

VII. POLICY ON FINANCIAL RESOURCES AND DONATIONS

The Washington County Library is funded primarily with property taxes levied by the Washington County Board of Commissioners with the advice of the Washington County Library Board.

1. With the consent of the County Board, expressed by resolution, the Library Board may accept any gift, grant, devise or bequest made or offered by any entity or person for public library purposes.
2. The Library may solicit grants, donations and gifts under the following conditions: 1) done centrally by Library Administration or delegated by Library Administration; 2) done for purposes consistent with Library mission, values and goals; 3) done with knowledge of the Library Board; and 4) consistent with County Board policies and State law which places certain restriction on public employees seeking donations.

All grants and gifts of money must be accepted by the Library Board and County Board and the budget must be amended.

3. The Library will accept donations of materials and other items; however, the Library reserves the right to make final determinations as to use and placement of such items. The Library will consider the donor's wishes in assigning materials to branch libraries but final decisions are based on policies and need. Valuations of donated materials and other real property are the responsibility of the donor. Donations of materials and other items, which are not kept for the library's use, may be sold, donated to other organizations or discarded.
4. Gifts of funds, including bequests and memorials, are accepted, with the consent of the County Board, to defray costs of library materials, furnishings and equipment, programs and activities as long as the gifts are not restricted by conditions which conflict with library policies and practices. The County Board must approve gifts of property such as land or buildings. In such instances, Washington County must pledge itself, by ordinance or resolution, to perpetual compliance with all the terms and conditions of the gift, grant, devise or bequest so accepted.
5. Materials and other items accepted by the County Library or purchased with donated funds will be retained or disposed of following the same policies used for items purchased with budgeted funds unless otherwise determined by the Library Board and approved by the County Board.