

**MINUTES of the Washington County Library Board**  
Regular Meeting at Library Administrative Offices  
**Woodbury, MN**  
**January 28, 2008**

**Present:**

**Board:** Alfveby, Hegberg, Nickerson, Ryberg, Schottmuller, Sindelir, Vidlock  
**Staff:** Conley, Schneider, Manion, Johnson

**1. Call to Order**

Ryberg called the meeting to order at 6:30 p.m.

**Pledge of Allegiance**

**2. Recognition of the Public**

Manion introduced Rebecca Rowe, library intern at WCL.

**3. Adoption of the Agenda**

Conley requested an item be added to the agenda – “Review 2008 Workplan.” It was moved by Schottmuller and seconded by Alfveby to adopt the Agenda as amended. Vote: All in favor. Motion passed.

It was moved by Sindelir and seconded by Schottmuller to adopt the Consent Calendar items. These included the minutes of the November 2007 meeting with one correction - the next meeting date was corrected to “January 28, 2008”; acceptance of donations of \$875; and the 2008 WCL Board meeting dates and locations. Vote: All in favor. Motion passed.

**4. Unfinished and New Business**

**A. Election of Officers**

Sindelir nominated the currently serving slate of officers, including: Chair, Paul Ryberg and Secretary, Pauline Schottmuller. There being no other nominations the slate was accepted as presented.

**B. Work Plan for 2008**

Conley presented a proposed Workplan for the WCL Board for the 2008 year. The areas included were: 1) Reports/ Training, 2) Board bylaws, Goals, Officers, 3) Library Laws, 4) Associate Libraries, 5) Budget, 6) and Other Topics/ Speakers. Budget options will be presented in April, with discussion in June. The strategic plan for 2010-2014 will be discussed in June. Discussion followed.

**C. Discussion & Review of Library Policies**

The Library Board through delegation from the Washington County Board of Commissioners establishes the Facilities and Services Policies of the

Washington County Library. The WCL board reviewed those policies and accepted them with the changes as attached.

**D. Review of Library workshop with County Board on Comprehensive Planning for Facilities**

On January 8, 2008, the Washington County Library Board and County Board of Commissioners met in a Board workshop to discuss the recommendation to include planning for library facilities in the cultural section of the Washington County Comprehensive Plan. Conley reviewed the power point used at the workshop and highlighted that discussion.

**5. Administrative Reports**

**A. Financial Report**

Conley presented the December 31, 2007 Financial Report.

**B. Director's Report**

Conley updated the board on issues and projects ongoing in WCL.

**6. Board Reports**

**A. Board President's Report**

Ryberg requested that the possibility of blood drives at the library branches be explored. Conley will do so.

**B. Board Members' Reports**

The meeting was adjourned at 8:20 p.m.

The next meeting will be Monday, February 25, 2008 at 6:30 p.m. at the Park Grove Branch Library in Cottage Grove.