

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD**  
**WASHINGTON COUNTY, MINNESOTA**  
**JANUARY 15, 2008**

The Washington County Board of Commissioners met in regular session at 9:00 a .m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Pulkrabek, Hegberg, and Kriesel. Commissioner District 5 vacant due to the death of Commissioner Greg Orth. Board Chair Hegberg presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Dan Papin, Community Services Director; Mjyke Nelson, Information Technology Director; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Kevin Corbid, Director of Property Records and Taxpayer Services; Steve Gransee, Property Records and Taxpayer Services Division Manager; Rebecca Ault, Property Records and Taxpayer Services; Don Theisen, Director of Public Works; Wayne Sandberg, Deputy Public Works Director; Corey Slagle, Transportation Manager; John Elholm, Parks Director; Ted Schoenecker; Transportation Engineer; Carolyn Phelps, Historic Courthouse Coordinator; Keith Potter; Facilities Manager; Tom Adkins, Community Corrections Director; Kay McAloney, Human Resources Director; Ann Pung-Terwedo, Sr. Planner; Lowell Johnson, Director of Public Health and Environment; and Steve Nelson, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

Board Chair Hegberg asked for a moment of silence in memory of County Commission Greg Orth, who died on January 12, 2008.

Commissioner Peterson moved to adopt **Resolution No. 2008-005** as follows:

Resolution in Memory of Commissioner Gregory Orth

WHEREAS, Washington County Commissioners and staff are deeply saddened by the death of District 5 Commissioner Gregory Orth; and

WHEREAS, Gregory Orth led a lifetime of public service, which includes over two decades as Police Chief for the City of Woodbury and six years as public safety director; and

WHEREAS, during Commissioner Orth's short time on the County Board he had already become active in many program areas, including public safety, transportation, community services, community corrections and emergency preparedness; and

WHEREAS, Board members and staff remember him as a quiet leader and a very conscientious commissioner who worked hard on behalf of his district and the entire county; and

WHEREAS, Gregory Orth was also known by those who loved him as a caring father and grandfather and a good friend.

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NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners hereby recognizes the lifelong accomplishments of Gregory Orth and remembers him for his outstanding service to Washington County.

Commissioner Pulkrabek seconded the motion and it was adopted unanimously.

### **COMMENTS FROM THE PUBLIC**

The Board Chair asked for comments from the audience; none were heard.

### **CONSENT CALENDAR**

Commissioner Peterson moved, seconded by Commissioner Pulkrabek to adopt the following Consent Calendar:

1. Approval of the Commissioner committee assignments for 2008:

#### **DENNIS C. HEGBERG**

Association of Minnesota Counties (AMC)  
 Board of Directors  
 District X (Alternate)  
 Environment and Natural Resources  
 Audit Committee  
 Finance Committee  
 Groundwater Advisory Committee  
 Housing and Redevelopment Authority  
 Library Board  
 Library Park Association  
 Metro Alliance for Healthy Families  
 Metropolitan Area Agency on Aging, Inc.,  
 Metropolitan GIS Policy Committee  
 Metropolitan Mosquito Control  
 Metro Transitways Development Board (Alternate)  
 Minnesota Association of Governments Investing for Counties (AMC Appointment)  
 Minnesota County Extension, Washington County  
 Minnesota Counties Insurance Trust (AMC Appointment)  
 Minnesota Inter-County Association (Alternate)  
 National Association of Counties (NACo)  
 Environment, Energy and Land Use  
 Public Employee Retirement Association (State Appointment)  
 Ramsey/Washington Resource Recovery Joint Powers Board (Alternate)  
 Regional Rail Authority  
 Regional Solid Waste Management Coordination Board  
 Rush Line Rail Corridor

#### **BILL PULKRABEK**

Association of Minnesota Counties (AMC)  
 General Government  
 Economic Development Committee

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**BILL PULKRABEK (continued)**

Finance Committee  
 Legislative Committee  
 Minnesota Inter-County Association  
 National Association of Counties (NACo)  
     Public Lands  
 Parks and Open Space Commission  
 Personnel Committee  
 Plat Commission (Alternate)  
 Ramsey/Washington Resource Recovery Joint Powers Board  
 Regional Rail Authority

**GARY KRIESEL**

Andersen Community Advisory Committee  
 Association of Minnesota Counties (AMC)  
     Board of Directors (Alternate)  
     General Government  
     Human Services  
 Audit Committee  
 Community Services Advisory  
 Disabled Veteran's Rest Camp  
 Economic Development Committee (Alternate)  
 Historic Courthouse Advisory Council  
 Law Library Board  
 Library Board (Alternate)  
 Library Park Association (Alternate)  
 Mental Health Advisory Council  
 Metropolitan Area Agency on Aging (Alternate)  
 Metropolitan Energy Task Force  
 Minnesota Inter-County Association (Alternate)  
 Minnesota County Extension, Washington County (Alternate)  
 Minnesota Transportation Alliance (Alternate)  
 National Association of Counties Delegate  
 Planning Advisory Commission  
 Plat Commission/Real Estate Acquisition Committee)  
 Ramsey/Washington Resource Recovery Joint Powers Board  
 Regional Solid Waste Management Coordination Board  
 Regional Rail Authority

