

OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 17, 2006

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Peterson, Kriesel, Pulkrabek, Stafford, and Hegberg. Absent none. Board Chair Pulkrabek presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Don Theisen, Director of Transportation and Physical Development; Sandy Cullen, Transportation Manager; Jim Luger, Parks Director; Lowell Johnson, Director of Public Health and Environment; Judy Hunter, Sr. Program Manager; Dan Papin, Community Services Director; Mary Farmer-Kubler, Community Services Supervisor; Robert Crawford, Workforce Center Division Manager; Kevin Corbid, Director of Assessment, Taxpayer Services and Elections; Edison Vizquete, Financial Services Director; Jeneen Johnson, Human Resources Deputy Director; Julie Sorrem, Risk Manager; Tom Kay, Information Technology Director; Barb Fritsche, I.T. Supervisor; Edison Vizquete, Financial Services Director; and Steve Nelson, Public Information Coordinator II.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Angela Eppler-Scheller, Cottage Grove, advised the Board that her child was killed on CR 19 last January near St. Ambrose School. She asked that policies and training be given to bus drivers. She also requested that changes be made on CR 19 and Bailey Road to prevent this sort of accident from happening again. Her daughter, Sierra Scheller, also addressed the Board with the same request.

CONSENT CALENDAR

Commissioner Peterson moved, seconded by Commissioner Hegberg to adopt the following Consent Calendar:

1. Approval of the January 3, 2006 Board meeting minutes.
2. Approval to appoint Marie Lindbeck to the Workforce Investment Board as a Small Business Representative to a first term expiring June 30, 2007.
3. Approval of the 2006 FamilyMeans contract for respite care services.
4. Approval of the 2006-2008 agreement with Woodbury Villa, Inc. to provide assisted living plus services in the county.

January 17, 2006

5. Approval of agreement with Willow Haven to provide intensive residential treatment services and residential crisis stabilization services for uninsured individuals.
6. Approval of the 2006-2008 contract with Woodbury Personal Assisted Living (PAL) Unit to provide assisted living plus services to eligible county residents.
7. Approval of the agreement with the State of Minnesota Department of Employment and Economic Development and Washington County Workforce Investment Board and Washington County.
8. Approval of master contract for administering dislocated worker program services between the City of Minneapolis and Washington County Workforce Center.
9. Approval of contract with the Association of Minnesota Counties for the purpose of performing the annual indirect cost allocation which results in reimbursements to the county from the Minnesota Department of Human Services.
10. Adoption of **Resolution No. 2006-008** as follows:

Resolution Approving Washington County
Policy No. 5434 – Authorization to Settle Claims

WHEREAS, Minnesota Statute §375.18, subd. 1b authorizes a county board to delegate its authority to pay certain claims made against the county to a county administrative official; and

WHEREAS, the Washington County Board wishes to exercise this delegated authority pursuant to the dictates established by Washington County Policy No. 5434.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners hereby adopts Washington County Policy No. 5434, Authorization to Settle Claims, and delegates the authority to the Washington County Administrator and/or designee the authority to compromise, adjust and settle claims against the county for damages up to \$50,000 and to the Director of Human Resources and/or designee the authority to compromise, adjust and settle claims against the county for damages up to \$10,000.

BE IT FURTHER RESOLVED, that a list of claims paid pursuant to Policy No. 5434 shall be presented to the Board for informational purposes only at the next scheduled meeting after the payment of the claim is made.

11. Approval to authorize an increase of a .05 FTE, Early Intervention Service Coordinator, from .75 FTE to .80 FTE in the Department of Public Health and Environment.
12. Approval of amendment #2 as it relates to contract #3079 with Jeane Thorne, Inc. and to approve the required increase in total contract dollars for those temporary staffing services.

January 17, 2006

13. Approval of the Volunteer Management Services project agreement with the Community Volunteer Service and Senior Centers and authorization for the County Board Chair and County Administrator to enter into the agreement.

14. Adoption of **Resolution No. 2006-009** as follows:

Rejection of Bids Received for Purchase and Installation of
Countywide Public Safety Mobile Data Communications
Network and Authorization to Re-bid at a Later Date

WHEREAS, in order to select a vendor for provision and installation of a countywide mobile data communication network, the county solicited bids for the project; and

WHEREAS, bids were opened on November 17, 2005, with three bids received from Dataradio Corp, IPMobileNet Inc., and Microwave Data Systems; and

WHEREAS, the Minnesota Emergency Services Board is overseeing the purchase and installation of a regional data network to cover the metropolitan area that includes Washington County; and

NOW, THEREFORE, BE IT RESOLVED, that all bids received from Dataradio Corporation, IPMobileNet Incorporated, and Microwave Data Systems made on November 17, 2005 be rejected; and

BE IT FURTHER RESOLVED, that the Washington County Sheriff's Office be authorized to re-bid the project at a later date.

