

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JANUARY 2, 2007**

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Kriesel, Pulkrabek, Stafford, and Hegberg. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Sheriff-Elect Bill Hutton; Commissioner-Elect Greg Orth; Wayne Sandberg, Deputy Transportation and Physical Development Director; Dan Papin, Community Services Director; Patrick Singel, Community Services Deputy Director; Cindy Rupp, Community Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Kevin Corbid, Director of Property Records and Taxpayer Services; Harley Will, Financial Services Director; Mjyke Nelson, Information Technology Director; and Steve Nelson, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

**UNFINISHED BUSINESS FROM 2006**

Commissioner R.H. Stafford presented Commissioner Awards to City of Woodbury Councilpersons Cheryl Hurst and Michael Madigan, for their outstanding service to the citizens of Woodbury and Washington County.

**CERTIFICATE OF RECOGNITION TO COMMISSIONER STAFFORD**

The Board Chair presented a certificate of recognition to Commissioner R.H. Stafford who is retiring after 32 years of service to Washington County.

**ADJOURN SINE DIE**

The Board Chair asked for further unfinished business from 2006. Nothing heard. Commissioner Peterson moved to adjourn sine die. Commissioner Hegberg seconded the motion and it was adopted unanimously.

**OATH'S OF OFFICE**

The Honorable Howard R. Albertson, District Court Judge Retired, administered the Oath of Office to the following newly elected officials: Bill Pulkrabek, Commissioner District 2; Myra Peterson, Commissioner District 4; Greg Orth, Commissioner District 5; and County Attorney Doug Johnson.

The Honorable Thomas Armstrong, District Court Judge, administered the Oath of Office to William M. Hutton, County Sheriff.

January 2, 2007

A new roll call was taken. Present were Commissioners Peterson, Pulkrabek, Kriesel, Orth, and Hegberg.

The County Administrator declared nominations open for temporary Board Chair. Commissioner Hegberg nominated County Administrator Jim Schug as temporary Board Chair. Commissioner Pulkrabek seconded the nomination. There were no further nominations and County Administrator Jim Schug was unanimously elected temporary chair.

Temporary Chair Schug declared nominations open for Board Chair of the Washington County Board of Commissioners for 2007. Commissioner Hegberg nominated Commissioner Kriesel. Commissioner Peterson seconded the nomination. No further nominations were heard. Commissioner Peterson moved to elect Commissioner Kriesel as Washington County Board Chair for 2007. Commissioner Hegberg seconded the motion and it was adopted unanimously.

Commissioner Peterson moved to nominate Commissioner Hegberg as Vice Chair for 2007. Commissioner Kriesel seconded the nomination. No further nominations were heard. Commissioner Orth moved to elect Commissioner Hegberg as Washington County Vice Chair for 2007. Commissioner Peterson seconded the motion and it was adopted unanimously.

Chair Kriesel presented outgoing Chair Pulkrabek with a plaque honoring him for his service as Chair for the past year.

### **BOARD MEETING DATES FOR 2007**

Commissioner Peterson moved to set meetings of the Washington County Board of Commissioners for the year 2007 for the first four Tuesdays of each month excluding any Tuesday which is a legal holiday, at 9:00 a.m. and that the Chair can call an evening meeting when necessary to conduct business or to allow for evening access by citizens or interested parties. Commissioner Hegberg seconded the motion and it was adopted unanimously.

