

MINUTES of the Washington County Library Board
Regular Meeting at Library Administrative Offices
Woodbury, MN
April 28, 2008

Present:

Board: Alfveby, Hegberg, Nickerson, Ryberg, Schottmuller, Vidlock
Staff: Conley, Schneider, Johnson

1. Call to Order

Ryberg called the meeting to order at 6:30 p.m.

Pledge of Allegiance

2. Recognition of the Public

No public was in attendance.

3. Adoption of the Agenda

It was moved by Schottmuller and seconded by Alfveby to adopt the Agenda.
Vote: All in favor. Motion passed.

It was moved by Nickerson and seconded by Alfveby to adopt the Consent Calendar items. These included the minutes of the February 2008 meeting and all donations. Vote: All in favor. Motion passed.

4. Unfinished and New Business

A. South Group Service & Staffing

Conley outlined for the Board, the issue of hours open for the South group. The South Group provides more open hours with fewer staff than any other WCL region. Security and safety are also an issue at Park Grove Branch and sometimes at Oakdale Branch. Library Administration has worked with the South Group to develop several proposals to change service hours in the three branches in order to provide increased staff availability in the open hours of the branches. Discussion followed. It was moved by Nickerson, seconded by Alfveby to adopt Option C, with the following correction: LE hours on Monday, Tuesday and Wednesday would be 2 – 6 p.m. Vote: All in favor. Motion carried. Conley will take the recommendation to the County board for approval.

B. Budget Update

Issues to discuss and issues on which to get direction from the Library board were reviewed as WCL prepares for the 2009 budget. One of those issues is which performance measures the Library should use in its budget. This year the performance report is being revised by the County. The new

report will contain indicators related to the 4 new County goals. The library is expected to contribute the following indicators:

- Library access-registration, circulation, reference, visits and program statistics
- Early literacy access-LapSit, Storytime, and Summer Reading Program statistics
- Disaster Planning and Control
- Effectiveness/cost savings-Hardwood Creek's Material Handling System, Self-check statistics, ILL and MELSA crossover statistics

Discussion followed. Board members suggested adding, Website use statistics, PC use statistics, audio book and downloaded books statistics, booksale statistics (recycling and reusing materials)

C. "Hot Reads, Cold Nights" 2008 - Summary

The first "hot Reads, Cold Nights" reading program for adults was conducted at Washington County Library from January 6, 2008 through March 29, 2008. It was an unqualified success. It will become an annual event.

5. Administrative Reports

A. Financial Report

Conley presented the March 31, 2008 Financial Report.

B. Director's Report

Conley updated the board on issues and projects ongoing in WCL.

6. Board Reports

A. Board President's Report

B. Board Members' Reports

The meeting was adjourned at 8:05 p.m.

The next meeting will be Monday, June 23, 2008 at 6:30 p.m. at the Library Administrative Offices in Woodbury.