

### Food, Beverage & Lodging Program 2012 Fees and Definitions

Type of Establishment	Fee	Definition
<b>Food Establishment (Full Service)</b> > 18 employees ≤ 18 employees	\$817.00 \$631.00	An establishment that stores, prepares, packages, serves, vends or otherwise provides food and/or beverage for human consumption.
<b>Additional Facility</b> Bar Kitchen	\$160.00 each \$191.00 each	A location within a Food Establishment, other than the primary food preparation and service area, which is used to prepare or serve food or beverage to the public (e.g., bar facilities in a Food Establishment, additional kitchen areas or an outdoor bar).
<b>Deli/Fast Food/Coffee Shop</b> > 18 employees ≤ 18 employees	\$747.00 \$563.00	A food establishment in which the patron orders and receives the food at a counter; or provides its food via delivery or take-out only, such as pizza.
<b>Caterer/Commissary</b> > 18 employees ≤ 18 employees	\$817.00 \$631.00	A caterer prepares, transports or serves food to a location other than the Commissary for immediate consumption. A commissary is a food establishment where food, containers, or supplies are kept, handled, prepared, packaged and stored.
<b>Catering Food Vehicle</b>	\$75.00 each \$375.00 maximum	Any food vehicle used only to transport any food, other than pizza, from its point of preparation to a point where the food is served to the consumer.
<b>Seasonal Food Establishment</b> > 18 employees ≤ 18 employees	\$530.00 \$475.00	A food establishment which is closed five (5) consecutive months of the year or more.
<b>Seasonal Concession Stand</b> Limited	\$375.00	A food establishment which is closed five (5) consecutive months of the year or more. The Seasonal Food Concession Stand serves a limited menu, provides pre-cooked food products only (no raw meat on site), and does very limited food preparation on site (no vegetable cutting or washing). Complex items that require cooling or multiple preparation steps are not allowed.
<b>Limited Food Establishment</b>	\$361.00	A food establishment that provides one or more of the following: a. prepackaged food that receives heat treatment and is served in the package; b. frozen pizza that is heated and served; c. a continental breakfast such as rolls, coffee, juice, milk and cold cereal; d. any beverage such as soft drinks, coffee, alcoholic or nonalcoholic drinks; or e. cleaning for eating, drinking, or cooking utensils, when the only food served is prepared off site.
<b>Congregate Dining</b>	\$361.00	Any place where food has been delivered from a separate licensed Commissary and then reheated for immediate service.

Type of Establishment	Fee	Definition
<b>School Food Service</b> High Risk  Medium Risk  Low Risk  Concession/School District 1 School 2 – 10 Schools 11+ Schools	\$560.00  \$465.00  \$277.00  \$42.00 \$80.00 \$132.00	A full kitchen and/or commissary.  The majority of foods are prepared off-site, but provide limited food prep such as grilled foods or salad bar.  All food prepared off-site; serving kitchen or satellite facilities only.
<b>Day Care Centers</b>   Day Care Center with Food Prep  Day Care Limited	   \$530.00  \$322.00	A facility other than a private home which meets the requirements for licensing by the Minnesota Department of Human Services under Minnesota Rules Chapter 9503 which provides care of six or more children for periods of more than 3 hours but less than 24 hours. The term includes, but is not limited to, nursery schools, hospital centers, after school programs, and child day care centers.  Day Care Center with Food Prep – A day care facility where food is prepared and served on-site.  Day Care Limited - A day care facility where food preparation is limited to snacks or catered foods only. On-site preparation of potentially hazardous foods as defined in the Minnesota Food Code (4626.0020 subp 62) is not permitted  Snacks are foods that require limited, on-site food handling or service including, but not limited to, fruits, cereals, prepackaged bakery products, candy and chips. Catered foods must not require additional preparation or heating at the day care center.
<b>Bed and Breakfast</b>	\$390.00	A private home where sleeping accommodations are offered for one or more nights for transient use to no more than ten (10) persons; in addition, a breakfast meal is served on the premises.
<b>Board and Lodging</b>	\$390.00	Building, structure or enclosure, or any part thereof, used, as maintained as, or advertised as, or held out to be an enclosure where meals are furnished to five (5) or more regular boarders, whether with or without sleeping accommodations, for periods of one (1) week or more.
<b>Motel/Hotel</b>	\$167.00 + \$6.72 per room	Any building, structure or enclosure, or any part thereof, kept, used as, maintained as, advertises as, or held out to the public to be an enclosure where sleeping accommodations are furnished to the public and furnishing accommodation for periods of less than one (1) week.
<b>Lodging</b>	\$167.00 + \$6.72 per room	A place where sleeping accommodations are furnished to the public as regular roomers, for periods of one week or more, and having five or more beds to let to the public.



Type of Establishment	Fee	Definition
<b>Minor Remodeling</b>	100% of annual license fee	Remodeling of, replacement of, or the addition of more than one (1) item, (such as a walk-in cooler, dishwashing machine flooring that requires an on-site inspection and/or submittal of plans.
<b>New/Initial/Extensive Remodel</b>	\$150% of annual license fee	An addition or change to the physical facility, a major equipment addition, or an equipment installation that results from changes in the menu. Extensive Remodeling does not include redecorating, cosmetic, refurbishing, altering seating design, or reducing seating capacity.
<b>MHP/RCA</b>	\$276.00 base fee + \$51.00 for each 10 sites	New construction, remodeling, alterations, or changes/additions to the site plan.
<b>Board and Lodging Plan Review</b> ≤ 10 guests  > 10 guests	100% of annual license fee  200% of annual license fee	Plan review fee for Board and Lodging facilities serving 10 or fewer guests.  Plan review fee for Board and Lodging facilities serving more than 10 guests.
<b>Youth Camp Camping Site Plan Review</b>  <b>Youth Camp – Lodging Plan Review</b>  <b>Youth Camp – Food Plan Review</b>	\$122.00 base fee + \$54.00 for each 10 sites  \$101.00 + \$6.00 per room  \$499.00	New construction, alterations or changes/additions to the site plan.
<b>Exempt Organization Plan Review</b>	\$499.00	A plan review conducted of a facility that is not required to be licensed.
<b>Additional Fees</b>		
<b>Change of Ownership Inspection</b>	50% of annual license fee	An establishment with an ownership change that requires an on-site inspection and/or submittal of plans will pay 50% of annual license fee.
<b>Variance Hearing</b>	\$150.00/variance Maximum \$450.00	A modification or variation to the requirements of the ordinance where it is determined that, by reason of exceptional circumstances, the strict enforcement of the ordinance would cause unnecessary hardship.
<b>Operating without a License</b>	50% of annual license fee	
<b>Penalty Fee</b>		A penalty fee will be assessed if payment, signed renewal form and completed worker's compensation insurance form are not received by the due date. (1 to 7 days late – 15% penalty of the total license fee; 8 to 30 days late – 25% of the total license fee – after expiration of 30 days – activity for which a license is required shall cease.