



**Board of Commissioners**

- Dennis C. Hegberg, District 1
- Bill Pulkrabek, District 2
- Gary Kriesel, Chair, District 3
- Autumn Lehrke, District 4
- Lisa Weik, District 5

**BOARD AGENDA**  
**DECEMBER 20, 2011 – 9:00 A.M.**

1. 9:00 Roll Call  
Pledge of Allegiance
2. 9:00 **Comments from the Public**  
*Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board secretary or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and address, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities*
3. 9:10 Consent Calendar – Roll Call Vote
4. 9:10 **Community Corrections** – Tom Adkins, Director  
2012-2013 Community Corrections Comprehensive Plan
5. 9:25 **General Administration** – Jim Schug, County Administrator
6. 9:35 **Commissioner Reports – Comments – Questions**  
*This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
7. Board Correspondence
8. 10:00 **Adjourn**
9. 10:10 **Board Workshop with the Office of Administration**  
to  
10:55 Commissioner Committee Appointments for 2012

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**MEETING NOTICES\*\***

(\*\*Meeting dates, time and locations may change. Contact the Office of Administration or individual agencies for the most current information)

Date	Committee	Time	Location
December 20	Interview Applicants for the Planning Commission and Housing and Redevelopment Board	8:15 a.m.	Washington County Government Center
December 20	Finance Committee Meeting	11:00 a.m.	Washington County Government Center
December 20	Housing and Redevelopment Authority	3:30 p.m.	1584 Hadley Avenue North – Oakdale
December 21	Workforce Investment Board	8:30 a.m.	Cottage Grove Service Center – Cottage Grove
December 21	Metro Transportation Advisory Board Policy & Advisory Board	12:00 p.m.	Minneapolis-St. Paul International Airport

Assistive listening devices are available for use in the County Board Room  
 If you need assistance due to disability or language barrier, please call (651) 430-6000

WASHINGTON COUNTY BOARD OF COMMISSIONERS  
 CONSENT CALENDAR \*  
 DECEMBER 20, 2011

The following items are presented for Board approval/adoption:

<u>DEPARTMENT/AGENCY</u>	<u>ITEM</u>
Administration	A. Approval to appoint Doreen Weber, Forest Lake, to the Child Protection Citizen Review Panel, to a first term expiring June 30, 2013.
	B. Approval to cancel the County Board meeting of December 27, 2011.
Accounting & Finance	C. Approval of software and services contract with InsightSoftware.com, Incorporated to provide reporting software.
	D. Approval to renew a contract with US Bank for county banking services.
Community Corrections	E. Approval to enter into a purchase of services agreement with Tubman for the period of January 1, 2012 through December 31, 2012 to provide services to victims and families of domestic violence.
	F. Approval to renew contracts with MST, Inc., Penticoff Community Counseling, Inc., Norah Knabe, Renewal Counseling Services, Inc., and Megan L. Sigmon-Olsen, for Multi-Systemic Therapy, a researched-based intensive, in-home therapy program and alternative to juvenile residential placement.
	G. Approval to renew purchase of service agreements with Lakes Area Youth Service Bureau, and Youth Service Bureau, Inc. to provide diversion, community work service, education, and early intervention services.
Community Services	H. Approval of a contract with Dungarvin Minnesota, LLC for the provision of supportive and independent living services for disabled individuals receiving Home and Community Based Services through Medical Assistance waivers.
	I. Approval of a contract with At Home Living Facilities Metro, Inc. for the provision of foster care and supportive independent living services for disabled individuals receiving Home and Community Based Services through Medical Assistance waivers.
	J. Approval of contract with Peaceful Living in Oak Park Heights to provide services to individuals receiving Medical Assistance Home and Community Based Services.
Information Technology	K. Approval to enter into a service at will agreement with Verizon Wireless for wireless services.
Property Records and Taxpayer Services	L. Approval of the plat of See Corner Estates, West Lakeland Township.

Public Works

- M. Approval to enter an amended agreement and restricted covenant #603004 and second amended agreement and restricted covenant #3547178 with the Metropolitan Council and to file the agreements with the Washington County Recorder's Office as part of the deed to the parcels.
- N. Approval of Work Orders 3 through 5 to the County Road 13B (DeMontreville Trail North) overlay project contract with Hardrives, Inc.
- O. Approval of resolution to enter into Capital Grant Agreements with the Counties Transit Improvement Board for Rush Line and Gateway Corridor Projects.

Sheriff's Office

- P. Approval to enter into an agreement with the State of Minnesota to receive funding through the Minnesota Department of Public Safety which received grant monies from the Public Safety Interoperable Communication Grant to acquire an 800 MHz control station to be installed in the Polk County Wisconsin Sheriff's Office Dispatch Center.

\*Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.



# Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3A

## Commissioner's Report

### Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Pat Raddatz	REQUESTOR PHONE: 651-430-6014
PRESENTER(S):	MEDIA CONTACT: Pat Raddatz	MEDIA CONTACT PHONE: 651-430-6014

### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval to appoint Doreen Weber, Forest Lake, to the Child Protection Citizen Review Panel, to a first term expiring June 30, 2013.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: The Washington County Board of Commissioners authorized a pilot project on June 1, 1999. The County Board reauthorized the Child Protection Citizen Review Panel on November 27, 2007.
BACKGROUND/JUSTIFICATION: The Child Protection Citizen Review Panel recommends this appointment.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? No	

### Budget Information

FUNDING: NA	
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### Approvals

COUNTY ATTORNEY: George Kuprian  RECOMMENDATIONS: N/A COMMENTS:	COUNTY ADMINISTRATOR: Jim Schug  RECOMMENDATIONS: Approved COMMENTS:
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# Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3B

## Commissioner's Report

### Department Information

ORIGINATING DEPARTMENT: <b>Administration</b>	REQUESTOR: <b>Pat Raddatz</b>	REQUESTOR PHONE: <b>651-430-6014</b>
PRESENTER(S):	MEDIA CONTACT: <b>Jim Schug</b>	MEDIA CONTACT PHONE: <b>651-430-6002</b>

### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: <b>Approval to cancel the County Board Meeting of December 27, 2011.</b>	
AGENDA YOU ARE REQUESTING TIME ON: <b>Consent</b>	ARE YOU SEEKING APPROVAL OF A CONTRACT? <b>No</b>
IS THIS MANDATED? <b>No</b>	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: Typically the holiday week has few agenda items so it is recommended that the County Board cancel the December 27, 2011 Board meeting.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? <b>No</b>	

