

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD  
WASHINGTON COUNTY, MINNESOTA  
FEBRUARY 19, 2008**

**WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY**

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Commissioner Pulkrabek absent. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Mike Rogers, Associate Planner; Keith Potter, Facilities Manager; Patricia Conley, Library Director; Mjyke Nelson, Information Technology Director; Kay McAloney, Human Resources Director; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Captain Steve Pott; Harley Will, Financial Services Director; Dan Papin, Community Services Director; Patrick Singel, Deputy Community Services Director; Richard Backman, Community Services Division Manager; Mary Farmer-Kubler, Community Services Supervisor; Lowell Johnson, Public Health and Environment Director; Kevin Corbid, Director of Property Records and Taxpayer Services; and Steve Nelson, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES**

The Washington County Board of Commissioners met in regular session at 9:16 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Commissioner Pulkrabek absent. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; Linda Krafthefer, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Mike Rogers, Associate Planner; Keith Potter, Facilities Manager; Patricia Conley, Library Director; Mjyke Nelson, Information Technology Director; Kay McAloney, Human Resources Director; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Captain Steve Pott; Harley Will, Financial Services Director; Dan Papin, Community Services Director; Patrick Singel, Deputy Community Services Director; Richard Backman, Community Services Division Manager; Mary Farmer-Kubler, Community Services Supervisor; Lowell Johnson, Public Health and Environment Director; Kevin Corbid, Director of Property Records and Taxpayer Services; and Steve Nelson, Public Information Coordinator II.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of the February 5, 2008 Board meeting minutes.
2. Approval to apply for the 2007 Local Governmental Innovation Award for the “Roundabout U” which Public Works initiated to educate concerned citizens about roundabouts.
3. Approval of the Workforce Investment Act, Title 1B Master Grant agreement (covering adult, youth, dislocated worker, and older Americans programs) with the Minnesota Department of Employment and Economic Development from April 1, 2008 until March 31, 2011.
4. Adoption of **Resolution No. 2008-020** as follows:

Authorizing Execution of Agreement with  
Hewlett Packard

BE IT HEREBY RESOLVED, that the Department of Information Technology (DoIT) is authorized to enter into an agreement by purchase order, with Hewlett Packard for the purchase of computer server hardware, software and three (3) years support for the implementation of the Storage Area Network Solution.

5. Approval of printing contract with NBS Data Management Group for taxation and valuation related mailings for calendar year 2008.
6. Approval of town road allotments for the following townships: Baytown Township, \$11,356.13; Denmark Township, \$13,373.00; Grey Cloud Township, \$4,154.60; May Township, \$18,762.99; Stillwater Township, \$15,284.27; and West Lakeland Township, \$0.00.
7. Bids were received for electrical services as follows:

<u>Contractor</u>	<u>Bid</u>
Parsons Electric, LLC	\$82,464.00
Midwest Electrical Construction	\$82,800.00
Collins Electrical Systems	\$83,400.00
Hunt Electric Corporation	\$86,400.00
Polyphase Electric	\$87,240.00

Adoption of **Resolution No. 2008-021** as follows:

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Bid Award for Electrical Services to  
Parsons Electric, LLC

WHEREAS, in order to provide for the routine, preventative, and emergency maintenance of electrical systems at the various county facilities, the county solicited bids for this service; and

WHEREAS, bids were opened on January 29, 2008 with Parsons Electric, LLC, a qualified and responsible contractor, providing the lowest bid; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Parsons Electric, LLC be accepted and the county enter into a contract with Parsons Electric, for electrical services; and

BE IT FURTHER RESOLVED, that the contract between the county and Parsons Electric, LLC be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

8. Approval of Change Order #003, Frerichs Construction Co., for the purchase and installation of an additional uninterruptible power supply (UPS) for the Disaster Recovery Data Center.
9. Approval of contract award to H.M. Cragg Company for supplying and installing -48 VDC Power Systems for the 800 MHz Radio System.

The foregoing Consent Calendar was adopted unanimously; Commissioner Pulkrabek absent.

## **COMMUNITY SERVICES**

### **2007 Child Protection Citizen Review Annual Report**

Dani Horan, Washington County Citizen Review Panel Chair, presented their 2007 Annual Report.

