Kriesel
- District 4 – Myra Peterson
- District 5 – Lisa Weik

#### Administration

- Census Data/Demographics
- Committees/ Commissions
- Contracts and Bid Openings
- Long Range/ Comprehensive/Strategic Planning
- County Communications
- Ordinances

#### Attorney - 651/430-6115

- Adult Felony Prosecutions
- Civil Representation of County
- Juvenile Prosecutions
- Victim/Witness Assistance

#### Community Corrections

##### Adult - 651/430-6970

- Pre-Sentence Investigation
- Pre-Trial Supervision
- Probation Supervision
- Sentence to Service

##### Juvenile & Family - 651/430-6900

- Child Custody and Visitation Resolution
- PLACE Program
- Probation Supervision
- Restorative Justice Programming

#### Community Services - 651/430-6455

- Child and Adult Abuse Reports
- Child Care Assistance
- Child Care Licensing
- Child Protection
- Child Support Collection
- Emergency Assistance
- Financial Assistance
- Foster Care
- Medical Assistance
- Social Services for: (see top of next page)

- Chemical Health
- Developmentally Disabled
- Mental Health
- Seniors

#### MN Workforce Center - 651/275-8650 Veterans Services - 651/430-6897

#### Court Administration - 651/430-6263

- Adoptions
- Bail Bonds and Refunds
- Civil Filings
- Conciliation/Small Claims Court
- Court Date/Schedule
- Custody
- Divorce Filings
- Divorce Decree Copies
- Evictions (unlawful detainer)
- Fine Payments
- Guardian Ad Litem
- Hearing Officer
- Judgments (personal)
- Jury Duty
- Mediation
- Name Changes
- Order for Protection/Restraining Orders
- Probate Court/Wills
- Restitution
- Service Center for Non-Represented Litigants
- Speakers Bureau
- Summons (civil, family)
- Traffic Tickets
- Weddings (scheduling and officiating)
- Writ of Execution

#### Human Resources - 651/430-6081

*Employment Opportunities with Washington County*

#### Job Line - 651/430-6084

#### Library - 651/275-8500 (Administrative Office)

##### For Library Hours - 651/275-8525

##### To Renew Materials - 651/501-6049

- Hardwood Creek (Forest Lake) - 651/275-7300
- Rosalie E. Wahl (Lake Elmo) - 651/777-7415
- Marine on St. Croix - 651/433-2820
- Newport - 651/459-9631
- Oakdale - 651/730-0504
- Park Grove (Cottage Grove) - 651/459-2040
- R. H. Stafford (Woodbury) - 651/731-1320
- Valley (Lakeland) - 651/436-5882

- Wildwood (Mahtomedi) - 651-426-2042
- Law Library (Government Center) - 651/430-6954

#### Associate Libraries

- Bayport - 651/275-4416
- Stillwater - 651/275-4338

#### Property Records and Taxpayer Services - 651/430-6175

##### Assessment, Taxation and Taxpayer Services

- Escrow Agent for Property Tax Payment
- Homestead Application
- Market Value
- Birth and Death Certificates
- Marriage Licenses Applications and Certificates
- Notaries
- Property Tax Information
- Property Tax Payment
- Property Valuation and Classification
- Taxation Description of Property
- Tax Forfeited Property
- Taxpayer of Record

##### Elections

- Voter Registration
- Voting Information

##### Property Records

- Abstracting Records
- Affidavits of Survivorship
- Bankruptcy
- Certificates of Title
- Deed Recordings
- Foreclosures (after paperwork is filed)
- Judgments (real estate/property)
- Liens on Personal Property
- Mortgage and Deed Tax
- Mortgage Recordings
- Plat Recordings
- Real Estate Documents
- Torrens
- Uniform Commercial Code (UCC) Personal Property Mortgage

(See next page for License Centers and Public Service Counters.)



**County Mission:** To provide quality public services in a cost-effective manner through innovation, leadership, and the cooperation of dedicated people.