### Budget Information

FUNDING: <b>NA</b>	
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### Approvals

COUNTY ATTORNEY: <b>George Kuprian</b>	COUNTY ADMINISTRATOR: <b>Jim Schug</b>
RECOMMENDATIONS: <b>N/A</b>	RECOMMENDATIONS: <b>Approved</b>
COMMENTS:	COMMENTS:



# Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3C

## Commissioner's Report

### Department Information

ORIGINATING DEPARTMENT: Accounting & Finance	REQUESTOR: Harley Will	REQUESTOR PHONE: 651-430-6027
PRESENTER(S):	MEDIA CONTACT: Harley Will	MEDIA CONTACT PHONE: 651-430-6027

### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of software and services contract with Insightsoftware.com, Incorporated to provide reporting software.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: As the Accounting & Finance Department has surveyed county users for the last five years and have seen a consistent need for greater reporting capacity. After evaluating several software tools this tool was identified as the most powerful and flexible option available to us. It was among the tools recommended by the consultant that performed the upgrade value assessment on our current JD Edwards World software.  We will begin using this software with the current JD Edwards software and be able to use it with the new JD Edwards Enterprise One software. Once the conversion to JD Edwards Enterprise One is complete we will be able to continue using the Insight software to report from both systems simultaneously, thereby saving the cost of converting large amounts of data with the system implementation.  The other advantage of implementing the Insight software now is that staff will be able to use a familiar tool with the new JD Edwards Enterprise One without facing a significant learning curve.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

### Budget Information

FUNDING: Combo	EXPLANATION OF FUNDS: Software & Maintenance: Capital Fund (\$12,400) MDB (\$15,000) Training: Accounting & Finance (\$32,000)	
FINANCIAL IMPACT:		
YEAR: 2012	AMOUNT: 59,400	BUDGETED: Yes

### Approvals

COUNTY ATTORNEY: George Kuprian	COUNTY ADMINISTRATOR: Jim Schug
RECOMMENDATIONS: Approved COMMENTS:	RECOMMENDATIONS: Approved COMMENTS:



# Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3D

## Commissioner's Report

### Department Information

ORIGINATING DEPARTMENT: Accounting & Finance	REQUESTOR: Kathy Trombly-Ferrin	REQUESTOR PHONE: 651-430-6033
PRESENTER(S):	MEDIA CONTACT:	MEDIA CONTACT PHONE:

### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Accept renewal of contract with U.S. Bank for banking services.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: Accounting & Finance would like to renew the county's contract with U.S. Bank for 2 more years for depository, banking, purchasing card and merchant processing services. The proposed renewal would extend the current terms and conditions through December 31, 2013.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? No	

### Budget Information

FUNDING: Levy	
FINANCIAL IMPACT:	
YEAR: 2012	AMOUNT: 50000.00
	BUDGETED: Yes

### Approvals

COUNTY ATTORNEY: George Kuprian	COUNTY ADMINISTRATOR: Jim Schug
RECOMMENDATIONS: Approved	RECOMMENDATIONS: Approved
COMMENTS:	COMMENTS:



# Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3E

## Commissioner's Report

### Department Information

ORIGINATING DEPARTMENT: Community Corrections	REQUESTOR: Sandra Hahn	REQUESTOR PHONE: 651-430-6913
PRESENTER(S):	MEDIA CONTACT: Sandra Hahn	MEDIA CONTACT PHONE: 651-430-6913

### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Authorization for the Department of Community Corrections to enter into a Purchase of Services Agreement with Tubman for the period of January 1, 2012, through December 31, 2012, in the amount of \$155,000.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: This is a renewal of a Purchase of Service Agreement with Tubman for services provided to victims and families of domestic violence. Tubman provides shelter, crisis intervention, counseling, advocacy, assistance with Orders for Protection, and community presentations. Tubman works with Community Corrections as the community point of contact for the Lethality Assessment Protocol (LAP) program now in place. This risk assessment tool is used by law enforcement officers in Washington County to identify the most dangerous offenders in cases of intimate partner violence. Information is used to aide the criminal justice system in allocating resources accordingly. In 2011, Tubman worked with 585 criminal cases and assisted with 95 Orders for Protection. With the addition of case coverage for felonies, the time involved with each case has increased given more court appearances and lengthier involvement. Tubman will continue to assist with advocacy, safety planning, and Orders for Protection on felony level cases.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Yes 1-11-11: 2011 agreement approved	

### Budget Information

FUNDING: Levy	
FINANCIAL IMPACT:	
YEAR: 2012	AMOUNT: 155,000 BUDGETED: Yes

### Approvals

COUNTY ATTORNEY: George Kuprian RECOMMENDATIONS: Approved COMMENTS:	COUNTY ADMINISTRATOR: Jim Schug RECOMMENDATIONS: Approved COMMENTS:
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# Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3F

## Commissioner's Report

### Department Information

ORIGINATING DEPARTMENT: Community Corrections	REQUESTOR: Terry Thomas, Jr.	REQUESTOR PHONE: 651-430-6951
PRESENTER(S): Terry Thomas	MEDIA CONTACT: Tom Adkins	MEDIA CONTACT PHONE: 651-430-6902

### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval to renew five contracts in the amount of \$198,000 for Multi-Systemic Therapy (MST), a researched-based, intensive, in-home therapy program and alternative to juvenile residential placement.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: MST provides community-based, in-home therapy services to high risk juvenile offenders and their families for a period of three to five months. These services are specifically focused on reducing out-of-home placement costs and preventing new offenses committed by juvenile offenders.  Since 2010, 38 families have participated in multi-systemic therapy. All youth referred to the program were facing an out-of-home placement of two months or longer. Eighty percent (80%) of the youth involved in MST continued to live at home, attended school or were employed and were not arrested for a new offense.  This request for board action covers contract provision for two types of MST service. The cost for the use of MST oversight, which includes programming, clinical supervision, and training costs for one year, is up to \$40,000. The maximum cost for therapy-related service provision is \$158,000.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?	