### **2008 Community Development Block Grant and HOME Annual Plan**

Mary Farmer-Kubler, Supervisor, presented an overview of the draft Community Development Block Grant and Home Investment Partnership Program Annual Action Plan. Included in this year's plan are the following items: City of Lake Elmo, Cimarron gas service line replacement, \$50,000; Two Rivers Community Land Trust, acquisition and rehabilitation program, 313,207; Washington County Housing and Redevelopment Authority, Trailside Senior Apartments, \$200,000; CDBG and HOME Administration, \$164,772; Owner-Occupied Rehabilitation Program, \$250,000; Eligibility Specialist, \$48,019; and Wraparound Services, \$72,487. The total funds proposed are \$1,098,485. Staff requests approval of the funding recommendations, public hearing date of March 13, and release for public comment of the draft 2008 Community Development Block Grant and HOME Annual Plan.

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Commissioner Peterson moved to approve the funding recommendations, set public hearing date of March 13, and release for public comment the draft 2008 Community Development Block Grant and HOME Annual Plan. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

## **PUBLIC WORKS**

### **Remove from Table – Five Star Welding and Fabricating Contract**

Commissioner Stafford moved to remove from table authorization to terminate Campus 2025 Improvement Contract #4215 (structural steel) and Contract #4273 (metal fabrication supply) with Five Star Welding and Fabricating, Inc. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

Don Theisen, Public Works Director, informed the Board that staff, Kraus-Anderson Construction and Five Star Welding and Fabricating, Inc. met on several occasions last week and developed a deadline for the delivery of the steel. He reported that Five Star took this request seriously and did improve the delivery and met most of the deadlines that were set. He reported that they met again yesterday and discussed a new schedule to complete the project and that will be formalized. He requested that the Board table this item indefinitely, so if things do change adversely they will be able to reconsider this item as needed.

Commissioner Peterson moved to table authorization to terminate Campus 2025 Improvement Contract #4215 (structural steel) and Contract #4273 (metal fabrication supply) with Five Star Welding and Fabricating, Inc. indefinitely. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

### **Change Order #1 – Ramsey Excavating, Inc.**

Commissioner Kriesel moved to approve Change Order #1 to contract with Ramsey Excavating, Inc. for the Government Center Campus Improvements Project in the amount of \$84,663. Commissioner Peterson seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

### **Final Payment to Contractors on the Headwaters Service Center – Forest Lake Construction Project**

Commissioner Peterson moved to adopt **Resolution No. 2008-022** as follows:

Final Payment for the Washington County Headwaters Service Center-  
Forest Lake and Library Building Construction Project

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WHEREAS, the Washington County Board of Commissioners, on April 18, 2006 approved the bid award in 29 bid divisions for the building construction project known as the Washington County Headwaters Service Center – Forest Lake and Library in the City of Forest Lake; and

WHEREAS, Arnt Construction Company, Inc. RO-SO Contracting, Inc., FPI Paving Contractors, Inc., CR Fischer & Sons, Inc., Peterson Companies, Inc., Slate Cement, Inc., Hollenback & Nelson, Inc., Thurnbeck Steel Fabrication, Inc., Red Cedar Steel Erectors, Inc., SGO Roofing & Construction, Inc., Cosney Corporation, Meisinger Construction Company, Inc., M G McGrath, Inc., Right Way Caulking, Kendell Doors & Hardware, Inc. M G McGrath, Inc., Twin City Garage Door Company, Integrity Drywall, Inc., Twin City Acoustics, Inc., Flooring Concepts, Inc., Commercial Flooring Services, Fransen Decorating, Inc., Polyvision Corporation, A & L Construction, Inc., Mahin-Walz, Inc., Construction Supply, Inc., Master Mechanical, Inc., Total Fire Protection, Inc., and Gephart Electric Co., Inc., have satisfactorily completed all work in accordance with the terms and conditions of the project specifications.

