

**MINUTES of the Washington County Library Board  
Regular Meeting at Library Administrative Offices  
Woodbury, MN  
May 21, 2007**

**Present:**

**Board:** Alfveby, Ryberg, Schottmuller, Sindelir  
**Staff:** Conley, Schneider, Johnson, Manion

Conley reviewed a power point presentation on Performance Measures, which will be presented to the County Board on June 5, 2007.

**1. Call to Order**

Ryberg called the meeting to order at 6:54 p.m.

**Pledge of Allegiance**

**2. Recognition of the Public**

**3. Adoption of the Agenda**

It was moved by Alfveby seconded by Schottmuller to adopt the agenda. Vote: All in favor. Motion passed.

**Consent Calendar Approval**

It was moved by Schottmuller, seconded by Alfveby to adopt the consent calendar including the March 2007 minutes and the donations as presented. Vote: All in favor. Motion passed.

**4. Unfinished and New Business**

**A. 2008 Draft Budget Proposal**

Conley presented a summary of major areas in the draft version of the 2008 budget to be submitted to County Administration in June 2007. The total proposed budget is approximately \$6 million. Board members encouraged Administration to propose a staff FTE increase for 2008 to County Administration.

**B. Policy on Use of Cell Phone**

In Facilities and Services Policies that were adopted January 22, 2007, members approved changing the cell phone policy to reflect a more realistic expectation. In Section V. Policy on Respectful Conduct, "Cell phone and page ringers should be silenced when in the library. Speak quietly when conversing on the phone or in person, and keep conversations short. When possible, hold conversations outside the library or in areas where you will not disturb others and you can expect privacy."

**C. Legislative Update**

Conley updated the Board on issues of interest to WCL. The merger of Hennepin County Library and the Minneapolis Public Library has been approved by the Legislature and was sent to the Governor. Funding for MINITEX, regional public libraries and library telecommunications was approved by the Legislature. The Governor will have the right to veto or line item veto.

**5. Administrative Reports**

**A. Financial Report**

Conley presented the April 30, 2007 Financial Report. Discussion followed.

**B. Director's Report**

Conley updated the board on issues and projects ongoing in WCL. The Library newsletter will be produced quarterly and available on the website beginning in June 2007.

**6. Board Reports**

**A. Board President's Report**

**B. Board Members' Reports**

The meeting was adjourned at 8:10 p.m.

The next meeting will be Monday, June 25, 2007 at 6:30 p.m. at the Wildwood Branch Library.