### Budget Information

FUNDING: Levy	
FINANCIAL IMPACT:	
YEAR: 2012	AMOUNT: 198,000 BUDGETED: Yes

### Approvals

COUNTY ATTORNEY: George Kuprian  RECOMMENDATIONS: Approved COMMENTS:	COUNTY ADMINISTRATOR: Jim Schug  RECOMMENDATIONS: Approved COMMENTS:
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Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3G

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Community Corrections	REQUESTOR: Terry Thomas, Jr.	REQUESTOR PHONE: 651-430-6951
PRESENTER(S): Terry Thomas	MEDIA CONTACT: Tom Adkins	MEDIA CONTACT PHONE: 651-430-6902

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval to renew Purchase of Service Agreements with Lakes Area Youth Service Bureau (LAYSB) and Youth Service Bureau, Inc. (YSB) for the period of January 1, 2012 through December 31, 2012.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: Juveniles who would otherwise be brought to juvenile court in Washington County may be recommended for a diversion program. If ordered to the program, they may participate in community work service, an educational program, and/or early intervention services through YSB or LAYSB. Juveniles are required to make restitution to the victim and complete the diversion conditions to avoid a formal court record.  The contract amounts for FY 2012 are:  <ul style="list-style-type: none"> <li>• Youth Service Bureau, Inc. in an amount not to exceed \$243,800</li> <li>• Lakes Area Youth Service Bureau in an amount not to exceed \$ 53,350</li> </ul> 2011 Outcomes <ul style="list-style-type: none"> <li>○ Total number of juveniles served 1,111</li> <li>○ Cost per juvenile \$291</li> <li>○ State rate of juvenile probation cases per 100,000 people 753</li> <li>○ Washington County rate of juvenile probation cases per 100,000 people 289</li> <li>○ Percent of juveniles without further involvement in the Washington County justice system at 12 months 81%</li> <li>○ Dollar amount of restitution collected \$6,385</li> <li>○ Number of Community Work Service hours completed 8,857</li> <li>○ Community volunteer hours contributed to diversion programs 2,960</li> </ul>	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Yes These contract were last approved 1/18/11.	

Budget Information

FUNDING: Levy	
FINANCIAL IMPACT:	
YEAR: 2012	AMOUNT: 297,150 BUDGETED: Yes

Approvals

COUNTY ATTORNEY: George Kuprian  RECOMMENDATIONS: Approved COMMENTS:	COUNTY ADMINISTRATOR: Jim Schug  RECOMMENDATIONS: Approved COMMENTS:
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# Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3H

## Commissioner's Report

### Department Information

ORIGINATING DEPARTMENT: Community Services	REQUESTOR: Julia Wallis	REQUESTOR PHONE: 651-430-8331
PRESENTER(S):	MEDIA CONTACT: Cathy Ellis	MEDIA CONTACT PHONE: 651-430-4145

### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of a contract with Dungarvin Minnesota, LLC for the provision of supportive and independent living services for disabled individuals receiving Home and Community Based Services through medical assistance waivers.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: 42 C.F.R. 440.180 and the Minnesota Department of Human Services' Medicaid Waiver Plans delegate counties the responsibility of issuing, managing, and monitoring contracts to providers of Home and Community Based Services through Medical Assistance Waivers.
BACKGROUND/JUSTIFICATION: In the summer of 2011, the Community Services Department issued a Request for Proposals in order to increase the options for disabled persons receiving Home and Community Based Services through medical assistance waivers. The goal was to create less restrictive settings in the community for clients who would otherwise likely live in a corporate foster care setting. Providers were asked how they would provide services that helped ensure the safety of vulnerable disabled persons and how they would assist clients in overcoming barriers to obtaining affordable and safe housing.  Dozens of providers responded. The Community Services Department selected a few providers to work with initially and hopes to assist additional providers in exploring similar service models in the future, as it provides additional independence for clients and costs less for taxpayers. One company that was chosen initially is Dungarvin Minnesota, LLC. Dungarvin has been serving individuals with physical and developmental disabilities for 35 years, and operates a similar housing with service models in Dakota County. Clients choosing Dungarvin will receive:	
<ul style="list-style-type: none"> <li>• 24 hour response services available in the apartment complex</li> <li>• Technology in their apartments to monitor safety and security</li> <li>• Transportation assistance</li> <li>• Financial/budgeting assistance</li> <li>• Individualized one on one services to build independent living skills and community integration</li> </ul>	
Washington County Community Services recommends approval of the 2011-2012 contract with Dungarvin Minnesota, LLC.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? No	

### Budget Information

FUNDING: Other	EXPLANATION OF FUNDS: Medical Assistance is a combination of State and Federal funds.
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## Approvals

COUNTY ATTORNEY:

**George Kuprian**

RECOMMENDATIONS: **Approved**

COMMENTS:

COUNTY ADMINISTRATOR:

**Jim Schug**

RECOMMENDATIONS: **Approved**

COMMENTS:

*Commissioner's Report*

**Department Information**

ORIGINATING DEPARTMENT: Community Services	REQUESTOR: Julia Wallis	REQUESTOR PHONE: 651-430-8331
PRESENTER(S):	MEDIA CONTACT: Traci Thompson	MEDIA CONTACT PHONE: 651-430-6620

**Agenda Item Details**

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of a contract with At Home Living Facilities Metro, Inc. for the provision of foster care and supportive independent living services for disabled individuals receiving Home and Community Based Services through medical assistance waivers.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: 42 C.F.R. 440.180 and the Minnesota Department of Human Services' Medicaid Waiver Plans delegate counties the responsibility of issuing, managing, and monitoring contracts to providers of Home and Community Based Services through Medical Assistance Waivers.
BACKGROUND/JUSTIFICATION: In the summer of 2011, the Community Services Department issued a Request for Proposals in order to increase the options for disabled persons receiving Home and Community Based Services through medical assistance waivers. The goal was to create less restrictive settings in the community for clients who would otherwise likely live in a corporate foster care setting and to create a transitional foster care to prepare persons for more independent living. Providers were asked how they would provide services that helped ensure the safety of vulnerable disabled persons and how they would assist clients in overcoming barriers to obtaining affordable and safe housing.  Dozens of providers responded. The Community Services Department selected a few providers to work with initially and hopes to assist additional providers in exploring similar service models in the future, as it provides additional independence for clients and costs less for taxpayers. One company that was chosen initially is At Home Living Facilities Metro, Inc. They were selected to develop and provide:  Transitional foster care services: At Home Living will open a licensed adult foster care home in Forest Lake in January. The site is set up similar to apartments to help prepare clients. The site will serve persons with Serious and Persistent Mental Illnesses (SPMI) by: <ul style="list-style-type: none"> <li>• Working one on one to build independent living skills for 6 to 18 months</li> <li>• Provide 24 hour supervision and crisis response services</li> <li>• Planning and assistance with the transition to independent housing</li> </ul> Independent housing with services: At Home Living will develop models that are targeted toward persons with SPMI with multiple barriers to housing. Client will receive: <ul style="list-style-type: none"> <li>• 24 hour response services available in the apartment complex</li> <li>• Transportation assistance</li> <li>• Financial/budgeting assistance</li> <li>• Service coordination with other mental health providers and resources</li> </ul>	

- Individualized one on one services to build independent living skills and community integration

Washington County Community Services recommends approval of the 2011-2012 contract with At Home Living Facilities Metro, Inc.

PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED?

### Budget Information

FUNDING: Other	EXPLANATION OF FUNDS: Medical Assistance is a combination of State and Federal funds.
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### Approvals

COUNTY ATTORNEY: <b>George Kuprian</b>  RECOMMENDATIONS: <b>Approved</b> COMMENTS:	COUNTY ADMINISTRATOR: <b>Jim Schug</b>  RECOMMENDATIONS: <b>Approved</b> COMMENTS:
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# Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3J

## Commissioner's Report

### Department Information

ORIGINATING DEPARTMENT: Community Services	REQUESTOR: Julia Wallis	REQUESTOR PHONE: 651-430-8331
PRESENTER(S):	MEDIA CONTACT: Deb Tulloch	MEDIA CONTACT PHONE: 651-430-6576

### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of a contract with Peaceful Living in Oak Park Heights to provide services to individuals receiving Medical Assistance Home and Community Based Services.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: 42 C.F.R. 440.180 and the Minnesota Department of Human Services' Medicaid Waiver Plans delegate counties the responsibility of issuing, managing, and monitoring contracts to providers of Home and Community Based Services through Medical Assistance Waivers.
BACKGROUND/JUSTIFICATION: Peaceful Living has been providing residential based services to disabled and elderly persons in Wisconsin for several years. They have recently expanded into Minnesota and have leased a fully accessible duplex in Oak Park Heights. The facility will provide 24-Hour Customized Living (commonly known as Assisted Living) to both private pay clients and clients eligible for Home and Community Based Services through Medical Assistance (MA) "waivers".  The service of 24-Hour Customized Living is a service designed for persons in need of regular supervision and assistance with daily activities such as medication administration, personal care, and housekeeping. These individuals are assessed by county staff and are determined not to need the level of care provided in a skilled nursing home, but they are unable to remain safely in their own homes. Each client receives individualized services based on their level of need. The provider's rate is determined based on this individualized assessment and is billed directly to MA through the appropriate waiver program.  The facility intends to serve only four persons allowing them to provide intensive cares to high need persons. These clients will receive services funded through MA and will pay a reduced rate rent. The provider will complete an annual program evaluation describing any incident or maltreatment reports and outlining how their services have helped delay the onset of institutional (i.e. nursing home) placement.  Washington County Community Services recommends approval of the 2011-2012 contract with Peaceful Living.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? No	

### Budget Information

FUNDING: Other	EXPLANATION OF FUNDS: Medical Assistance is State and Federal funds.
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### Approvals

COUNTY ATTORNEY: George Kuprian  RECOMMENDATIONS: Approved COMMENTS:	COUNTY ADMINISTRATOR: Jim Schug  RECOMMENDATIONS: Approved COMMENTS:
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# Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3K

## Commissioner's Report

### Department Information

ORIGINATING DEPARTMENT: Information Technology	REQUESTOR: Patrick Gangl	REQUESTOR PHONE: 651-430-6428
PRESENTER(S):	MEDIA CONTACT: Mjyke Nelson	MEDIA CONTACT PHONE: 651-430-6421

### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval to enter into a Service at Will agreement with Verizon Wireless for wireless services.	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:
BACKGROUND/JUSTIFICATION: The Department of Information Technology (DoIT) is requesting approval to enter into a Service at Will Agreement with Verizon Wireless. This agreement will allow county departments to purchase required service with GSA Federal Supply Contract Number GS-35F-0119P contract pricing.  Verizon Wireless provides cell phone and other wireless services for the county. We currently use them as our primary service provider for BlackBerry devices and wireless cards, which provide remote access to the county data network.  Washington County purchases approximately 210 lines of wireless service at a cost of \$126,000.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? No	

### Budget Information

FUNDING: Combo	EXPLANATION OF FUNDS: Budgeted by each department	
FINANCIAL IMPACT:		
YEAR: 2012	AMOUNT: 126,000	BUDGETED: Yes

### Approvals

COUNTY ATTORNEY: George Kuprian	COUNTY ADMINISTRATOR: Jim Schug
RECOMMENDATIONS: Approved	RECOMMENDATIONS: Approved
COMMENTS:	COMMENTS:



# Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3L

## Commissioner's Report

### Department Information

ORIGINATING DEPARTMENT: Property Records & Taxpayer Services	REQUESTOR: Jennifer Wagenius	REQUESTOR PHONE: 651-430-6757
PRESENTER(S):	MEDIA CONTACT: Jennifer Wagenius	MEDIA CONTACT PHONE: 651-430-6757

### Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of the plat of See Corner Estates	
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: By state law, county board approval is required on plats located within townships.
BACKGROUND/JUSTIFICATION: Washington County Board approval for the plat of See Corner Estates located in West Lakeland Township. See Corner Estates is a two lot plat located east of Stagecoach Trail and south of 22nd street.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Yes Approved by the Washington County Plat Commission July 6, 2011. Approval extended by the Washington County Plat Commission November 16, 2011.	

