

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
OCTOBER 20, 2009**

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Peterson, Weik, and Kriesel. Commissioner Hegberg absent. RRA Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Susan Harris, First Assistant County Attorney; Tom Adkins, Community Corrections Director; Sandra Hahn, Deputy Community Corrections Director; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Commander Cheri Dexter; Mjyke Nelson, Information Technology Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; Andy Gitzlaff, Associate Planner; Patricia Conley, Library Director; Patrick Singel, Deputy Community Services Director; Richard Backman, Community Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Kevin Corbid, Director of Property Records and Taxpayer Services; Melinda Kirk, Budget/Financial Analyst; and Yvonne Klinnert, Public Information Coordinator II. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:10 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Pulkrabek, Peterson, Weik, and Kriesel. Commissioner Hegberg absent. Board Chair Peterson presided. Also present were James Schug, County Administrator; Molly O'Rourke, Deputy Administrator; George Kuprian, Assistant County Attorney; Doug Johnson, County Attorney; Susan Harris, First Assistant County Attorney; Tom Adkins, Community Corrections Director; Sandra Hahn, Deputy Community Corrections Director; Sheriff Bill Hutton; Chief Deputy Sheriff Mike Johnson; Commander Cheri Dexter; Mjyke Nelson, Information Technology Director; Don Theisen, Public Works Director; Wayne Sandberg, Deputy Public Works Director; Ted Schoenecker, Transportation Manager; Andy Gitzlaff, Associate Planner; Patricia Conley, Library Director; Patrick Singel, Deputy Community Services Director; Richard Backman, Community Services Division Manager; Lowell Johnson, Director of Public Health and Environment; Kevin Corbid, Director of Property Records and Taxpayer Services; Melinda Kirk, Budget/Financial Analyst; and Yvonne Klinnert, Public Information Coordinator II.

COMMENTS FROM THE PUBLIC

The Board Chair asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Pulkrabek moved, seconded by Commissioner Kriesel to adopt the following Consent Calendar:

1. Approval of county comments on the City of Lakeland's proposed modification to the Tax Increment Financing (TIF) District No. 1-1, which will expand the budget of the original TIF plan.
2. Adoption of **Resolution No. 2009-111** as follows:

Resolution Approving a Grant Agreement with the Office of
Justice Programs, Minnesota Department of Public Safety
for the Offender Recovery Program

BE IT RESOLVED, that the Washington County Board of Commissioners hereby approves a grant agreement for the Offender Recovery Program with the Office of Justice Programs, Minnesota Department of Public Safety, in the amount of \$187,425, for the period of January 1, 2010, to December 31, 2011.

3. Approval of a comment letter to the Metropolitan Council regarding the Dial-A-Ride service changes.
4. Approval to accept a donation of car seats to the Community Services Department from the King of Kings Lutheran Church, Woodbury.
5. Approval of a cooperative agreement with Olmsted County to jointly purchase web-based software for adult protection assessments.
6. Approval to purchase computer server hardware and three year hardware support with Hewlett Packard.
7. Adoption of **Resolution No. 2009-112** as follows:

Joint Purchasing Agreement with Carver County for
Purchases Related to the Electronic Kiosk Services Library Project

WHEREAS, Washington County Library and Carver County Library jointly received a federal Library Services and Technology Act (LSTA) grant of \$140,000 through the State Library Services Division of the Minnesota Department of Education; and

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WHEREAS, this grant will allow the two County Libraries to test the use of electronic kiosk library services at remote locations within their service areas for two years; and,

WHEREAS, Carver County was identified in the grant application as the fiscal agent for the project.

NOW THEREFORE BE IT RESOLVED that Washington County agrees to enter into a joint purchasing agreement with Carver County serving as the fiscal agent for purchases needed under the Carver-Washington electronic kiosk service grant.

8. Approval of the Public Health Emergency Response, Phase I/II agreement with the Minnesota Department of Health and authorization for the County Board Chair and County Administrator to enter into the agreement.

The foregoing Consent Calendar was adopted unanimously; Commissioner Hegberg absent.

COMMUNITY CORRECTIONS

Commissioner Pulkrabek moved to adopt **Resolution No. 2009-113** as follows:

Resolution Accepting a Grant from the Target Corporation

BE IT RESOLVED, that the Washington County Board of Commissioners hereby accepts a \$5,000 grant from the Target Corporation for juvenile programming in the Community Corrections department.

Commissioner Kriesel seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

Commissioner Pulkrabek presented a Commissioner's Service Award to Todd Bruehl, Chair of the Community Corrections Advisory Board, for his six years on the Community Corrections Advisory Board; and encouraging Community Corrections to apply for Leadership grants from the Target Corporation which have resulted in \$25,000 over the past five years to help high risk juveniles and their families.

GENERAL ADMINISTRATION

Establish County Commissioners Salaries and Expenses for 2010

Commissioner Kriesel moved to adopt **Resolution No. 2009-114** as follows:

Resolution Establishing County Commissioners Salaries and Expenses for 2010

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WHEREAS, Minnesota Statute 375.055, Subdivision 1, requires the County Board of Commissioners to set salaries, per diem payments, and expense reimbursement for its members prior to January 1 of the effective year.

NOW, THEREFORE, BE IT RESOLVED that the salary rate for Washington County Commissioners be \$52,713 a year, effective January 1, 2010.

BE IT FURTHER RESOLVED, that the expense reimbursement for County Commissioners be for actual expenses plus mileage in accordance with County policy with no County per diem payments.

BE IT FURTHER RESOLVED, that each of the County Commissioners receive the same County paid medical insurance premium and flexible medical expense account as received by the elected department heads.

Commissioner Weik seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Yes, Commissioners Pulkrabek, Peterson, Weik, and Kriesel; No, none; Commissioner Hegberg absent.

