

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**NOVEMBER 23, 2010**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Hegberg, Kriesel, Pulkrabek, and Weik. Commissioner Peterson absent. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Tom Adkins, Community Corrections Director; Dan Papin, Community Services Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Greg Wood, Building Services Manager; Sheriff Bill Hutton; Commander Dan Starry; Commander Sheri Dexter; Mjyke Nelson, Information Technology Director; Kevin Corbid, Director of Property Records and Taxpayer Services; Lowell Johnson, Director of Public Health and Environment; and Yvonne Klinnert, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the public; none were heard.

**CONSENT CALENDAR**

Commissioner Kriesel moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the November 2, 2010 Board meeting minutes.
2. Approval to establish December 14, 2010 for the Public Hearing to approve the final 2011-2015 Washington County Capital Improvement Plan.
3. Approval of contracts for assessing services with the cities of Newport, Willernie and Lakeland.
4. Approval of Work Orders #4, 6, 8, 10, 11, 12, 13 and 14 to the County Road 83 bridge construction project contract with Robert R. Schroeder Construction.
5. Approval to Change Order #2 to County State Aid Highway 13 landscaping project with Noble Nursery Retail, Inc. in the amount of \$21,331.60; and

Adoption of **Resolution No. 2010-159** as follows:

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Final Payment for County State Aid Highway  
(CSAH) 13 (Radio Drive) Landscaping Project

WHEREAS, the Washington County Board of Commissioners, on September 16, 2008 approved the bid award to Noble Nursery Retail, Inc. and signed a contract with said company for landscaping on CSAH 13 (Radio Drive) in the City of Woodbury; and

WHEREAS, Noble Nursery Retail, Inc. has satisfactorily completed all work in accordance with the terms and conditions of the contract; and

NOW, THEREFORE, BE IT RESOLVED, that Noble Nursery Retail, Inc. be paid in full for said contract work in the amount due indicated on the final payment voucher.

6. Approval and execution of Amendment #2 to Contract with Peterson Companies, Inc. for 2010-2011 snow removal services through the signatures of the Washington County Board Chair and the County Administrator without further action of the County Board conditioned upon compliance with all specifications and approval as to form by the Washington County Attorney's Office.

The foregoing Consent Calendar was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Weik, and Pulkrabek; Nays, none; Commissioner Peterson absent.

**PROPERTY RECORDS AND TAXPAYER SERVICES**

**Grant Application for Election Equipment Funding**

Commissioner Hegberg moved to adopt **Resolution No. 2010-160** as follows:

2010 Help America Vote Act (HAVA) Election Equipment Grant Request

WHEREAS, the State of Minnesota received \$35 million in 2005 to upgrade election equipment as part of the Help America Vote Act (HAVA) passed by Congress, and

WHEREAS, the County Board of Commissioners of the County of Washington, purchased precinct based vote counting equipment in 1999 completely with local tax dollars prior to any federal or state financial assistance being available, and

WHEREAS, the equipment purchased in 1999 will need to be replaced in the near future in order to continue to have high quality, functioning equipment to count votes in the county, and

WHEREAS, the 2010 Legislature, at the urging of Washington County, has made the remaining \$2.1 million in HAVA funds that are currently unspent available for grants to counties that will be replacing vote counting equipment that was purchased without any state or federal assistance, and

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WHEREAS, the county may request a grant of up to \$4000 per precinct to replace optical scan vote counting equipment, and

WHEREAS, the County Board of Commissioners of the County of Washington, agrees to provide a local match at least equal to the amount of grant funds it is awarded as required by law, and

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves and directs the Department of Property Records and Taxpayer Services to submit a grant request for \$332,000 to the Secretary of State's Office as allowed under Laws 2010, Chapter 379, section 4.

Commissioner Weik seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Hegberg, Kriesel, Weik, and Pulkrabek; Nays, none; Commissioner Peterson absent.

#### **Update on Election Recount**

Kevin Corbid, Director of Property Records and Taxpayer Services, presented a brief overview of the Governor's election race recount that will begin on Monday, November 29. Washington County will begin at 9:00 a.m. in the County Board Room. They will use eight counting stations, and each station will consist of county staff, election judges, a city clerk, and each candidate's representative.

#### **GENEARL ADMINISTRATION**

Commissioner Weik moved to change the December 7 County Board meeting to December 9 at 6:00 p.m. Commissioner Hegberg seconded the motion and it was adopted unanimously; Commissioner Peterson absent.