### Budget Information

FUNDING: NA	
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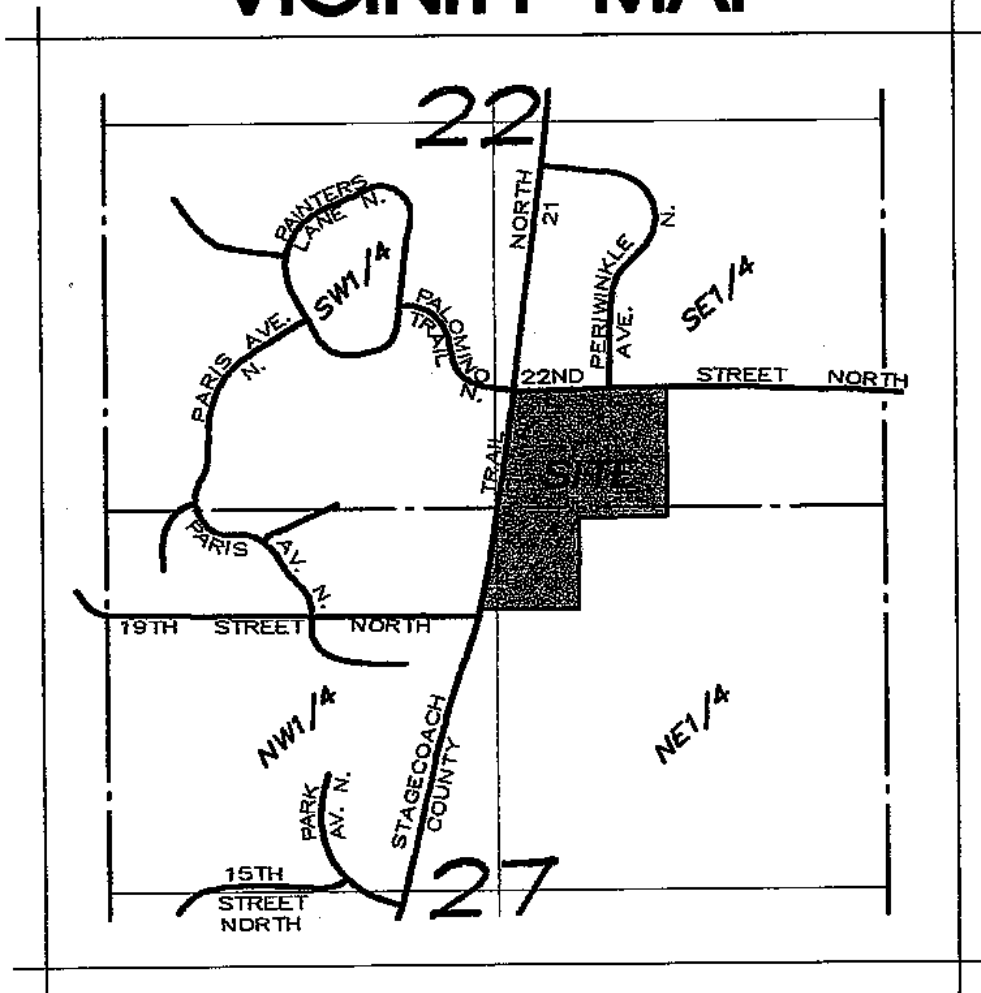
### Approvals

COUNTY ATTORNEY: George Kuprian RECOMMENDATIONS: Approved COMMENTS:	COUNTY ADMINISTRATOR: Jim Schug RECOMMENDATIONS: Approved COMMENTS:
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See Corner Estates Vicinity Map

12.20.2011

# VICINITY MAP



PART OF  
SECTIONS 22 and 27, T29N, R20W,  
WASHINGTON COUNTY, MINNESOTA



Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3M

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Rita Conlin	REQUESTOR PHONE: 651-430-4354
PRESENTER(S):	MEDIA CONTACT: John Elholm	MEDIA CONTACT PHONE: 651-430-4303

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST:  
 Authorization to enter into Amended Agreement and Restricted Covenant No. 603004 and Second Amended Agreement and Restricted Covenant No. 3547178 with the Metropolitan Council, and to file the agreements with the Washington County Recorder's Office as part of the deed to the parcels.

AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
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IS THIS MANDATED? No	EXPLANATION OF MANDATE:
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BACKGROUND/JUSTIFICATION:  
 Washington purchased land for inclusion into the Cottage Grove Ravine Regional Park and received Metropolitan Council Parks and Open Space Grants to assist with the purchase of land. As part of accepting these grant funds, Washington County is required to record on the purchased parcel an Agreement and Restrictive Covenant.

The Metropolitan Council and Washington County entered into an Agreement and Restrictive Covenant dated July 7, 1987 which was recorded in the Office of the Washington County Recorder on July 23, 1987 as Document No. 546784. On June 2, 1989, the Metropolitan Council and Washington County entered into an Agreement and Restrictive Covenant recorded as Document No. 603004.

In December 2004 the Metropolitan Council approved the removal of land from the Cottage Grove Ravine Regional Park to be used for the South Washington County Service Center and the City of Cottage Grove's City Hall and City Center with the condition that the lands removed be replaced acre for acre by December 31, 2015.

In September 2005 an Amended Agreement and Restrictive Covenant was entered into by the Metropolitan Council and Washington County for the removal of certain lands relating to the South Washington County Service Center. The Amended Agreement being recorded in the Office of the Washington County Recorder on October 24, 2005 as Document No. 3547178.

In June 2011, the City of Cottage Grove and Washington County entered into an agreement for the use and replacement of land in the Cottage Grove Ravine Regional Park as it relates to the new city hall/public safety facility. Washington County is to convey to the City said lands up to 11.64 acres, conditioned upon Washington County holding a reversionary interest in this land until the City of Cottage Grove completes the conveyance to the County of all the replacement land under the agreement.

Washington County is seeking a Second Amendment to the Restrictive Covenant Document No. 546784 and an Amended Agreement and Restrictive Covenant for Document No. 603004 to include in the removal the additional land for the City of Cottage Grove's city hall/public safety facility.

Recommendation is made to authorize signature of both the Second Amended Agreement for Restrictive Covenant and Amended Agreement and Restrictive Covenant with the Metropolitan Council and the agreements be recorded in the Washington County Recorder's Office.

PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? No

### Budget Information

FUNDING:  
NA

### Approvals

COUNTY ATTORNEY:  
Rick Hodsdon

RECOMMENDATIONS: Approved  
COMMENTS:

COUNTY ADMINISTRATOR:  
Jim Schug

RECOMMENDATIONS: Approved  
COMMENTS:



# Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3N

## Commissioner's Report

### Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Larry Phillips	REQUESTOR PHONE: 430-4360
PRESENTER(S):	MEDIA CONTACT: Cory Slagle	MEDIA CONTACT PHONE: 651-430-4337

### Agenda Item Details

#### BRIEF DESCRIPTION OF YOUR REQUEST:

Approval of Work Orders 3 through 5 to the County Road (CR) 13B overlay project contract with Hardrives, Inc.

#### AGENDA YOU ARE REQUESTING TIME ON:

Consent

#### ARE YOU SEEKING APPROVAL OF A CONTRACT?

Yes

#### IS THIS MANDATED? No

#### EXPLANATION OF MANDATE:

#### BACKGROUND/JUSTIFICATION:

The County Road (CR) 13B (DeMontreville Trail North) project consists of bituminous reclamation, bituminous paving, and curb and gutter from State Aid Highway 35 (50th Street North) to Trunk Highway 36 in the City of Lake Elmo.

Per contract policy, board approval is required if the sum of the contract work orders exceed \$100,000 or 5 percent of the original contract or if any single work order exceeds \$50,000.