### **COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the audience; none were heard.

### **CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the December 12, 2007 Board meeting minutes.

January 2, 2007

2. Adoption of **Resolution No. 2007-001** as follows:

## Award of 2007 Newspaper Publication Bids

WHEREAS, pursuant to bid advertisement, newspaper publication bids were received until 11:00 a.m., December 6, 2006 for the following publications:

- 1) Official Board Proceedings (Board minutes in summary form)
- 2) Legal Notices
- 3) Delinquent Real Estate Tax List
- 4) Financial Statement (first & second publication)

WHEREAS, timely bids were received from the Lillie Suburban Newspapers, St. Croix Valley Press, White Bear Press, Forest Lake Times, Stillwater Gazette, the Stillwater Courier, and the Hastings Star Gazette; and

WHEREAS, Washington County newspaper publishing awards are based on lowest index number for all bids; and

WHEREAS, pursuant to authority contained in Minn. Stat. 331A.12 the Department of Transportation and Physical Development may designate the Washington County Web Site as the official publication of transportation projects legal notices.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards newspaper publication bids for 2007 as follows:

- |  |                    |
|--|--------------------|
| 1) Official Proceedings of the Washington County Board of Commissioners (Board Minutes in Summary Form): | Lillie Suburban    |
| 2) Legal Notices:  | Lillie Suburban    |
| 3) Notice and List of Real Estate Taxes Remaining Delinquent:  | Stillwater Gazette |
| 4) First Publication of the Financial Statement for year ending December 31, 2006:                       | Stillwater Gazette |
| 5) Second publication of the Financial Statement to be distributed as an insert:                         | White Bear Press   |

BE IT FURTHER RESOLVED, that the Washington County, MN web site is designated the official publication for transportation project legal notices; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to each newspaper.

## 3. Approval of appointments/reappointments to advisory committees for 2007:

District 1

Rich Leistico, Scandia, reappointed to the Planning Advisory Commission, to a second term expiring December 31, 2009;

January 2, 2007

District 2

Gloria Knoblauch, Lake Elmo, reappointed to the Historic Courthouse Advisory Council, to a third term expiring December 31, 2008;

Joseph Rheinberger, Oakdale, reappointed to the Public Health Emergency Preparedness Advisory Committee, to a fourth and final term expiring December 31, 2007;

District 3

Richard Glasgow, Lakeland, reappointed to the Community Services Advisory Committee, to a first full term expiring December 31, 2008;

John DeCurtins, Stillwater, reappointed to the Historic Courthouse Advisory Council, to a fourth and final term expiring December 31, 2008;

Gerald Beedle, Lakeland, reappointed to the Mental Health Advisory Council, to a second and final term expiring December 31, 2008;

Jaclyn Ulrich, Stillwater, reappointed to the Parks and Open Space Commission, to a third and final term expiring December 31, 2009;

Brian C. Krafthefer, Stillwater, reappointed to the Public Health Emergency Preparedness Advisory Committee, to a fourth and final term expiring December 31, 2007;

District 4

Corbin Hopkins, Newport, reappointed to the Community Services Advisory Committee, to a first term expiring December 31, 2009;

Aaron Rolloff, Cottage Grove, reappointed to the Historic Courthouse Advisory Council, to a first full term expiring December 31, 2008;

Rod Hale, Cottage Grove, appointed to the Parks and Open Space Commission, to a first term expiring December 31, 2009;

Richard Hammero, Cottage Grove, reappointed to the Housing and Redevelopment Authority Board, to a first full term expiring December 31, 2009;

Sheila Colbert, Cottage Grove, reappointed to the Public Health Emergency Preparedness Advisory Committee to a fourth and final term expiring December 31, 2007;

At Large

Maynard Kelsey, Stillwater, reappointed to the Board of Adjustment and Appeals, to a third term expiring December 31, 2009;

Edward Gordon, Stillwater, reappointed to the Groundwater Advisory Committee, to a second term expiring December 31, 2008;

Marianne O'Malley, Hugo, reappointed to the Groundwater Advisory Committee, to a first full term expiring December 31, 2008;

Eugene Anderson, St. Paul Park, reappointed to the Groundwater Advisory Committee, to a third term expiring December 31, 2008;

January 2, 2007

At Large (continued)

Pauline Schottmuller, Newport, reappointed to the Library Board, to a second and final term expiring December 31, 2009;