#### **COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Hegberg reported that the County Road 83 overpass is now open. He has had a few calls asking why the exits cannot be opened, they are there and functioning, but they won't allow it to be opened until after the Broadway Bridge construction begins. He reported that at the Transportation Advisory Board Commissioner Peterson was given an award for her years of service and she will receive something from the Counties Transit Improvement Board (CTIB) next month. CTIB unanimously approved the bonding, and it looks like the funding will all come together for the Central Corridor. He also attended the Rush Line Corridor meeting and reported that ridership on the St. Paul route is down a little from what they anticipated. The bus line to Minneapolis is full and some buses are running at standing room only.

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Commissioner Kriesel reported he will be meeting with the Executive Board of the Stillwater Chamber of Commerce and its new Executive Director to discuss the St. Croix River Crossing. He mentioned that a Stillwater resident, Joshua Kuehn, was given a Citizen's Award by the St. Paul Police Department, by providing the license plate number of a suspected bank robber who had kidnapped a bank teller and taken off. The suspect was later caught in Madison, Wisconsin. He also reported that the Gateway Corridor Policy Advisory Committee and the Technical Committee held a joint informational meeting.

Commissioner Weik reported that as part of American Education week, she accepted an invitation from School District 833 to shadow an administrator. She was paired with East Ridge High School Principal Aaron Harper. She toured the facility and discussed services to taxpayers in areas that they both jointly administer such as their media center and library services. She attended the Itasca Project meeting that was held in Woodbury at the State Farm building. She attended the PLACE North program last week for their annual Thanksgiving open house. She learned about the program, toured the facility and talked to the students. She attended the Public Health Emergency Preparedness meeting last week. They discussed grant updates and reviewed the 2009 Infectious Disease Report. Staff will be working on a strategic plan on addressing infectious diseases within the county. She participated in Partners for Policy Making event, the Governor's Council on Developmental Disabilities. She was surprised to learn that many of the families were not aware of county services that would help members of their families who are developmentally disabled.

Commissioner Weik reported on the Association of Minnesota Counties (AMC) Board of Director's meeting. They heard a presentation on Outcome Based Government Initiatives and a Local Results and Innovation Work Group presentation. The AMC Board will meet on Sunday, December 5 to prepare a proposal of two or three high level initiatives that AMC would present to the 2011 legislature. Also, the new AMC Executive Director, Jeff Sparks, will be at the conference. She reported on the Library Board meeting she attended last evening. On Monday, November 29 there will be a demonstration of the Hugo Kiosk to members of three communities Lakeland, Newport and Marine on St. Croix. The Library Partners Foundation attended the meeting, and the Washington County Friends of Our Library reported they now have 501 C 3 status. They are not ready to start fund raising at this point, but they are getting everything in order. The Library Board also reviewed the customer survey results which listed more downloadable e-Books and more downloadable music under new services; and, under open suggestions they want more hours and they don't want local branches closed. She attended a Chamber event at Woodbury Middle School and talked to one of the science teachers. School Districts seemed to be unaware of the Library services available such as Homework Rescue, on-line and phone tutoring services, and other services that the Library offers. The Library Director stated there would be another push out to School Districts making sure they are aware of these services.

Commissioner Kriesel left the meeting at 9:56 a.m.

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**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Hegberg moved to adjourn, seconded by Commissioner Weik and it was adopted unanimously; Commissioners Kriesel and Peterson absent. The Board meeting adjourned at 10:07 a.m.

**BOARD WORKSHOP WITH PROPERTY RECORDS AND TAXPAYER SERVICES**

The Board met in workshop session with the Department of Property Records and Taxpayer Services to discuss the proposed 2011 property taxes. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, Pulkrabek, and Weik. Also present were Jim Schug, Molly O'Rourke, Kevin Corbid, Joanne Helm, Melinda Kirk, Sheriff Bill Hutton, Dan Papin, Harley Will, Tom Adkins, Doug Johnson, Yvonne Klinnert, Lowell Johnson, Erik Sandin, Gazette, Mark Nicklawske, Press Publications, Kevin Giles, Star-Tribune, and Jon Avise, Bulletin Newspaper.

**BOARD WORKSHOP WITH INFORMATION TECHNOLOGY**

The Board met in workshop session with the Department of Information Technology to discuss Enterprise Content Management Technologies. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Hegberg, Kriesel, and Weik. Also present were Jim Schug, Molly O'Rourke, Mjyke Nelson, Dan Papin, Tom Adkins, Doug Johnson, Harley Will, Lowell Johnson, Yvonne Klinnert, Laurie Evans, and Kay McAloney.

Bill Pulkrabek, Chair  
County Board

Attest:

James R. Schug  
County Administrator

