

**MINUTES of the Washington County Library Board**  
Regular Meeting at Stafford Library  
Woodbury, MN  
February 22, 2010

**Present:**

**Board: Japs, Nickerson, Sievert, Weik**  
**Staff: Conley, Drabczak**

**1. Call to Order**

Nickerson called the meeting to order at 6:32 PM.

**Pledge of Allegiance**

**2. Recognition of Public**

One member of the public was in attendance: Karen Johnston.

**3. Adoption of Agenda and Consent Calendar**

Motion made by Japs and seconded by Sievert to adopt the Agenda. Vote: All in favor. Motion passed.

Motion by Weik and second by Japs to adopt the Consent Calendar with the minutes amended on page three, agenda item 4 D, second paragraph, third sentence striking “furthermore” and replacing with “Based on this analysis” and adding “and in the absence of any other information”  
Vote: All in favor. Motion passed.

Motion by Sievert and seconded by Japs to accept Donations & Grants Received. Vote: All in favor: Motion passed.

**4. Unfinished and New Business**

A. Metropolitan Library Services Agency (MELSA) - Chris Olson, Executive Director  
Conley introduced Chris Olson and to give an overview of MELSA and the Legacy Amendment. He stated that MELSA is an umbrella to make libraries better with the help of state dollars. The Legacy Amendment Funding Organizations whole purpose is called the Clean Water, Land and Legacy Amendment was passed in November 2008 for 3/8% increase in taxes. MELSA will be participating in how the money is spent.

B. Statistical Review 2009

Conley gave a brief summary of statistics on library loans. Women 18-64 have the highest number of loans. Nickerson stated when the economy is bad library use goes up. Conley also went over a summary of the 2009 Performance Measures by Branch and Group that Joe Manion has been working on.

## **5. Administrative Reports**

- A. Director's Report - Conley reported that a group of citizens are working on a foundation for the Library called "Washington County Partners". They are working with an attorney and plan to file papers soon. Conley met with the Lake Elmo City Manager and discussed having places where people could meet to have programs and possibly a kiosk in a building or coffee shop where people could pick up books. She stated that Lake Elmo is 1% of the County Library's circulation and that two thirds of the city residents do not select Lake Elmo as their home library. Residents go where it is convenient to pick up materials and use library services. It was a positive meeting and we are looking for good solutions. Weik suggested a partnership with Meals on Wheels to distribute library materials in Lake Elmo. Lastly, Conley said she would like to take the Mayor of Lake Elmo to see the kiosk in Hugo when it is finished.

## **6. Board Reports**

- A. President's report – No report.
- B. Board members' reports – No reports.

## **7. Adjournment**

Nickerson entertained a motion to adjourn. Motion made by Sievert and seconded by Japs to adjourn. The meeting was adjourned at 8:20 p.m.

The next meeting is scheduled for March 22, 2010 at 6:30 p.m. at Woodbury in the Library Offices Conference Room.