Marguerite Rheinberger, Stillwater, reappointed to the Minnesota Extension Committee, to a second term expiring December 31, 2009;

Sara Jane Minehart, Woodbury, reappointed to the Minnesota Extension Committee, to a second term expiring December 31, 2009;

Don Scheel, Afton, reappointed to the Minnesota Extension Committee, to a term expiring December 31, 2009;

Robert Taival, Oakdale, reappointed to the Personnel Board of Appeals, to a term expiring December 31, 2009;

Richard Adams, St. Paul Park, reappointed to the Planning Advisory Commission, to a third and final term expiring December 31, 2009;

Dr. David Hale, HealthEast-St. Joseph's Hospital, reappointed to the Public Health Emergency Preparedness Advisory Committee, to a second term expiring December 31, 2007;

Jon Mueller, Lakeview Hospital, reappointed to the Public Health Emergency Preparedness Advisory Committee, to a third term expiring December 31, 2007;

Robert Byerly, Cottage Grove Fire Chief, reappointed to the Public Health Emergency Preparedness Advisory Committee, to a second term expiring December 31, 2007;

Mary Ann Newman, Newport, reappointed to the Public Health Emergency Preparedness Advisory Committee, to a third term expiring December 31, 2007;

Eric Johnson, Oak Park Heights, reappointed to the Public Health Emergency Preparedness Advisory Committee, to a second term expiring December 31, 2007;

James Keller, Denmark Township, reappointed to the Public Health Emergency Preparedness Advisory Committee, to a second term expiring December 31, 2007;

Katherine Grimm, HealthEast Care System, reappointed to the Public Health Emergency Preparedness Advisory Committee, to a second term expiring December 31, 2007;

Loren Carver, Stillwater, reappointed to the Public Health Emergency Preparedness Advisory Committee, to a fourth and final term expiring December 31, 2007;

Joseph Bauer, Stillwater, reappointed to the Public Health Emergency Preparedness Advisory Committee, to a second term expiring December 31, 2007;

Confirmation of the following committee appointments:

Mark Kuppe, Social Services Agency Representative, reappointed to the Community Corrections Advisory Board to a term expiring December 31, 2008;

Mike Mastrian, Probation Representative, reappointed to the Community Corrections Advisory Board to a term expiring December 31, 2008;

Doug Johnson, County Attorney, reappointed to the Community Corrections Advisory Board to a term expiring December 31, 2008.

January 2, 2007

4. Approval of a Memorial Day appropriation of \$100 each, upon request, in 2007 for the Stillwater Citizens' Memorial Day Association and Washington County posts and barracks.
5. Approval of agreement with the Twin Cities Area Chapter of the American Red Cross to provide emergency social services and crisis response services for Washington County for the period January 1, 2007, to March 31, 2007.
6. Approval of the 2007-2009 contract with Birchwood Arbors LLC to provide assisted living plus services.
7. Approval of 2007-2009 contract with East Suburban Resources to provide day training and habilitation services for persons with developmental disabilities.
8. Approval of the 2006-2008 contract with Loving Care Cottage, LLC, to provide assisted living services in Cottage Grove.
9. Approval of 2007-2009 contract with ORION ISO, Inc. for home and community-based services.
10. Approval of the 2007-2009 contract with Meridian, Inc. to provide case management, semi-independent living services and waived services for persons with developmental disabilities.
11. Approval of the 2007 agreement with Willow Haven to provide intensive residential treatment services and residential crisis stabilization services.
12. Approval of agreement with Twin Cities Habitat for Humanity, Inc. to acquire land, then build and sell eight units of affordable housing to low-income individuals.
13. Approval of Amendment No. 6 to the contract with the Greater Metropolitan Housing Corporation of the Twin Cities to add 2004 CDBG funds to the Washington County Owner-occupied Rehabilitation Program.
14. Approval of the 2007-2009 contract with Community Living Options, Inc. to provide home and community-based services for persons with developmental disabilities.
15. Approval of the 2006-2008 contract with JCOQ Services, Inc. to provide adult corporate foster care services in Washington County.
16. Approval of the 2007-2009 contract with Country Services to provide case management services for persons with developmental disabilities.