NOW, THEREFORE BE IT RESOLVED, that Arnt Construction Company, Inc. RO-SO Contracting, Inc., FPI Paving Contractors, Inc., CR Fischer & Sons, Inc., Peterson Companies, Inc., Slate Cement, Inc., Hollenback & Nelson, Inc., Thurnbeck Steel Fabrication, Inc., Red Cedar Steel Erectors, Inc., SGO Roofing & Construction, Inc., Cosney Corporation, Meisinger Construction Company, Inc., M G McGrath, Inc., Right Way Caulking, Kendell Doors & Hardware, Inc. M G McGrath, Inc., Twin City Garage Door Company, Integrity Drywall, Inc., Twin City Acoustics, Inc., Flooring Concepts, Inc., Commercial Flooring Services, Fransen Decorating, Inc., Polyvision Corporation, A & L Construction, Inc., Mahin-Walz, Inc., Construction Supply, Inc., Master Mechanical, Inc., Total Fire Protection, Inc., and Gephart Electric Co., Inc., be paid in full for said contract in the amount due indicated on the final payment applications as certified by project architect and construction manager.

Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

### **Emergency Repairs at the Cottage Grove Service Center**

Commissioner Peterson moved to adopt **Resolution No. 2008-023** as follows:

#### Emergency Repairs at the Washington County Service Center – Cottage Grove

NOW, THEREFORE BE IT RESOLVED, that pursuant to Minnesota Statute Section 375.22 the contracts for emergency repairs at the Washington County Service Center – Cottage Grove be entered into without the requirement of first bidding the contracts; and

BE IT FURTHER RESOLVED that the Public Works Director be delegated the authority to execute all such repair contracting; and

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BE IT FURTHER RESOLVED, that the Capital Repair Fund be utilized to pay for the repairs.

Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

### **HISTORICAL SOCIETY**

Commissioner Peterson moved to authorize \$5,000 to be paid to the Washington County Historical Society for the publication of a new title, *A History of Washington County: Gateway to Minnesota History* by Robert J. Goodman. Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

### **GENERAL ADMINISTRATION**

#### **2008 Work Plan**

Commissioner Peterson moved to approve the 2008 work plan. Commissioner Stafford seconded the motion and it was adopted unanimously; Commissioner Pulkrabek absent.

#### **Legislative Update**

Jim Schug, County Administrator, presented a brief legislative update. He reported that most of the focus has been on transportation funding and Washington County has been active in communicating initiatives. Another item that Washington County has requested through the legislative delegation is that funding be provided for the acquisition of land and development of the Big Marine Park Reserve. The county had requested \$8 million, but that was amended to \$3 million with a dollar-for-dollar county match; and in addition a joint request by the Disabled Veteran's Rest Camp and the county of \$1 million for a separate entrance.

### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Kriesel reported on his trip to Dallas, Texas last week to welcome home soldiers returning from Iraq as well as those headed to Iraq and Afghanistan.

Commissioner Stafford reported he has a meeting tomorrow morning with the Woodbury City Administrator and Mayor. Friday morning he is meeting with Captain Steve Pott, Commissioner Kriesel and the County Administrator to discuss the 800 MHz radio tower in Afton.

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Commissioner Peterson reported that the bid for the Wakota Bridge was accepted and construction will start in April. It should be completed by October 29, 2010. She indicated that the legislature will be voting on the transportation package this Thursday. She urged all the Commissioners to attend in support of the transportation bill.

### **BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Stafford and it was adopted unanimously; Commissioner Pulkrabek absent. The Board meeting adjourned at 10:55 a.m.

### **BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to discuss Denmark Township's comments on the Land and Water Legacy Program applications. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Wayne Sandberg, John Elholm, Mike Rogers, Jane Harper, Kevin Corbid, Kathy Higgins, Denmark Township Board Chair, Dick Thompson, Denmark Township, John Kummer, Denmark Township, Marc Hugunin, Mary Hauser, Kevin Giles, Star Tribune, Nancy Yang, Pioneer Press, and Yvonne Klinnert, Stillwater Courier.

### **REGIONAL RAILROAD AUTHORITY WORKSHOP WITH PUBLIC WORKS**

The Regional Railroad Authority met in workshop session with the Department of Public Works to discuss the preliminary results of the Metropolitan Council's Transit Master Study. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Hegberg, Stafford, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Wayne Sandberg, John Elholm, Mike Rogers, Kevin Giles, Star Tribune, Nancy Yang, Pioneer Press, and Yvonne Klinnert, Stillwater Courier.

Dennis C. Hegberg, Chair  
County Board

Attest:

James R. Schug  
County Administrator