2010 Salary for the County Administrator

Commissioner Pulkrabek moved to adopt **Resolution No. 2009-115** as follows:

2010 Salary for the County Administrator

WHEREAS, Minnesota Statute §375A.06, Subdivision 1 authorizes the County Board of Commissioners to appoint and employ an Administrator upon such terms and conditions as it deems advisable and directs the County Board to set the Administrator's salary.

NOW, THEREFORE, BE IT RESOLVED that the 2010 salary for James Schug, the Washington County Administrator, shall be as follows, effective January 1, 2010.

Administrator	\$150,065
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Commissioner Weik seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Yes, Commissioners Pulkrabek, Peterson, Weik, and Kriesel; No, none; Commissioner Hegberg absent.

2010 Salary for the County Sheriff

Commissioner Pulkrabek moved to adopt **Resolution No. 2009-116** as follows:

2010 Salary for the County Sheriff

WHEREAS, Minnesota Statute §387.20 requires the County Board of Commissioners to set by resolution the salary of the County Sheriff.

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NOW, THEREFORE, BE IT RESOLVED that the 2010 salary for the Washington County Sheriff shall be as follows, effective January 1, 2010:

Sheriff \$120,375

BE IT FURTHER RESOLVED, that the 2010 salary for the Chief Deputy shall be as follows, effective January 1, 2010:

Chief Deputy \$108,338

Commissioner Kriesel seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Yes, Commissioners Pulkrabek, Peterson, Weik, and Kriesel; No, none; Commissioner Hegberg absent.

2010 Salary for the County Attorney

Commissioner Weik moved to adopt **Resolution No. 2009-117** as follows:

2010 Salary for the County Attorney

WHEREAS, Minnesota Statute §388.18 requires the County Board of Commissioners to set by resolution the salary of the County Attorney.

NOW, THEREFORE, BE IT RESOLVED that the 2010 salary for the Washington County Attorney shall be as follows, effective January 1, 2010:

Attorney \$139,755

BE IT FURTHER RESOLVED, that the 2010 salaries for the First Assistant Attorney and Executive Assistant shall be as follows, effective January 1, 2010.

First Assistant Attorney \$125,780

Executive Assistant \$ 50,035

Commissioner Kriesel seconded the motion and it was adopted 4-0 with a Roll Call vote as follows: Yes, Commissioners Pulkrabek, Peterson, Weik, and Kriesel; No, none; Commissioner Hegberg absent.

Ratification of the 2010 Wages and Health Insurance for Department Heads

Commissioner Kriesel moved to ratify the 2010 wages and health insurance for department heads as follows:

- 1. Health Insurance Contribution – same as employer contribution for 2009

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<u>Health Insurance Contribution – Aware \$20 Office Visit Copay</u>		<u>Aware \$25 and \$30 Office Visit Copay and \$500/75% Plans</u>	
Single	\$433/month	Single	\$480/month
Employee + Child(ren)	\$433/month	Employee + Child(ren)	\$524/month
Employee + Spouse	\$589/month	Employee + Spouse	\$708/month
Family	\$619/month	Family	\$829/month

2. Flex Credits – same contribution as 2009 - \$124/month.
3. General increase adjustment – 0%.
4. Merit increase for Department – 0%.

Commissioner Weik seconded the motion and it was adopted unanimously; Commissioner Hegberg absent.

COMMISSIONER REPORTS – COMMENTS – QUESTIONS

Commissioner Kriesel reported that he joined Sheriff Hutton and Judge Schurrer in providing a tour of the new Courthouse expansion to Representative Paul Thissen.

Commissioner Weik reported on the public hearing at the St. Paul Union Depot regarding the Statewide Freight and Rail Plan. She attended the grand opening of the Environmental Center in Woodbury. There was a good turn out.

Commissioner Pulkrabek reported he attended the opening of the Environmental Center. It was a good turn out and a great event.

Commissioner Peterson reported she attended the reception for Transportation Commissioner Ray LaHood. She attended the Transportation Alliance Legislative meeting yesterday. She sits on a committee of the Metropolitan Emergency Services Board which reviews and awards grants to applicants. Yesterday they reviewed applications from Cottage Grove, Scandia and the Lower St. Croix Valley Fire Department. She encouraged all Board members to attend the Association of Minnesota Counties District X meeting next Monday. Two items of interest will be discussed: Mental Health and Metro Governance.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

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ADJOURNMENT

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Pulkrabek and it was adopted unanimously; Commissioner Hegberg absent. The Board meeting adjourned at 9:40 a.m.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss the proposed 2010 budget with the Department of Public Works. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Peterson, Weik, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Don Theisen, Wayne Sandberg, Ted Schoenecker, and Andy Gitzlaff.

BOARD WORKSHOP WITH THE OFFICE OF ADMINISTRATION

The Board met in workshop session with the Office of Administration to discuss the 2010-2014 Capital Improvement Program. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Peterson, Weik, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Melinda Kirk, Don Theisen, Wayne Sandberg, Ted Schoenecker, and Andy Gitzlaff.

REGIONAL RAILROAD AUTHORITY WORKSHOP WITH PUBLIC WORKS

The Regional Railroad Authority met in workshop session with the Department of Public Works to review the October 21 Counties Transit Improvement Board Agenda. No business was transacted and the public was welcome to attend. Present for the workshop session were Commissioners Pulkrabek, Peterson, Weik, and Kriesel. Also present were Jim Schug, Molly O'Rourke, Don Theisen, Wayne Sandberg, Ted Schoenecker, Andy Gitzlaff, and Harley Will.

Myra Peterson, Chair
County Board

Attest:

James R. Schug
County Administrator