**MYRA PETERSON**

Association of Minnesota Counties  
     Board of Directors  
     District X Representative  
     Corrections Subcommittee (Alternate)  
     Legislative Steering Committee  
     Transportation  
 Community Corrections (Alternate)  
 Groundwater Advisory Committee (Alternate)  
 Legislative Committee  
 Hastings Bridge Coalition  
 I-494 Wakota Bridge Coalition  
 MELSA  
 Metro Alliance for Healthy Families (Alternate)  
 Metropolitan Emergency Services Board  
 Metropolitan Emergency Services Board Executive Committee  
 Metropolitan Mosquito Control

**MYRA PETERSON (continued)**

Metropolitan Mosquito Control Executive Commission  
 Metropolitan Transportation Advisory  
 Metro Transitways Development Board  
 Minnesota Inter-County Association (MICA)  
 Minnesota Statewide Radio Board  
 Minnesota Transportation Alliance  
     Board of Directors and Legislative Committee)  
 National Association of Counties (NACo)  
     Transportation  
 Parks and Open Space Commission (Alternate)  
 Red Rock Rail Corridor  
 Regional Rail Authority  
 Rush Line Corridor (Alternate)

**COUNTY STAFF REPRESENTATIVES**

Community Action Program for Ramsey/Washington Counties  
     Patrick Singel, Deputy Community Services Director

Metro GIS Policy Board  
     Molly O'Rourke, Deputy Administrator

2. Approval of appointments to the Groundwater Advisory Committee to first terms expiring December 31, 2009; Jon Whitcomb, Water Management Organization Representative; Rick Vanzwol, Watershed District Representative; and, Julia Welter, Local Government Representative.
3. Approval to appoint the following individuals to the Public Health Emergency Preparedness Advisory Committee to terms expiring December 31, 2008: Mary McComber, Local Government Representative; Robert Livingston, Local Government Representative; and Stacy Bohl, Allied Health Representative.
4. Approval of the operations grant to the Washington County Agricultural Society for 2008.
5. Approval of purchase of service agreement with Tubman Family Alliance for services provided to victims and families of domestic violence.
6. Approval of the re-certification application by the Community Services Department for adult rehabilitative mental health services through the Department of Human Services.
7. Approval of the 2008 – 2011 contract with Haven Chemical Health Systems, LLC for adult residential chemical dependency treatment and adult outpatient chemical dependency treatment.
8. Approval of the 2008 - 2010 contract with REM Minnesota for home and community based services.

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9. Approval of 2008 contract with Hope House of St. Croix Valley to provide home and community based services.
10. Approval to ratify a three-year 2008-2010 agreement with the Attorney Association as follows:
1. Duration:  
Three years, effective January 13, 2008 through January 8, 2011.
  2. Wages:

Effective January 13, 2008	3.0%
Effective January 11, 2009	3.0%
Effective January 10, 2010	3.0%
  3. Health Insurance

2008	<u>Open Access \$20 Office Visit Copay</u>	
	Single	\$433/month
	Single + Child(ren)	\$433/month
	Single + Spouse	\$589/month
	Family	\$619/month
	<u>Open Access \$25, 30, Select Choice \$25 Office Visit Copay and Three for Free</u>	
	Single	\$480/month
	Single + Child(ren)	\$524/month
	Single + Spouse	\$708/month
	Family	\$829/month
	Flex credits \$62.00/month	
2009	Insurance Reopener	
2010	Insurance Reopener	
  4. Post Employment Health Care Savings Plan:  
Allow the Association to meet with MSRS about creating a Post Employment Health Care Savings Plan provided the plan is cost neutral.
11. Approval to ratify the 2008 health insurance for Supervisor's Association as follows:

Health Insurance Contribution

2008	<u>Open Access \$20 Office Visit Copay</u>	
	Single	\$433/month
	Single + Child(ren)	\$433/month
	Single + Spouse	\$589/month
	Family	\$619/month

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Open Access \$25, 30, Select Choice \$25 Office Visit Copay and Three for Free

Single	\$480/month
Single + Child(ren)	\$524/month
Single + Spouse	\$708/month
Family	\$829/month