<u>Work Order #</u>	<u>Value</u>	<u>Minor Extra Work Added to Contract</u>
3	\$26,644.34	Remove and replace centerline culverts.
4	\$10,648.00	Substitute Type 5 Hydro Mulch for Cat 4/5 blanket. One acre of coverage at negotiated price of \$2.20 per square yard.
5	\$388.30	Install extra mailbox post; reinstall old mailbox; install paper tube brackets; mobilization charges.
<b>TOTAL</b>	<b>\$ 37,680.64</b>	

#### Summary of this contract:

Original Contract	\$775,619.01
Previous approved Work Orders	\$28,131.97
Work Order #3	\$26,644.34
Work Order #4	\$10,648.00
Work Order #5	\$388.30
<b>New Contract Total</b>	<b>\$841,431.62</b>

Note: the final project cost is anticipated to be lower than the original contract amount due to under runs in bituminous pavement and erosion control.

Funding for the CR 13B project is from 2011 bond funds.

The county engineer recommends approval of Work Orders 3 through 5 for the CR 13B overlay project with Hardrives, Inc.

#### PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Yes

Board approval of contract on 8/9/11, project engineer approval of Work Orders 1 and 2 in accordance with contract policy.

### Budget Information

FUNDING: Other	EXPLANATION OF FUNDS: 2011 Bonds
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**FINANCIAL IMPACT:**

YEAR: 2011

AMOUNT: \$37,680.64

BUDGETED: Yes

**Approvals**

COUNTY ATTORNEY:

**George Kuprian**RECOMMENDATIONS: **Approved**

COMMENTS:

COUNTY ADMINISTRATOR:

**Jim Schug**RECOMMENDATIONS: **Approved**

COMMENTS:

**Department Information**

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Rita Conlin	REQUESTOR PHONE: 651-430-4354
PRESENTER(S):	MEDIA CONTACT: Ted Schoenecker	MEDIA CONTACT PHONE: 651-430-4319

**Agenda Item Details**

BRIEF DESCRIPTION OF YOUR REQUEST:  
Adopt resolution to enter into Capital Grant Agreements 05-2012 and 06-2012 with the Counties Transit Improvement Board (CTIB) for Rush Line and Gateway Corridor Projects.

AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
IS THIS MANDATED? No	EXPLANATION OF MANDATE:

BACKGROUND/JUSTIFICATION:  
On September 6, 2011, the Washington County Board of Commissioners resolved to submit capital grant applications to CTIB requesting \$630,000 for property acquisition of the abandoned Burlington Northern Santa Fe (BNSF) railway line in Hugo and \$2,125,000 for completion of the Gateway Corridor Draft Environmental Impact Statement (DEIS)

BNSF Property Acquisition - Rush Line Corridor (05-2012)  
The Washington County Regional Railroad Authority (WCRRRA) acquired the Burlington Northern Santa Fe (BNSF) property from 145<sup>th</sup> Street in Hugo to the northern Washington County border limits in Forest Lake in 1994 to preserve the corridor for future transitway purposes. In mid 2011, BNSF took the necessary actions to abandon the existing rail corridor from 140<sup>th</sup> Street to 145<sup>th</sup> Street in Hugo; approximately 0.5 miles in length and 6 acres in area. It is estimated that the total cost for acquisition is approximately \$700,000. The application to the CTIB requested \$630,000 (90%) of the total costs with the remaining \$70,000 (10%) being provided by the WCRRRA.

Gateway Corridor DEIS (06-2012)  
The Gateway Corridor is currently in the process of completing an Alternatives Analysis (AA) for the corridor. This is the first step in the development of a transitway corridor that examines various transit alternatives and culminates in the development of a locally preferred alternative (LPA) at the end of the study. The next step in the development of the transitway is the Draft Environmental Impact Statement (DEIS), which will examine the preferred option(s) in much greater detail. Based on other transitway corridors in the region, the estimated cost to complete the DEIS is approximately \$3,000,000. The application to CTIB requested \$2,125,000 with the Ramsey County Regional Railroad Authority (RCRRA) to provide the remaining \$875,000 as part of the requirements from the Gateway Corridor Joint Powers Agreement.

At its December 14, 2011 meeting, CTIB authorized the award of capital grants to Washington County for the projects described above.

This grant funding is included in the 2012 adopted budget.

Recommendation is made to adopt the resolution to enter into CTIB capital grant agreements 05-2012 and 06-2012.

PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Yes  
September 6, 2011 – Board resolutions authorizing submittal of capital applications to CTIB for grants payable in 2012 for the BNSF Property Acquisition and the Gateway Corridor DEIS.

## Budget Information

FUNDING: Other		EXPLANATION OF FUNDS: CTIB Grant Revenue
FINANCIAL IMPACT:		
YEAR: 2012	AMOUNT: \$2,755,000.00	BUDGETED: Yes

## Approvals

COUNTY ATTORNEY: George Kuprian RECOMMENDATIONS: Approved COMMENTS:	COUNTY ADMINISTRATOR: Jim Schug RECOMMENDATIONS: Approved COMMENTS:
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BOARD OF COUNTY COMMISSIONERS  
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. \_\_\_\_\_

DATE December 20, 2011

DEPARTMENT Public Works / Regional Rail

MOTION  
BY COMMISSIONER \_\_\_\_\_

SECONDED BY  
COMMISSIONER \_\_\_\_\_

**APPROVAL OF COUNTIES TRANSIT IMPROVEMENT BOARD (CTIB)  
CAPITAL GRANT AGREEMENTS  
FOR RUSH LINE (05-2012) AND GATEWAY (06-2012) CORRIDOR PROJECTS**

**WHEREAS**, Washington County is a member of both the Rush Line Corridor Task Force and the Gateway Corridor Commission; and

**WHEREAS**, the Rush Line and Gateway Corridors are included in the 2030 Transportation Policy Plan as transitways; and

**WHEREAS**, Washington County has been a member of the Counties Transit Improvement Board (CTIB) since 2008; and

**WHEREAS**, CTIB has identified the Rush Line and Gateway Corridors as transitways that are eligible for funding; and

**WHEREAS**, CTIB has adopted a Transit Investment Framework and has estimated that \$90,000,000 in revenue will be generated for 2012; and

**WHEREAS**, Washington County is guaranteed three percent (3%) of the total estimated revenue generated for each of the years 2010-2013; and

**WHEREAS**, CTIB has approved an application submitted by Washington County in the amount of \$630,000 for for the Rush Line Corridor to purchase approximately six (6) acres, or a half (1/2) mile in length, of abandoned Burlington Northern Santa Fe (BNSF) railway line in the City of Hugo along Trunk Highway 61; and

**WHEREAS**, CTIB has approved an application submitted by Washington County in the amount of \$2,125,000 for the development of the Gateway Corridor Draft Environmental Impact Statement (DEIS).