January 2, 2007

17. Approval of 2007-2009 contract with Lifeworks Services, Inc. for home and community-based services.
18. Approval of leave of absence for Mike Johnson, Commander, beginning January 2, 2007, to accept appointment to the County Sheriff's statutorily-appointed position of Chief Deputy Sheriff.
19. Approval to purchase the annual software maintenance agreement for our Oracle service (JD Edward's Financial System).
20. Approval to grant a one-year extension to the terms of committee members serving on the Groundwater Advisory Committee, resulting in staggering of terms of outgoing members in the following area: three representatives from the water management organizations, one representative from the well drilling area.
21. Approval for the County of Washington, through the Department of Public Health and Environment, to enter into an agreement with the Washington Conservation District for services related to the Wetland Conservation Act.
22. Approval to enter into an agreement with the Washington Conservation District to fund general operations and services to county departments and county residents.
23. Approval to accept Natural Resources Block Grant funding in the amount of \$70,858 from the Minnesota Board of Water and Soil Resources for 2007.
24. Approval to modify the Transportation and Physical Development Protective Footwear Policy No. 5431 to allow purchase of safety shoes or boots on an annual basis.
25. Approval of contract with SRF Consulting Group, Inc. for consulting engineering services, storm sewer trunk line relocation, and ponding system design for the Government Center for a cost not to exceed \$88,800.

The foregoing Consent Calendar was adopted unanimously.

### **COMMUNITY SERVICES**

Commissioner Peterson moved to approve a contract with State Operated Services for two registered nurses and to add four Social Workers and one Senior Case Aid as county employees to provide mental health services. Commissioner Hegberg seconded the motion and it was adopted unanimously.

January 2, 2007

**GENERAL ADMINISTRATION**

Jim Schug announced that following the Board meeting there will be a workshop to discuss Commissioner committee assignments. The Board will ratify those appointments at next week's meeting.

Commissioner Orth moved to appoint Commissioners Peterson and Hegberg to the Metropolitan Mosquito Control District for 2007. Commissioner Peterson seconded the motion and it was adopted unanimously.

**COMMISSIONER REPORTS**

Commissioner Pulkrabek welcomed Commissioner Orth to the Board and looks forward to working with him. He thanked the Board for the plaque that was given to him at the beginning of the meeting.

Commissioner Peterson reported that a reception will be held tomorrow at Tinucci's honoring Senator Sharon Marko who is retiring. She also reported on the museum pass program that was started last fall. It has been a great success. A total of 3,409 free museum passes were issued between September and November of last year. She thanked Macy's for sponsoring this program.

Commissioner Peterson reminded the Board that MICA will meet on January 17 in Faribault at the Elk's Club.

Commissioner Kriesel indicated there will be an I-94 high speed busway meeting in Woodbury on January 5 at the Woodbury Central Park/Library at 10:30 a.m.

Commissioner Kriesel noted that today is a day of mourning for President Gerald Ford.

Commissioner Kriesel mentioned that the City of Scandia will be swearing in their new city council this evening at 7:00 p.m.

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Pulkrabek moved to adjourn, seconded by Commissioner Peterson and it was adopted unanimously. The Board meeting adjourned at 9:50 a.m.

January 2, 2007

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to discuss Commissioner committee assignments. Present for the workshop session were Commissioners Peterson, Pulkrabek, Kriesel, Orth, and Hegberg. Also present were Jim Schug, Dan Papin, Tom Adkins, Lowell Johnson, Pat Raddatz, Steve Nelson, and Yvonne Klinnert, Stillwater Courier.

Gary Kriesel, Chair  
County Board

Attest:

James R. Schug  
County Administrator

