

**WASHINGTON COUNTY
PUBLIC WORKS DEPARTMENT
11660 MYERON ROAD NORTH
STILLWATER MN 55082**

PHONE 651/430-4300

FAX 651/430-4350

**SPECIAL PROVISIONS FOR EVENTS (PARADES, MARATHONS) HELD ON
WASHINGTON COUNTY ROADS**

- 1. Obstruction Permit is required. Provide a detailed map of the area affected by the event. Include all relief stations and structures for the participants.**
- 2. Federal Law effective 11/1/2008 requires that a “Class 2” safety vest must be worn by anyone working in roadways open to traffic, including event volunteers.**
- 3. Event Coordinator shall provide a traffic control plan, if applicable, which must conform to the requirements of the MN Manual on Uniform Traffic Control Devices.**
- 4. Traffic shall only be stopped by Law Enforcement. Volunteers may assist and guide participants throughout the route but shall not direct vehicle traffic.**
- 5. Contact Amy Larsen @ 430-7905 at the Washington County Sheriff’s Office to arrange for the presence of law enforcement officers. Please call 2-3 weeks in advance for scheduling.**
- 6. Event Coordinator must get MnDOT approval for any signs in MnDOT Right of Way, even if such signs are required as a permit condition by the County.**
- 7. A copy of Certificate of Insurance must be faxed to Washington County Public Works at 651/430-4350 prior to permit approval.**
- 8. The use of spray paint on roadways, telephone poles and sidewalks/trails is prohibited, with the exception of temporary chalk-based material. All temporary signage for event will be allowed for event period only. Permanent road signage , including but not limited to speed limit signs and directional signs, shall not be removed or covered with event signage.**
- 9. Event Coordinator shall be responsible for clean up of litter following the event.**