

2150 Radio Drive, Woodbury MN 55125

NATIONAL CAREER READINESS CERTIFICATE

WOULD YOU LIKE TO BE ABLE TO SHOW EMPLOYERS PROOF THAT YOU HAVE THE NECESSARY JOB SKILLS TO BE SUCCESSFUL IN THE WORKPLACE?

Each day employers receive stacks of applications for only a handful of open positions. With the NCRC, issued by ACT, you can prove you're the most skilled for the job. The Certificate is the work-related skills credential, and provides proof of your job skills that you can use with employers nationwide.

What are the different levels of the National Career Readiness Certificate (NCRC)?

There are four levels of the NCRC. The level you receive is determined by your scores on three assessments: Applied Mathematics, Reading for Information and Locating Information. The four levels are: *bronze, silver, gold and platinum.*

Who is eligible?

Anyone who wants additional certification. The testing and certificate are free of charge.

When can I do this?

- **NCRC information sessions:** Monday mornings 10:00 AM-12:00 AM
- **NCRC testing:** Monday afternoons 1:00 PM—4:45 PM

Where do I do this?

Woodbury Workforce Center, 2150 Radio Drive, Woodbury, MN—Registration required for test: <http://www.positivelyminnesota.com/WoodburyWorkshops> Check in at the front desk



WHY SHOULD I DO THIS?

- Career Assessment—how do your current skills match up with industry jobs?
- Self knowledge— Know yourself so you can sell your skills to potential employers
- Higher skills = higher level job

You can jump right in and take the certification tests; you can study at your own pace online until you are ready to test; or you can receive individual tutoring with Adult Basic Education staff until you are ready to test.

For more information call:

Rachel 651-275-8686

or

Robin 651-430-4162