12. Approval to revise Human Resources Policy #5003 Employee Recognition Program to include IRS requirements regarding gift cards and taxable income.
13. Approval to revise Human Resource Policy #5014 Comparable Worth to reflect a change in the responsibilities of the Comparable Worth Committee.
14. Approval of Amendment #1 to assessing contract with the City of Forest Lake for a term of January 1, 2008 through December 31, 2011.
15. Approval of Amendment No. 1 to Joint Powers Agreement with Minnesota Counties Computer Cooperate (MCCC); and to reappoint Kevin Corbid as Delegate to the MCCC and Kristin Tuenge and Joanne Helm as alternate delegates.
16. Approval to accept 2008 funding in the amount of \$50,000 from UCare Minnesota for expansion of the aging health promotion activities.
17. Adoption of **Resolution No. 2008-006** as follows:

## Acceptance of a Grant from the Hardenbergh Foundation

WHEREAS, the Hardenbergh Foundation has grant funds available for operating support; and

WHEREAS, the Historic Courthouse seeks funding for operating support.

BE IT RESOLVED, that Washington County agrees to accept an operations grant from the Hardenbergh Foundation in the amount of \$3,000 and that the county has the institutional, managerial and financial capability to ensure that the grant will be used as intended.

NOW BE IT FURTHER RESOLVED that Carolyn Phelps, Parks Coordinator-Historic Courthouse, is hereby authorized to execute the agreement on behalf of Washington County.

18. Adoption of **Resolution No. 2008-007** as follows:

## Acceptance of a Grant from the Hubbard Broadcasting Foundation

WHEREAS, the Hubbard Foundation has grant funds available for restoration support; and

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WHEREAS, the Historic Courthouse seeks funding for restoration support.

BE IT RESOLVED, that Washington County agrees to accept a restoration grant from the Hubbard Foundation in the amount of \$1,000 and that the county has the institutional, managerial and financial capability to ensure that the grant will be used as intended.

NOW, BE IT FURTHER RESOLVED, that Carolyn Phelps, Parks Coordinator-Historic Courthouse, is hereby authorized to execute the agreement on behalf of Washington County.

19. Bids were received for the LEC Cooling Tower as follows:

Area Mechanical	\$329,600
Master Mechanical, Inc.	\$317,000
P & D Mechanical Contracting	\$388,000
Northland Mechanical	\$355,000

Adoption of **Resolution No. 2008-008** as follows:

Bid Award for Law Enforcement Center Cooling Tower  
Replacement to Master Mechanical, Inc.

WHEREAS, in order to provide for the replacement of the Law Enforcement Center cooling tower, the county solicited bids for this service; and

WHEREAS, bids were opened on December 4, 2007, with Master Mechanical, Inc. being the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, that the bid of Master Mechanical, Inc. be accepted and the county enter into a contract with Master Mechanical, Inc. for all labor, materials, equipment and services to complete cooling tower replacement; and

BE IT FURTHER RESOLVED, that the contract between the county and Master Mechanical, Inc. be executed through the signatures of the Chair of the Washington County Board of Commissioners and the Washington County Administrator without further action of the County Board conditioned upon compliance with all bid specification requirements and approval as to form by the Washington County Attorney's office.

20. Approval of service contract with Fluid Interiors for the provision of technical services for modular furniture at various county facilities.

21. Adoption of **Resolution No. 2008-009** as follows:

Approval of the Cottage Grove Ravine Land Exchange Agreement  
with Metropolitan Council

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WHEREAS, in December of 2004, the Metropolitan Council approved Washington County's request to remove land from Cottage Grove Ravine Regional Park, for the construction of the South Service Center; and

WHEREAS, the agreement stipulated that land similar to the land removed from the park must be replaced on an acre for acre basis by December 31, 2015; and

WHEREAS, the agreement further stipulated which parcels of land were to be used for this replacement; and

WHEREAS, land has recently been put up for sale that is not one of the stipulated parcels, but is within the planned boundary of the regional park; and

WHEREAS, Washington County would prefer to purchase replacement land from willing sellers, rather than waiting for the specified parcels – which could lead to condemnation.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby agrees to the terms of the new Land Exchange Agreement and hereby authorizes the County Board Chair and County Administrator to execute the agreement on behalf of Washington County.

The foregoing Consent Calendar was adopted unanimously.

The Board Chair welcomed the Stillwater Area High School group with students from Kathleen Ferguson Quinn and Brad Benson's Social Studies Classes.

## **PUBLIC WORKS**

### **Information on Design Credits for Service Center Construction Amendments**

Don Theisen, Public Works Director, reported that during the service center construction projects there were change orders related to the heating and cooling mechanical systems. At the time those change orders were brought before the Board it was indicated that those change orders were partially due to design errors and that the county was working with the design firms to receive help in paying for those change orders. Between the two projects, the county is receiving credits of \$165,383.88. The county will receive credits from Ankeny-Kell Architects and Short-Elliott-Hendrickson, Inc. for other design work they are doing for the county on other projects.

