

Marriage Application Instructions

1. Please **print clearly** using black ink.
2. Please remember social security numbers for both applicants.
3. Previous marriage information:
 - a. Provide complete date (mm/dd/yyyy) of divorce or death
 - b. County and state for divorce or death
 - c. Type of court for divorce (ie District or Circuit)
 - d. Previous married names are required for Groom and/or Bride
4. In the “After Marriage” field in the middle of the form, complete your names after marriage, as you want them to **legally** read. This is a legal name change of your first, middle, last name, and suffix (Jr., Sr, II, etc.).
5. Licenses are valid for (6) months from the date of issuance and may be used throughout the State of Minnesota.
6. Upon receipt of your license documents, please be sure to read them carefully to check for any spelling errors of names, addresses, etc.
7. **Fee = \$100.00 Effective July 11, 2005 – July 31, 2007**
Fee = \$110.00 Effective August 1, 2007 – there are NO REFUNDS
8. **Effective July 11, 2005 – July 31, 2007, Minnesota allows for a reduced marriage license fee of \$30.00. Effective August 1, 2007 the reduced marriage license fee is \$40.00. Both** are subject to **all** of the following requirements:
 - a. The applicants have received at least 12 hours of pre-marital counseling or education, and
 - b. Provide a Premarital Educator’s Statement according to Minnesota Statute 517.08subd (1b) at the time the application is made, and
 - c. Complete names of the bride and groom (before marriage) must be identical to the legal names provided on the marriage license application.
9. Please ask a service representative for a sample of the format required for the Reduced Marriage Fee Educator’s Statement.
10. There is a required 5-day waiting period from the date of application. Licenses are issued from the Government Center location until August 10, 2007. Effective Monday August 13, 2007, licenses are issued from the Property Records & Taxpayer Services Office located at the Valley Ridge Mall. The office is open Monday thru Friday 8am-5pm.