**NOW THEREFORE BE IT RESOLVED**, that the Washington County Board of Commissioners approves entering into Capital Grant Agreements 05-2012 and 06-2012 with CTIB and authorizes the Board Chair and County Administrator to execute the agreements on behalf of the county without further action of the County Board conditioned upon compliance with all specified requirements and approval as to form by the Washington County Attorney's office.

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

	YES	NO
HEGBERG	_____	_____
KRIESEL	_____	_____
LEHRKE	_____	_____
PULKRABEK	_____	_____
WEIK	_____	_____



Request for Board Action

BOARD MEETING DATE:  
December 20, 2011

AGENDA ITEM NUMBER:

3P

Commissioner's Report

Department Information

ORIGINATING DEPARTMENT: Sheriff's Office	REQUESTOR: Sue Kaufmann	REQUESTOR PHONE: 651-430-7978
PRESENTER(S):	MEDIA CONTACT: William Hutton	MEDIA CONTACT PHONE: 651-430-7601

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST:  
Approval and authorization from the County Board Chair and Administrator to enter into agreement with the State of Minnesota to receive funding through the Minnesota Department of Public Safety which received grant monies from the Public Safety Interoperable Communication Grant.

AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:

BACKGROUND/JUSTIFICATION:  
The Sheriff's Office is requesting the approval to accept a grant in the amount of \$6,067.77 from the Minnesota Department of Public Safety which received grant monies from the Public Safety Interoperable Communication Grant.

The grant monies will be used to acquire an 800 MHz control station to be installed in the Polk County Wisconsin Sheriff's Office Dispatch Center to improve our interoperability with emergency services personnel in Polk County.

This radio would allow Washington County 800 MHz users to communicate with VHF users from the State of Wisconsin in situations where interoperability is required.

There are no local matching funds required for this grant.

PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? No

Budget Information

FUNDING: Other	EXPLANATION OF FUNDS: Grant Funds	
FINANCIAL IMPACT:		
YEAR: 2012	AMOUNT: 6070.77	BUDGETED: No
EXPLANATION OF BUDGET CHANGES: Revenue will be received from PSIC grant for the purchase of consolette to be installed in Polk County Wisconsin.		

Approvals

COUNTY ATTORNEY: George Kuprian RECOMMENDATIONS: Approved COMMENTS:	COUNTY ADMINISTRATOR: Jim Schug RECOMMENDATIONS: Approved COMMENTS:
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*Commissioner's Report*

**Department Information**

ORIGINATING DEPARTMENT: Community Corrections	REQUESTOR: Tom Adkins	REQUESTOR PHONE: 651-430-6902
PRESENTER(S): Tom Adkins	MEDIA CONTACT: Tom Adkins	MEDIA CONTACT PHONE: 651-430-6902

**Agenda Item Details**

BRIEF DESCRIPTION OF YOUR REQUEST: Approval of the 2012-2013 Community Corrections Comprehensive Plan	
AGENDA YOU ARE REQUESTING TIME ON: Board	ARE YOU SEEKING APPROVAL OF A CONTRACT? No
TIME NEEDED: 15	
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: M.S 401.06 requires counties participating in the Community Corrections Act to submit a comprehensive plan that is approved by the Commissioner of Corrections for the State of Minnesota prior to receiving state funds.
BACKGROUND/JUSTIFICATION: Community Corrections Director, Tom Adkins, will provide a brief presentation regarding the 2012-2013 Comprehensive Plan as recommended by the Community Corrections Advisory Board.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? Yes A plan has been presented annually to the Board since joining the Community Corrections Act in 1978.	

**Budget Information**

FUNDING: Combo	EXPLANATION OF FUNDS: The plan contains the full budget for Community Corrections
FINANCIAL IMPACT:	
YEAR: 2012	AMOUNT: \$9,508,346
BUDGETED: Yes	

**Approvals**

COUNTY ATTORNEY: George Kuprian	COUNTY ADMINISTRATOR: Jim Schug
RECOMMENDATIONS: N/A	RECOMMENDATIONS: Approved
COMMENTS:	COMMENTS:

**COMMUNITY CORRECTIONS  
2012-2013 COMPREHENSIVE PLAN**

***BUILDING SAFER COMMUNITIES...***



# *Washington County Community Corrections*

- Organized under Chapter 401 of Minnesota Statutes since 1978
- M.S. 401.06 requires the development of a Comprehensive Plan for the delivery of correctional services
- M.S. 401.08 requires the formation of an Advisory Board

The Community Corrections Advisory Board is made up of at least nine members:

- Law Enforcement
- Prosecution
- Judiciary
- Education
- Corrections
- Ethnic Minorities
- Social Services
- Lay Citizen

# *Membership*

- Todd Bruehl (Chair, District 2)
- Richard Gustafson (Co-Chair, District 3)
- Derek Berg (Education)
- Anthony Carr (Ethnic Minority Representative)
- Scott Dawson (Corrections)
- Susan Drabek (Public Defender Representative)
- Bill Hutton (Law Enforcement)
- Mark Kuppe (Community Social Services –Mental Health)
- David Lutchen (District 4)
- John Hoffman (Judiciary)
- Elizabeth Martin (Judiciary)
- Susan Miles (Judiciary)
- John Miller (District 1)
- Peter Orput (Prosecution)
- Carl Scheider (District 5)
- Bill Sullivan (Law Enforcement)
- Mary Waldkirch (Victim Representative)
- Vacant (Community Social Services Representative)