15. Adoption of **Resolution No. 2006-010** as follows:

Acceptance of a Grant from the
Hubbard Broadcasting Foundation

WHEREAS, the Hubbard Broadcasting Foundation has grant funds available for maintenance and repair projects; and

WHEREAS, the Historic Courthouse seeks funding for maintenance and repair projects; and

BE IT RESOLVED, that Washington County agrees to accept a grant from the Hubbard Broadcasting Foundation in the amount of \$1,000 for maintenance and repair and that the county has the institutional, managerial and financial capability to ensure that the grant will be used as intended.

NOW BE IT FURTHER RESOLVED, that Carolyn Phelps, Parks Coordinator-Historic Courthouse, is hereby authorized to execute the agreement on behalf of Washington County.

16. Approval and execution of amendment #1 to cooperative construction agreement with the City of Woodbury for signal construction on CSAH 19 (Woodbury Drive) and Lake Road.

January 17, 2006

17. Adoption of **Resolution No. 2006-011** as follows:

Final Payment for CCTV Upgrade Project to
Pro-Tec Design

WHEREAS, the Washington County Board of Commissioners, on March 22, 2005 approved the bid award to Pro-Tec Design for the upgrade of CCTV system at the Washington County Law Enforcement Center; and

WHEREAS, Pro-Tec Design has satisfactorily completed all work in accordance with the terms and conditions of the project specifications.

NOW, THEREFORE BE IT RESOLVED, that Pro-Tec Design be paid in full for said contract in the amount due indicated on the final payment voucher which is attached herewith and is hereby a part of this resolution.

The foregoing Consent Calendar was adopted unanimously.

TRANSPORTATION AND PHYSICAL DEVELOPMENT

South Service Center in Cottage Grove

Commissioner Peterson moved to authorize the advertisement of bids for construction of the South Service Center to be located in the City of Cottage Grove. Commissioner Hegberg seconded the motion and it was adopted unanimously.

CSAH 16 and I-494 Construction Agreement

Commissioner Stafford moved to adopt **Resolution No. 2006-012** as follows:

Approval of Cooperative Construction Agreement with
Minnesota Department of Transportation for Construction
at Trunk Highway 494 and CSAH 16

WHEREAS, the county and Mn/DOT desire to complete bridge, roadway, signal and utility relocation construction at CSAH 16 (Valley Creek Road) and TH 494; and

WHEREAS, a cooperative effort between the county and Mn/DOT is the most appropriate method to facilitate the construction; and

WHEREAS, the attached Cooperative Construction Agreement No. 89055 for the completion of the construction provides the means for the county and Mn/DOT to cooperate in this construction activity.

BE IT RESOLVED, that Washington County enter into Mn/DOT Agreement No. 89055 with the State of Minnesota, Department of Transportation for the following purposes: To provide for payment by the county to the State of the County's share of the costs of the County State Aid Highway 16 signal, bridge, roadway, and trail construction and other associated construction to

January 17, 2006

be performed upon, along and adjacent to County State Aid Highway No. 16 from approximately 750 feet west of Weir Drive to approximately 830 feet east of Woodland Drive within the corporate city limits of the City of Woodbury under State Project No. 8285-88 (TH 494=393).

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby approve the Cooperative Agreement between the county and Mn/DOT to facilitate the road construction and complete said agreement by the signatures of the County Board Chair and County Administrator.

Commissioner Peterson seconded the motion and it was adopted unanimously.

PUBLIC HEALTH AND ENVIRONMENT

Commissioner Stafford moved to adopt **Resolution No. 2006-013** as follows:

Resolution Approving a Letter of Understanding to Rock-Tenn

WHEREAS, Washington County has an adopted and approved Waste Management Master Plan for 2005 – 2024 (Resolution No. 2004-135); and

WHEREAS, the Master Plan includes a number of policies on waste processing including one which states “Consistent with the State hierarchy, Washington County continues to affirm processing of waste into energy or by composting as the preferred MSW management strategy (over landfilling) for waste that is not reduced or recycled. This policy applies both to MSW generated throughout the county and specifically to waste generated by public entities;” and

WHEREAS, Rock-Tenn Company owns and operates a paper recycling mill in the City of Saint Paul on a 40 acre site, employing about 500 people in livable wage jobs, and which handles about 1,000 tons per day of paper recovered for recycling; and

WHEREAS, Rock-Tenn is a large energy consumer, and currently purchases steam from the High Bridge electrical generation plant, but will lose that energy source when the High Bridge plant converts its fuel source in 2007; and

WHEREAS, Rock-Tenn has expressed interest in working with others to develop a biomass-fueled electrical generation facility at its Saint Paul location, and has requested a letter of understanding from various parties related to such a project.

NOW, THEREFORE BE IT RESOLVED The Washington County Board of Commissioners hereby approves the letter of understanding to Rock-Tenn to be signed by the City of Saint Paul, the Saint Paul Port Authority, Ramsey County and Washington County, and authorizes the Chair to sign the letter and send it to Rock-Tenn on behalf of Washington County.

Commissioner Kriesel seconded the motion and it was adopted unanimously.

January 17, 2006

COMMUNITY SERVICES

Dan Papin, Community Services Director, reviewed a proposed agreement with the seven Metro counties on a plan to address homelessness in Washington County and throughout the metropolitan area. The State Legislature made \$10 million available to address issues and problems related to long-term homelessness. The Metro group is requesting \$8 million. The joint application needs to be at the Department of Human Services by January 24. He is asking the Board to approve the agreement subject to County Attorney approval.

Commissioner Pulkrabek stated he is concerned about this agreement. He is assuming that Washington County's homeless population is smaller than Ramsey and Hennepin Counties and that Washington County will end up putting all this effort to draw up the plans and will not receive much in return.

Mr. Papin stated it is not so much the money that the county will get; it's the dollars that will follow the client. His best estimate would be about a dozen families per year that would be targeted with these dollars.

Commissioner Peterson feels this is a good opportunity. There are young adults who frequently are homeless because they cannot afford housing. They drift from bed to bed in private homes and apartments. There are folks who have mental illness and there is not always an opportunity to have housing for them. She feels there is a homeless problem in Washington County, whether individuals want to acknowledge it or not.

Mr. Papin noted that the county will spend less staff time even if the numbers are small because this group will be contracting with a managing entity. That entity will coordinate the services and the programs. The county's social work staff will be able to refer to this program and then spend less time working with that family because that entity will coordinate and manage the services. He feels this is a much more cost effective way as opposed to having to provide all of those services and finding those services.

Commissioner Hegberg stated he supports this proposal for the following reasons: Veterans who are ill and cannot find housing and there are only 2,000 Section 8 vouchers for veterans throughout the United States; and, those individuals with a serious illness and are unable to work.

Commissioner Kriesel feels even though Washington County is an affluent county, he believes there is a homeless population. He feels this proposal is more cost efficient than having the staff deal with this issue. He believes the cooperative effort in the long term is the way to go.

Commissioner Stafford stated he has mixed emotions, but he will support it because it seems to be the best available at this time. He asked what some of the services would be.

January 17, 2006

Mary Farmer-Kubler, Community Services Supervisor, indicated that the first key of the requirements is to maximize the use of existing services. Making sure that individuals know how to make an application for economic assistance, and can apply for permanent disability programs if they are eligible. The other services are chemical health, mental health, daily living skills, assisting individuals with some of the skills that are necessary to keep a house, paying the rent, making sure they are meeting the conditions of the agreement with the landlord.

Commissioner Peterson moved to enter into a memorandum of agreement with the Twin Cities Metro counties for the purpose of submitting a proposal for funding, administration of funds, and services of the proposed supportive housing initiative. Commissioner Hegberg seconded the motion and it was adopted 4-1 with the vote as follows: Yes, Commissioners Peterson, Kriesel, Stafford, and Hegberg; No, Commissioner Pulkrabek.

GENERAL ADMINISTRATION

Jim Schug, County Administrator, announced that Kevin Corbid, Director of Assessment, Taxpayer Services and Elections, was presented the Minnesota Association of County Officers Honor Roll Award at their annual conference held last week. Mr. Corbid was recognized for all the work he did during the last legislative session in getting the Help America Vote Act legislation passed and working with the Secretary of State's Office over the past months trying to develop procedures to implement the act. Mr. Schug mentioned that this is an organization of Auditors, Treasurers and Recorders. Previous recipients from the county have included Cindy Koosmann, Recorder, in 2004, and Commissioner Stafford when he was the Treasurer in 1982.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Peterson reported that she will attend a Chamber meeting tomorrow at 11:30 to discuss the South Service Center. Jim Schug, Jim Luger and Architect Pam Anderson will be attending also. She will be attending the MICA Annual meeting in Mankato on Thursday and the AMC Board of Directors meeting on Friday.

Commissioner Stafford discussed the intersection of County Road 19 and Bailey Road. He noted there is no way to assuage the agony of losing a loved one. The county keeps struggling to find ways to control these situations. He asked that staff revisit the signage out there, check all four directions to see if the signs cannot be made a little bigger. The county cannot set the speed limit that is done by the State. The county can only make recommendations. He understands there are plans to extend a four-lane highway past St. Ambrose on the north/south route. There is a lot of traffic there. Finally, the county has no jurisdiction for the training of school bus drivers that is a school district function.

January 17, 2006

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Peterson moved to adjourn, seconded by Commissioner Kriesel and it was adopted unanimously. The Board meeting adjourned at 10:15 a.m.

BOARD WORKSHOP WITH ASSESSMENT, TAXPAYER SERVICES AND ELECTIONS

The Board met in workshop session with the Department of Assessment, Taxpayer Services and Elections to discuss options and cost implications related to the Help America Vote Act voting equipment. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Peterson, Kriesel, Pulkrabek, Stafford, and Hegberg. Also present were Jim Schug, Molly O'Rourke, Kevin Corbid, Melinda Kirk, Carol Peterson, Yvonne Klinnert, Stillwater Courier, and Kevin Giles, Star Tribune.

Bill Pulkrabek, Chair
County Board

Attest:

James R. Schug
County Administrator