### **Reimbursement of Acquisition Costs at Grey Cloud Island Regional Park**

Commissioner Peterson moved to approve an agreement with the Metropolitan Council in the amount of \$182,094 for the partial reimbursement of acquisition costs at Grey Cloud Island Regional Park. Commissioner Kriesel seconded the motion and it was adopted unanimously.

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**Washington Conservation District Award**

Jay Riggs, Washington Conservation District Manager, and Louise Smallidge, Washington Conservation Board Supervisor, presented Jim Luger, former Parks Director, and John Elholm, current Parks Director, with the Outstanding Conservationist certificate for 2007 for the Washington County Parks Division. This award is in recognition of the county's efforts in implementing conservation practices and improving Minnesota's natural resources.

Commissioner Peterson recognized Louise Smallidge for receiving the 2007 Outstanding Supervisor Award.

**PROPERTY RECORDS AND TAXPAYER SERVICES**

Commissioner Peterson moved to adopt **Resolution No. 2008-010** as follows:

Resolution Recommending Approval of Conveyance of  
Tax-Forfeited Lands for an Authorized Public Use

WHEREAS, the City of Hugo has made proper application for acquiring the parcels listed below, as provided for in Minnesota Statutes 282.01; and

WHEREAS, the parcels have been classified as non-conservation, and the classification and conveyance of the parcels has been approved by the Department of Natural Resources and the cities and townships; and

WHEREAS, the Board of Commissioners of the County of Washington, State of Minnesota, desires to see these parcels of land, which have forfeited to the State of Minnesota for non-payment of taxes, conveyed to the local municipality; and

WHEREAS, the City of Hugo has requested each parcel be conveyed for the public use of drainage and utility purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby recommends to the Commissioner of Revenue of the State of Minnesota to grant the applications of the local municipality for conveyance of the following parcels:

17.031.21.12.0011	Outlot B, Creekview Preserve 2 <sup>nd</sup> Addition
17.031.21.22.0010	Outlot A, Creekview Preserve 3 <sup>rd</sup> Addition
17.031.21.23.0001	Outlot C, Creekview Preserve
17.031.21.23.0039	Outlot B, Creekview Preserve 3 <sup>rd</sup> Addition
17.031.21.24.0006	Outlot B, Creekview Preserve
17.031.21.44.0037	Outlot A, Sweat Grass Meadows 3 <sup>rd</sup> Addition
20.031.21.14.0002	Outlot A, Rice Lake Meadows
20.031.21.41.0004	Outlot B, Rice Lake Meadows 2 <sup>nd</sup> Addition
20.031.21.41.0026	Outlot A, Rice Lake Meadows 3 <sup>rd</sup> Addition
32.031.21.21.0039	Beaver Ponds 5 <sup>th</sup> Addition

Commissioner Kriesel seconded the motion and it was adopted unanimously.

**GENERAL ADMINISTRATION****Housing and Redevelopment Authority Board District 3 Vacancy**

Commissioner Kriesel moved to appoint Kuchen Meyer, Afton, to the Housing and Redevelopment Authority Board of Commissioners to a first term expiring December 31, 2010. Commissioner Peterson seconded the motion and it was adopted unanimously.

**COMMISSIONER REPORTS – COMMENTS – QUESTIONS**

Commissioner Peterson reported on a meeting she attended yesterday to discuss the Central Corridor. This corridor has a deadline of February 27 to determine a number of issues that need to be resolved. The Governor has indicated that he is willing to support up to \$840 million. There is a discrepancy as to where the Central Corridor is going to go; will it go to the Depot; will there be a tunnel at the University; and how will those issues be paid for.

Commissioner Kriesel reported he will be attending a meeting this evening at the Stillwater Public Library to discuss Xcel Energy's desire to place fly ash in West Lakeland Township.

**BOARD CORRESPONDENCE**

Board correspondence was received and placed on file.

**ADJOURNMENT**

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 9:35 a.m.

**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to discuss the Washington County Comprehensive Plan Update 2030. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Ann Pung-Terwedo; Mike Rogers, Jane Harper, Don Theisen, Amanda Hollis, Larry Timmerman, Lowell Johnson, Dennis O'Donnell, Ted Schoenecker, John Elholm, Kevin Corbid, Joe Lux, and Kevin Giles, Star Tribune.

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**BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION**

The Board met in workshop session with the Office of Administration to review printing and advertising options for the Staying in Touch Newsletter. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Pulkrabek, Hegberg, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Nancy Brase, and Steve Nelson.

Dennis C. Hegberg, Chair  
County Board

Attest:

James R. Schug  
County Administrator