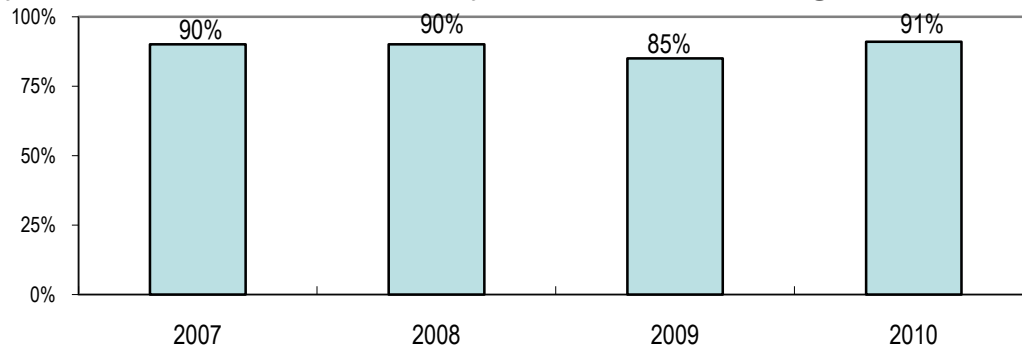
# *Advisory Board*

- Six meetings in 2011
- Overviews of Community Corrections, the Sheriff's Office, the County Attorney's Office, and the use of community circles in sentencing offenders
- Reviewed and provided feedback regarding the development of the Comprehensive Plan

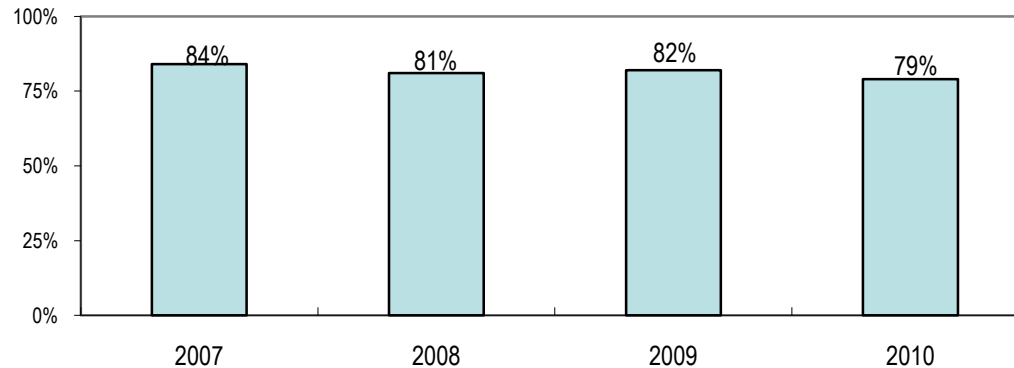
Citizen members help to provide a voice  
and public reaction to the important work  
of the criminal justice community in  
Washington County

# Performance Measures

Measure: Percent of juvenile felony offenders not convicted of an additional felony offense within three years of discharge from probation

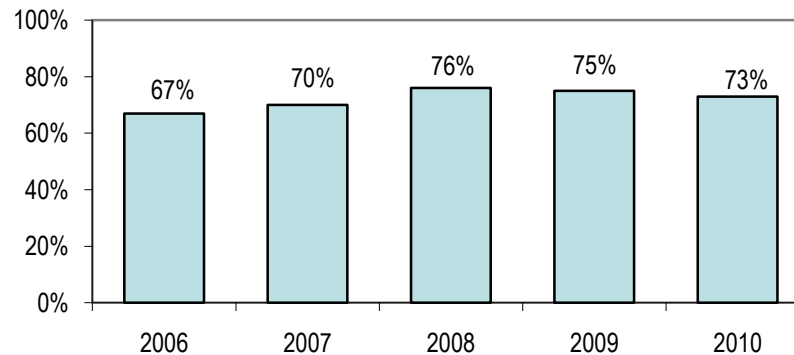


Measure: Percent of adult felony offenders not convicted of an additional felony offense within three years of discharge from probation

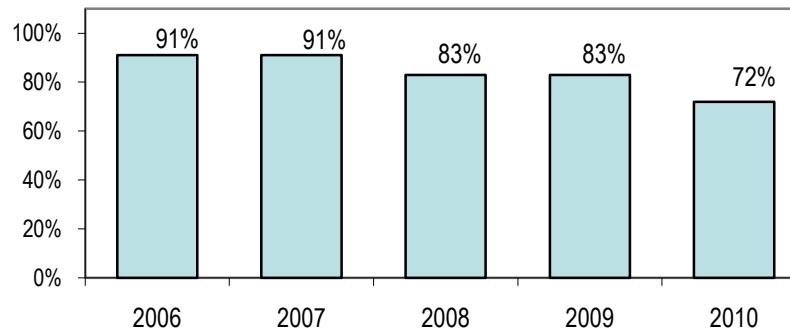


# *Performance Measures* continued

Measure: Percent of closed adult cases where restitution is paid in full



Measure: Percent of closed juvenile cases where restitution is paid in full



# *A few Strategic Plan highlights*

- Review the Repeat DWI Offender Program model
- Expand the use of the “Search and Seizure Team” for higher risk probationers
- Improve the criminal justice response to veterans with mental health issues who are charged with a crime

# *Strategic Plan* continued

- Move towards the use of electronic records to manage offender files
- Increase the use of mini-training sessions to improve staff skills and knowledge; decrease the use of all day or multi-day training sessions
- Advance the use of evidence-based practices to reduce recidivism with offenders on probation

Recommend approval of the  
Community Corrections 2012-2013  
Comprehensive Plan as approved by  
the Advisory Board on October 27, 2011

*Commissioner's Report*

**Department Information**

ORIGINATING DEPARTMENT: <b>Administration</b>	REQUESTOR: <b>Pat Raddatz</b>	REQUESTOR PHONE: <b>651-430-6014</b>
PRESENTER(S):	MEDIA CONTACT: <b>Jim Schug</b>	MEDIA CONTACT PHONE: <b>651-430-6002</b>

**Agenda Item Details**

BRIEF DESCRIPTION OF YOUR REQUEST: Workshop will be held to review and recommend Commissioner appointments to committees, commissions and Joint Powers Boards for 2012.	
AGENDA YOU ARE REQUESTING TIME ON: <b>Workshop</b>	ARE YOU SEEKING APPROVAL OF A CONTRACT? <b>No</b>
TIME NEEDED: <b>45 Minutes</b>	
IS THIS MANDATED? <b>Yes</b>	EXPLANATION OF MANDATE: <b>A number of the committees, commissions and joint powers boards are required by state law.</b>
BACKGROUND/JUSTIFICATION: Each year the County Board appoints members to represent the county on various committees, commissions and Joint Powers Boards for the coming year.	
PREVIOUS ACTION ON REQUEST / OTHER PARTIES INVOLVED? <b>No</b>	

**Budget Information**

FUNDING: <b>NA</b>	
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**Approvals**

COUNTY ATTORNEY:	COUNTY ADMINISTRATOR: <b>Jim Schug</b>
RECOMMENDATIONS: COMMENTS:	RECOMMENDATIONS: <b>Approved</b> COMMENTS: